

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, *Clerc y Dref/Town Clerk*

Ffôn/Tel: (01554) 774352
Ffacs/Fax: (01554) 770376

Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:
Your Ref:

Fy Nghyf
My Ref: TC/ALB

Dyddiad
Date: 20.03.24

TO: MEMBERS OF THE SELWYN SAMUEL CENTRE COMMITTEE

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 you are hereby summoned to attend the **SELWYN SAMUEL CENTRE COMMITTEE** of LLANELLI TOWN COUNCIL to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **MONDAY, 25TH MARCH 2024 AT 6.00 P.M.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies', written in a cursive style.

Town Clerk

AGENDA

1. **To receive apologies for absence**

2. **To receive Members' declarations of interest**

Pro-forma to be circulated and completed as appropriate.

3. **Financial Report**

To receive financial report for the period 1st April 2023 – 29th February 2024 (copy herewith).

4. **Selwyn Samuel Centre – National Bowls Tournament**

To consider the Principal Officer's report. (copy herewith).

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

5. Concessionaire Agreement

To consider the Principal Officer's report, minute No. 19 of the Committee meeting held on the 7th February 2024 refers. (copy herewith).

MEMBERS: - Councillors A.S.J. McPherson (Chair), A.R. Bragoli, A.A. Carter, S.A. Curry (Vice-Chair), J.R. Elliott, S. Greaney, J.E. Jones, J.P., G.R. Lloyd, A. Lochrie, N.J. Pearce (Town Mayor), B.A.L. Roberts, P.T. Warlow (Deputy Town Mayor).

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AT: AELODAU PWYLLGOR CANOLFAN SELWYN SAMUEL

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 ac Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i gyfarfod **PWYLLGOR CANOLFAN SELWYN SAMUEL**, CYNGOR TREF LLANELLI a gynhelir **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI, DDYDD LLUN, 25^{ain} MAWRTH 2024 AM 6.00 O'R GLOCH**.

Yn gywir,

Handwritten signature of Arfon Davies.

Clerc y Dref

AGENDA

1. I dderbyn ymddiheuriadau am absenoldeb

2. I dderbyn datganiadau buddiant yr aelodau

Pro-forma i'w gylchredeg a'i gwblhau fel sy'n briodol.

3. Adroddiad Ariannol

I dderbyn adroddiad ariannol am y cyfnod 1^{af} Ebrill 2023 – 29^{ain} Chwefror 2024 (copi'n amgaeedig).

4. Canolfan Selwyn Samuel – Cystadleuaeth Bowlio Genedlaethol

I ystyried adroddiad y Prif Swyddog. (copi'n amgaeedig)

SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.

5. Cytundeb Consesiwnydd

I ystyried adroddiad y Prif Swyddog, gweler cofnod Rhif 19 o gyfarfod y Pwyllgor a gynhaliwyd ar 7^{fed} Chwefror 2024. (copi'n amgaeedig)

AELODAU:- Cynghorwyr A.S.J. McPherson (Cadeirydd), A.R. Bragoli, A.A. Carter, S.A. Curry (Is-Gadeirydd), J.R. Elliott, S. Greaney, J.E. Jones, J.P., G.R. Lloyd, A. Lochrie, N.J. Pearce (Maer y Dref), B.A.L. Roberts, P.T. Warlow (Dirprwy Maer y Dref).

AGENDA ITEM 3

14/03/2024

Llanelli Town Council 2023-24

Page 1

14:17

Detailed Income & Expenditure by Budget Heading 14/03/2024

Month No: 11

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
301 SELWYN SAMUEL CENTRE							
1001 Rent Received	9,000	0	0	0			
1009 Locker Rent Received	410	292	450	158			
1011 Hirings	3,778	2,585	4,000	1,415			
1015 Electricity Feed-In Tariff	3,833	4,674	5,000	326			
1021 Green Fees - Block Booking	11,003	9,888	10,000	112			
1022 Green Fees - Open Hiring	7,551	6,572	6,500	(72)			
1023 Bowls Hire	0	0	500	500			
1031 Bar & Catering Concession	9,167	10,000	10,000	0			
1032 Utilities Re-Charged	6,765	2,387	5,000	2,613			
1033 Running Costs Re-charged	44,170	0	0	0			
1099 Miscellaneous Income	3,371	0	0	0			
1169 Grants Private/Other	(38,630)	0	0	0			
SELWYN SAMUEL CENTRE :- Income	60,417	36,398	41,450	5,052			0
4001 Salaries and Wages	6,908	811	8,000	7,189		7,189	
4005 Stewards	4,034	4,700	5,000	300		300	
4006 Expenses Claimed	27	6	60	54		54	
4008 Administration Fee	7,520	4,000	5,000	1,000		1,000	
4012 Rates	10,780	5,129	24,000	18,871		18,871	
4013 Water Charges	4,545	3,023	4,500	1,477		1,477	
4014 Gas	9,018	9,115	5,000	(4,115)		(4,115)	
4015 Electricity	24,225	18,774	20,000	1,226		1,226	
4016 Cleaning	3,237	10,603	3,500	(7,103)		(7,103)	
4017 Refuse Disposal/Litter Picking	1,343	1,110	1,250	140		140	
4018 Health & Safety	802	809	900	91		91	
4020 Miscellaneous Expenditure	450	178	1,000	822		822	
4021 Telephone/Fax/Alarms	299	13	0	(13)		(13)	
4023 Postage, Printing, Stationery	393	500	400	(100)		(100)	
4029 Internet	626	360	650	290		290	
4031 Advertising - General	0	500	0	(500)		(500)	
4036 Carpet Maintenance	0	0	750	750		750	
4037 Temp Floor	7,780	7,150	9,000	1,850		1,850	
4041 Out of Hours Charges	36	0	0	0		0	
4042 Equipment Maintenance	4,119	3,760	4,000	240		240	
4045 Repairs	8,836	5,735	10,000	4,265		4,265	
4046 Furniture/Equipment	1,210	89	2,000	1,911		1,911	
4051 Bank Charges	0	88	0	(88)		(88)	
4059 Professional Fees	5,230	1,750	1,000	(750)		(750)	
4061 Licences etc	454	454	500	46		46	
4802 Tfr from Earmarked Reserves	(9,261)	0	0	0		0	

Continued over page

Detailed Income & Expenditure by Budget Heading 14/03/2024

Month No: 11

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
4975 NBV of Asset Disposals	5,330	0	0	0		0	
4980 Assets Capitalised	38,630	0	0	0		0	
4981 Assets Funded by Grants	(42,448)	0	0	0		0	
4991 Depreciation Charged	40,775	0	0	0		0	
4992 Deferred Grants Released	(8,236)	0	0	0		0	
SELWYN SAMUEL CENTRE :- Indirect Expenditure	<u>126,661</u>	<u>78,657</u>	<u>106,510</u>	<u>27,853</u>	<u>0</u>	<u>27,853</u>	<u>0</u>
Net Income over Expenditure	<u>(66,244)</u>	<u>(42,259)</u>	<u>(65,060)</u>	<u>(22,801)</u>			
Grand Totals:- Income	60,417	36,398	41,450	5,052			
Expenditure	126,661	78,657	106,510	27,853	0	27,853	
Net Income over Expenditure	<u>(66,244)</u>	<u>(42,259)</u>	<u>(65,060)</u>	<u>(22,801)</u>			
Movement to/(from) Gen Reserve	<u>(66,244)</u>	<u>(42,259)</u>					

AGENDA ITEM 4

TO: ALL MEMBERS OF THE SELWYN SAMUEL CENTRE COMMITTEE

DATE OF MEETING: 25TH MARCH 2024

NATIONAL CHAMPIONSHIPS 13TH AND 14TH APRIL

In April 2024 the Wales Indoor Bowls National Finals will be held at the Selwyn Samuel Centre on the 13th and 14th April.

Arrangements are being taken forward with the Llanelli Indoor Bowls Club and Concessionaire for the event.

A requested has been made that the gutter rubber tiles be replaced at the centre due to their age and condition.

The cost of doing so for 124 tiles at £8.50 each would be £1,054 plus VAT.

RECOMMENDATION

That the report be noted and the gutter tiles be replaced.

I await the Committee's instruction.

Delyth Jones
Principal Officer

March 2024.