

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352

Ebost/Email: enquiries@llanellitowncouncil.gov.uk

Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:
Your Ref:

Fy Nghyf
My Ref: TC/ALJ

Dyddiad
Date: 10.09.26

TO: MEMBERS OF THE SELWYN SAMUEL CENTRE COMMITTEE

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 you are hereby summoned to attend the **SELWYN SAMUEL CENTRE COMMITTEE** of LLANELLI TOWN COUNCIL to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **WEDNESDAY, 16TH SEPTEMBER 2026 AT 6.30 P.M.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Town Clerk

AGENDA

1. **To receive apologies for absence**
2. **To receive Members' declarations of interest**

Pro-forma to be circulated and completed as appropriate.

3. **Financial Report**

1. To receive financial report for the period 1st April 2026 – 31th August 2026.
(copy herewith).

4. **Bowls Club**

1. **Meeting**

To receive for information, the minutes of the meeting held with the Llanelli Indoor Bowls Club on the 24th August 2026, Minute No. 3.1. of the Committee meeting held on the 27th July 2026 refers. (copy herewith).

5. Preparations for the 2026-27 Bowls Season

To consider the Town Clerk's report, minute No. 12 of the Committee meeting held on the 8th September 2025 refers. (copy herewith).

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

6. Centre - Licensing Arrangements

To consider the Principal Officer's report. Minute No. 11 of the Committee meeting held on the 10th August 2026 refers (copy to follow).

7. Concessionaire Agreement

To consider the Principal Officer's report. Minute No. 12 of the Committee meeting held on the 10th August 2026 refers. (copy herewith)

MEMBERS: - Councillors: S. Evans (Chair), A.R. Bragoli, S.A. Curry, L. Fenris, R. James, J.E. Jones, J.P., (Vice Chair), G.R. Lloyd, A. Lochrie, A.S.J. McPherson, N.J. Pearce, A.C. Williams, J.R. Williams.

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AT: AELODAU PWYLLGOR CANOLFAN SELWYN SAMUEL

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 ac Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i gyfarfod **PWYLLGOR CANOLFAN SELWYN SAMUEL**, CYNGOR TREF LLANELLI a gynhelir **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI, DYDD MERCHER, 16^{EG} MEDI 2026 AM 6.30 O'R GLOCH**.

Yn gywir,

Clerc y Dref

AGENDA

1. I dderbyn ymddiheuriadau am absenoldeb

2. I dderbyn datganiadau buddiant yr aelodau

Pro-forma i'w gylchredeg a'i gwblhau fel sy'n briodol.

3. Adroddiad Ariannol

1. I dderbyn adroddiad ariannol am y cyfnod 1^{af} Ebrill 2026 – 31^{ain} Awst 2026
(copi'n amgaeedig).

4. Clwb Bowlio

1. Cyfarfod

I derbyn, ar gyfer gwybodaeth, gofnodion y cyfarfod a gynhaliwyd gyda Chlwb Bowlio Dan Do Llanelli ar 24^{ain} Awst 2026, gweler Gofnod Rhif 3.1 o Gyfarfod y Pwyllgor a gynhaliwyd ar 27^{ain} Gorffennaf 2026. (copi'n amgaeedig).

5. Paratoadau ar gyfer Tymor Bowllo 2026-27

I ystyried adroddiad Clerc y Dref, gweler Cofnod Rhif 12 o gyfarfod y Pwyllgor a gynhaliwyd ar 8^{fed} Medi 2025. (copi'n amgaeedig).

SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.

5. Trefniadau Twyddedu'r Ganolfan

I ystyried adroddiad y Prif Swyddog. Gweler Cofnod Rhif 11 o gyfarfod y Pwyllgor a gynhaliwyd ar 10^{fed} Awst 2026 (copi i ddilyn).

7. Cytundeb Consesiwnydd

I ystyried adroddiad y Prif Swyddog. Gweler Cofnod Rhif 12 o gyfarfod y Pwyllgor a gynhaliwyd ar 10^{fed} Awst 2026. (copi'n amgaeedig).

AELODAU:- Cynghorwyr S. Evans (Cadeirydd), A.R. Bragoli, S.A. Curry, L. Fenris, R. James, J.E. Jones, J.P., (Is-Gadeirydd), G.R. Lloyd, A. Lochrie, A.S.J. McPherson, N.J. Pearce, A.C. Williams, J.R. Williams.

AGENDA ITEM 3

02/09/2026

Llanelli Town Council

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Detailed Income & Expenditure by Budget Heading 31/08/2026

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
301 SELWYN SAMUEL CENTRE							
1009 Locker Rent Received	350	0	350	350			
1011 Hirings	3,112	(75)	3,500	3,575			
1015 Electricity Feed-In Tariff	4,301	(733)	3,000	3,733			
1021 Green Fees - Block Booking	14,352	0	15,000	15,000			
1022 Green Fees - Open Hiring	12,651	0	9,500	9,500			
1023 Bowls Hire	0	0	500	500			
1031 Bar & Catering Concession	10,350	10,350	10,500	150			
1032 Utilities Re-Charged	5,929	2,240	6,500	4,260			
1099 Miscellaneous Income	587	0	0	0			
SELWYN SAMUEL CENTRE :- Income	51,632	11,783	48,850	37,067			0
4001 Salaries and Wages	149	307	500	193		193	
4003 Training	250	0	0	0		0	
4005 Stewards	7,050	0	7,500	7,500		7,500	
4006 Expenses Claimed	1	2	10	9		9	
4008 Administration Fee	6,000	0	6,500	6,500		6,500	
4012 Rates	12,324	19,974	26,000	6,026		6,026	
4013 Water Charges	7,522	0	8,000	8,000		8,000	
4014 Gas	18,898	1,080	15,500	14,420		14,420	
4015 Electricity	40,262	5,869	35,000	29,131		29,131	
4016 Cleaning	15,584	2,588	16,500	13,913		13,913	
4018 Health & Safety	935	495	900	405		405	
4020 Miscellaneous Expenditure	0	0	1,000	1,000		1,000	
4021 Telephone/Fax/Alarms	15	0	25	25		25	
4023 Postage, Printing, Stationery	1,310	0	1,000	1,000		1,000	
4029 Internet	496	221	500	279		279	
4036 Carpet Maintenance	780	800	850	50		50	
4037 SSC Temp Floor for Summer Use	2,895	3,100	6,000	2,900		2,900	
4042 Equipment Maintenance	4,138	2,804	5,000	2,196		2,196	
4045 Repairs	6,737	1,182	7,000	5,818		5,818	
4046 Furniture/Equipment	70	0	1,000	1,000		1,000	
4051 Bank Charges	280	0	300	300		300	
4059 Professional Fees	475	250	1,000	750		750	
4061 Licences etc	1,064	787	1,000	213		213	
4991 Depreciation Charged	38,158	0	0	0		0	
4992 Deferred Grants Released	(8,236)	0	0	0		0	
SELWYN SAMUEL CENTRE :- Indirect Expenditure	157,157	39,457	141,085	101,628	0	101,628	0
Net Income over Expenditure	(105,526)	(27,674)	(92,235)	(64,561)			

Continued over page

Detailed Income & Expenditure by Budget Heading 31/08/2026

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>309 SSC RENOVATION PROJECTS</u>							
4059 Professional Fees	151	905	500	(405)		(405)	
4802 Tfr from Earmarked Reserves	(27,594)	0	0	0		0	
4932 SSC Improvements	0	0	10,000	10,000		10,000	
4980 Assets Capitalised	28,329	0	0	0		0	
SSC RENOVATION PROJECTS :- Indirect Expenditure	<u>887</u>	<u>905</u>	<u>10,500</u>	<u>9,595</u>	<u>0</u>	<u>9,595</u>	<u>0</u>
Net Expenditure	<u>(887)</u>	<u>(905)</u>	<u>(10,500)</u>	<u>(9,595)</u>			
Grand Totals:- Income	51,632	11,783	48,850	37,067			
Expenditure	158,044	40,362	151,585	111,223	0	111,223	
Net Income over Expenditure	<u>(106,413)</u>	<u>(28,579)</u>	<u>(102,735)</u>	<u>(74,156)</u>			
Movement to/(from) Gen Reserve	<u>(106,413)</u>	<u>(28,579)</u>	<u>(102,735)</u>	<u>(74,156)</u>			

AGENDA ITEM 4

Meeting with Llanelli Indoor Bowls Club
24th August 2026 – 10.00am

Present: Arfon Davies, Delyth Jones (Llanelli Town Council), Representatives (Llanelli Indoor Bowls Club)

1. Welcome - AD welcomed everyone to the meeting and thanked them for their attendance.

2. Club Management Arrangements

Arrangements for the 2026-27 Season were discussed:

- Proposals will be provided to the Town Council for the rink hiring and other charges for approval;
- Front desk staffing was in place for the Season;
- The volunteer expenses payments for the desk duty team will also be considered with a sum to be proposed per shift for the coming season.

3. 2026-27 Season preparation

AD will make arrangements for the week commencing 14th September for the boarded floor to be raised. The stadium to become available for use from the 15th September. AD will seek a date for the Carpet maintenance.

4. Management Fee

AD and Club members discussed the Club Management fee with a proposal to be presented to the Town Council for consideration.

5. Leisure Centre and Parking Issues

AD updated on arrangements being discussed with the County Council in relation to the former leisure centre, including parking and general security. AD noted that the County Council Parking Team were continuing with current arrangements for the leisure centre car park.

6. Catering, General Concessionaire and Cleaning Arrangements

Arrangements for the Concessionaire Agreement Service were discussed

Requirements in readiness for the season were discussed and will be re-iterated to the concessionaire.

The Club will provide information on fixtures and events in order to provide the Concessionaire with details of busy periods for staffing arrangements to be put in place.

7. Other Arrangements

- A visit to the centre by Club Representatives will be arranged for training on access arrangements, heating system, PA system etc.
- AD noted that quotes were being sought for the proposed CCTV Provision at the centre.

AGENDA ITEM 5

TO: ALL MEMBERS OF THE SELWYN SAMUEL COMMITTEE

DATE OF MEETING: 16TH SEPTEMBER 2026

PREPARATIONS FOR THE 2026-27 BOWLS SEASON

Further to Minute No. 12 of the Committee meeting held on the 8th September 2025, consideration has been given with representatives of the Llanelli Indoor Bowls Club for arrangements in readiness for the 2026-27 Season with a meeting held on the 24th August 2026.

A proposal was made for fees and charges for the year as follows:

2026-27 (2025-26)

Green Fees

Club League Matches	£10.00 per hour (£9.20)
Members	£7.50 per hour (£6.80)
Non-Members	£10.60 per hour (£10.40)

Vacant rinks (not booked in advance) Members only

Single person	£3.50 per hour (£3.30)
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Club Tournaments Rink Hire

Singles	£5.00 per rink per hour	(£4.60)
Pairs	£5.00 per rink per hour	(£4.60)
Triples	£7.50 per rink per hour	(£6.90)
Rink	£10.00 per rink per hour	(£9.20)

Junior Coaching

Saturday Morning	£2.00 per rink per hour
Lockers	£3.50

In addition the Annual Administration Fee to the Club will be retained at £5,500. The desk duty payment is proposed to increase to £20.00.

The bi-annual inspection of the PA system was undertaken in July with the system being found to be needing replacement. This was completed with a cost of £425.00 plus VAT.

RECOMMENDATION – that the report is noted and that the proposal agreed with the Llanelli Indoor Bowls Club be endorsed and approved by the Committee.

I await the Committee's instruction.

Arfon Davies
Town Clerk

September 2026

