

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, *Clerc y Dref/Town Clerk*

Ffôn/Tel: (01554) 774352
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Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:
Your Ref:

Fy Nghyf
My Ref: TC/ALB

Dyddiad
Date: 25.07.24

TO: MEMBERS OF THE STEBONHEATH DEVELOPMENT COMMITTEE

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the **Local Government and Elections (Wales) Act 2021** you are hereby summoned to attend the meeting of the **STEBONHEATH DEVELOPMENT COMMITTEE** OF LLANELLI TOWN COUNCIL to be held **REMOTELY** and at THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI ON **WEDNESDAY 31ST JULY 2024 AT 6.15 P.M.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Town Clerk.

AGENDA

1. To receive apologies for absence

2. To receive members' declarations of interest

Pro-forma to be circulated and completed as appropriate.

3. Financial Report

To receive financial report for the period 1st April 2024 – 30th June 2024 (copy herewith).

4. 2024-25 Season Arrangements

To consider the Town Clerk's report – Minute No. 3 of the Committee meeting held on the 13th May 2024 refers (copy herewith).

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

5. Stadium Lease

To receive the Town Clerk's report, Minute No. 6 of the Committee meeting held on the 13th May 2024 refers (copy herewith).

6. Stadium WIFI Provision Proposal

To consider the proposal received from Llanelli Town AFC (copy herewith).

7. Stadium Tree Inspection report

To receive the Town Clerk's report, Minute No. 7 of the Committee meeting held on the 13th May 2024 refers (copy to follow).

8. Stebonheath Social Club

To receive the Town Clerk's report Minute No. 8 of the Committee meeting held on the 13th May 2024 refers (copy herewith).

MEMBERS: Councillors L. Fenris (Chair), A.R. Bragoli (Vice-Chair), M.D. Cranham, J.P., D.Ll. Darkin (Leader of the Council), J.R. Elliott, S. Greaney (Deputy Town Mayor), G.R. Lloyd R. James, J.E. Jones, J.P., S.L. Rees, P.T. Warlow, J.R. Williams.

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Dyddiad
Date: 25.07.24

AT: AELODAU PWYLLGOR DATBLYGU STEBONHEATH

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i gyfarfod **PWYLLGOR DATBLYGU STEBONHEATH CYNGOR TREF LLANELLI** a gynhelir **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI, DYDD MERCHER, 31^{ain} GORFFENNAF 2024 AM 6.15 Y.H**

Yn gywir,

A handwritten signature in dark ink, appearing to read 'Arfon Davies'.

Clerc y Dref

AGENDA

- I dderbyn ymddiheuriadau am absenoldeb**
- I dderbyn datganiadau buddiant yr aelodau**

Pro-forma i'w gylchredeg a'i gwblhau fel sy'n briodol.

- Adroddiad Ariannol**

I dderbyn adroddiad ariannol am y cyfnod 1^{af} Ebrill 2024 – 30^{ain} Mehefin 2024 (copi'n amgaeedig).

- Trefniadau Tymor 2024-25**

I ystyried adroddiad Clerc y Dref – Gweler Cofnod Rhif 3 o gyfarfod y Pwyllgor a gynhaliwyd ar 13^{fed} Mai 2024 (copi'n amgaeedig).

SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.

5. Brydles Stadiwm

I derbyn adroddiad Clerc y Dref, gweler Cofnod Rhif 6 o gyfarfod y Pwyllgor a gynhaliwyd ar 13^{fed} Mehefin 2024 (copi'n amgaeedig).

6. Cynnig Darpariaeth WIFI Stadiwm

I ystyried y cynnig a dderbyniwyd gan Glwb Pêl-droed Tref Llanelli (copi'n amgaeedig).

7. Adroddiad Archwilio Coed y Stadiwm

I derbyn adroddiad Clerc y Dref – gweler Cofnod Rhif 7 o gyfarfod y Pwyllgor a gynhaliwyd ar 13^{fed} Mai 2024 (copi i ddilyn).

8. Clwb Cymdeithasol

I derbyn adroddiad Clerc y Dref - gweler Cofnod Rhif 8 o gyfarfod y Pwyllgor a gynhaliwyd ar 13^{fed} Mai 2024 (copi'n amgaeedig).

AELODAU:- Cynghorwyr Councillors L. Fenris (Cadeirydd), A.R. Bragoli (Is-Gadeirydd), M.D. Cranham J.P., D.Ll. Darkin (Leader of the Council), J.R. Elliott, S. Greaney (Dirprwy Maer y Dref), G.R. Lloyd, R. James, J.E. Jones, J.P., S.L. Rees, P.T. Warlow, J.R. Williams.

AGENDA ITEM 3

23/07/2024

Llanelli Town Council 2024-25

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Detailed Income & Expenditure by Budget Heading 23/07/2024

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
401 STEBONHEATH PARK							
1004 Rent Received - Social Club	10,000	2,500	10,000	7,500			
1005 Rent Received - The Reds	7,890	440	7,000	6,560			
1011 Hirings	2,635	2,470	2,000	(470)			
1033 Running Costs Re-charged	0	1,257	0	(1,257)			
1045 Advertising Income	800	0	800	800			
1081 Insurance Charges Recovered	829	871	900	29			
1099 Miscellaneous Income	0	1,393	0	(1,393)			
1169 Grants Private/Other	0	500	0	(500)			
STEBONHEATH PARK :- Income	22,154	9,431	20,700	11,269			0
4001 Salaries and Wages	53,476	12,639	56,500	43,861		43,861	
4003 Training	21	0	100	100		100	
4006 Expenses Claimed	697	138	800	662		662	
4012 Rates	3,076	7,756	16,500	8,744		8,744	
4013 Water Charges	2,512	0	3,300	3,300		3,300	
4014 Gas	1,742	566	1,750	1,184		1,184	
4015 Electricity	6,895	1,348	7,000	5,652		5,652	
4016 Cleaning	762	0	650	650		650	
4017 Refuse Disposal/Litter Picking	0	0	200	200		200	
4018 Health & Safety	1,822	141	1,650	1,509		1,509	
4020 Miscellaneous Expenditure	0	0	1,000	1,000		1,000	
4021 Telephone/Fax/Alarms	33	2	0	(2)		(2)	
4029 Internet	460	117	500	383		383	
4034 Marketing	1,420	0	800	800		800	
4042 Equipment Maintenance	6,773	315	6,500	6,185		6,185	
4043 Grounds Materials	10,700	14,869	10,000	(4,869)		(4,869)	
4045 Repairs	6,146	147	15,000	14,853		14,853	
4046 Furniture/Equipment	236	347	500	153		153	
4048 Fuel & Oil	179	23	350	327		327	
4059 Professional Fees	2,595	1,231	750	(481)		(481)	
4061 Licences etc	159	170	170	1		1	
4084 Football Pitch - Rural Labour	164	0	400	400		400	
4085 Amentity Areas - Rural Labour	246	0	500	500		500	
4087 Bowls Green - Town Labour	(2,644)	(417)	(3,500)	(3,083)		(3,083)	
4092 Labour Charge - Head Groundsma	(13,588)	(2,305)	(13,000)	(10,695)		(10,695)	
4991 Depreciation Charged	42,616	0	0	0		0	
4992 Deferred Grants Released	(5,257)	0	0	0		0	
STEBONHEATH PARK :- Indirect Expenditure	121,242	37,085	108,420	71,336	0	71,336	0
Net Income over Expenditure	(99,088)	(27,653)	(87,720)	(60,067)			

Continued over page

23/07/2024

Llanelli Town Council 2024-25

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14:41

Detailed Income & Expenditure by Budget Heading 23/07/2024

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Grand Totals:- Income	22,154	9,431	20,700	11,269			
Expenditure	121,242	37,085	108,420	71,336	0	71,336	
Net Income over Expenditure	(99,088)	(27,653)	(87,720)	(60,067)			
Movement to/(from) Gen Reserve	(99,088)	(27,653)					

AGENDA ITEM 4

TO: ALL MEMBERS OF THE STEBONHEATH DEVELOPMENT COMMITTEE

DATE OF MEETING: 31ST JULY 2024

STEBONHEATH PARK 2024-25 ARRANGEMENTS

Further to agenda item 3 of the Committee meeting held on the 13th May 2024, with the new football season having commenced on the 30th July 2024, the Stadium has booked hirings as follows:

- Evans and Williams FC 16 games
- Llanelli Town AFC Ladies 6 games
- Llanelli Town AFC Mens 15 games
- Llanelli Town AFC Development 8 – 10 games

Meetings have been held with both Llanelli Town AFC and Evans and Williams FC members to discuss arrangements for matches. Induction to the stadium for Evans and Williams FC has also been provided.

Arrangements have been discussed including catering, Jock Stein Lounge, security, use of the Social Club, litter and sponsorship boards.

A number of fixtures have been proposed that would have led to matches on a Friday, Saturday and Sunday, however these have not been approved in order to protect the playing pitch and a request made for certain fixtures to be re-arranged.

Careful monitoring will be undertaken of the arrangements made between the clubs to look to ensure a successful relationship is fostered during the season. Further reports will be provided to the Committee as the season progresses.

Repairs have also been necessary to the changing rooms showers due to the age of the units (10 in total). This was carried out by the Town Council Plumbing Contractor RT Davies with a cost of £1,358.00 plus VAT.

RECOMMENDATION – That the Committee notes the report and approves the actions taken by officers.

Arfon Davies
Town Clerk

July 2024.