

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, *Clerc y Dref/Town Clerk*

Ffôn/Tel: (01554) 774352
Ffacs/Fax: (01554) 770376

Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:
Your Ref:

Fy Nghyf
My Ref: TC/ALB

Dyddiad
Date: 02.02.24

TO: MEMBERS OF THE SELWYN SAMUEL CENTRE COMMITTEE

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 you are hereby summoned to attend the **SELWYN SAMUEL CENTRE COMMITTEE** of LLANELLI TOWN COUNCIL to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **WEDNESDAY, 7TH FEBRUARY 2024 AT 5.00 P.M.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Town Clerk

AGENDA

1. To receive apologies for absence

2. To receive Members' declarations of interest

Pro-forma to be circulated and completed as appropriate.

3. Financial Report

To receive financial report for the period 1st April 2023 – 31st January 2024 (copy herewith).

4. Community Transport Scheme

To consider the Finance and Administration Officer's report, minute No. 30 of the Committee meeting held on the 6th September 2023 refers. (copy herewith).

5. **Bowls Club**

1. Meeting

To receive for information, the minutes of the meeting held with the Llanelli Indoor Bowls Club on the 11th December 2023, minute number 9 of the Committee meeting held on the 6th September 2023 refers. (copy herewith).

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

6. **Concessionaire Agreement**

To consider the Principal Officer's report, minute No. 31 of the Committee meeting held on the 6th September 2023 refers. (copy to follow).

MEMBERS: - Councillors A.S.J. McPherson (Chair), A.R. Bragoli, A.A. Carter, S.A. Curry (Vice-Chair), J.R. Elliott, S. Greaney, J.E. Jones, J.P., G.R. Lloyd, A. Lochrie, N.J. Pearce (Town Mayor), B.A.L. Roberts, P.T. Warlow (Deputy Town Mayor).

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AT: AELODAU PWYLLGOR CANOLFAN SELWYN SAMUEL

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 ac Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i gyfarfod **PWYLLGOR CANOLFAN SELWYN SAMUEL**, CYNGOR TREF LLANELLI a gynhelir **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI, DDYDD MERCHER, 7^{fed} CHWEFROR 2024 AM 5.00 O'R GLOCH**.

Yn gywir,

Clerc y Dref

AGENDA

1. I dderbyn ymddiheuriadau am absenoldeb

2. I dderbyn datganiadau buddiant yr aelodau

Pro-forma i'w gylchredeg a'i gwblhau fel sy'n briodol.

3. Adroddiad Ariannol

I dderbyn adroddiad ariannol am y cyfnod 1^{af} Ebrill 2023 – 31^{ain} Ionawr 2024 (copi'n amgaedig).

4. Cynllun Trafnidiaeth Gymunedol

I ystyried adroddiad y Swyddog Cyllid a Gweinyddiaeth, gweler cofnod Rhif 30 o gyfarfod y Pwyllgor a gynhaliwyd ar 6^{ed} Medi 2023. (copi'n amgaedig).

5. **Clwb Bowlio**

1. **Cyfarfod**

I dderbyn, er gwybodaeth, gofnodion y cyfarfod a gynhaliwyd gyda Chlwb Bowls Dan Do Llanelli ar 11^{eg} Awst 2023, gweler cofnod Rhif 9 o Gyfarfod y Pwyllgor a gynhaliwyd ar 6^{ed} Medi 2023. (copi yma)

SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.

6. **Cytundeb Consesiwnydd**

I ystyried adroddiad y Prif Swyddog, gweler cofnod Rhif 31 o gyfarfod y Pwyllgor a gynhaliwyd ar 6^{ed} Medi 2023. (copi i ddilyn)

AELODAU:- Cynghorwyr A.S.J. McPherson (Cadeirydd), A.R. Bragoli, A.A. Carter, S.A. Curry (Is-Gadeirydd), J.R. Elliott, S. Greaney, J.E. Jones, J.P., G.R. Lloyd, A. Lochrie, N.J. Pearce (Maer y Dref), B.A.L. Roberts, P.T. Warlow (Dirprwy Maer y Dref).

AGENDA ITEM 3

02/02/2024

Llanelli Town Council 2023-24

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Detailed Income & Expenditure by Budget Heading 02/02/2024

Month No: 10

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
301 SELWYN SAMUEL CENTRE							
1001 Rent Received	9,000	0	0	0			
1009 Locker Rent Received	410	292	450	158			
1011 Hirings	3,778	2,585	4,000	1,415			
1015 Electricity Feed-In Tariff	3,833	4,674	5,000	326			
1021 Green Fees - Block Booking	11,003	7,168	10,000	2,832			
1022 Green Fees - Open Hiring	7,551	4,971	6,500	1,529			
1023 Bowls Hire	0	0	500	500			
1031 Bar & Catering Concession	9,167	10,000	10,000	0			
1032 Utilities Re-Charged	6,765	2,387	5,000	2,613			
1033 Running Costs Re-charged	44,170	0	0	0			
1099 Miscellaneous Income	3,371	0	0	0			
1169 Grants Private/Other	(38,630)	0	0	0			
SELWYN SAMUEL CENTRE :- Income	60,417	32,077	41,450	9,373			0
4001 Salaries and Wages	6,908	811	8,000	7,189		7,189	
4005 Stewards	4,034	3,575	5,000	1,425		1,425	
4006 Expenses Claimed	27	6	60	54		54	
4008 Administration Fee	7,520	3,000	5,000	2,000		2,000	
4012 Rates	10,780	5,129	24,000	18,871		18,871	
4013 Water Charges	4,545	3,023	4,500	1,477		1,477	
4014 Gas	9,018	2,932	5,000	2,068		2,068	
4015 Electricity	24,225	15,532	20,000	4,468		4,468	
4016 Cleaning	3,237	9,833	3,500	(6,333)		(6,333)	
4017 Refuse Disposal/Litter Picking	1,343	1,001	1,250	249		249	
4018 Health & Safety	802	709	900	191		191	
4020 Miscellaneous Expenditure	450	178	1,000	822		822	
4021 Telephone/Fax/Alarms	299	12	0	(12)		(12)	
4023 Postage, Printing, Stationery	393	500	400	(100)		(100)	
4029 Internet	626	324	650	326		326	
4031 Advertising - General	0	500	0	(500)		(500)	
4036 Carpet Maintenance	0	0	750	750		750	
4037 Temp Floor	7,780	7,150	9,000	1,850		1,850	
4041 Out of Hours Charges	36	0	0	0		0	
4042 Equipment Maintenance	4,119	3,290	4,000	710		710	
4045 Repairs	8,836	5,054	10,000	4,946		4,946	
4046 Furniture/Equipment	1,210	89	2,000	1,911		1,911	
4051 Bank Charges	0	79	0	(79)		(79)	
4059 Professional Fees	5,230	1,000	1,000	0		0	
4061 Licences etc	454	454	500	46		46	
4802 Tfr from Earmarked Reserves	(9,261)	0	0	0		0	

Detailed Income & Expenditure by Budget Heading 02/02/2024

Month No: 10

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
4975 NBV of Asset Disposals	5,330	0	0	0		0	
4980 Assets Capitalised	38,630	0	0	0		0	
4981 Assets Funded by Grants	(42,448)	0	0	0		0	
4991 Depreciation Charged	40,775	0	0	0		0	
4992 Deferred Grants Released	(8,236)	0	0	0		0	
SELWYN SAMUEL CENTRE :- Indirect Expenditure	126,661	64,181	106,510	42,329	0	42,329	0
Net Income over Expenditure	(66,244)	(32,104)	(65,060)	(32,956)			
Grand Totals:- Income	60,417	32,077	41,450	9,373			
Expenditure	126,661	64,181	106,510	42,329	0	42,329	
Net Income over Expenditure	(66,244)	(32,104)	(65,060)	(32,956)			
Movement to/(from) Gen Reserve	(66,244)	(32,104)					

AGENDA ITEM 4

TO: ALL MEMBERS OF THE SELWYN SAMUEL CENTRE COMMITTEE

DATE OF MEETING: 7TH FEBRUARY 2024

COMMUNITY TRANSPORT SCHEME

Further to minute 11 of the Committee meeting held on the 6th September 2023, the following report provides an update on the Community Transport Scheme Electric Charging points at the Selwyn Samuel Centre.

The project continues to see vehicles being charged by the Community Transport Scheme at the Centre with electrical use as follows:

	Dolen Teifi (35p per unit)	Public Use (70p per unit)
July	478 units	
August	344 units	155 units
September	136 units	97 units

Income £511.35 plus VAT

	Dolen Teifi (35p per unit)	Public Use (70p per unit)
October	806 units	274 units
November	243 units	58 units
December	406 units	5 units

Income £745.51 plus VAT

RECOMMENDATION – That the Committee notes the report.

Sophia Hutchings
Finance and Administration Officer

February 2024.

AGENDA ITEM 5

Meeting with Llanelli Indoor Bowls Club
11th December 2023 – 15.00pm

Present: Arfon Davies (Llanelli Town Council), Representatives (Llanelli Indoor Bowls Club)

Apologies: Delyth Jones (Llanelli Town Council).

1. **Welcome** - AD welcomed everyone to the meeting and thanked them for their attendance.
2. **2025 International Series**

An opportunity had arisen to express an interest to host the 2025 International Series for March of that year. AD confirmed that the Town Council would be supportive of the possibility of the Selwyn Samuel Centre hosting the event and a discussion was had on the possible support that could be provided.

The Club would make an expression of interest and should this be successful further discussion would be had on arrangements to enable the event.

3. **2023-24 Season preparation**

Club Representatives were looking at the possibility of holding the Champion of Champions Semi Finals or Finals and would confirm if this would be hosted at the Centre.

Pending this the season would then be completed on the 14th April.

4. **Catering, Cleaning and General Concessionaire Arrangements**

Club representatives raised issues that had arisen with the Concessionaire in recent weeks. AD will pass these on to DJ for action.