

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352

Ebost/Email: enquiries@llanellitowncouncil.gov.uk

Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:
Your Ref:

Fy Nghyf
My Ref: TC/ALB

Dyddiad
Date: 03.09.25

TO: MEMBERS OF THE SELWYN SAMUEL CENTRE COMMITTEE

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 you are hereby summoned to attend the **SELWYN SAMUEL CENTRE COMMITTEE** of LLANELLI TOWN COUNCIL to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **MONDAY, 8TH SEPTEMBER 2025 AT 6.30 P.M.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Town Clerk

AGENDA

1. **To receive apologies for absence**
2. **To receive Members' declarations of interest**

Pro-forma to be circulated and completed as appropriate.

3. **Financial Report**

To receive financial report for the period 1st April 2025 – 31st August 2025 (copy herewith).

4. **Bowls Club**

1. **Meeting**

To receive for information, the minutes of the meeting held with the Llanelli Indoor Bowls Club on the 22nd August 2025, minute No. 7 of the Committee Meeting held on the 9th September 2024 refers. (copy herewith).

5. Preparations for the 2025-26 Bowls Season

To consider the Town Clerk's report, minute No. 8 of the Committee meeting held on the 7th September 2024 refers. (copy herewith).

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

6. Selwyn Samuel Centre – Boarded Floor

To consider the Town Clerk's report, minute No. 8 of the Committee meeting held on the 14th July 2025 refers. (copy herewith).

MEMBERS: - Councillors S.A. Curry (Chair), A.R. Bragoli, S. Greaney, J.E. Jones, J.P., G.R. Lloyd, A. Lochrie, A.S.J. McPherson (Vice-Chair), N.J. Pearce, J.G. Prosser, P.T. Warlow, A.C. Williams and S. Williams.

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352

Ebost/Email: enquiries@llanellitowncouncil.gov.uk

Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:

Fy Nghyf

Dyddiad

Your Ref:

My Ref: TC/ALB

Date: 03.09.25

AT: AELODAU PWYLLGOR CANOLFAN SELWYN SAMUEL

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 ac Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i gyfarfod **PWYLLGOR CANOLFAN SELWYN SAMUEL**, CYNGOR TREF LLANELLI a gynhelir **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI, DDYDD LLUN, 8^{fed} MEDI 2025 AM 6.30 O'R GLOCH**.

Yn gywir,

Clerc y Dref

AGENDA

1. I dderbyn ymddiheuriadau am absenoldeb

2. I dderbyn datganiadau buddiant yr aelodau

Pro-forma i'w gylchredeg a'i gwblhau fel sy'n briodol.

3. Adroddiad Ariannol

I dderbyn adroddiad ariannol am y cyfnod 1^{af} Ebrill 2025 – 31^{ain} Awst 2025 (copi'n amgaeedig).

4. Clwb Bowlio

1. Cyfarfod

I dderbyn, er gwybodaeth, gofnodion y cyfarfod a gynhaliwyd gyda Chlwb Bowlio Dan Do Llanelli ar 22^{ain} Awst 2025, gweler cofnod Rhif 7 o Gyfarfod y Pwyllgor a gynhaliwyd ar 9^{fed} Medi 2024. (copi'n amgaeedig).

5. Paratodau ar gyfer Tymor Bowlïo 2025-26

I ystyried adroddiad Clerc y Dref, gweler cofnod Rhif 8 o gyfarfod y Pwyllgor a gynhaliwyd ar 7^{fed} Medi 2024. (copi'n amgaeedig).

SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.

6. Canolfan Selwyn Samuel – Llawr Pren

I ystyried adroddiad Clerc y Dref, gweler cofnod Rhif 8 o gyfarfod y Pwyllgor a gynhaliwyd ar 14^{fed} Gorffennaf 2025. (copi'n amgaeedig).

AELODAU:- Cynghorwyr S.A. Curry (Cadeirydd), A.R. Bragoli, S. Greaney, J.E. Jones, Y.H., G.R. Lloyd, A. Lochrie, A.S.J. McPherson (Is-Gadeirydd), N.J. Pearce, J.G. Prosser, P.T. Warlow, A.C. Williams a S. Williams.

AGENDA ITEM 3

01/09/2025

Llanelli Town Council

Page 1

12:04

Detailed Income & Expenditure by Budget Heading 31/08/2025

Month No: 5

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
301 SELWYN SAMUEL CENTRE							
1009 Locker Rent Received	263	0	263	263			
1011 Hirings	8,674	0	1,000	1,000			
1015 Electricity Feed-In Tariff	3,513	133	3,000	2,867			
1021 Green Fees - Block Booking	19,899	0	15,000	15,000			
1022 Green Fees - Open Hiring	9,259	0	8,500	8,500			
1023 Bowls Hire	0	0	500	500			
1031 Bar & Catering Concession	10,000	10,350	10,350	0			
1032 Utilities Re-Charged	8,151	1,317	6,500	5,183			
1044 Programme Sales	800	0	0	0			
1099 Miscellaneous Income	0	492	0	(492)			
SELWYN SAMUEL CENTRE :- Income	60,558	12,292	45,113	32,821			0
4001 Salaries and Wages	138	4	500	496		496	
4005 Stewards	6,090	0	7,000	7,000		7,000	
4006 Expenses Claimed	2	0	10	10		10	
4008 Administration Fee	5,500	0	6,000	6,000		6,000	
4012 Rates	12,199	12,324	26,000	13,676		13,676	
4013 Water Charges	7,666	0	6,500	6,500		6,500	
4014 Gas	13,687	42	15,000	14,958		14,958	
4015 Electricity	30,283	5,091	33,000	27,909		27,909	
4016 Cleaning	16,295	5,034	16,500	11,466		11,466	
4017 Refuse Disposal/Litter Picking	186	0	0	0		0	
4018 Health & Safety	1,392	236	900	664		664	
4020 Miscellaneous Expenditure	0	0	1,000	1,000		1,000	
4021 Telephone/Fax/Alarms	17	9	12	3		3	
4023 Postage, Printing, Stationery	1,987	0	1,000	1,000		1,000	
4029 Internet	466	207	500	293		293	
4036 Carpet Maintenance	0	780	850	70		70	
4037 Temp Floor	6,085	0	5,000	5,000		5,000	
4042 Equipment Maintenance	4,540	2,452	5,000	2,548		2,548	
4045 Repairs	8,249	2,062	10,000	7,938		7,938	
4046 Furniture/Equipment	387	0	1,000	1,000		1,000	
4051 Bank Charges	239	0	300	300		300	
4059 Professional Fees	1,231	0	1,000	1,000		1,000	
4061 Licences etc	534	787	550	(237)		(237)	
4991 Depreciation Charged	37,529	0	0	0		0	
4992 Deferred Grants Released	(8,236)	0	0	0		0	
SELWYN SAMUEL CENTRE :- Indirect Expenditure	146,467	29,028	137,622	108,594	0	108,594	0
Net Income over Expenditure	(85,909)	(16,736)	(92,509)	(75,773)			

Detailed Income & Expenditure by Budget Heading 31/08/2025

Month No: 5

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Grand Totals:- Income	60,558	12,292	45,113	32,821			
Expenditure	146,467	29,028	137,622	108,594	0	108,594	
Net Income over Expenditure	(85,909)	(16,736)	(92,509)	(75,773)			
Movement to/(from) Gen Reserve	(85,909)	(16,736)	(92,509)	(75,773)			

AGENDA ITEM 4

Meeting with Llanelli Indoor Bowls Club
22nd August 2025 – 11.00am

Present: Arfon Davies, Delyth Jones, Sion Thomas (Llanelli Town Council), Representatives (Llanelli Indoor Bowls Club)

- 1. Welcome** - AD welcomed everyone to the meeting and thanked them for their attendance.
- 2. Club Management Arrangements**
Arrangements for the 2025-26 Season were discussed:
 - Proposals will be provided to the Town Council for the rink hiring and other charges for approval;
 - Front desk staffing was in place for the Season;
 - The volunteer expenses payments for the desk duty team will remain at £15 per shift for the coming season.
- 3. 2025-26 Season preparation**
AD will make arrangements for the week commencing 8th September for the boarded floor to be raised. The stadium to become available for use from the 15th September. Carpet maintenance will take place on the 23rd September.
- 4. Management Fee**
AD and Club members discussed the Club Management fee with a proposal that this will remain at £5,500 to be presented to the Town Council for consideration.
- 5. Leisure Centre and Parking Issues**
AD updated on arrangements being discussed with the County Council in relation to future closure of the leisure centre, including parking and general security. AD noted that the County Council Parking Team would continue with current arrangements for the leisure centre car park.
- 6. Catering, General Concessionaire and Cleaning Arrangements**
AD noted that the Concessionaire Agreement was in place and included cleaning of the centre for the 2025-26 season.

Requirements in readiness for the season were discussed and will be re-iterated to the concessionaire.

The Club will provide information on fixtures and events in order to provide the Concessionaire with details of busy periods for staffing arrangements to be put in place.
- 7. Sports, Youth and Activity Officer Sessions**
ST confirmed proposals for activity during the season.

AGENDA ITEM 5

TO: ALL MEMBERS OF THE SELWYN SAMUEL COMMITTEE

DATE OF MEETING: 8TH SEPTEMBER 2025

PREPARATIONS FOR THE 2025-26 BOWLS SEASON

Further to minute No. 8 of the Committee meeting held on the 9th September 2024, consideration has been given with representatives of the Llanelli Indoor Bowls Club for arrangements in readiness for the 2025-26 Season with a meeting held on the 22nd August 2025.

A proposal was made for fees and charges to be retained unchanged for the year as follows:

2025-26

Green Fees

Club League Matches	£9.20 per hour
Members	£6.80 per hour
Non-Members	£10.40 per hour

Vacant rinks (not booked in advance) Members only

Single person	£3.30 per hour
---------------	----------------

Club Tournaments Rink Hire

Singles	£4.60 per rink per hour
Pairs	£4.60 per rink per hour
Triples	£6.90 per rink per hour
Rink	£9.20 per rink per hour

Junior Coaching

Saturday Morning	£2.00 per rink per hour
Lockers	£3.50

In addition the Annual Administration Fee to the Club will be retained at £5,500.

RECOMMENDATION – that the report is noted and that the proposal agreed with the Llanelli Indoor Bowls be endorsed and approved by the Committee.

I await the Committee's instruction.

Arfon Davies
Town Clerk

September 2025

