

# Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,  
Sgwâr Neuadd y Dref,  
LLANELLI,  
Sir Gaerfyrddin,  
SA15 3DD.



The Old Vicarage,  
Town Hall Square,  
LLANELLI,  
Carmarthenshire,  
SA15 3DD.

**Arfon Davies**, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352

Ebost/Email: [enquiries@llanellitowncouncil.gov.uk](mailto:enquiries@llanellitowncouncil.gov.uk)

Gwefan/Website: [www.llanellitowncouncil.gov.uk](http://www.llanellitowncouncil.gov.uk)

Eich Cyf:

Fy Nghyf

Dyddiad

Your Ref:

My Ref: TC/ALJ

Date: 10/09/26

## TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021, you are hereby summoned to attend the **MEETING** of **LLANELLI TOWN COUNCIL** to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **WEDNESDAY, 16<sup>th</sup> SEPTEMBER 2026** at **6.00 p.m.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Town Clerk

## A G E N D A

1. **To receive apologies for absence**
2. **To receive members' declaration of interest**

Declaration form for completion will be circulated at the start of the meeting.

3. **Public Participation**

To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items (other than those proposed to be considered in private).

4. **Verification and Confirmation of Minutes**

To receive, confirm and verify Minutes of Proceedings as follows: -

Page Nos.

|                                                 |                              |         |
|-------------------------------------------------|------------------------------|---------|
| Llanelli Town Council Ordinary Meeting          | 29 <sup>th</sup> June 2026   | 63 - 65 |
| Llanelli Town Council Ordinary Meeting          | 1 <sup>st</sup> July 2026    | 66 - 73 |
| Planning, Licensing, and Consultation Committee | 6 <sup>th</sup> July 2026    | 74 - 77 |
| Building and Finance Committee                  | 6 <sup>th</sup> July 2026    | 78 - 82 |
| Stebonheath Development Committee               | 13 <sup>th</sup> July 2026   | 83 - 88 |
| Establishment Committee                         | 13 <sup>th</sup> July 2026   | 89 - 91 |
| Llanelli Town Council Ordinary Meeting          | 27 <sup>th</sup> July 2026   | 92 - 93 |
| Selwyn Samuel Centre Committee                  | 27 <sup>th</sup> July 2026   | 94 - 97 |
| Selwyn Samuel Centre Committee                  | 10 <sup>th</sup> August 2026 | 98 - 99 |

**5. Councillor Vacancy**

To consider the co-option of a member for the Glanymor Ward of Llanelli Town Council following confirmation that a request for election has not been submitted to the County Council. Minute No. 42 of the Town Council meeting held on the 1<sup>st</sup> July 2026 refers. (copy herewith).

**6. Ysgol Maes v Morfa**

To consider the Town Clerk's report. Minute number 13 of the Adjourned Annual Meeting of the Town Council, held on the 14<sup>th</sup> May 2026 refers (copy herewith).

**7. Community Development and Activity**

**Community Development and Activity Report**

To consider the Community Development and Activity Report. Minute No. 43 of the Town Council Meeting of 1<sup>st</sup> July 2026 refers. (copy herewith).

**8. Notice of Motion**

To consider a Notice of Motion proposed by Cllr. M.D. Cranham J.P. and seconded by Cllr. A.C. Williams Minute No. 45 of the Town Council Meeting of 2<sup>nd</sup> July 2025 refers. (copy herewith).

**9. Nursing Provision at Ysgol Heol Goffa**

To consider the letters received from the Welsh Government Cabinet Minister for Health and Social Care in response to the resolution agreed by the Town Council in relation to Nursing Provision at Ysgol Heol Goffa, at the meeting held on the 1<sup>st</sup> July 2026, Minute No. 45 refers. (copies herewith).

**10. One Voice Wales**

To consider the request for motions to the One Voice Wales Annual Meeting. Minute No. 17 of the Adjourned Town Council Annual Meeting of 12<sup>th</sup> May 2025 refers (copy herewith)

**11. Pride in Place Programme**

To consider the Town Clerk's report. Minute No. 46 of the Town Council meeting held on the 1<sup>st</sup> July 2026 refers (copy herewith)

**12. Freedom of Information Act – Publication Scheme**

To consider the Town Clerk's report and updated Publication Scheme. Minute No. 32 of the Town Council meeting held on the 15<sup>th</sup> June 2022. (copies herewith).

**13. Love Llanelli Website**

To consider the Town Clerk's report. (copy herewith).

**14. Town Council Standing Orders**

To consider the revised draft Standing Orders for the Town Council, received from One Voice Wales, Minute No. 28 of the Town Council meeting held on the 7<sup>th</sup> June 2023 refers (copy herewith).

**15. Matters for Information**

1. **One Voice Wales** – Y Llais Magazine.
2. **One Voice Wales** – Minutes of Carmarthen Area Committee meeting held on the 15<sup>th</sup> April 2026.
3. **One Voice Wales** - What Community and Town Councils are Achieving Across Wales.
4. **Carmarthenshire County Council** – Town and Community Councils Update.
5. **One Voice Wales** – Minutes of larger Councils Committee held on the 15<sup>th</sup> April 2026.
6. **One Voice Wales** – Training events June – December.
7. **Mid and West Wales Fire and Rescue** - Calon Tân Magazine.
8. **Carmarthenshire County Council** – Information on the Public Service Boards Assessment of Local Well-being.
9. **PLTRA** – Minutes of the meetings held on the 4<sup>th</sup> June and 23<sup>rd</sup> July 2026.
10. **Carmarthenshire County Council** – Code of conduct training held on the 29<sup>th</sup> July 2026.
11. **One Voice Wales** – E-bulletin.
12. **One Voice Wales** – Minutes of the meeting of the Carmarthen Area Committee meeting held on the 14<sup>th</sup> July 2026.
13. **Carmarthenshire County Council** – Town and Community Councils Update.
14. **One Voice Wales** – Practice Development Note, The Role of the Chair in Meetings.
15. **Ymlaen Llanelli** – Notification of Ymlaen Llanelli AGM on the 15<sup>th</sup> September 2026 and Minutes of the Board meeting held on the 8<sup>th</sup> July 2026.
16. **Carmarthenshire County Council** – Update on likely completion date for the Dafen Footbridge between Penyfan Quarry and Trinity / Ropewalk Road.  
(copies herewith or available to members).

**NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.**

**16. Judicial Review Application**

To consider the Town Clerk's report. (copy herewith).

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*Eich Cyf:*

*Fy Nghyf*

*Dyddiad*

*Your Ref:*

*My Ref:* TC/ALJ

*Date:* 10/09/26

## **AT: BOB AELOD O GYNGOR TREF LLANELLI**

Annwyl Gyngorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i **GYFARFOD CYNGOR TREF LLANELLI** i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI DDYDD MERCHER 16<sup>EG</sup> MEDI 2026 am 6.00 o'r gloch.**

Yn gywir,

Clerc y Dref

## **A G E N D A**

### **1. I dderbyn ymddiheuriadau am absenoldeb**

### **2. I dderbyn datganiadau buddiant yr aelodau**

Dosberthir ffurflen datganiad i'w llenwi ar ddechrau'r cyfarfod.

### **3. Cyfranogiad y Cyhoedd**

I rhoi cyfle i unrhyw aelod o'r cyhoedd sy'n bresennol annerch y Cyngor neu ofyn cwestiynau ar unrhyw faterion sy'n codi pryder mewn perthynas ag eitemau ar yr agenda (ac eithrio'r rhai y bwriedir eu hystyried yn breifat).

### **4. Dilysu a Chadarnhau Cofnodion**

I dderbyn, cadarnhau a dilysu Cofnodion y Cyfarfodydd canlynol:-

|                                             |                                   | <u>Rhif Tud.</u> |
|---------------------------------------------|-----------------------------------|------------------|
| Cyfarfod Cyffredin Cyngor Tref Llanelli     | 29 <sup>ain</sup> Mehefin 2026    | 63 - 65          |
| Cyfarfod Cyffredin Cyngor Tref Llanelli     | 1 <sup>af</sup> Gorffennaf 2026   | 66 - 73          |
| Pwyllgor Cynllunio, Trwyddedu ac Ymgynghori | 6 <sup>ed</sup> Gorffennaf 2026   | 74 - 77          |
| Pwyllgor Adeiladu a Chyllid                 | 6 <sup>ed</sup> Gorffennaf 2026   | 78 - 82          |
| Pwyllgor Datblygu Stebonheath               | 13 <sup>eg</sup> Gorffennaf 2026  | 83 - 88          |
| Pwyllgor Sefydlu                            | 13 <sup>eg</sup> Gorffennaf 2026  | 89 - 91          |
| Cyfarfod Cyffredin Cyngor Tref Llanelli     | 27 <sup>ain</sup> Gorffennaf 2026 | 92 - 93          |
| Pwyllgor Canolfan Selwyn Samuel             | 27 <sup>ain</sup> Gorffennaf 2026 | 94 - 97          |
| Pwyllgor Canolfan Selwyn Samuel             | 10 <sup>fed</sup> Awst 2026       | 98 - 99          |

5. **Sedd Wag ar gyfer Cynghorydd**

I ystyried cyfethol aelod ar gyfer Ward Glanymôr o Gyngor Tref Llanelli yn dilyn cadarnhad nad yw cais am etholiad wedi'i gyflwyno i'r Cyngor Sir. Gweler Cofnod Rhif 42 o gyfarfod y Cyngor Tref a gynhaliwyd ar 1<sup>af</sup> Gorffennaf 2026 (copi'n amgaeedig).

6. **Ysgol Maes y Morfa**

I ystyried adroddiad Clerc y Dref. Gweler cofnod rhif 13 o Gyfarfod Blynyddol Gohiriedig y Cyngor Tref, a gynhaliwyd ar 14<sup>eg</sup> Mai 2026 (copi'n amgaeedig).

7. **Datblygu a Gweiddgaredd Cymunedol**

**Adroddiad Datblygu a Gweiddgaredd Cymunedol**

I ystyried Adroddiad Datblygu a Gweiddgaredd Cymunedol. Gweler Cofnod Rhif 43 o gyfarfod y Cyngor a gynhaliwyd ar 1<sup>af</sup> Gorffennaf 2026. (copi'n amgaeedig).

8. **Rhybudd o Gynnig**

I ystyried y Rhybudd o Gynnig a gynigiwyd gan y Cyng. M.D. Cranham Y.H. ac eiliwyd gan y Cyng. A.C. Williams. Gweler Cofnod Rhif 45 o gyfarfod y Cyngor a gynhaliwyd ar 2<sup>il</sup> Gorffennaf 2025. (copi'n amgaeedig).

9. **Darpariaeth Nyrsio yn Ysgol Heol Goffa**

I ystyried y llythyr a dderbyniwyd wrth Gweinidog Cabinet Iechyd a Gofal Llywodraeth Cymu mewn ymateb i'r penderfyniad gytunwyd gan y Cyngor Dref mewn perthynas â Darpariaeth Nyrsio yn Ysgol Heol Goffa yn y cyfarfod a gynhaliwyd ar 1<sup>af</sup> Gorffennaf 2026, gweler Cofnod Rhif 45. (copi'n amgaeedig).

10. **Un Llais Cymru**

I ystyried y cais am gynigion i Gyfarfod Blynyddol Un Llais Cymru. Gweler Cofnod Rhif 17 o Gyfarfod Blynyddol Gohiriedig y Cyngor a gynhaliwyd ar 12<sup>fed</sup> Mai 2025. (copi'n amgaeedig).

11. **Rhaglen Balchder Bro**

I ystyried adroddiad Clerc y Dref. Gweler Cofnod Rhif 46 o gyfarfod y Cyngor Tref a gynhaliwyd ar 1<sup>af</sup> Gorffennaf 2026 (copi'n amgaeedig).

12. **Deddf Rhyddid Gwybodaeth – Cynllun Cyhoeddi**

I ystyried adroddiad Clerc y Dref a'r Cynllun Cyhoeddi wedi'i ddiweddarau. Gweler Cofnod Rhif 32 o gyfarfod y Cyngor Dref a gynhaliwyd ar 15<sup>fed</sup> Mehefin 2022. (copi'n amgaeedig).

13. **Gwefan Love Llanelli**

I ystyried adroddiad Clerc y Dref. (copi'n amgaeedig).

#### 14. **Rheolau Sefydlog y Cyngor Tref**

I ystyried y Rheolau Sefydlog drafft diwygiedig ar gyfer y Cyngor Tref, a dderbyniwyd oddi wrth Un Llais Cymru, gweler cofnod rhif 28 o gyfarfod y Cyngor Tref a gynhaliwyd ar 7<sup>fed</sup> Mehefin 2023 (copi'n amgaeedig).

#### 15. **Materion er Gwybodaeth**

1. **Un Llais Cymru** – Cylchgrawn Y Llais.
2. **Un Llais Cymru** – Cofnodion cyfarfod Pwyllgor Ardal Caerfyrddin a gynhaliwyd ar 15<sup>fed</sup> Ebrill 2026.
3. **Un Llais Cymru** - Yr Hyn y mae Cyngorau Cymuned a Thref yn ei Gyflawni Ar Draws Cymru.
4. **Cyngor Sir Caerfyrddin** – Diweddariad Cyngorau Tref a Chymuned.
5. **Un Llais Cymru** – Cofnodion cyfarfod Pwyllgor Cyngorau mwy a gynhaliwyd ar 15<sup>fed</sup> Ebrill 2026.
6. **Un Llais Cymru** – Digwyddiadau hyfforddi Mehefin – Rhagfyr.
7. **Gwasanaeth Tân ac Achub Canolbarth a Gorllewin Cymru** - Cylchgrawn Calon Tân.
8. **Cyngor Sir Caerfyrddin** – Gwybodaeth am Asesiad y Byrddau Gwasanaethau Cyhoeddus o Lesiant Lleol.
9. **PLTRA** – Cofnodion y cyfarfodydd a gynhaliwyd ar 4<sup>ydd</sup> Mehefin a 23<sup>ain</sup> Gorffennaf 2026.
10. **Cyngor Sir Caerfyrddin** – Hyfforddiant cod ymddygiad a gynhaliwyd ar 29<sup>ain</sup> Gorffennaf 2026.
11. **Un Llais Cymru** – E-fwletin.
12. **Un Llais Cymru** – Cofnodion cyfarfod Pwyllgor Ardal Caerfyrddin a gynhaliwyd ar 14<sup>fed</sup> Gorffennaf 2026.
13. **Cyngor Sir Caerfyrddin** – Diweddariad Cyngorau Tref a Chymuned.
14. **Un Llais Cymru** – Nodyn Datblygu Arferion, Rôl y Cadeirydd mewn Cyfarfodydd.
15. **Ymlaen Llanelli** – Hysbysiad o Gyfarfod Cyffredinol Blyneddol Ymlaen Llanelli ar 15<sup>fed</sup> Medi 2026 a Chofnodion cyfarfod y Bwrdd a gynhaliwyd ar 8<sup>fed</sup> Gorffennaf 2026.
16. **Cyngor Sir Caerfyrddin** – Diweddariad ar y dyddiad cwblhau tebygol ar gyfer Pont Droed Dafen rhwng Chwarel Penylan a Heol y Drindod / Rhodiad Rhaff.  
(copi'n amgaeedig neu ar gael i aelodau).

**SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.**

#### 16. **Cais am Adolygiad Barnwrol**

I ystyried adroddiad Clerc y Dref. (copi'n amgaeedig).

## **AGENDA ITEM 5**

**To: LLANELLI TOWN COUNCIL**

**DATE OF MEETING: 16<sup>TH</sup> SEPTEMBER 2026**

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### **VACANCY FOR A MEMBER OF THE TOWN COUNCIL FOR THE GLANYMOR WARD**

Further to Minute No. 42 of the Town Council meeting held on the 1<sup>st</sup> July 2026, the following reports provide an update to members on the vacancy for a Member of the Town Council representing the Glanymor Ward.

Confirmation has been received from Carmarthenshire County Council that they have not received a request from ten electors for an election to take place (please see Annex 1), it is therefore for the Town Council to co-opt a replacement Member.

For member information, the Town Council has received one expression of interest in co-option. This is attached at Annex 2.

I await the Council's consideration of the matter and nomination for co-option as a member of the Town Council

Arfon Davies  
Town Clerk

September 2026.

## **Annex 1**

**From:** Kate Messer < >

**Sent:** 20 July 2026 11:16

**To:** Arfon Davies < >

**Subject:** RE: Vacancy for a member of Llanelli Town Council

Bore da / Good morning Arfon,

Gan gyfeirio at eich Hysbysiad am Le Gwag o ran y lle gwag achlyssurol ar y cyngor uchod, yr wyf am gadarnhau, gan nad wyf wedi cael cais gan ddeg etholwr am i etholiad gael ei gynnal, ei bod hi'n fater i'ch Cyngor gyfethol Aelod newydd.

Mae Adran 116 o Fesur Llywodraeth Leol (Cymru) 2011 yn nodi ei bod yn ofynnol rhoi hysbysiad cyhoeddus pan fydd swyddi gwag yn aelodaeth y Cyngor Tref/Cymuned yn cael eu llenwi drwy gyfethol.

Dylai'r penodiad gael ei wneud cyn gynted ag y bo'n ymarferol, a byddwn yn ddiolchgar pe gallech chi anfon enw a chyfeiriad yr Aelod newydd ataf maes o law.

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I refer to your Notices of Vacancy in respect of the above casual vacancy and confirm that as I have not received a request from ten electors for an election to take place, it is for your Council to co-opt a replacement Member.

Section 116 of the Local Government (Wales) Measure 2011 states it is a requirement to give public notice where vacancies in Town/Community Council membership are to be filled by co-option.

The appointment should be made as soon as practicable, and I would be grateful if you could forward the name and address of the new Member in due course.

Kind regards,

Kate

## Annex 2

**FAO: Arfon Davies**  
Town Clerk  
Llanelli Town Council  
The Old Vicarage  
Town Hall Square  
Llanelli  
Carmarthenshire  
SA15 3DD

**Dear Mr Davies,**

### **Expression of Interest – Co-option to Llanelli Town Council, Glanymor Ward**

I am writing to formally express my interest in being considered for co-option to Llanelli Town Council to represent the **Glanymor Ward**.

As a resident of Glanymor and someone who also runs a business within the ward, I have a genuine personal and professional connection to the local community. I care deeply about the area and the people who live and work here, and I would welcome the opportunity to make a positive contribution to its future.

I believe that being a Town Councillor is about listening to residents, understanding the issues that matter to them and working constructively to find practical ways of making a difference. I would want to be an accessible and approachable representative for the people of Glanymor and ensure that their views are properly heard within the Town Council.

Living and working in the ward gives me a first-hand understanding of the community and the opportunities and challenges it faces. I would bring that local perspective, together with my experience of running a business, to the role.

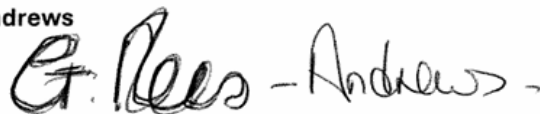
My motivation for putting myself forward is simple: **I want to make a positive difference to Glanymor and to Llanelli as a whole.** I would be committed to working with residents, fellow councillors, local organisations and businesses to help make the ward a better place to live, work and raise a family.

If selected, I would take the responsibilities of the role seriously and would work hard to represent the interests of local residents with honesty, enthusiasm and integrity.

I would be grateful if you would accept this letter as my formal expression of interest in being considered for co-option to Llanelli Town Council.

Yours faithfully,

**Garry Rees-Andrews**

A handwritten signature in black ink that reads "G. Rees-Andrews". The signature is written in a cursive, flowing style.

## **AGENDA ITEM 6**

**To: LLANELLI TOWN COUNCIL**

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**DATE OF MEETING: 16<sup>TH</sup> SEPTEMBER 2026**

### **YSGOL MAES Y MORFA**

Further to minute 13 of the Adjourned Annual Meeting of Llanelli Town Council held on the 14<sup>th</sup> May 2026, following the resignation of Amanda Carter as a member of the Council, the Town Council has been made aware of a vacancy for a Governor Representing Llanelli Town Council on the Governing Body of Ysgol Maes y Morfa.

The Town Council is therefore invited to nominate a member to serve as Governor on the Ysgol Maes y Morfa Governing Body.

**Recommendation** - that the Council notes the report and nominates a new Town Council representatives on the School Governing Body.

Arfon Davies  
Town Clerk

September 2026.

## **AGENDA ITEM 7**

**TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL**

**MEETING – SEPTEMBER 2026**

### **COMMUNITY DEVELOPMENT AND ACTIVITIES REPORT**

The Town Council has a legal duty under the Well-being of Future Generations Act 2015 to ensure it takes consideration of the Act in all its activities and services. The Town Council Community Development Service supports the delivery of the objectives set out within both the Act and the Carmarthenshire Well-being strategy through its work in Llanelli with Community Organisations and key partners for 2026 / 27.



#### **(1) Community Activities**

- **Healing the Divide – “More in Common” Partnership** - The Town Council continues to work alongside a wide range of community partners, the Jo Cox Foundation and local people who are committed to building stronger, more connected communities as part of the “More in Common” Partnership. Since the partnership was launched in June, the group has met on two occasions and has agreed a constitution to guide its work. Partners are now reviewing and developing a programme of activities through to 2027, focusing on community cohesion, inclusion, and participation. Support for Holocaust Memorial Day in January and Hate Crime Awareness Week is also being explored as part of the partnership’s ongoing commitment to promoting understanding, respect and safer communities. This will provide valuable learning opportunities focused on safety, community awareness, wellbeing and civic responsibility.
- **Summer Activity Programme 2026** - This year’s Summer Activity Programme has flourished across all five wards, benefiting from the excellent weather experienced throughout the summer. Participation has continued to grow, with children and young people engaging positively in a wide range of activities. The programme has provided valuable opportunities for recreation, social interaction, and community participation across Llanelli.
- **Home Schooled Sports Day** - Penygaer Playing Fields hosted a successful Home-Schooled Sports Day, providing children educated at home across Llanelli and the County with an opportunity to participate in organised sporting activities that they may not ordinarily experience through traditional school sports days. The event also included a community picnic, with next year’s date already secured.

- **Future Communities Network** - Llanelli Town Council has established a new collaborative network bringing together neighbouring town and community councils, including Ammanford, Pembrey and Burry Port and Llanelli Rural Council. The network provides an opportunity to collaborate, share best practice and explore how organisations can support one another. The September meeting focused on maximising council-owned assets to support sports days, half-term camps and community programmes delivered in partnership with the Scarlets and Actif.
- **‘Cymru Lan’ Litter Picks** - Llanelli Town Council is working in partnership with Keep Wales Tidy and Carmarthenshire County Council’s Litter Team to deliver a coordinated programme of litter-picking activities across all nine primary schools within the Llanelli Town Council area. Each school will participate in three litter picks throughout the academic year, promoting environmental responsibility, community pride and positive attitudes towards maintaining clean local surroundings.
- **Merched Y Wawr Chair Activities** - The Sports, Youth and Activity Officer is delivering a chair-based exercise class in partnership with Merched y Wawr at The Diplomat Hotel in Llanelli. The sessions provide women with an opportunity to participate in gentle, low-impact physical activity through the medium of the Welsh language.
- **Paddling Pool activities 2026** - The summer 2026 paddling pool season was a great success, providing a popular, free, well-used community facility throughout the school holidays. A team of 11 staff members, supported by Town Council Officers, worked together to deliver the pool programme seven days a week (weather permitting), ensuring the facility was safe, welcoming, and accessible for local families.

**RECOMMENDATION:** That the information be noted.

## **(2) POLICY AND STRATEGIC MEETINGS**

Officers are working with partners; examples are

- Llanelli Multi Cultural Network Drop-in Centre Support
- Pentre Awel
- Parliament
- Active
- Hywel Dda Health Board
- Communities For Work C4W
- Llanelli Community Partnership
- Healing the divide
- More in Common Partnership
- People Speak Up
- Actif Sir Gar
- Tyisha Community Team
- Menter Cwm Gwendraeth Elli
- Scarlets Community Team
- Hearts and Crafts
- Democracy Group Cymru
- Llanelli Market team CCC
- Swansea Uni

**(3) Activities Planned Short Term / Long Term**

Activities are being developed with planned short term and long-term activities working independently and in partnership some examples are as follows:

- Football sessions weekly Monday's 4.00pm – 4.45pm at the Cruyff Court in Penyfan
- Darts Session at Bigyn community Centre every Wednesday 4.00pm -6.00pm
- Bowls sessions weekly Thursday's 4:00pm – 4:45pm at Havelock Park
- Multicultural Network every Tuesday from 10.30am - 12.30pm at the Selwyn Samuel Centre
- Young People Speak Up drop-in every Wednesday 3.30pm – 5.30pm - at the Ffwrnes Fach.
- Welsh Learning Sessions every Thursday 10:00am – 12:00pm at Llanelly House
- People Sing Up Choir Thursday, 11.30am to 1.00pm at the Ffwrnes Fach

**RECOMMENDATION:** That the information be noted

**(4) Communication and advertising**

The activities being made available will be advertised on the Town Council social media, website and via posters. In addition to emails being sent to eight primary, two secondary schools and Coleg Sir Gar and community organisations.

**RECOMMENDATION:** That the information be noted, and actions taken be approved.

Delyth Jones Principal Officer  
D. Sion Thomas Sport, Youth and Activity Officer

September 2026

## **AGENDA ITEM 8**

### **Motion: Consultation on the name of Bigyn Community Centre**

Llanelli Town Council recognises the work of all its council members and officers in bringing the new Community Centre to Penyfan.

This Council also recognises that following over a year of operation, there is now an opportunity for a consultation to be undertaken with residents, community groups, users of the centre and other relevant stakeholders regarding the long term name of the current Bigyn Community Centre. The purpose of the consultation would be to establish which name best reflects the local community, its identity, heritage and the area served by the centre, while ensuring that the views of those who use and support the facility are fully considered.

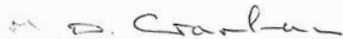
Council recognises that the name of a community facility can play an important role in fostering a sense of belonging, pride and shared identity.

### **Council therefore resolves:**

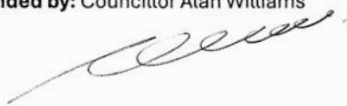
1. To undertake a public consultation on the name of the Bigyn Community Centre including the potential of renaming the Centre;
2. That the Council will Consult with local residents, community organisations, centre users and other relevant stakeholders;
3. That the Consultation will consider proposals for alternative names;
4. That Officers will be asked to bring the findings of the consultation back to Llanelli Town Council for consideration and a final decision.

This motion represents a symbolic step towards uniting and strengthening community identity, ensuring that the name of the centre reflects and represents the community it proudly serves.

**Proposed by:** Councillor Michael Cranham



**Seconded by:** Councillor Alan Williams



## **AGENDA ITEM 9**

**Mabon ap Gwynfor AS/MS  
Gweinidog Cabinet dros Iechyd a Gofal  
Cabinet Minister for Health and Care**



**Llywodraeth Cymru  
Welsh Government**

Eich cyf/Your ref TC/G70/ALD  
Ein cyf/Our ref MG/05811/26

Arfon Davies  
Town Clerk  
Cyngor Tref Llanelli Town Council  
The Old Vicarage  
Town Hall Square  
Llanelli  
SA15 3DD  
arfond@Llanellitowncouncil.gov.uk

01 September 2026

Dear Mr Davies,

Thank you for your correspondence of 3 July on behalf of Llanelli Town Council about nursing provision at Ysgol Heol Goffa. Please accept my apologies for the delay in replying.

I understand the strength of feeling surrounding this matter and the concerns that have been expressed regarding the support available to children and young people with complex healthcare needs attending the school.

My officials have worked with Hywel Dda University Health Board, the school and Carmarthenshire County Council to take immediate action to provide additional support to ensure that learners attending the school can continue to have their healthcare needs met safely. I can confirm that staff at Ysgol Heol Goffa who are required to support learners with healthcare needs have received appropriate training and have been assessed as competent to undertake the healthcare procedures they carry out to support well-being and keep learners safe.

A multi-agency approach to supporting the healthcare needs of children and young people is essential. Education settings, local authorities and local health boards all have responsibilities to support children and young people's health and well-being and ensure children with complex healthcare needs can attend school and participate fully in a positive, enriching and fulfilling educational experience alongside their peers. The specific arrangements for meeting healthcare needs locally remain a matter for the relevant local authority and health board, working together to ensure appropriate support is in place, in line with current guidance.

Welsh Government Offices, Cathays Park,  
Cardiff. CF10 3NQ  
Swyddfeydd Llywodraeth Cymru, Parc Cathays,  
Caerdydd. CF10 3NQ

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[Correspondence.Mabon.apGwynfor@gov.wales](mailto:Correspondence.Mabon.apGwynfor@gov.wales)

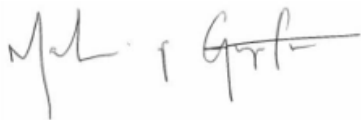
Rydym yn croesawu derbyn gohebiaeth yn Gymraeg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn yr iaith honno ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

I recognise the need to strengthen how health and education services work together so that oversight, training and responsibilities for supporting the growing number of children and young people with complex healthcare needs are clearly defined and understood. Work is underway to develop new, integrated guidance for education and health partners to support a consistent, safe and equitable approach to meeting the healthcare needs of learners across all settings. Our intention is for the new guidance to provide a unified framework that strengthens collaboration, clarifies roles and responsibilities, and supports high-quality provision. It will also set out clear processes for assessing and responding to the healthcare needs of children and young people in schools, outline appropriate escalation pathways, and describe how partners will work together to strengthen governance, improve the handling of concerns, and ensure the workforce has access to required training and support. This guidance will be developed with input from all relevant stakeholders, including children and their families and will be published in 2027.

I appreciate the concerns you have raised and want to assure you that the safety and well-being of all children and young people will remain paramount as we take this work forward.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mabon ap Gwynfor'.

**Mabon ap Gwynfor AS/MS**  
Gweinidog Cabinet dros Iechyd a Gofal  
Cabinet Minister for Health and Care

Mabon ap Gwynfor AS/MS  
Y Gweinidog Cabinet dros Iechyd a Gofal  
Cabinet Minister for Health and Care



Llywodraeth Cymru  
Welsh Government

Eich cyf/Your ref TC/G70/ALD  
Ein cyf/Our ref MG/05811/26

Arfon Davies  
Clerc y Dref  
Cyngor Tref Llanelli  
Yr Hen Ficerdy  
Sgwâr Neuadd y Dref  
Llanelli  
SA15 3DD  
arfond@Llanellitowncouncil.gov.uk

01 Medi 2026

Annwyl Mr Davies,

Diolch ichi am eich gohebiaeth ddyddiedig 3 Gorffennaf ar ran Cyngor Tref Llanelli, ynglŷn â darpariaeth nyrsio yn Ysgol Heol Goffa. Rwy'n ymddiheuro am yr oedi cyn ymateb.

Rwy'n deall y teimladau cryf am y mater hwn, a'r pryderon sydd wedi'u mynegi ynglŷn â'r cymorth sydd ar gael i blant a phobl ifanc ag anghenion gofal iechyd cymhleth sy'n mynychu'r ysgol hon.

Mae fy swyddogion wedi gweithio gyda Bwrdd Iechyd Prifysgol Hywel Dda, yr ysgol a Chyngor Sir Gâr i gymryd camau ar unwaith i ddarparu cymorth ychwanegol, er mwyn parhau i ddiwallu anghenion gofal iechyd dysgwyr yr ysgol yn ddiogel. Gallaf gadarnhau bod y staff yn Ysgol Heol Goffa y mae'n ofynnol iddynt gefnogi dysgwyr ag anghenion gofal iechyd wedi cael hyfforddiant priodol, ac wedi cael eu hasesu fel rhai sy'n gymwys i ymgymryd â gweithdrefnau gofal iechyd i gefnogi llesiant dysgwyr a'u cadw'n ddiogel.

Mae dull amlasiantaeth o gefnogi anghenion gofal iechyd plant a phobl ifanc yn hanfodol. Mae gan leoliadau addysg, awdurdodau lleol a byrddau iechyd lleol oll gyfrifoldebau i gefnogi iechyd a llesiant plant a phobl ifanc, a sicrhau y gall plant ag anghenion gofal iechyd cymhleth fynychu'r ysgol a chymryd rhan lawn mewn profiad addysgol cadarnhaol, cyfoethog, a difyr, ochr yn ochr â'u cyfoedion. Mae'r trefniadau penodol ar gyfer diwallu anghenion gofal iechyd ar sail leol yn parhau i fod yn fater i'r awdurdod lleol a'r bwrdd iechyd perthnasol, gan weithio gyda'i gilydd i sicrhau bod cymorth priodol ar waith, yn unol â'r canllawiau cyfredol.

Rwy'n cydnabod yr angen i gryfhau sut mae gwasanaethau iechyd a gwasanaethau addysg yn gweithio gyda'i gilydd, fel bod yr oruchwyliaeth, yr hyfforddiant a'r cyfrifoldebau wrth

Welsh Government Offices, Cathays Park,  
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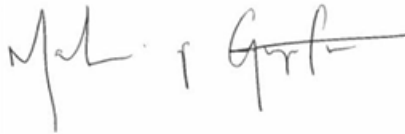
Rydym yn croesawu derbyn gohebiaeth yn Gymraeg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn yr iaith honno ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

gefnogi'r nifer cynyddol o blant a phobl ifanc ag anghenion gofal iechyd cymhleth yn cael eu diffinio'n glir, a bod pawb yn eu deall. Mae gwaith ar y gweill i ddatblygu canllawiau integredig, newydd ar gyfer partneriaid addysg ac iechyd, er mwyn cefnogi dull cyson, diogel a theg o ddiwallu anghenion gofal iechyd dysgwyr ym mhob lleoliad. Bwriedir i'r canllawiau newydd ddarparu fframwaith unedig i gryfhau cydweithredu, egluro rolau a chyfrifoldebau, a chefnogi darpariaeth o safon uchel. Bydd y fframwaith yn nodi prosesau clir ar gyfer asesu ac ymateb i anghenion gofal iechyd plant a phobl ifanc mewn ysgolion, ac yn amlinellu llwybrau priodol ar gyfer uwchgyfeirio. Bydd hefyd yn disgrifio sut y bydd partneriaid yn gweithio gyda'i gilydd i gryfhau llywodraethiant, ymdrin â phryderon yn well, a sicrhau bod gan y gweithlu fynediad at yr hyfforddiant a'r cymorth angenrheidiol. Datblygir y canllawiau hyn gyda mewnbwn gan yr holl randdeiliaid perthnasol, gan gynnwys plant a'u teuluoedd, a byddant yn cael eu cyhoeddi yn 2027.

Rwy'n gwerthfawrogi'r pryderon rydych chi wedi'u codi, a hoffwn eich sicrhau y bydd diogelwch a llesiant pob plentyn a pherson ifanc yn parhau i fod yn hollbwysig wrth inni fwrw ymlaen â'r gwaith hwn.

Yn gywir,



**Mabon ap Gwynfor AS/MS**

Y Gweinidog Cabinet dros Iechyd a Gofal  
Cabinet Minister for Health and Care

## **AGENDA ITEM 10**

**From:**

**Sent:** 02 September 2026 2:23 PM

**To:**

**Subject:** Motions for 2027 Annual General Meeting // Cynigion ar gyfer Cyfarfod Cyffredinol Blynnyddol 2027

Dear Clerk/Chair

02/09/2026

### **Motions for 2027 Annual General Meeting**

Member councils are invited to propose a **maximum of two** motions for debate at the AGM on Wednesday 3rd February 2027, which must arrive at this office **no later than noon on Friday 4th December 2026** for consideration by the AGM Motions Committee on Friday 11th December 2026.

#### **For motions to be acceptable, the following requirements must be met:**

A motion must reflect a national issue or problem – One Voice Wales cannot take forward motions that are only relevant to one particular area. (Local issues/matters can be dealt with at Area Committee meetings.)

Each motion **must** be accompanied by a short explanatory note (not exceeding 150 words) in order that the AGM Motions Committee can fully understand the points being made.

The Motions Committee will sit in mid December 2026, and councils will be notified of the Committee's decisions. If a motion is accepted but amendments to it are proposed by the Committee, the relevant council(s) will be contacted. There will be a one-week period for the council either to accept the recommendations or submit a new version; otherwise, the amended motion will be put forward.

If your Council's motion is accepted, then you must provide the name of both your proposer and a seconder (who must be from another council) no later than three weeks prior to the AGM taking place.

Both the proposer and seconder must be present at the AGM for the motion(s) to be debated. Please note that they will be allowed a **maximum of 3 minutes** each to both propose and second your motion.

The final list of agreed motions will be issued to councils in time for their January 2027 meetings in order for councils to have time to consider whether they wish their delegates to adopt a particular stance in relation to the vote (or whether to allow them to arrive at a judgement following the appropriate debate).

Yours sincerely

Mr Lyn Cadwallader

Chief Executive, One Voice Wales

## **AGENDA ITEM 11**

**TO: LLANELLI TOWN COUNCIL**

**DATE OF MEETING: 16<sup>TH</sup> SEPTEMBER 2026**

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### **PRIDE IN PLACE PROGRAMME**

Further to Minute No. 46 of the Town Council meeting held on the 1<sup>st</sup> July 2026, the following reports provide an update to members on the administrative arrangements around the Pride in Place Programme.

Meetings of the Programme Board have been ongoing with additional Working Groups also being put in place to assist the Board. Proposals have therefore been provided as set out below for Town Council representation as follows:

#### **Pride in Place Programme Board:**

Cllr Michael Cranham has asked to step down from the Pride in Place Programme Board. It has therefore been proposed that the Town Council Leader would now also represent the Town Council on the Board moving forward.

Confirmation has also been received that Town Council Officer attendance is approved on the Programme Board in an Observer or Advisory capacity as and when required or felt necessary.

#### **Proposed Town Council Member Representation on Working Groups:**

- Heritage, Culture, Welsh Language & Creative Industries – Cllr Janet Williams;
- Health, Wellbeing & Community Resilience – Cllr Louvain Roberts;
- Trade, Commerce & Hospitality – Cllr Terry Davies;
- Environment & Green Spaces – Cllr Nick Pearce;
- Children, Youth, Education & Learning – Cllr Shaun Greaney.

#### **Proposed Town Council Officer Representation on Working Groups:**

- Heritage, Culture, Welsh Language & Creative Industries - Arfon Davies
- Environment & Green Spaces - Delyth Jones
- Children, Youth, Education & Learning - Sion Thomas

I await the Council's consideration of the matter.

Arfon Davies  
Town Clerk

September 2026.

## **AGENDA ITEM 12**

**TO: LLANELLI TOWN COUNCIL**

**DATE OF MEETING: 16<sup>TH</sup> SEPTEMBER 2026**

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### **FREEDOM OF INFORMATION ACT PUBLICATION SCHEME**

Further to Minute No. 32 of the Town Council meeting held on the 15<sup>th</sup> June 2022 where the current Freedom of Information Act Publication Scheme was approved and Minute No. 35 of the Town Council meeting held on the 29<sup>th</sup> June 2026, where the Town Council Internal Auditor noted a need to update the Publication Scheme. Annex 1 provides the updated Scheme for Town Council approval, upon review of the documents, minor amendments were noted and these are marked in red for member information.

**RECOMMENDATION** – That the Town Council approve the amended Freedom of Information Publication Scheme.

I await the Council's consideration of the matter.

Arfon Davies  
Town Clerk

August 2026.

## **AGENDA ITEM 13**

**TO: LLANELLI TOWN COUNCIL**

**DATE OF MEETING: 16<sup>TH</sup> SEPTEMBER 2026**

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### **LOVE LLANELLI WEBSITE**

The Town Council maintains ownership of the Love Llanelli Website - [www.lovellanelli.co.uk](http://www.lovellanelli.co.uk). The website was updated using funding from the UK Government Community Renewal Fund in 2022, in a project supported by Carmarthenshire County Council and Ymlaen Llanelli / Llanelli BID.

Meetings have recently been held with the Llanelli Chamber of Trade and Commerce and Ymlaen Llanelli / Llanelli BID to look at further developing and updating the site. The Chamber President has taken this forward, but now needs the Town Council website developer to take forward some areas of work. The cost of this is suggested at £450.00.

Approval is therefore sought for this to be completed.

**Recommendation** - that the Council approves the works to be undertaken.

Arfon Davies  
Town Clerk

September 2026.

## **AGENDA ITEM 14**

**TO: LLANELLI TOWN COUNCIL**

**DATE OF MEETING: 16<sup>TH</sup> SEPTEMBER 2026**

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### **TOWN COUNCIL STANDING ORDERS**

Further to Minute No. 28 of the Town Council meeting held on the 7<sup>th</sup> June 2023 where the current Town Council Standing Orders were approved, an updated model document has been received from One Voice Wales. Annex 1 provides the updated document for Town Council approval, upon review of the documents, minor amendments were noted to SO 33.H.

**RECOMMENDATION** – That the Town Council approve the amended Standing Orders.

I await the Council's consideration of the matter.

Arfon Davies  
Town Clerk

September 2026.