

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352
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Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:
Your Ref:

Fy Nghyf
My Ref: TC/ALB

Dyddiad
Date: 13.11.24

TO: MEMBERS OF THE SELWYN SAMUEL CENTRE COMMITTEE

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 you are hereby summoned to attend the **SELWYN SAMUEL CENTRE COMMITTEE** of LLANELLI TOWN COUNCIL to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **MONDAY, 18TH NOVEMBER 2024** AT **6.30 P.M.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Town Clerk

AGENDA

1. To receive apologies for absence

2. To receive Members' declarations of interest

Pro-forma to be circulated and completed as appropriate.

3. Financial Report

To receive financial report for the period 1st April 2024 – 31st October 2024 (copy herewith).

4. 2025 International Series

To consider the Town Clerk's report, Minute No. 11 of the Committee meeting held on the 25th March 2019 refers (copy herewith).

5. Community Transport Scheme

To consider the Finance and Administration Officer's report, Minute No. 9 of the Committee meeting held on the 9th September 2024 refers. (copy to follow).

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

6. Concessionaire Agreement

To consider the Principal Officer's report No. 11 of the Committee meeting held on the 9th September 2024 refers. (copy herewith).

7. Selwyn Samuel Centre – Boarded Floor

To consider the Town Clerk's report. (copy herewith)

MEMBERS: - Councillors A.S.J. McPherson (Chair), A.R. Bragoli, S.A. Curry (Vice-Chair), J.R. Elliott, S. Greaney (Deputy Town Mayor), J.E. Jones, J.P., G.R. Lloyd, A. Lochrie, N.J. Pearce, P.T. Warlow, S. Williams and Vacancy.

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AT: AELODAU PWYLLGOR CANOLFAN SELWYN SAMUEL

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 ac Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i gyfarfod **PWYLLGOR CANOLFAN SELWYN SAMUEL**, CYNGOR TREF LLANELLI a gynhelir **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI, DDYDD LLUN, 18^{fed} TACHWEDD 2024 AM 6.30 O'R GLOCH**.

Yn gywir,

Clerc y Dref

AGENDA

1. I dderbyn ymddiheuriadau am absenoldeb

2. I dderbyn datganiadau buddiant yr aelodau

Pro-forma i'w gylchredeg a'i gwblhau fel sy'n briodol.

3. Adroddiad Ariannol

I dderbyn adroddiad ariannol am y cyfnod 1^{af} Ebrill 2024 – 31^{ain} Hydref 2024 (copi'n amgaeedig).

4. Cyfres Ryngwladol 2025

I ystyried adroddiad Clerc y Dref gweler cofnod Rhif 11 o gyfarfod y Pwyllgor a gynhaliwyd ar 25^{ain} Mawrth 2024 (copi'n amgaeedig).

5. Cynllun Trafnidiaeth Gymunedol

I ystyried adroddiad y Swyddog Cyllid a Gweinyddiaeth, gweler cofnod Rhif 9 o gyfarfod y Pwyllgor a gynhaliwyd ar 9^{fed} Medi 2024. (copi i ddilyn)

SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.

6. Cytundeb Consesiwnydd

I ystyried adroddiad y Prif Swyddog, gweler cofnod Rhif 11 o gyfarfod y Pwyllgor a gynhaliwyd ar 9^{fed} Medi 2024. (copi'n amgaeedig)

7. Canolfan Selwyn Samuel – Llawr Bwrdd

I ystyried adroddiad Clerc y Dref (copi'n amgaeedig).

AELODAU:- Cynghorwyr A.S.J. McPherson (Cadeirydd), A.R. Bragoli, S.A. Curry (Is-Gadeirydd), J.R. Elliott, S. Greaney (Dirprwy Maer y Dref), J.E. Jones, J.P., G.R. Lloyd, A. Lochrie, N.J. Pearce, P.T. Warlow, S. Williams a Sedd Wag.

AGENDA ITEM 3

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Detailed Income & Expenditure by Budget Heading 06/11/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
301 SELWYN SAMUEL CENTRE							
1009 Locker Rent Received	292	146	350	204			
1011 Hirings	2,585	8,674	4,000	(4,674)			
1015 Electricity Feed-In Tariff	6,207	1,310	6,000	4,690			
1021 Green Fees - Block Booking	15,151	49	14,000	13,951			
1022 Green Fees - Open Hiring	9,357	1,246	7,500	6,254			
1023 Bowls Hire	0	0	500	500			
1031 Bar & Catering Concession	10,000	10,000	10,000	0			
1032 Utilities Re-Charged	3,660	2,104	5,000	2,896			
SELWYN SAMUEL CENTRE :- Income	47,252	23,528	47,350	23,822			0
4001 Salaries and Wages	811	11	0	(11)		(11)	
4005 Stewards	6,815	525	7,000	6,475		6,475	
4006 Expenses Claimed	6	0	0	(0)		(0)	
4008 Administration Fee	5,500	500	5,500	5,000		5,000	
4012 Rates	5,129	12,199	24,500	12,301		12,301	
4013 Water Charges	5,798	4,206	5,500	1,294		1,294	
4014 Gas	12,987	969	10,000	9,031		9,031	
4015 Electricity	24,290	8,261	25,500	17,239		17,239	
4016 Cleaning	11,635	7,040	13,000	5,960		5,960	
4017 Refuse Disposal/Litter Picking	1,356	186	1,500	1,315		1,315	
4018 Health & Safety	848	612	900	288		288	
4020 Miscellaneous Expenditure	178	0	1,000	1,000		1,000	
4021 Telephone/Fax/Alarms	14	12	50	38		38	
4023 Postage, Printing, Stationery	500	385	700	315		315	
4029 Internet	396	272	450	178		178	
4031 Advertising - General	500	0	500	500		500	
4036 Carpet Maintenance	0	0	750	750		750	
4037 Temp Floor	7,150	6,085	9,000	2,915		2,915	
4042 Equipment Maintenance	3,910	3,159	4,500	1,341		1,341	
4045 Repairs	9,471	2,569	10,000	7,431		7,431	
4046 Furniture/Equipment	128	198	1,000	802		802	
4051 Bank Charges	105	53	200	148		148	
4059 Professional Fees	1,000	1,190	1,000	(190)		(190)	
4061 Licences etc	454	365	500	135		135	
4991 Depreciation Charged	40,773	0	0	0		0	
4992 Deferred Grants Released	(8,236)	0	0	0		0	
SELWYN SAMUEL CENTRE :- Indirect Expenditure	131,518	48,796	123,050	74,254	0	74,254	0
Net Income over Expenditure	(84,265)	(25,268)	(75,700)	(50,432)			

Continued over page

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Detailed Income & Expenditure by Budget Heading 06/11/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Grand Totals:- Income	47,252	23,528	47,350	23,822			
Expenditure	131,518	48,796	123,050	74,254	0	74,254	
Net Income over Expenditure	<u>(84,265)</u>	<u>(25,268)</u>	<u>(75,700)</u>	<u>(50,432)</u>			
Movement to/(from) Gen Reserve	<u>(84,265)</u>	<u>(25,268)</u>					

AGENDA ITEM 4

TO: ALL MEMBERS OF THE SELWYN SAMUEL CENTRE COMMITTEE

DATE OF MEETING: 18TH NOVEMBER 2024

BRITISH ISLES INTERNATIONAL SERIES

Further to Minute Number 11 of the Committee meeting held on the 25th March 2019, the Selwyn Samuel Centre has again been chosen to host the 2024 Series on behalf of the Welsh Indoor Bowls Association (WIBA).

Under the criteria for the 2025 Series, the Council would be responsible for the following:-

- Rink fees for the duration of the event;
- Cost of installing and removing up to 500 seats;
- Printing 500 tickets per day;
- Printing of 1,000 programmes;

The LIBC would be responsible for the following:-

- First Aid;
- Running and establishment of a raffle;
- Volunteers to act as Stewards etc.

Should there be a requirement for additional support, the WIBA have agreed to provide additional Stewards where necessary.

The Catering Concessionaire would be responsible for the following:-

- Provision of Meals and Bar (staffing);
- Rink side refreshments.

The council would retain all advertising income and receive a share of the programme sales together with a contribution of £4,000 from the WIBA to cover lost green fees.

RESOLVED – that the Council notes the report and approves the arrangements being put in place to bring this tournament to the Selwyn Samuel Center in 2025.

Arfon Davies
Town Clerk

November 2024.

