

CYNGOR TREF LLANELLI



LLANELLI TOWN COUNCIL

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MINUTES

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LLANELLI TOWN COUNCIL

ORDINARY MEETING

3rd September 2025

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held remotely and at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 3rd September 2025 at 6.00 p.m.

PRESENT: Councillor A.R. Bragoli (Town Mayor) (Presiding)

Councillors

Bigyn Ward

M.D. Cranham J.P.
D.Ll. Darkin (Leader of
the Council)
G.R. Lloyd
P.T. Warlow
J.R. Williams

Elli Ward

N.J. Pearce
S. Williams

Glanymor Ward

L. Fenris
J.E. Jones, J.P.
S.L. Rees
B.A.L. Roberts

Lliedi Ward

S. Greaney
A. Lochrie

Tyisha Ward

S.A. Curry
T. Davies
A.S.J. McPherson
J.G. Prosser

APOLOGIES: Councillors A.A. Carter, S. Evans (Deputy Town Mayor), R. James and A.C. Williams.

49. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

50. PUBLIC PARTICIPATION

The Town Mayor (Councillor A.R. Bragoli) noted that no members of the public were in attendance at this meeting.

51. PRINCE PHILIP HOSPITAL

The Town Mayor, Councillor A.R. Bragoli welcomed representatives from Hywel Dda Health board, and thanked them for their attendance. Hywel Dda representatives provided an update on the Clinical Services Plan Consultation and service provision in Prince Philip Hospital. Town Councillors were given the opportunity to ask questions on these matters. Following this, the Town Mayor thanked Hywel Dda representatives for their attendance and they left the meeting.

52. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees, and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received, and confirmed respectively:

Llanelly House Committee	5 th February 2025	308
Llanelli Town Council Ordinary Meeting	2 nd July 2025	54 - 60
Planning, Licensing and Consultation Committee	14 th July 2025	61 – 63
Building and Finance Committee	14 th July 2025	64 – 74
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Selwyn Samuel Centre Committee	14 th July 2025	76 – 78
Stebonheath Development Committee	14 th July 2025	79 - 80

53. COMMUNITY DEVELOPMENT AND ACTIVITY

(1) Community Activities

- **Summer Activities 2025** – Llanelli Town Council summer timetabled activities had proven very popular across the various locations, having had over 350 children taking part in pool sessions, tennis, bowls, boys and girls' football sessions. With sunny spells, the most popular sessions during the holiday period had been the paddling pool wet and wild sessions with one activity including over 60 children. The highest dry side activity saw 32 children take part in one tennis session in Parc Howard.
- **RBL Llanelli Branch - Armed Forces Week 2025 – Flag Raising & Lowering Ceremonies** – The Armed Forces Flag was raised and lowered at Llanelli Town Hall in June 2025 in partnership with the RBL Llanelli Branch. The VJ80 commemorations alongside Music in the Park were supported by

Officers during the summer and plans were now in place for the Festival of Remembrance and Remembrance Sunday Service for November.

- **Menter Cwm Gwendraeth Elli** – In partnership with Menter Cwm Gwendraeth Elli, officers had supported a brand new ‘Clwb Cymraeg’ running at Llanelli House. The group had been focusing on learning common phrases and pronunciation. In addition to this, plans were underway to support Menter in establishing a Darts Academy through the Welsh Language in Bigyn Community Centre during the new school term. This would allow children to use their mathematics and Welsh skills while enjoying a game of darts.
- **Green Space** - Llanelli Green Spaces Network were supported to obtain funding for a community bulb planting project for Penyfan Park and Anne Street Park. The project would be delivered in Partnership with Local Places for Nature. Planning work had started in the Penyfan areas to change the nature scaping in the park. Further consultation work with the local schools and community groups would take place in September with tree, bulb and shrub planting over the winter period.
- **Fit, Fed & Fun Camp** – The Scarlets would be holding a Fit, Fed & Fun (FFF) Camp at Bigyn Community Centre, forming part of the nutrition project for the region. Targeted families / children could access four hours of supervised sporting activities while having breakfast and lunch via the project at the centre. The project would be supported by the Town Council. This free provision was to take place on the final day of the summer holidays.

RESOLVED - That the information be noted

(2) Policy and Strategic Meetings

Officers working with partners; examples included

- Ymlaen Llanelli
- Llanelli Multi Cultural Network Drop-in Centre Support
- Pentre Awel
- Llanelli Community Partnership
- Local Places for Nature CCC
- People Speak Up
- Actif Sir Gar
- Tyisha Community Team
- Hearts and Crafts
- Menter Cwm Gwendraeth Elli
- Shadows Llanelli
- Ty Celf
- Llanelli Green Spaces Network
- Scarlets community team

54. NOTICE OF MOTION

The Town Clerk reported the receipt of a Notice of Motion Proposed by Councillor D.Ll. Darkin and Seconded by Cllr. J.G. Prosser (copies of which were circulated to members prior to the meeting).

The motion was as follows:-

‘Llanelli Town Council welcomes the proposed investment in Llanelli Town Centre and the redevelopment of the market. We recognise this as a significant opportunity to revitalise the town and support local businesses and the wider community.

However, we believe that the success of this investment depends on meaningful engagement with those who live, work, and trade in Llanelli. To ensure that local voices are heard and considered in the decision-making process, we call on Carmarthenshire County Council to establish a dedicated working group.

This working group should include:

- Representation from Llanelli Market Traders
- One representative from the Ruling Group of Llanelli Town Council
- One representative from the Opposition Group of Llanelli Town Council
- A representative from Llanelli Chamber of Trade and Commerce

We believe this inclusive approach will help ensure that the redevelopment reflects the needs and aspirations of the people of Llanelli.

Following consideration of the matter it was:

RESOLVED – that the motion be carried.

55. WELSH RUGBY UNION CONSULTATION ON THE FUTURE OF WELSH PROFESSIONAL RUGBY

- (a) Consideration was given to the consultation published by the Welsh Rugby Union on the Future of Welsh Professional Rugby.

(b) Notice of Motion

The Town Clerk reported the receipt of a Notice of Motion Proposed by Councillor A.S.J. McPherson and Seconded by Cllr. S.L. Rees (copies of which were circulated to members prior to the meeting).

The motion was as follows:-

‘The Welsh Rugby Union (WRU) has indicated an option to reduce professional men’s rugby in Wales to two teams.

The Scarlets rugby union club is a long-standing cornerstone of the Llanelli community, with deep cultural significance and a substantial contribution to the local economy, including employment, hospitality, retail, tourism, and community initiatives. It is without doubt one of the greatest stadiums in Wales, with parking and facilities that are among the best, offering exceptional accessibility, comfort, and value to supporters; to take this away from rugby would be a travesty not just to the area but to Welsh Rugby.

The potential relocation or loss of the Scarlets’ professional team would have a severe and lasting negative impact on the local economy, community cohesion, and the area’s identity, as well as the wider community.

Therefore, it is resolved that:

- 1) Llanelli Town Council formally supports the Scarlets as one of the two professional men’s rugby teams in Wales, recognizing their importance to the community’s social fabric and economy vitality.
- 2) The Council requests the Town Clerk to:
 - (a) Write to the Welsh Rugby Union (and relevant national bodies) to register the Council’s position and to advocate for the Scarlets as a key part of Wales’s professional rugby framework.
 - (b) Engage with Scarlets’ management, to show our stance as Llanelli Town Council.
 - (c) Consult with Scarlets’ supporters and fans to let them know we support them as a Town Council.

UNANIMOUSLY RESOLVED – That the motion be carried.

56. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1) Carmarthenshire County Council – News for Community and Town Councils;
- (2) One Voice Wales – Minutes of the Carmarthen Area Committee meeting held on the 1st July 2025;
- (3) Mid and West Wales Fire and Rescue - Calon Tân Magazine: Summer;
- (4) Public Services Ombudsman for Wales - Quarterly newsletter: April – June;
- (5) Llanelli Town Council – Leases and Contracts Working Group, minutes of the meeting held on the 14th July 2025;
- (6) One Voice Wales – Training events July – September;
- (7) Carmarthenshire County Council – Community and Town Council’s Update;
- (8) Llanelli Goods Shed – Quarter 2 Newsletter;
- (9) Dyfed Powys Police and Crime Commissioner – Annual Report 2024-25;

- (10) Wales Older Peoples Commissioner – Newsletter;
- (11) Carmarthenshire County Council – Code of conduct training information and
- (12) Handouts;
- (13) PLTRA – Minutes of meetings held on the 2nd and 17th July 2025;
- (14) Dyfed Powys Police and Crime Commissioner – Bulletin;
- (15) Llanelli Town Centre Taskforce – Minutes of meeting held on the 9th May 2025.

The Meeting concluded at 7.22 p.m

PLANNING, LICENSING AND CONSULTATION COMMITTEE

3rd September 2025

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 3rd September 2025 at 7.25 p.m.

PRESENT: Councillors N.J. Pearce (Chair), D. Ll. Darkin (Leader of the Council), L. Fenris, J.E. Jones J.P, A. Lochrie, A.S.J. McPherson, J.G. Prosser (Vice-Chair), S.L. Rees, B.A.L Roberts (Substitute for Councillor A.C Williams), J.R. Williams and S. Williams.

APOLOGIES: S. Evans (Deputy Town Mayor), and A.C. Williams

17. DECLARATIONS OF INTEREST

Declarations of interest were made on items 18 (1) as noted below.

18. TOWN AND COUNTRY PLANNING ACT

(1) PLANNING APPLICATIONS

Councillor S. Williams declared an interest in Application PL/09751 due to his position on the County Council planning committee. As he saw this as a prejudicial interest, Councillor Williams withdrew from the meeting prior to the discussion and voting thereon.

Councillor B.A.L Roberts declared an interest in Application PL/09751 as she plans to make comment to the County Council planning committee. As she saw this as a prejudicial interest, Councillor Roberts did not take part in the vote on the matter.

Councillor S.L. Rees declared an interest in Application PL/09751 as he plans to make comment to the County Council planning committee. As he saw this as a prejudicial interest, Councillor Rees withdrew did not take part in the vote on the matter.

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

RESOLVED – that the comments shown in column 3 hereunder be forwarded to the Head of Planning: -

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
PL/09595 Stebonheath Park, Evans Terrace, Llanelli, SA15 1EY	Installation of Video Assistant Referee (VAR) Infrastructure comprising the construction of 1no. timber kiosk (Video Operations Room) and associated development.	No objections and to put forward a letter of support.
PL/09616 47 Nightingale Court, Llanelli, SA15 1HU	Two storey side extension	The application was noted to have had its application refused
PL/09691 19 Stradey Park Avenue, Llanelli, SA15 3EG	Demolition of existing utility room/outbuildings and construction of two storey rear extension and raised balcony with obscure glazed side privacy screening.	No objections
PL/09690 Cwrt Y Wern, Lawrence Terrace, Llanelli	Proposes Refuse Store	The application was noted to have had its application approved
PL/09670 49 Capel Road, Llanelli, SA14 8SL	Proposed single-storey side and rear extensions.	No objections
PL/09751 47 Trinity Road, Llanelli, SA15 2AB	A change of use from a C3 dwelling house to a C4 House in multiple occupancy (HMO) (5 bedrooms) with bike storage at the rear	That the following objections be raised: • Contravenes Policy GP1 part (d) that no proposals will be

		permitted that will have a significant impact on the amenity of adjacent land uses; properties, residents or the community; • Contravenes Policy GP1 part (h) that proposals will not be permitted that do not provide for an appropriate access or give rise to parking or highway safety concerns on the site or within the locality; • Contravenes Policy H3 part (a) that applications will not be permitted if they result in the over intensification of property use; • Local members felt that there is an urgent need for regeneration in this area and that this proposal providing for the development of a C4 class HMO property would have a detrimental effect on the area.
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15. CONSULTATION

(1) Welsh Government

Consideration was given to the consultation received from the Welsh Government on the Revisions to the Separate Collection of Waste Materials for Recycling (copies of which were previously circulated to members).

RESOLVED – that the consultation be noted.

(2) Carmarthenshire County Council

Consideration was given to the consultation received from Carmarthenshire County Council for proposed traffic calming measures at B4303/Station Road/New Dock Road, Llanelli.

RESOLVED – that the consultation be noted and to ask that additional direct consultation was undertaken with local residents in order to ensure that their views are taken into account in the development of final proposals to alleviate the issues being experienced in the area.

19. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1)** Carmarthenshire County Council – Emergency road closure along the length of road known as Mansel Street, Llanelli (SA15 1DA) from its junction with Bigyn Park Terrace for a distance of 50 metres in a South Easterly direction on Monday 21st July 2025 for a period of three days.
- (2)** Carmarthenshire County Council – Temporary road closure along Bryn Road, Llanelli, from its junction with Queen Victoria Road for a distance of 60 metres in a South Easterly direction from Monday 8th September 2025 for a period of 3 days.
- (3)** Carmarthenshire County Council - Temporary road closure along the Llanelli West Level Crossing, located on Glanmor Road, Llanelli for a distance of 30 metres either side of the crossing from 23:30 hours on Saturday 30th August 2025 to 08:15 hours Sunday 31st August 2025.
- (4)** Carmarthenshire County Council – Emergency road closure along that length of road known as Marble Hall Road, Llanelli, from a point 48 metres north west of its junction with the link road to College Hill, for a total distance of 20 metres in a north westerly direction from 09:30 hours on Thursday 31st July 2025 to 18:00 hours on Friday 1st August 2025.

The Meeting concluded at 7.40 p.m.

BUILDING AND FINANCE COMMITTEE

8th September 2025

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 8th September 2025 at 6.00 p.m.

PRESENT: Councillors P.T. Warlow (Chair), A.R. Bragoli (Town Mayor), A.A. Carter, M.D. Cranham J.P, S.A. Curry, D. Ll. Darkin (Leader of the Council), T. Davies, S. Greaney, R. James, A.S.J. McPherson (Vice-Chair), and B.A.L. Roberts.

APOLOGIES: Councillors G.R. Lloyd.

33. MEMBERS' DECLARATION OF INTEREST

Declarations of interest were made on items 37 (1).

34. FINANCIAL REPORT

(1) BUDGET REVIEW

RESOLVED – that the Income and Expenditure report for the period 1st April 2025 – 31st August 2025, in the sums of £1,111,869 and £620,628 respectively, be approved.

(2) ACCOUNTS FOR PAYMENT

RESOLVED - that the payment schedule showing Direct Debit Nos. 113 – 185 (inclusive) in the sum of £33,293.68, BACS Nos 078 - 180 in the sum of £63,621.95 and Electronic Payments Nos 145 - 245 in the sum of £173,363.79 respectively, be approved.

35. COMMUNITY CENTRES

(1) HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the months of July and August 2025 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

36. PARK, PLAYING FIELDS AND COMMUNITY CENTRES

Further to minute 23 of the Committee meeting held on the 14th July 2025, consideration was given to the Town Clerk's report which provided an update on developments with the Town Council Parks, Playing Fields, Community Centres and properties.

1. Crown Park

a) Playing Field Fence

Works were ongoing with the installation of the pitch surround fence at Crown Park.

b) Storage Container adjacent to the play area

A date for removal of the container was awaited.

2. Peoples' Park

a) Leisure Centre and MUGA

Officers had held meetings with the County Council Leisure Team to discuss arrangements to be put in place when the Leisure Centre at Park Crescent was closed upon the opening of the Pentre Awel Centre. These discussions included the impact upon the Town Council facilities at Peoples' Park and the Selwyn Samuel Centre. A date was not yet confirmed for this closure.

Risk assessments and security arrangements for the current building were under consideration by the County Council.

In the meantime, when County Council staff transfer from site, it was proposed that in order to ensure the astroturf MUGA at Peoples' Park (currently managed by the Leisure Centre), remains available for public use, that the Town Council Park Keepers undertook daily inspection and litter picking of the facility. For the avoidance of doubt, it was not proposed for the facility to be transferred into Town Council management, and the Council would not take on any responsibility for the maintenance of the facility.

b) Skate Park

Further fencing panels had been vandalised and removed from the facility. A full project to replace the fencing with more hard-wearing panels would now be considered, with a further report to be provided to the Committee.

Following a further inspection, 6 skate unit surface panels were noted as requiring replacement. These had been ordered for delivery by Axo Leisure (the manufacturers of the skate park), with a cost of £2,579.00 plus VAT, including delivery.

RESOLVED – that the report is noted and

- the actions taken and proposed be approved.

37. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) GRANT APPLICATIONS

Councillor P.T. Warlow (Chair) declared an interest in Application 37.1.a, as he was a Governor for the school, as he felt this was a prejudicial interest he vacated the Chair, and withdrew from the meeting prior to the discussion and voting thereon. Councillor A.S.J. McPherson (Vice-Chair) took the Chair for this item only.

Councillor A.R. Bragoli declared an interest in Application 37.1.a as he was a Governor at the school. As he saw this as a prejudicial interest, Councillor Bragoli withdrew from the meeting prior to the discussion and voting thereon.

Having considered the following applications (copies having been previously circulated to members), it was **RESOLVED** as follows: -

- a) Penygader PTA - that a grant of £300 be made
- b) The Rose Garden Project - that a grant of £300 be made
- c) APJWW Dialog - that a grant of £300 be made
- d) Parc Howard Association - that a grant of £300 be made
- e) Parc-Y-Dre Pensioners Bowls Club - that a grant of £500 be made
- f) Shadows Depression Group - that a grant of £300 be made
- g) Needles, Pins & Crafty Things Community Group - that a grant of £300 be made

(2) LETTER OF THANKS

RESOLVED – that the letter of thanks received from the Royal British be noted with pleasure.

38. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

39. CHRISTMAS TREE PROVISION

Further to Minute No. 39 of the Committee meeting held on 9th September 2024, consideration was given to the Town Clerk's report which provided information to members on possible provision of Christmas Trees in the Community for 2025.

In 2024 Christmas Trees / Lights were provided as follows:

- Old Vicarage Town Council Offices.
- Havelock Park in partnership with Morfa Residents Group;
- Llanerch Community Centre;
- Roundabout of Firth Road and Queen Mary's Walk in partnership with PLTRA;
- Grassed area between Heol Dderwen and Penyfan Road in partnership with PLTRA;
- Rose Garden at Stradey Park Avenue / New Road in partnership with the Rose Garden project.

The Town Council also provided financial support for the provision of a tree at the Hywel Phillips Memorial Garden in Seaside.

2025 Provision

For 2025, should the same provision be implemented the following actions would be undertaken:

- Christmas trees to be put in place at:
 - The Old Vicarage cost £310 for 15ft tree;
 - Havelock Park cost £560 for 22ft tree;
 - Llanerch Community Centre cost £560 for 22ft tree;
 - The Rose Garden project cost £560 for 22ft tree.
- Dress the already in place trees at:
 - Roundabout of Firth Road and Queen Mary's Walk;
 - Grassed area between Heol Dderwen and Penyfan Road.

Each option would include security fencing where appropriate and the provision of a dressing and undressing service for the lights. Electrical installation costings were as follows:

- | | |
|-----------------------------|---------|
| • The Old Vicarage | £250.00 |
| • Havelock Park | £450.57 |
| • Llanerch Community Centre | £450.57 |
| • Penyfan Roundabout | £520.00 |
| • Penyfan Heol Derwen | £421.00 |
| • Rose Garden | £471.00 |

Bigyn Community Centre

Provision of a Christmas Tree adjacent the Bigyn Community Centre and Penyfan Changing Rooms was also under consideration utilising the electrical supply in place

for the defibrillator. The proposed location was detailed adjacent to the changing rooms building with costings as follows:

- Cost of the electrical installation £695.00
- Cost of provision of Christmas lights £675.00 (5 strings)
- Cost of dressing the tree £450.57
- Cost for a 22ft tree £560.00

Following consideration of the matter it was:

RESOLVED – that the Committee notes the report and:

- Agrees provision of a tree for Llanerch Community Centre;
- Agrees provision of a tree at the Old Vicarage;
- Agrees provision of a tree at Havelock Park;
- Agrees provision of a tree at the Rose Garden project;
- Agrees provision lighting of the trees at Penyfan Roundabout and Heol Dderwen;
- Agrees possible provision for a tree at the Bigyn Community Centre.

40. TREE SURVEYS

Further to Minute No. 27 of the Committee meeting held on 14th July 2025, consideration was given to the Town Clerk's report which provided an update to the Council following completion of the bi-annual tree surveys across the Town Council playing fields, parks and green spaces (the reports were available to members).

Quotations had been sought for the identified works to the trees at Town Council facilities as follows:

Contractor	Penygaer Playing Fields	Penyfan Playing Fields	Peoples' Park (1M)	Peoples' Park (2M)
The Arb Team	£600.00	£1,450.00	£1,700.00	£1,700.00
Lampeter Tree Services	£425.00	£2,385.00	£2,375.00	£2,575.00
Cutting Edge	Unable to provide a price	Unable to provide a price	Unable to provide a price	Unable to provide a price

Works were approved to be taken forward by the Arb Team at Penygaer and Penyfan Playing Fields. Approval was requested for these works that have been completed.

Following consideration of the matter it was:

RESOLVED -

- That the Committee notes the report and approves the works to be arranged to be carried out by the ARB Team.

41. OLD VICARAGE EXTERNAL WALLS

Further to Minute No.15 of the Committee meeting held on the 16th June 2025, consideration was given to the Consultant Architect's Tender Report for painting works recommended for the external walls to the frontage of the Old Vicarage. The Consultant Architects Tender report was attached at Annex A with Tenders received as follows:

Option A – Partial painting to front elevation

Option B – Whole of front elevation to be painted

- | | |
|-------------------------------|--|
| 1. TAD Builders Ltd – | Option A - £1,687.50 plus VAT
Option B - £2,437.50 plus VAT |
| 2. Martin Taffetsauffer Ltd - | Option A - £2,062.13 plus VAT
Option B - £2,978.63 plus VAT |
| 3. Elijah Homes Ltd - | Option A - £3,564.00 plus VAT
Option B - £4,260.00 plus VAT |

RESOLVED – the lowest tender for Option B be approved.

42. BIGYN COMMUNITY CENTRE AND PENYFAN PARK CHANGING ROOMS

Further to Minute No. 31 of the Committee Meeting held on the 14th July 2025, consideration was given to the Town Clerk's report, which provided an update on the project work being undertaken for Bigyn Community Centre and Penyfan Playing Fields.

Ground works

Tenders had been received for the Ground Works to the bank adjacent to the changing rooms building. The Consultant Architects Tender report was attached at Annex A with Tenders received as follows:

1. W.A. Bowler Ltd - £16,496.75 plus VAT
2. Elijah Homes Ltd - £22,665.00 plus VAT
3. Martin Taffetsauffer - £23,582.73 plus VAT

Footway Lighting

Members noted that a price was received from Carmarthenshire County Council for provision of extended footway lighting alongside the play area and Bigyn Community Centre.

The cost suggested was £6,590.23 plus VAT. If approved the columns would be included in the Town Council assets with maintenance and energy charges payable to the County Council. The locations were noted by members along the adjacent footpath.

Contact was also made with Swansea City Council for a price proposal for the project. Confirmation had been received from the Council that they would not be in a position to price for this project.

RESOLVED – that the report be noted and

- Approval be given to the lowest tenderer for the Ground Works project;
- Approval be given to Carmarthenshire County Council to carry out the footway lighting works.

The Meeting concluded at 6.33pm

SELWYN SAMUEL CENTRE COMMITTEE

8th September 2025.

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **SELWYN SAMUEL CENTRE COMMITTEE** of LLANELLI TOWN COUNCIL was held **REMOTELY** and at the Old Vicarage, Town Hall Square, Llanelli on Monday, 8th September 2025 at 6.34 pm.

PRESENT: Councillors A.S.J. McPherson (Vice-Chair) (In the Chair), A.R. Bragoli (Town Mayor), S.A. Curry (Chair), S. Greaney, A. Lochrie, J.G. Prosser, P.T. Warlow, A.C. Williams and S. Williams.

APOLOGIES: Councillors J.E. Jones J.P, G.R. Lloyd, and N.J. Pearce.

9. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

10. FINANCIAL REPORT

Consideration was given to the report prepared by the Town Clerk, giving a detailed analysis of cumulative income and expenditure for the period between 1st April 2025 and 31st August 2025, in the sums of £12,292 and £29,028 respectively (copies having been previously circulated to members).

RESOLVED – that the report be noted and approved.

11. BOWLS CLUB

1. Meeting

Members received for information the minutes of the meeting held with the Llanelli Indoor Bowls Club on the 22nd August 2025, minute 7 of the Committee Meeting held on the 9th September 2024 refers (copies having been previously circulated to members).

RESOLVED – that the minutes be noted.

12. PREPARATIONS FOR THE 2025-26 BOWLS SEASON

Further to minute No. 8 of the Committee meeting held on the 9th September 2024, consideration was given to the Town Clerk's report that noted that discussions had been held with representatives of the Llanelli Indoor Bowls Club in relation to arrangements in readiness for the 2025-26 Season with a meeting held on the 22nd August 2025.

A proposal was made for fees and charges to be retained unchanged for the year as follows:

2025-26

Green Fees

Club League Matches	£9.20 per hour
Members	£6.80 per hour
Non-Members	£10.40 per hour

Vacant rinks (not booked in advance) Members only

Single person	£3.30 per hour
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Club Tournaments Rink Hire

Singles	£4.60 per rink per hour
Pairs	£4.60 per rink per hour
Triples	£6.90 per rink per hour
Rink	£9.20 per rink per hour

Junior Coaching

Saturday Morning	£2.00 per rink per hour
Lockers	£3.50

In addition, the Annual Administration Fee to the Club was proposed to be retained at £5,500.

RESOLVED – that the report be noted and that the proposal agreed with the Llanelli Indoor Bowls be endorsed and approved by the Committee.

13. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

14. SELWYN SAMUEL CENTRE – BOARDED FLOOR

Further to Minute No. 8 of the Committee Meeting held on the 14th July 2025, consideration was given to the Town Clerk's report that noted that the boarded floor at the Selwyn Samuel Centre was raised and packed away on an annual basis in readiness for the Bowls Season. This was due to take place by the 15th September 2025.

Prices had been received from the contractor who laid the new floor and the previous contractor as follows:

- TAD Building Contractors £2,800.00 plus VAT
- Martin Taffetsaufer Construction £2,895.00 plus VAT

Martin Taffetsaufer Construction was noted to have undertaken the contract for the provision and laying of the boarded floor earlier in the year. In order to maintain consistency and taking account of the small difference in prices quoted, the contractor was asked to undertake the works in readiness for the commencement of the bowling season.

RESOLVED - That the actions of officers be noted and approved.

The Meeting concluded at 6.37 p.m.

LLANELLY HOUSE COMMITTEE

8th September 2025

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **LLANELLY HOUSE COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 8th September 2025 at 6.38 p.m.

PRESENT: Councillors S.A. Curry, D. Ll. Darkin (Leader of the Council), T. Davies, A. Lochrie, A.S.J. McPherson, P.T. Warlow (Chair) and J.R. Williams

APOLOGIES: Councillors, N.J. Pearce.

1. MEMBERS' DECLARATION OF INTEREST

No declarations of interest were made.

2. LLANELLY HOUSE TRUST

Further to minute no.2 of the Committee meeting held on the 5th February 2025, consideration was given to a request for financial support towards the cost of emergency repairs to the House.

RESOLVED – the Committee did not feel that it could currently approve the application with a recommendation that the Llanelly House Trust make further efforts to seek additional prices for the repairs.

The Meeting concluded at 6.42 pm

BUILDING AND FINANCE COMMITTEE

15th September 2025

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 15th September 2025 at 6.00 p.m.

PRESENT: Councillors P.T. Warlow (Chair), A.R. Bragoli (Town Mayor), M.D. Cranham J.P., D. Ll. Darkin (Leader of the Council), S. Greaney, J.E. Jones J.P. (Substitute for Councillor A.A. Carter), A.S.J. McPherson (Vice-Chair), S.L. Rees (Substitute for Councillor T. Davies) and B.A.L. Roberts.

APOLOGIES: Councillors A.A. Carter, S.A. Curry, T. Davies, R. James, and G.R. Lloyd.

43. MEMBERS' DECLARATION OF INTEREST

No Declarations of interest were made.

44. WELSH RUGBY UNION CONSULTATION ON THE FUTURE OF WELSH PROFESSIONAL RUGBY

Further to minute 55 of the Town Council meeting held on the 3rd September 2025, consideration was given to the Town Clerk's report that noted that the Town Council had written to the Welsh Rugby Union to express its full support for the retention of the Scarlets as a professional rugby team in whatever structure the WRU looks to implement at the end of the consultation being undertaken.

The Town Council had also contacted the Scarlets and supporter groups to express its support for the campaigns being undertaken on the matter.

Members were aware that supporters were arranging a demonstration of the Community's support in the form of a march to Parc y Scarlets prior to the next home match against Munster on the 27th September 2025. The Town Council had contacted the organisers and the Scarlets management to look to discuss these arrangements and support that can appropriately be provided by the Town Council.

Suggestions had included:

- Arranging local choirs to attend Parc y Scarlets to take part in events around the match.
- Arranging provision of a shuttle bus for fans to be able to attend these events and the match itself.

Contact had therefore been made with local choirs to make them aware of this possibility, prior to formal arrangements being agreed on events surrounding the match.

Contact had also been made with local bus companies to seek options, with only First Choice being available, their price was £420 for provision of a 70 seater bus with £100 per journey for a shuttle service from the Town Centre to Parc y Scarlets.

Other possible arrangements would be discussed with the fans groups and the Scarlets Management and reported to members.

Following further consideration of the matter it was:

RESOLVED – that the report be noted and

- the actions taken and proposed be approved, with Officers, the Council Leader and Opposition Leader authorised to take forward arrangements as necessary and appropriate.

The Meeting concluded at 6.11pm

STEBONHEATH DEVELOPMENT COMMITTEE

15th September 2025

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **STEBONHEATH DEVELOPMENT COMMITTEE** of LLANELLI TOWN COUNCIL was held **REMOTELY** and at THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI on Monday, 15th September 2025 at 6.12 p.m.

PRESENT: A.R. Bragoli (Town Mayor) (Chair), M.D. Cranham J.P., D.Ll. Darkin (Leader of the Town Council), S. Greaney, G.R. Lloyd, J.E. Jones J.P, S.L. Rees, P.T. Warlow (Vice-Chair), A.C. Williams and J.R. Williams.

APOLOGY: Councillor L. Fenris, and R. James.

9. MEMBERS' DECLARATIONS OF INTEREST

Declarations of interest were made on items 13 and 14.

10. FINANCIAL REPORT

Consideration was given to the report prepared by the Town Clerk, giving a detailed analysis of cumulative income and expenditure for the period between 1st April 2025 and 31st August 2025, in the sums of £12,999 and £68,008 respectively (copies having been previously circulated to members).

RESOLVED – that the aforementioned report be approved.

11. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

12. STADIUM DEVELOPMENT AND MAINTENANCE

Further to Minute No. 8 of the Committee meeting held on the 14th July 2025, consideration was given to the Town Clerk's report which provided an update on developments at Stebonheath Park.

1. Floodlights LED Upgrade

Llanelli Town AFC had received a grant from FAW to upgrade the floodlighting at Stebonheath to LED Units.

As part of the preparation for these works a full inspection was undertaken on the lighting columns. The report provided identified areas of repairs required to the columns that would need to be carried out before the LED units could be installed. These were structural repairs to the columns that would require their lowering to ground level for the works to be carried out. The Town Council was advised that the nature of the works recommended meant they should be completed as soon as possible.

Funding was not available for this part of the project and the Town Council would therefore need to fund these works to be carried out by the Llanelli Town AFC contractor RT Electrics and their subcontractors. The cost of these works was estimated to be around £55,000 plus VAT.

In the meantime, the Town Clerk would arrange regular inspections of the lighting columns condition during the interim period while the repair work was awaited.

In addition, for the start of the football season, replacement bulbs were required to the current floodlights to enable LUX levels to reach requirements. These bulbs were purchased and installed with a cost of £10,364.40 plus VAT.

2. Dug outs

A date was awaited for installation of the FAW funded replacement dug outs at the stadium.

3. VAR Infrastructure

Work continued for installation of the infrastructure required for implementation of Video Assistant Referee technology at the stadium. The relevant Planning Application, PL/09595 made on behalf of the FAW had recently been approved by the Local Planning Authority.

4. Safety Report and Works

The annual safety inspection undertaken by Mike Wyatt Consultancy identified minor works required to the external stadium walls on the Evans Terrace side of the stadium which had been circulated to contractors for provision of tenders. These would be reported to committee at a future meeting for consideration. Other works identified had been undertaken by the Town Council Grounds Maintenance staff teams.

5. Media Gantry Works

During a recent inspection by television contractors in relation to requirements for live broadcasting of matches at the stadium, improvements were identified as being required for the lifting equipment utilised at the media gantry in the stadium. These

were approved to be jointly funded by FAW and the Town Council. Works were completed by John Treharne Engineering with the cost to the Town Council being £875.00 plus VAT.

6. Electrical and Gas Safety Annual Inspections

The annual inspections of electrical and gas installations at the stadium had been undertaken. Repairs were identified and completed for emergency lighting. Repairs had also been contracted for a recommended expansion vessel replacement and maintenance to be carried out on gas piping.

RESOLVED – that the report be noted and

- the actions taken and proposed be approved.

13. PROPOSED LEASE OF STEBONHEATH PARK TO LLANELLI TOWN AFC

Councillor M.D. Cranham declared a personal interest in this item as he was a season ticket holder for Llanelli AFC, as he felt this was a prejudicial interest Councillor Cranham withdrew from the meeting prior to discussion and voting thereon.

Councillor S.L. Rees declared a personal interest in this item as a member of his family played for Llanelli AFC Ladies, as he felt this was a prejudicial interest Councillor Rees withdrew from the meeting prior to discussion and voting thereon.

Councillor A.C. Williams declared a personal interest in this item as he was a season ticket holder for Llanelli AFC, as he felt this was a prejudicial interest Councillor Williams withdrew from the meeting prior to discussion and voting thereon.

G.R. Lloyd declared a personal interest in this item as he was a member of Evans and Williams FC walking football, as he felt this was a prejudicial interest Councillor Lloyd withdrew from the meeting prior to discussion and voting thereon.

Further to Minute No. 26 of the Leases and Contracts Working Group meeting held on the 14th July 2025, consideration was given to the Town Clerk's report that noted that discussions were ongoing with Llanelli Town AFC in relation to the proposed lease of the stadium. The Club's solicitors had contacted the Town Council solicitors in relation to a number of issues forming part of the Heads of Terms for the Lease.

Consideration was given to the matters raised and responses agreed for provision and continued consideration of the matter.

It is therefore **RESOLVED** that:

That the Town Council's position on these matters be confirmed and the discussions with the Club continue to be progressed following agreement of these items.

14. HIRINGS AND PITCH FEES 2025-26

Councillor M.D. Cranham declared a personal interest in this item as he was a season ticket holder for Llanelli AFC, as he felt this was a prejudicial interest Councillor Cranham withdrew from the meeting prior to discussion and voting thereon.

Councillor S.L. Rees declared a personal interest in this item as a member of his family played for Llanelli AFC Ladies, as he felt this was a prejudicial interest Councillor Rees withdrew from the meeting prior to discussion and voting thereon.

Councillor A.C. Williams declared a personal interest in this item as he was a season ticket holder for Llanelli AFC, as he felt this was a prejudicial interest Councillor Williams withdrew from the meeting prior to discussion and voting thereon.

G.R. Lloyd declared a personal interest in this item as he was a member of Evans and Williams FC walking football, as he felt this was a prejudicial interest Councillor Lloyd withdrew from the meeting prior to discussion and voting thereon.

Further to Minute No. 3 of the Committee meeting held on the 13th May 2024, consideration was given to the hiring charges for the 2025-26 season. Current and proposed schedules were circulated as follows:

Stebonheath Park

FOOTBALL PITCH

Hiring Charges 2025-26 Season

	<u>DAYLIGHT HOURS</u>	<u>UNDER FLOODLIGHTS</u>
Carmarthenshire League (Juniors Aged 16 and Under)	120.00	170.00
Carmarthenshire League (Seniors)	140.00	190.00
FAW Premier Development Leagues	140.00	190.00
FAW Adran Leagues (Ladies)	140.00	190.00
FAW Tier 2 and 3	230.00	280.00
FAW Tier 1	275.00	325.00
West Wales League (Juniors Aged 16 and Under)	210.00	260.00
West Wales League (Seniors)	230.00	280.00

Welsh Schools and Colleges	230.00	280.00
International Matches	700.00	800.00

Stebonheath Park

FOOTBALL PITCH

Hiring Charges 2024-25 Season

	<u>DAYLIGHT HOURS</u>	<u>UNDER FLOODLIGHTS</u>
Carmarthenshire League (Juniors Aged 16 and Under)	110.00	160.00
Carmarthenshire League (Seniors)	130.00	180.00
FAW Premier Development Leagues	130.00	180.00
FAW Adran Leagues (Ladies)	130.00	180.00
FAW Tier 2 and 3	220.00	270.00
West Wales League (Juniors Aged 16 and Under)	200.00	250.00
West Wales League (Seniors)	220.00	270.00
Welsh Schools and Colleges	220.00	270.00
International Matches	650.00	750.00

RESOLVED – that the proposed hiring charges for 2025-26 season be approved.

15. STEBONHEATH SOCIAL CLUB

Further to minute 4 of the Stebonheath Development Committee meeting held on the 12th May 2025, consideration was given to the Town Clerk's report which provided an update on matters relating to the Social Club.

Rental Position

The Social Club arrears position currently stood at £3,442.08, being a full quarter rent and other balances. The tenant had been asked to ensure this is cleared prior to the next rental payment being due at the end of September 2025. If this was not the case, further action would be considered.

Electrical Supply

The Social Club electricity supply was noted to have been re-instated during August.

RESOLVED - That the Committee note the report.

The Meeting concluded at 6.25 pm