

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, *Clerc y Dref/Town Clerk*

Ffôn/Tel: (01554) 774352
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Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:
Your Ref:

Fy Nghyf
My Ref: TC/ALB

Dyddiad
Date: 18.03.24

TO: MEMBERS OF THE STEBONHEATH DEVELOPMENT COMMITTEE

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the **Local Government and Elections (Wales) Act 2021** you are hereby summoned to attend the meeting of the **STEBONHEATH DEVELOPMENT COMMITTEE** OF LLANELLI TOWN COUNCIL to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI ON FRIDAY, 22ND MARCH 2024 AT 4.00 P.M.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Town Clerk.

AGENDA

1. To receive apologies for absence

2. To receive members' declarations of interest

Pro-forma to be circulated and completed as appropriate.

3. Financial Report

To receive financial report for the period 1st April 2023 – 29th February 2024 (copy herewith).

4. Stadium Development

To receive the Town Clerk's report – Minute No. 14 of the Committee meeting held on the 22nd January 2024 refers (copy herewith).

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

5. Stadium Lease Hiring and Use

To consider the matter, Minute No. 15 of the Committee meeting held on the 22nd January 2024 refers (copy to follow).

6. Stadium Tree Inspection report

To receive the Town Clerk's report – Minute No. 17 of the Committee meeting held on the 22nd January 2024 refers (copy herewith).

7. Stebonheath Social Club

To receive the Town Clerk's report Minute No. 18 of the Committee meeting held on the 22nd January 2024 refers (copy herewith).

MEMBERS: Councillors L. Fenris (Chair), A.R. Bragoli (Vice-Chair), M.D. Cranham, J.P., D.Ll. Darkin (Leader of the Council), J.R. Elliott, S. Greaney, G.R. Lloyd R. James, J.E. Jones, J.P., S.L. Rees, P.T. Warlow (Deputy Town Mayor), J.R. Williams.

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AT: AELODAU PWYLLGOR DATBLYGU STEBONHEATH

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i gyfarfod **PWYLLGOR DATBLYGU STEBONHEATH CYNGOR TREF LLANELLI** a gynhelir **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI, DYDD GWENER, 22^{ain} MAWRTH 2024 AM 4.00 Y.H**

Yn gywir,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Clerc y Dref

AGENDA

1. I dderbyn ymddiheuriadau am absenoldeb

2. I dderbyn datganiadau buddiant yr aelodau

Pro-forma i'w gylchredeg a'i gwblhau fel sy'n briodol.

3. Adroddiad Ariannol

I dderbyn adroddiad ariannol am y cyfnod 1^{af} Ebrill – 29^{ain} Chwefror 2024 (copi'n amgaeëdig).

4. Datblygu Stadiwm

I derbyn adroddiad Clerc y Dref – gweler Cofnod Rhif 14 o gyfarfod y Pwyllgor a gynhaliwyd ar 22^{ain} Ionawr 2024 (copi'n amgaeëdig).

SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.

5. Brydles, Llogi a Defnyddio Stadiwm

I ystyried y mater – gweler Cofnod Rhif 15 o gyfarfod y Pwyllgor a gynhaliwyd ar 22^{ain} Ionawr 2024 (copi i ddilyn).

6. Adroddiad Archwilio Coed y Stadiwm

I derbyn adroddiad Clerc y Dref – gweler Cofnod Rhif 17 o gyfarfod y Pwyllgor a gynhaliwyd ar 22^{ain} Ionawr 2024 (copi'n amgaaedig).

7. Clwb Cymdeithasol

I derbyn adroddiad Clerc y Dref - gweler Cofnod Rhif 18 o gyfarfod y Pwyllgor a gynhaliwyd ar 22^{ain} Ionawr 2024 (copi'n amgaaedig).

AELODAU:- Cynghorwyr Councillors L. Fenris (Cadeirydd), A.R. Bragoli (Is-Gadeirydd), M.D. Cranham J.P., D.Ll. Darkin (Leader of the Council), J.R. Elliott, S. Greaney, G.R. Lloyd, R. James, J.E. Jones, J.P., S.L. Rees, P.T. Warlow (Dirprwy Maer y Dref), J.R. Williams.

AGENDA ITEM 3

14/03/2024

Llanelli Town Council 2023-24

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Detailed Income & Expenditure by Budget Heading 14/03/2024

Month No: 11

Cost Centre Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | Transfer to/from EMR |
|---|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|-------------------------|
| 401 STEBONHEATH PARK | | | | | | | |
| 1004 Rent Received - Social Club | 10,000 | 7,500 | 10,000 | 2,500 | | | |
| 1005 Rent Received - The Reds | 5,555 | 6,830 | 7,000 | 170 | | | |
| 1006 Rent Received - Raiders | 2,970 | 0 | 0 | 0 | | | |
| 1011 Hirings | 2,390 | 1,735 | 4,000 | 2,265 | | | |
| 1045 Advertising Income | 0 | 800 | 0 | (800) | | | |
| 1081 Insurance Charges Recovered | 754 | 829 | 750 | (79) | | | |
| STEBONHEATH PARK :- Income | 21,669 | 17,694 | 21,750 | 4,056 | | | 0 |
| 4001 Salaries and Wages | 39,515 | 48,878 | 40,000 | (8,878) | | (8,878) | |
| 4003 Training | 0 | 21 | 100 | 79 | | 79 | |
| 4006 Expenses Claimed | 93 | 648 | 240 | (408) | | (408) | |
| 4012 Rates | 6,754 | 3,076 | 16,000 | 12,924 | | 12,924 | |
| 4013 Water Charges | 2,710 | 2,512 | 2,000 | (512) | | (512) | |
| 4014 Gas | 1,469 | 936 | 1,500 | 564 | | 564 | |
| 4015 Electricity | 6,638 | 5,523 | 7,000 | 1,477 | | 1,477 | |
| 4016 Cleaning | 419 | 556 | 500 | (56) | | (56) | |
| 4017 Refuse Disposal/Litter Picking | 0 | 0 | 500 | 500 | | 500 | |
| 4018 Health & Safety | 1,007 | 1,436 | 1,500 | 64 | | 64 | |
| 4020 Miscellaneous Expenditure | 16 | 0 | 1,000 | 1,000 | | 1,000 | |
| 4021 Telephone/Fax/Alarms | 150 | 33 | 0 | (33) | | (33) | |
| 4026 Subscriptions | 52 | 0 | 0 | 0 | | 0 | |
| 4029 Internet | 552 | 424 | 650 | 226 | | 226 | |
| 4034 Marketing | 0 | 1,295 | 0 | (1,295) | | (1,295) | |
| 4041 Out of Hours Charges | 36 | 0 | 0 | 0 | | 0 | |
| 4042 Equipment Maintenance | 5,280 | 6,372 | 3,500 | (2,872) | | (2,872) | |
| 4043 Grounds Materials | 7,935 | 7,113 | 15,000 | 7,887 | | 7,887 | |
| 4045 Repairs | 1,846 | 3,062 | 15,000 | 11,938 | | 11,938 | |
| 4046 Furniture/Equipment | 804 | 47 | 1,000 | 953 | | 953 | |
| 4048 Fuel & Oil | 235 | 133 | 350 | 217 | | 217 | |
| 4059 Professional Fees | 494 | 3,012 | 500 | (2,512) | | (2,512) | |
| 4061 Licences etc | 159 | 159 | 160 | 1 | | 1 | |
| 4084 Football Pitch - Rural Labour | 365 | 132 | 500 | 368 | | 368 | |
| 4085 Amentity Areas - Rural Labour | 205 | 219 | 500 | 281 | | 281 | |
| 4087 Bowls Green - Town Labour | (3,419) | (2,528) | (5,000) | (2,472) | | (2,472) | |
| 4091 Labour Charge - Re-allocated | 10 | 0 | 1,000 | 1,000 | | 1,000 | |
| 4092 Labour Charge - Head Groundsma | (8,534) | (11,855) | (8,500) | 3,355 | | 3,355 | |
| 4991 Depreciation Charged | 43,202 | 0 | 0 | 0 | | 0 | |
| 4992 Deferred Grants Released | (8,334) | 0 | 0 | 0 | | 0 | |
| STEBONHEATH PARK :- Indirect Expenditure | 99,657 | 71,203 | 95,000 | 23,797 | 0 | 23,797 | 0 |
| Net Income over Expenditure | (77,989) | (53,509) | (73,250) | (19,741) | | | |

Continued over page

Detailed Income & Expenditure by Budget Heading 14/03/2024

Month No: 11

Cost Centre Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | Transfer to/from EMR |
|---------------------------------------|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|-------------------------|
| Grand Totals:- Income | 21,669 | 17,694 | 21,750 | 4,056 | | | |
| Expenditure | 99,657 | 71,203 | 95,000 | 23,797 | 0 | 23,797 | |
| Net Income over Expenditure | <u>(77,989)</u> | <u>(53,509)</u> | <u>(73,250)</u> | <u>(19,741)</u> | | | |
| Movement to/(from) Gen Reserve | <u>(77,989)</u> | <u>(53,509)</u> | | | | | |

AGENDA ITEM 4

TO: ALL MEMBERS OF THE STEBONHEATH DEVELOPMENT COMMITTEE

DATE OF MEETING: 22ND JANUARY 2024

STEBONHEATH PARK DEVELOPMENT

Further to minute 13 of the Committee meeting held on 22nd January 2024, the following report provides an update to the Committee on the development and other project work at Stebonheath Park.

First Stage Steelwork and Stand remedial work project

Snagging items continue to be taken forward with the stand project. Approval is now sought from the Committee to seek tenders for the 2nd stage of the project with works to be considered out as follows:

- Painting of roofs of the Jock Stein Lounge area and stadium café;
- Painting of metal work to the underside of the main stand;
- Repair works to metal work beneath the main stand.

FAW hirings

Tuesday 19th March saw the Cymru C v England C international take place at Stebonheath. Preparations for the match saw heroic efforts from the Town Council Head Groundsman, Eddie Donne, Park Keepers and SYA Officer. Town Council Office Cleaner Angela Day undertook a spring clean of the changing rooms in preparation.

Volunteers from Evans and Williams AFC and Llanelli Town AFC along with Town Councillors supported with a cleaning and tidying day at the stadium.

Playing Surface and other funding opportunities

Discussions continue with the FAW in relation to possible funding availability for the proposals to:

- replace the playing surface with a 3G surface;
- upgrade floodlights;
- replace stadium hot water boilers;
- upgrade dug out areas.

Main Stand Seating

In order to meet the criteria to play in the Cymru Premier, Llanelli Town AFC are required to provide for 500 covered seats within their home playing stadium. However, any single stand with over 500 seats leads to a stand being denoted a regulated stand with additional requirements in relation to the management of the facility during matches. As a result the decision was taken a number of years ago to reduce the stand capacity to below 500 seats.

Should the Club be promoted, options have been considered and it has been confirmed that other covered areas in the stadium will count towards the seating areas. It is therefore proposed to bring the main stand seating capacity to around the 495 level utilising seating units stored at site should this prove to be necessary.

Stadium Floodlights

The annual floodlights inspection was undertaken in October 2023 by RT Electrics with a number of units found to be in-operational. Replacement units were therefore provided with cost of

In total – 18 units have been replaced at a cost of £5,473.60 plus VAT (including the cost of the original inspection) .

RECOMMENDATION

That the Committee notes the report and approves the actions of Officers.

Arfon Davies
Town Clerk

March 2024.