

CYNGOR TREF LLANELLI



LLANELLI TOWN COUNCIL

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MINUTES

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LLANELLI TOWN COUNCIL

ANNUAL MEETING

7th May 2025

At the **ANNUAL MEETING** of **LLANELLI TOWN COUNCIL** held remotely and at The Old Vicarage, Town Hall Square, Llanelli, on Thursday, 7th May 2025 at 6.00 p.m.

PRESENT: The Town Mayor (Councillor J.G. Prosser) (Presiding) and, after his Retirement and Election of a successor, the Town Mayor, Councillor A.R. Bragoli.

Councillors

Bigyn Ward

D.Ll. Darkin (Leader of
the Council)

G. Lloyd
P.T. Warlow
J.R. Williams

Elli Ward

Glanymor Ward

J.E. Jones, J.P.

Lliedi Ward

S. Evans
S. Greaney
A. Lochrie

Tyisha Ward

S.A. Curry
A.S.J. McPherson

APOLOGY: Councillors, A.A. Carter, M.D. Cranham, J.P., T. Davies, L. Fenris, R. James, S.L. Rees, B.A.L. Roberts, and S. Williams.

1. ELECTION OF TOWN MAYOR

Prior to proceeding with the business of the Meeting, the Town Mayor (Councillor J.G. Prosser) delivered his Valedictory Address, outlining Council and Mayoral activities undertaken during the previous twelve months. He extended to Members and Officers of the Town Council his sincere thanks and appreciation for the valuable support which had been afforded to him during his mayoral year.

The next business of the Meeting, that of the election of Town Mayor, was then taken.

Upon the;

Proposition of Councillor D.Ll. Darkin (Leader of the Council), and

Seconded by Councillor A.S.J. McPherson, it was

UNANIMOUSLY RESOLVED - that Councillor A.R. Bragoli be hereby elected, Town Mayor to hold office for the ensuing year.

2. TOWN MAYOR'S ACCEPTANCE AND ACKNOWLEDGEMENT

The Town Mayor (Councillor A.R. Bragoli) thereupon made his Declaration of Acceptance of Office, thanked Members of the Council for the honour conferred upon him, and then took the Chair.

3. APPOINTMENT OF DEPUTY TOWN MAYOR

Upon the;

Proposition of Councillor D.Ll. Darkin (Leader of the Council) and

Seconded by Councillor A.S.J. McPherson, it was

UNANIMOUSLY RESOLVED - that Councillor S. Evans be elected Deputy Town Mayor to hold office for the ensuing year.

Councillor Evans expressed her thanks for her appointment.

4. VOTE OF THANKS TO THE IMMEDIATE PAST TOWN MAYOR

The Town Mayor (Councillor A.R. Bragoli) on behalf of the Town Council expressed his appreciation for the services rendered by the Immediate Past Town Mayor (Councillor J.G. Prosser).

RESOLVED - that the Town Council place on record its appreciation of the services rendered by the Immediate Past Town Mayor during his term of office.

5. PRESENTATION

The Town Mayor (Councillor A.R. Bragoli) presented the Immediate Past Town Mayor with his Ex-Mayoral Medallion and engraved glassware in recognition of his service.

6. ADJOURNMENT OF MEETING

It was thereupon

UNANIMOUSLY RESOLVED - that the Meeting stand adjourned until 6.00 p.m. on Monday, 12th May 2025 at The Old Vicarage, Town Hall Square, Llanelli.

The Meeting concluded at 6.40 p.m.

LLANELLI TOWN COUNCIL

ORDINARY MEETING

12th May 2025

At the **ADJOURNED ANNUAL MEETING** of **LLANELLI TOWN COUNCIL** held remotely and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 12th May 2025 at 6.00 p.m.

PRESENT: Councillor A.R. Bragoli (Town Mayor) (Presiding)

Councillors

Bigyn Ward

M.D. Cranham J.P.
D.Ll. Darkin (Leader of
the Council)
P.T. Warlow
J.R. Williams

Elli Ward

S. Williams

Glanymor Ward

A.A. Carter
L. Fenris
J.E. Jones, J.P.
S.L. Rees
B.A.L. Roberts

Lliedi Ward

S. Evans (Deputy Town Mayor)
A. Lochrie

Tyisha Ward

S.A. Curry
T. Davies
A.S.J. McPherson
J.G. Prosser

APOLOGIES: Councillors S. Greaney, R. James, G.R. Lloyd, and N.J. Pearce

7. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

8. PUBLIC PARTICIPATION

The Town Mayor (Councillor A.R. Bragoli) noted that no members of the public were in attendance at this meeting.

9. TOWN MAYOR'S CADET

Further to Minute No. 9 of the Adjourned Annual meeting held on 13th May 2024, the Town Mayor presented the Town Mayor's Cadet 2025 badge and certificate to Cadet Laura Rolland from The Llanelli Sea Cadets.

Following the presentation and photograph opportunity the Town Mayor's Cadet withdrew from the meeting.

10. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees, and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received, and confirmed respectively:

Llanelli Town Council Ordinary Meeting	2 nd April 2025	273 - 280
Planning, Licensing and Consultation Committee	7 th April 2025	281 – 283
Building and Finance Committee	7 th April 2025	284 – 292
Establishment Committee	7 th April 2025	293 - 295
Stebonheath Development Committee	23 rd April 2025	296 – 300
Building and Finance Committee	23 rd April 2025	301 – 305
Town Twinning Committee	23 rd April 2025	306 - 307

11. APPOINTMENT OF STANDING COMMITTEES, COMMITTEES AND JOINT COMMITTEES 2024-25

RESOLVED – that the following Standing Committees, Committees, Sub-Committees and Joint Committees be appointed to serve for the ensuing year: -

Planning, Licensing and Consultation Committee: (12 Members)

Councillors: D.Ll. Darkin (Leader of the Council), S. Evans (Deputy Town Mayor), L. Fenris, J.E. Jones, J.P., A. Lochrie, A.S.J. McPherson, J.G. Prosser, N.J. Pearce, S.L. Rees, J.R. Williams, S. Williams and Vacancy.

Building and Finance Committee: (12 Members)

Councillors: A.R. Bragoli (Town Mayor), A.A. Carter, M.D. Cranham, J.P., S.A. Curry, D.Ll. Darkin (Leader of the Council), S. Greaney, R. James, G.R. Lloyd, A.S.J. McPherson, B.A.L. Roberts, P.T. Warlow and Vacancy

Stebonheath Development Committee: (12 Members)

Councillors: A.R. Bragoli (Town Mayor), M.D. Cranham, D.Ll. Darkin (Leader of the Council), L. Fenris, S. Greaney, G.R. Lloyd, R. James, J.E. Jones, J.P., S.L. Rees, P.T. Warlow, J.R. Williams and Vacancy.

Selwyn Samuel Centre Committee: (12 Members)

Councillors: A.R. Bragoli (Town Mayor), S.A. Curry, S. Greaney, J.E. Jones, J.P., A. Lochrie, G.R. Lloyd, A.S.J. McPherson, N.J. Pearce, J.G. Prosser, P.T. Warlow, S. Williams and Vacancy.

Llanelly House Committee: (8 Members)

Councillors: M.D. Cranham, J.P., S.A. Curry, D.Ll. Darkin (Leader of the Council), A. Lochrie, A.S.J. McPherson, N.J. Pearce, P.T. Warlow, J.R. Williams.

Town Twinning Committee: (10 Members)

Councillors: A.R. Bragoli (Town Mayor), M.D. Cranham, J.P., D.Ll. Darkin (Leader of the Council), S. Evans (Deputy Town Mayor), L. Fenris, G.R. Lloyd, S.L. Rees, P.T. Warlow, J.R. Williams, S. Williams.

Establishment Committee: (10 Members)

Councillors: D.Ll. Darkin (Leader of the Council), S.A. Curry, S. Evans (Deputy Town Mayor), G.R. Lloyd, S. Greaney, A. Lochrie, N.J. Pearce, A.S.J. McPherson, P.T. Warlow, J.R. Williams.

Complaints Panel Members

Councillors A.R. Bragoli (Town Mayor) and J.G. Prosser.

Ex-Town Mayors' Committee:

Councillors: M.D. Cranham, J.P., D.Ll. Darkin (Leader of the Council), J.E. Jones J.P., N.J. Pearce, J.G. Prosser, P.T. Warlow.

Well-Being of Future Generation Working Group: (12 Members)

Councillors: A.R. Bragoli (Town Mayor), A.A. Carter, D.Ll. Darkin (Leader of the Council), T. Davies, S. Evans (Deputy Town Mayor), S. Greaney, J.E. Jones J.P, A. Lochrie, N.J. Pearce, B.A.L. Roberts, P.T. Warlow, S. Williams.

Llanelli Town Council Working Group: (6 Members)

Councillors: S.A. Curry, D.Ll. Darkin (Leader of the Council), L. Fenris, S. Greaney, A.S.J. McPherson and P.T. Warlow.

Leases and Contracts Sub-Committee

Councillors: D. Ll. Darkin (Leader of the Council), L. Fenris, A.S.J. McPherson, J.G. Prosser.

Llanelli Joint Burial Advisory Committee: (5 Members)

Councillors: D.Ll. Darkin (Leader of the Council), S. Evans, (Deputy Town Mayor) S. Greaney, B.A.L Roberts, J.R. Williams.

Parc Howard Collaboration Group: (4 Members)

Councillors: D.Ll. Darkin (Leader of the Council), S. Greaney, N.J. Pearce, J.R. Williams.

Llanelli Traffic Management Working Group: (4 Members)

Councillors: A.R. Bragoli (Town Mayor), D.Ll. Darkin (Leader of the Council), S. Evans (Deputy Town Mayor), S. Greaney.

12. APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES

RESOLVED – that, each Committee having been separately determined, the following members be appointed to serve as Chair and Vice-Chair of the respective Committees set out below for the ensuing year.

Planning, Licensing and Consultation Committee

Chair: Councillor N.J. Pearce
Vice-Chair: Councillor J.G. Prosser

Building and Finance Committee

Chair: Councillor P.T. Warlow
Vice-Chair: Councillor A.S.J. McPherson

Stebonheath Development Committee

Chair: Councillor A.R. Bragoli (Town Mayor)
Vice-Chair: Councillor P.T. Warlow

Selwyn Samuel Centre Committee

Chair: Councillor S.A. Curry
Vice-Chair: Councillor A.S.J. McPherson

Llanelly House Committee

Chair: Councillor P.T. Warlow
Vice-Chair: Councillor A. Lochrie

Town Twinning Committee

Chair: Councillor D.Ll Darkin (Leader of the Council)
Vice-Chair: Councillor A.R. Bragoli (Town Mayor)

Establishment Committee

Chair: Leader of the Council
Vice-Chair: Deputy Leader of the Council

Ex-Town Mayors' Committee:

Chair: Councillor D.Ll Darkin (Leader of the Council)
Vice-Chair: Councillor J.E. Jones J.P.

Llanelli Town Working Group

Chair: Councillor S.A. Curry
Vice-Chair: Councillor A.S.J. McPherson

Well-Being of Future Generation Working Group

Chair: Councillor N.J. Pearce
Vice-Chair: Councillor S. Greaney

Llanelli Joint Burial Advisory Committee

Chair: To be nominated by LRC
Vice-Chair: Councillor D.Ll. Darkin (Leader of the Council)

Llanelli Traffic Management Working Group

Chair: Councillor A.R. Bragoli (Town Mayor)
Vice-Chair: Councillor S. Greaney

Leases and contracts Sub-Committee

Chair: Councillor D.Ll. Darkin (Leader of the Council)

13. REPRESENTATION ON OUTSIDE BODIES

RESOLVED – that the representatives to serve on the undermentioned Outside Bodies for the ensuing year be as follows: -

Carmarthenshire County Council - Education Authority Schools Governing Bodies

(1) Bigyn C.P. School:	Councillor A.S.J. McPherson
(2) Old Road C.P. School:	Councillor N.J. Pearce
(3) Ysgol Pen Rhos:	Councillor J.E. Jones J.P.
(4) Ysgol Maes y Morfa:	Councillor A.S.J. McPherson
(5) Stebonheath C.P. School:	Councillor G.R. Lloyd
(6) Ysgol Gymraeg Dewi Sant:	Councillor P.T. Warlow
(7) Pentip Voluntary School:	Councillor N.J. Pearce
(8) Penygaer C.P. School:	Councillor P.T. Warlow

Carmarthenshire Homeless Forum

Councillor A. Lochrie

Discarded Needles Working Group

Councillors S.A. Curry, A.S.J. McPherson and P.T. Warlow

Friends of Llanelli Museum

Councillor J. R. Williams

Heart of Wales Line Travellers Association

Councillor A.S.J. McPherson

Llanelli Town Centre Task Force

Councillor A.S.J. McPherson and Town Clerk

Llanelli and District Civic Society

Councillor S. Greaney

Llanelli and District Fairtrade Group

Councillor G.R. Lloyd

Llanelli and District Talking Newspaper Association

Councillors P.T. Warlow and N.J. Pearce

Llanelli and District Twinning Association

Chair and Vice-Chair for time being of Town Council's Twinning Committee

Llanelli and District Shopmobility

Councillor N.J. Pearce

Llanelli Chamber of Trade and Commerce

Councillor S.A. Curry and S Greaney

Llanelli Community Partnership

Councillors S. Greaney and A. Lochrie

Llanelli Deaf Club

Councillor N.J. Pearce

Llanelli Litter Task Force

Councillor N.J. Pearce

Llanelli Railway Goods Shed Committee

Councillor S.A. Curry

Llanelli Railway Strike Riots 1911 Centenary Commemorative Committee

Councillors S. Greaney and A.R. Bragoli (Town Mayor)

Llanelly House - CHRT

Councillor D.Ll Darkin (Leader of the Council) and Town Clerk (As Observers)

Menter Cwm Gwendraeth / Llanelli

Councillor S. Evans (Deputy Town Mayor)

National Association of Councillors

- (1) Leader of the Council,
- (2) Deputy Leader of the Council

North Dock Tenants and Residents Association

Councillors L. Fenris, S. Greaney and A.S.J. McPherson

One Voice Wales

Area Committee – Councillors P.T. Warlow and N.J Pearce
Larger Councils Committee - Councillor D.Ll Darkin (Leader of the Council)

Parc Howard Association

Councillors A.R. Bragoli (Town Mayor), S. Evans (Deputy Town Mayor), S. Greaney, A. Lochrie and J.R. Williams

St. Paul's Family Centre

Councillors S. Evans (Deputy Town Mayor) and L. Fenris

Town and Community Councils Liaison Forum

Councillor D.Ll Darkin (Leader of the Council)

Trustees of the Charity known as the Llanelli Town Estate

All Members of the Town Council

Tŷ Bryngwyn Hospice Committee

Councillors A.R. Bragoli (Town Mayor), S. Evans (Deputy Town Mayor), J.G. Prosser, P.T. Warlow, J.R. Williams

Ymlaen Llanelli Ltd.

Leader of the Council and Deputy Leader

PLTRA

Councillors M.D. Cranham J.P, and G.R. Lloyd.

14. GENERAL POWER OF COMPETENCE

Further to minute 16 of the Adjourned Annual Meeting held on the 13th May 2024, Members considered the Town Clerk's report, (Copies previously circulated to members).

Under the Local Government and Elections (Wales) Act 2021 following the 5th May 2022 elections, eligible Councils are able to resolve themselves as being competent Councils under the act.

The guidance to the act states:

The general power of competence permits qualifying authorities to do anything that an individual generally can do. It is a power of first resort which means that a qualifying

authority does not need to rely on specific powers in legislation to do something, so long as what is intended to do is not otherwise prohibited.

If, however, there are restrictions on the use of an existing specific power, those restrictions would also apply to the use of the general power. The general power enables eligible community councils to act in their communities' best interests, generate efficiencies and secure value for money outcomes. Eligible community councils would also be able to raise money by charging for discretionary services and to trade for commercial purposes and in their ordinary functions.

The 2021 Act sets out the conditions community councils must meet to be an 'eligible community Council' with access to the general power. Only councils which meet the eligibility conditions are able to use this general power.

The three conditions are specified in the 2021 Act, section 30 (2)-(4) and are set out below:

- At least two-thirds of the total number of members of the council have been declared to be elected (including unopposed), whether at an ordinary election or at a by-election.
- The Clerk to the Council holds such named qualification or certification as may be specified by the Welsh Ministers by regulations.
- The two most recent Auditor General for Wales (AGW) opinions on the council's accounts are unqualified. The most recent must have been received in the previous 12 months.

The three conditions, working together, serve as indicators that a community council represents the views of its electorate, that the council has a recent history of sound governance and that its Clerk has the core knowledge, skills and understanding to support a community council in the exercise of the new general power. This provides a level of confidence in a council's ability to execute the general power appropriately.

To formally become an eligible community council, a council must meet the conditions set out above and pass a resolution at any meeting confirming that it meets the conditions. In accordance with Schedule 4, Part 1 of the 2021 Act, the outcome of the decision to become an eligible community Council should be published on the Council's website within seven working days of the resolution being passed.

The Town Clerk noted that Llanelli Town Council currently met each of the three conditions set out in the act.

RESOLVED – that the report is noted and the Town Council passes a Resolution in accordance with Schedule 4, Part 1 of the 2021 Act confirming that it meets the conditions and wishes to resolve itself as an eligible Council under the act.

15. INDEPENDENT REMUNERATION PANEL FOR WALES ANNUAL REPORT 2023-24

Further to minute No. 26 (1) of the Planning, Licensing and Consultation Committee held on the 11th November 2024, members considered the Town Clerk's report, (copy having previously been circulated).

The report provided details of the members' expenses that had been determined by the Panel for 2025/26.

The Town Council was considered to be a Group 1 Council, resulting in the council being required to make Resolutions in regard to the following Determinations: -

Cost of Care – The Council must provide for the reimbursement of necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs. Formal (registered with Care Inspectorate Wales) care costs are to be as evidenced and Informal (unregistered) care costs to be paid up to a maximum rate equivalent to the Real UK Living Wage at the time the costs are incurred. Reimbursement must be for the additional costs incurred by members in order for them to carry out official business or their approved duties. Reimbursement shall only be made on production of receipts from the care provider.

This would be reimbursed at the end of the month that a claim is submitted to the Town Clerk.

RESOLVED – That the item be noted.

Costs and Expenses 1 – The Council must make available a payment to each of its members of £156 per year towards the extra household expenses (including heating, lighting, power and broadband) of working from home.

This would be paid at the end of May of each year unless a member confirms to the Town Clerk in writing that they do not wish to claim all, or part of it.

RESOLVED – That the item be noted.

Costs and Expenses 2 - Councils must either pay their members £52 a year for the cost of office consumables required to carry out their role, or alternatively councils must enable members to claim full reimbursement for the cost of their office consumables.

Should the annual payment be agreed, this would be paid at the end of May of each year unless a member confirms to the Town Clerk in writing that they do not wish to claim all, or part of it.

RESOLVED – That the item be noted.

Senior Roles – The Council must make available an annual payment of £500 each to a minimum of one and a maximum of seven members in recognition of specific responsibilities. This is in addition to the £156 and £52 payments for costs and expenses.

The Council must therefore select at least one role to receive this payment and it would be paid at the end of May of each year unless the member holding the appointed role confirms to the Town Clerk in writing that they do not wish to claim all, or part of it.

RESOLVED – That the Council provide for a Senior Role payment of £500 to be made to the Council Leader only.

Travel – The Council can make payments to each of their members in respect of travel costs for attending approved duties. This is optional.

RESOLVED – That the item be noted and approved.

Overnight stays – The Council, if a duty requires an overnight stay, may authorise reimbursement of subsistence expenses to its members at the maximum rates as published. This is optional.

This would be reimbursed at the end of the month that a claim is submitted to the Town Clerk.

RESOLVED – That the item be noted and approved.

Financial Loss – The Council can pay financial loss compensation to each of their members, where such loss has occurred, for attending approved duties as published.

This would be reimbursed at the end of the month that a claim is submitted to the Town Clerk.

RESOLVED – That the item be noted and approved.

Attendance Allowance – The Council can pay an attendance allowance for members. The mandatory maximum for each qualifying event is £30 and a member in receipt of financial loss compensation would not be entitled to claim attendance allowance for the same event.

If the council decided in favour of attendance allowances, it must produce a scheme for formal adoption and make provision for it to be publicly available.

Payments for attendance must be in respect of official business or approved duty which are identified in the council's Standing Orders or alternatively by specific resolution. The scheme should specify for which events payments would be made.

All members of the council would be entitled to the payment for attendance at the events specified in the scheme, but an individual member may decline to receive payment by informing the Town Clerk (in writing).

RESOLVED – That the item be noted and an attendance allowance of £30 be approved for each attendance (this would entail 1 payment per Full Town Council or Standing Committee, Committee or Joint Committee meeting event as detailed in minute 13 above i.e., 1 £30 payment would be made whether 1 or multiple meetings were held on the particular occasion).

Civic Head – The Council can provide a Civic Head payment to the Town Mayor up to a maximum of £1,500. This is in addition to the £156 and £52 payments for costs and expenses and the £500 senior salary if these are claimed by that member. This payment is in addition to the budget of £8,000 that is allocated to cover mayoral activities.

If this payment allocation is approved, it would be paid at the end of May of each year unless the Town Mayor confirms to the Town Clerk in writing that they do not wish to claim all, or part of it.

RESOLVED – That the item be noted and a Civic Head payment of £1,500 be approved.

Deputy Civic Head – The Council can provide a Deputy Civic Head payment to the Deputy Town Mayor up to a maximum of £500. This is in addition to the £156 and £52 payments for costs and expenses and the £500 senior salary if these are claimed by that member. This payment is also in addition to the budget of £8,000 that is allocated to cover mayoral activities.

If this payment allocation is approved, it would be paid at the end of May of each year unless the Deputy Town Mayor confirms to the Town Clerk in writing that they do not wish to claim all, or part of it.

RESOLVED – That the item be noted and a Deputy Civic Head payment of £500 be approved.

Upon the request of Councillor T. Davies that a recorded vote be taken it was:

RESOLVED – that the resolutions set out above be agreed, with Councillors A. R. Bragoli (Town Mayor), S. A. Curry, S. Evans (Deputy Town Mayor), G.R. Lloyd, A. Lochrie, A.S.J. McPherson, J. G. Prosser, P.T. Warlow and J.R. Williams in favour.

Against: Councillors A.A. Carter, M.D. Cranham J.P, T. Davies, J.E. Jones J.P., S.L. Rees, B.A. Roberts and S. Williams.

Abstentions: Councillor L. Fenris.

16. COMMUNITY DEVELOPMENT AND ACTIVITY

Further to Minute No. 135 of the Town Council meeting of 2nd April 2025, consideration was given to the Principal Officer and the Sports Youth and Activity Officer's report (copies having been previously circulated to members). The report dealt with the following:

(1) Community Activities

- **Junior Young Traders Market Llanelli 2025** – To be held this year on the 22nd May 2025, 12 schools would be taking part in the Junior Young Traders Market. 2024 saw 6 schools taking part. The market would run alongside the Thursday trading market and give an opportunity for the children to ply their skills. All products were hand made by the children and would deliver on the curriculum on entrepreneurship. This would be the final day of a 3-month project facilitated by the Town Council, County Council Markets / school educational team and Llanelli Community Partnership and Barclays Community team.
- **Meet the Mayor 2025** - Pupils from 9 Llanelli Primary and Secondary Schools visited the Town Council Chamber for the 2025 Meet the Mayor Project. Almost 350 pupils visited the Town Mayor, Councillor John Prosser. The schools involved were Old Road School, Stebonheath School, Ysgol Penrhos, Bigyn School, Penygaer School, Stebonheath School, Ysgol y Strade, Ysgol Heol Goffa & Ysgol Coedcae. To date over the last 6 years the project had seen more than 2,000 young people visit the Council.

The project provided pupils with a session based on the school curriculum, democracy, voting history, citizenship, the Future Generations Act for Wales, the importance of partnership working within the community along with the young person's place in the democratic process, including participating in a mock election. The project was carried out in partnership with Llanelli Community Partnership Volunteers. During the visit by Heol Goffa School pupils, a special guest attended, with local MP Dame Nia Griffith supporting the session. During each session, the young people were invited to take part in a mock election, choosing their priority amongst a number of policy options. These included, free meals for underprivileged families, dog fouling and litter issues and support for sporting clubs. In all but one occasion, feeding underprivileged families was the most popular option.

- **WU19 FAW Fixture** – Wales WU19's left it late to secure the runner up spot that kept them in the topflight of the Nations League. The decisive game vs Slovakia gave an opportunity for Officers to have over 40 young aspiring girls from Ysgol Dewi Sant & Stebonheath School to become mascots and ball girls at the U19 Elite UEFA Nations League Fixture. In Addition to this fixture, on

the 29th April, Stebonheath Stadium hosted Wales vs Scotland Women's U16's played in perfect sunny conditions with Wales winning 2-1

- **One Voice Wales Funding Webinar** – Officers presented online at the One Voice Wales webinar on achieving funding. Officers were able to share experiences in gaining funding and good practice when bid writing. The webinar was open to all Town / Community Council in Wales that are members of One Voice Wales.
- **Community week Stebonheath Stadium May 2025** - The community week at Stebonheath Stadium started on the 11th May with a disability football tournament support by the Reds and Llanelli Town Council. Tata Steel sponsored the event with medals and trophies. Tuesday the 13th saw a schools rugby tournament facilitated by the Scarlets Community Foundation and Llanelli Town Council with over 30 schools involved. The SYA Officer had also liaised with Llanelli Town AFC Academy to ensure the clubs U14, U15 & U16s trials are held at the Stadium to attract local players.
- **Llanelli Town Mayor 50-year Bowls event** - The Llanelli Indoor Bowls Club and Llanelli Town Mayor, Cllr John Prosser arranged in April a Mayoral Bowls Competition at the Selwyn Samuel Centre. The event formed part of activities to mark the 50th Anniversary of Llanelli Town Council and its strong relationship with the Llanelli Indoor Bowls Club based at the Centre. Teams representing, Llanelli Town Council, Llanelli Rural Council, Llanelli Visually Impaired Bowls Club, Ysgol Halfway (who are the reigning Llanelli Schools Champions), joined two teams from the Indoor Bowls Club in competing for the Town Mayor's Trophy. After a very competitive and enjoyable afternoon of bowling, the Cup Competition was won by the Bowls Club Coaching Team, with Ysgol Halfway taking the Plate Competition.

RESOLVED - That the information be noted

(2) Policy and Strategic Meetings

Officers are working with partners; examples are

- Nepalese Community
- Ager Town Council
- Welsh Democratic Team
- Llanelli Multi Cultural Network Drop-in Centre Support
- Cegin Y Bobl
- Pentre Awel

- Zero Waste Alliance
- Foothold Cymru
- Llanelli Community Partnership
- Llanelli Green Network
- Local Places for Nature
- Tesco Trostre
- Llanelli Community Cancer Rehabilitation
- People Speak Up
- Barclays Bank
- Carmarthenshire County Council Markets
- Actif Sir Gar
- One Voice Wales
- Tyisha Community Team
- Greener Growth
- Ysgol Heol Goffa

RESOLVED - That the information be noted, and actions taken be approved.

17. ONE VOICE WALES

The Town Clerk reported the request from One Voice Wales for any Motions for their 2025 Annual General Meeting.

RESOLVED - That the information be noted.

18. CARMARTHENSHIRE COUNTY COUNCIL

The Town Clerk reported the invitation for nominations of a member for the County Council Admissions Forum.

RESOLVED - That the information be noted.

19. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1) PLTRA - Minutes of the meeting held on the 25th March 2025.
- (2) Carmarthenshire County Council – Community and Town Council’s Update
- (3) Carmarthenshire County Council – Healing the Divide – Minutes of the Llanelli Community Recovery Preliminary Session held on the 25th March 2025.
- (4) One Voice Wales – Minutes of the larger Council’s committee meeting held on the 12th February 2025.
- (5) One Voice Wales – Minutes of the Carmarthenshire Area Committee held on the 22nd January 2025.
- (6) One Voice Wales – Minutes of the NEC Meeting held on the 14th March 2025.
- (7) Carmarthenshire County Council – Response following the motion agreed by the Town Council in relation to the Cwtch Mawr Multibank. Minute No. 134 of the Meeting Held on the 2nd April 2025 refers. (copy herewith).
- (8) Llanelli Town Council Leases and Contracts Working Group – Minutes of the meeting held on the 2nd April 2025. (copy herewith).
- (9) Parc Howard Association – Minutes of the meeting held on the 31st March 2025.
- (10) One Voice Wales – Minutes of the meeting of the Carmarthen Area Committee meeting held on the 14th April 2025.
- (11) Llanelli Goods Shed – Quarter 1 Newsletter.
- (12) One Voice Wales – E-Bulletin.

20. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

21. PENYMORFA LEASE

Further to minute 17 of the Llanelli Town Council Leases and Contracts Working Group meeting held on the 2nd April 2025, consideration was given to the Town Clerk’s report that noted that discussions continued in relation to renewing the lease with the Chris Thyer Academy (now Satori Martial Arts Academy Ltd).

Members recalled that the lease came to an end in February 2025 with discussions continuing thereafter on the renewal lease with the tenant.

Members were made aware of the work undertaken by the tenant, their wish to retain the facility and expand their services in Llanelli.

An issue that had arisen during discussion was the exclusion of the lease from the Landlord and Tenant Act 1954. This was a technical issue, and the tenants had expressed concern at the Town Council's wish to exclude the renewal lease from the Act. The advice received from the Town Council Solicitors was considered.

RESOLVED - That the Council follow the advice received by the Town Council Legal Representatives and continue to seek exclusion of the lease from the Landlord and Tenant Act 1954.

The Meeting concluded at 6.23 p.m

PLANNING, LICENSING AND CONSULTATION COMMITTEE

12th May 2025

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 12th May 2025 at 6.25 p.m.

PRESENT: Councillors A.R. Bragoli (Town Mayor), S.A. Curry (Substitute for Councillor N.J. Pearce), D.Ll. Darkin (Leader of the Council), S. Evans (Deputy Town Mayor), L. Fenris, J.E. Jones J.P, A. Lochrie, A.S.J. McPherson, J.G. Prosser (Vice-Chair) (In the Chair), S.L. Rees, J.R. Williams and S. Williams.

APOLOGIES: N.J. Pearce (Chair).

1. DECLARATIONS OF INTEREST

Declarations of interest were made on item 2. (1) and 3 as noted below.

2. CHAIRMAN'S ANNOUNCEMENTS

The Chairman (Cllr J.G. Prosser) welcomed Councillor L. Fenris to the meeting following her recent hospital stay and wished her a speedy recovery.

3. TOWN AND COUNTRY PLANNING ACT

(1) PLANNING APPLICATIONS

Councillor D.Ll. Darkin declared an interest in Application PL/09096 as he worked on the project with a previous client. As he saw this as a prejudicial interest, he withdrew from the meeting and voting thereon.

Councillor J.G. Prosser declared an interest in Application PL/09211 as a relative plays for Seaside AFC. As he saw this as a prejudicial interest, he withdrew from the meeting and voting thereon. Councillor J.G. Prosser vacated the Chair, with Councillor A.S.J. McPherson taking the Chair in his absence for this item only.

Councillor S.A. Curry declared an interest in Application PL/09211 as a relative plays for seaside. As she saw this as a prejudicial interest, she withdrew from the meeting and voting thereon.

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

RESOLVED – that the comments shown in column 3 hereunder be forwarded to the Head of Planning: -

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
PL/09120 22 Gower View, Llanelli, SA15 3SN	Proposed single story to the rear and side of existing dwelling, complete with a garage conversion	No objections.
PL/09096 40 Murray Street, Llanelli, SA15 1DJ	Proposed Conversion of existing Pub to 4no. residential flats and proposed construction of a one storey flat at the rear of the existing building	The Town Clerk to clarify whether each flat had separate bathroom and kitchen facilities, along with suitable arrangements for parking. Should these be in place then no objections should be raised, however if not a request would be made for the County Council to defer determination of the application in order for the Town Council to further consider the matter.
PL/09211 Crown Park, Caroline Street, Llanelli, SA15 2PS	Adding metal railing around the perimeter of the football pitch to comply with FA guidelines together with mobile dugouts and player entrance gate	No objections.
PL/09225 44 Old Road, Llanelli, SA15 3HP	Proposed rear first floor balcony	No objections.

PL/09213 2 College Square, Llanelli, SA15 1DT	Change of use of existing C3 dwelling into 6-person House of Multiple Occupation (HMO)	Objection on the following basis: • Contravenes Policy GP1 part (d) that no proposals will be permitted that will have a significant impact on the amenity of adjacent land uses; properties, residents or the community; • Contravenes Policy GP1 part (h) that proposals will not be permitted that do not provide for an appropriate access or give rise to parking or highway safety concerns on the site or within the locality; • Contravenes Policy H3 part (a) that applications will not be permitted if they result in the overintensification of property use; • Contravenes Policy H3 Part (b) that applications will not be permitted where suitable parking provision is not available; • Local members feel that there is an urgent need for regeneration in this area and that this proposal providing for development
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PL/09165 Aldi Supermarket, Swanfield Place, Llanelli, SA15 3PW PL/09240 47 Nightingale Court, Llanelli, SA15 1HU PL/09275 / PL/09276 The Lemon Tree, 2 Prospect Place, Llanelli, SA15 3PT	Change of use from Class A1 (retail) to Class D2 (gymnasium) Two storey side extension To remodel the interior of a run-down public house and extension works to the rear of the property. There are no changes to the front elevation and so the works will not affect the character of the original Listed front terrace	that creates a HMO property would have a detrimental effect on the area (Councillor S. Williams requested his Abstention be noted) No objections. No objections. Objection on the following basis: • Due to the lack of information available on the proposed development, especially in relation to the impact on the listed nature of the building.
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3. CONSULTATION – CROWN BUILDINGS

Councillor D.Ll. Darkin declared an interest in this item, as he works for a property developer. As he felt this was a prejudicial interest, Councillor Darkin withdrew from the meeting prior to discussion and voting thereon.

Consideration was given to the consultation from GJP Planning and Development Consultancy in relation to Crown Buildings.

RESOLVED – that the consultation be noted and Councillors requested to submit their own comment if they wish. (Councillor S. Williams requested that his abstention be noted).

4. LICENSING ACT 2003- NOTIFICATION OF APPLICATION FOR PREMISES LICENSE

(1) McDonalds, 4 Vaughan Street, Llanelli, SA15 3TY

The Town Clerk reported the receipt of a Notification of License Application in respect of McDonalds, 4 Vaughan Street, Llanelli, SA15 3TY (copies having been previously circulated to members).

RESOLVED – that the information be noted, and no objection be offered to the application.

5. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1)** Carmarthenshire County Council – Notification of Licence Application, Cattle & Co Smokehouse, Pump House, Llanelli SA15 2LF.
- (2)** Carmarthenshire County Council – Notification of Licence Application, Cross Keys, 2 Prospect Place, Llanelli, SA15 3PT.
- (3)** Carmarthenshire County Council – Notification of Licence Application, Asda Stores Ltd, Murray Street, Llanelli, SA15 1SH.
- (4)** Carmarthenshire County Council – Notification of an emergency road closure of the length of road known as Old Road, Llanelli, from its junction with the B4309 New Road, Llanelli, for a total distance of 118 metres in a south easterly direction from Monday 21st April 2025 to Sunday 11th May 2025.
- (5)** Carmarthenshire County Council – Notification of the cancellation of the Appeal Hearing in relation to AP-7361 - Dragon 24, Traeth Ffordd, Llanelli, SA15 2LF. Minute No. 51 (1) of the Committee meeting held on the 7th April 2025 refers.
- (6)** Carmarthenshire County Council – Notification of temporary road closures for the British Super Triathlon and Paratriathlon on the 10th May 2025 for 2 days.

The Meeting concluded at 6.45 p.m.

BUILDING AND FINANCE COMMITTEE

12th May 2025

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 12th May 2025 at 6.45 p.m.

PRESENT: Councillors A.R. Bragoli (Town Mayor), M.D. Cranham J.P, S.A. Curry, D. Ll. Darkin (Leader of the Council), A.S.J. McPherson (Vice-Chair) (In the Chair), J.G. Prosser (Substitute for Councillor G.R. Lloyd), and B.A.L. Roberts.

APOLOGIES: Councillors A.A. Carter, S. Greaney, R. James, G.R. Lloyd, and P.T. Warlow (Chair).

1. MEMBERS' DECLARATION OF INTEREST

Declarations of interest were made on item 11 as noted below.

2. FINANCIAL REPORT

(1) BUDGET REVIEW

RESOLVED – that the Income and Expenditure report for the period 1st April 2025 – 30th April 2025, in the sums of £561,189 and £109,593 respectively, be approved.

(2) ACCOUNTS FOR PAYMENT

RESOLVED - that the payment schedule showing Direct Debit Nos. 001 – 038 (inclusive) in the sum of £23,004.99, BACS Nos 001 - 027 in the sum of £27,506.08 and Electronic Payments Nos 001 - 044 in the sum of £166,039.52 respectively, be approved.

3. COMMUNITY CENTRES

(1) HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of April 2025 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

4. RISK ASSESSMENT REGISTER

Further Minute No. 5 of the Building and Finance Committee held on the 13th May 2024, members considered a report prepared by the Town Clerk together with a copy

of the Town Council's Risk Assessment Register (copies having been previously circulated to members).

RESOLVED – that the Risk Assessment Register be noted and approved.

5. ANNUAL INVESTMENT STRATEGY

Further to Minute No. 6 of the Committee meeting held on 13th May 2024, members gave consideration to the draft Annual Investment Strategy for 2025/26.

RESOLVED – that the draft Annual Investment Strategy for 2025/2026 as prepared by the Town Clerk be approved.

6. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) LETTERS OF THANKS

RESOLVED – that the letter of thanks received from the Antioch Centre be noted with pleasure.

7. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

11. COUNCIL BUILDINGS – REPAIRS AND MAINTENANCE: ANNUAL APPRAISAL OF APPROVED LIST CONTRACTORS

Councillor D.Ll. Darkin declared a personal interest in this item as he has a working relationship with each contractor and as he considered this to be a prejudicial interest, he withdrew from the meeting prior to the discussion and voting thereon.

Further to Minute No. 11 of the Committee meeting held on 13th May 2024 consideration was given to Consultant Architects' report regarding his annual appraisal of the Town Council's Approved Contractors List following the council's work programme during the preceding twelve months (copies of which were previously circulated to members).

Members considered a summary of the works undertaken by the relevant contractors and the total value of each contract. Contracts were appraised under three main headings, namely the percentage of works completed on time, the average standard of workmanship and the response time in each case.

RESOLVED - that the information be noted.

12. TREES AT HAVELOCK PARK

Further to Minute No. 137 of the Town Council meeting held on the 2nd April 2025, consideration was given to the Town Clerk's report that noted that quotations had been sought for the tree work suggested in the Tree Condition report for Havelock Park, with prices received as follows:

- The ARB Team £650.00
- Lampeter Tree Services £1,972.52

RESOLVED - That the Committee approves lowest tender.

13. TREE SURVEYS

Further to Minute No. 31 of the Building and Finance Committee meeting held on the 11th September 2023, consideration was given to the Town Clerk's report that noted that tenders had been sought for the bi-annual tree inspections to be carried out at Town Council facilities. Prices had been received as follows:

Location	ARB Team	Tree Consultants Wales	Crown Tree Consultancy	ARB Tech
Crown Park			£725.00	£989.00
Penygaer Playing Fields			£775.00	£989.00
Peoples' Park			£775.00	£989.00
Nightingale Court			£550.00	£589.00
Penyfan Park			£650.00	£689.00
Llanerch Field			£575.00	£639.00
Llanerch Woodland			£675.00	£689.00
Morfa Park			£600.00	£639.00
Stebonheath Park			£675.00	£689.00
Bryn Yard			£600.00	£639.00
Coronation Road			£625.00	£639.00
Sunninghill Terrace			£675.00	£689.00
Lower Trostre Road			£625.00	£639.00
Total	£3,450.00	£3,900.00	£8,525.00	£9,507.00 £7,889.00 (if all in 1 report)

RESOLVED - That the Committee approves the lowest tender.

The Meeting concluded at 6.55 pm

STEBONHEATH DEVELOPMENT COMMITTEE

12th May 2025

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **STEBONHEATH DEVELOPMENT COMMITTEE** of LLANELLI TOWN COUNCIL was held **REMOTELY** and at THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI on Monday, 12th May 2025 at 7.00 p.m.

PRESENT: A.R. Bragoli (Town Mayor) (Chair), M.D. Cranham J.P., D.Ll. Darkin (Leader of the Town Council), J.E. Jones J.P, A.S.J. McPherson (Substitute for Councillor P.T. Warlow), J.G. Prosser (Substitute for Councillor G.R. Lloyd), S.L. Rees, and J.R. Williams.

APOLOGY: Councillor L. Fenris, S. Greaney, R. James, G.R. Lloyd and P.T. Warlow (Vice-Chair).

1. MEMBERS' DECLARATIONS OF INTEREST

Declarations of interest were made in relation to item 5 noted below.

2. FINANCIAL REPORT

Consideration was given to the report prepared by the Town Clerk, giving a detailed analysis of cumulative income and expenditure for the period between 1st April 2025 and 30th April 2025, in the sums of £6,800 and £11,267 respectively (copies having been previously circulated to members).

RESOLVED – that the aforementioned report be approved.

3. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

4. STEBONHEATH SOCIAL CLUB

Further to Minute No. 42 of the Stebonheath Development Committee meeting held on the 23rd April 2025, consideration was given to the Town Clerk's report with members receiving the Consultant Architect's Instruction No. 1 in relation to the project.

Members noted that due to a number of issues encountered, additional works were required during the completion of the project with extensive additional costs being encountered (a full breakdown was made available to members). These had been

closely monitored and reviewed by the Consultant Architect with the works carried out and costs of £13,118.19 noted as appropriate (members noted that the overall costs remained at a level with a lower cost than the second lowest tender received by the Town Council for the works - Minute No. 17 of the Committee Meeting held on the 31st July 2024 refers).

These costs had been discussed with the Town Council Insurance company, who had confirmed following review of the project works and costs, that they will fund a total of £12,247.54. The remaining cost will be discussed with the Social Club Tenant with a further report to be provided to the Committee.

RESOLVED - That the Committee:

- note the report.
- approve the action proposed and undertaken by officers.
- approve Architect's Instruction 1.

5. STEBONHEATH STADIUM LEASE

Councillor M.D. Cranham declared a personal interest in this item as he is a former season ticket holder for Llanelli AFC, however as he felt this wasn't a prejudicial interest Councillor Cranham remained in the meeting.

Councillor S.L. Rees declared a personal interest in this item as a member of his family plays for Llanelli AFC Ladies, however as he felt this wasn't a prejudicial interest Councillor Rees remained in the meeting.

Further to Minute No. 43 of the Committee meeting held on the 23rd April 2025, consideration was given to the Town Clerk's report that noted that with discussions ongoing with Llanelli Town AFC in relation to the lease of the stadium, contact had been made to the Town Council for approval on a sponsorship of the main stand at Stebonheath Park.

Following consideration of the matter it was:

RESOLVED – that the sponsor be accepted, with certain conditions to be discussed with the club.

4. STEBONHEATH STADIUM STEEL WORKS

Further to Minute No. 44 of the Committee meeting held on the 23rd April 2025, consideration was given to the Consultant Architect's tender report relating to the proposed steel works to the main stand at Stebonheath Park.

Tenders were sought for works as follows:

- Painting of the curved roofs of the Joc Stein Lounge and Café areas of the stand;
- Steel and other works beneath the main grandstand structure itself;
- Painting of the underside of the main stand roof;

Tenders were received as follows:

- TAD Builders Ltd - £159,729.90 plus VAT
- Martin Taffetsauffer Ltd - £211,932.40 plus VAT
- Lewis Construction Ltd - £272,413.33 plus VAT

Upon review it became apparent that TAD Builders Ltd had not fully priced the Tender documentation. A Tender Clarification was issued to TAD Builders resulting in the Tender figure rising to £206,259.13 plus VAT.

Due to the value of the Tenders, it was decided to request costings for the works that were most essential at this time, being:

- a) Works beneath Grandstand
- b) Repairs to side buildings, including repainting of the 4 areas of curved roofs

The two lowest Contractors from the first tendering procedure were requested to review their Tenders and provide a new submission for the items.

Tenders were received as follows:

- Martin Taffetsauffer Ltd - £105,678.85 plus VAT
- TAD Builders Ltd - £118,115.27 plus VAT

Following consideration of the matter it was:

RESOLVED – that the lowest tender for the essential works be approved.

The Meeting concluded at 7.05 pm

