

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352

Ebost/Email: enquiries@llanellitowncouncil.gov.uk

Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:

Fy Nghyf

Dyddiad

Your Ref:

My Ref: TC/ALB

Date: 25/09/25

TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021, you are hereby summoned to attend the **MEETING** of **LLANELLI TOWN COUNCIL** to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **WEDNESDAY, 1st OCTOBER 2025 at 6.00 p.m.**

Yours faithfully,

Town Clerk

AGENDA

1. To receive apologies for absence
2. To receive members' declaration of interest

Declaration form for completion will be circulated at the start of the meeting.

3. Public Participation

To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items (other than those proposed to be considered in private).

4. Verification and Confirmation of Minutes

To receive, confirm and verify Minutes of Proceedings as follows: -

Page Nos.

Llanelli Town Council Ordinary Meeting	3 rd September 2025	81 - 86
Planning, Licensing and Consultation Committee	3 rd September 2025	87 - 90
Building and Finance Committee	8 th September 2025	91 - 97
Selwyn Samuel Centre Committee	8 th September 2025	98 - 100
Llanelly House Committee	8 th September 2025	101
Building and Finance Committee	15 th September 2025	102 - 103
Stebonheath Development Committee	15 th September 2025	104 - 109

5. Community Development and Activity

Community Development and Activity Report

To consider the Community Development and Activity Report. Minute No. 53 of the Town Council Meeting of 3rd September 2025 refers. (copy herewith).

6. Ymlaen Llanelli

To consider the Town Clerk's report in relation to the Town Council's vote for the Business Improvement District Renewal Ballot for 2026 – 2031. (copy herewith).

7. Armed Forces Covenant

To consider the Town Clerk's report in relation to whether the Town Council will formally sign the Armed Forces Covenant. (copy herewith).

8. Crown Park Arrangements

To consider the Town Clerk's report. Minute No. 30 of the Building and Finance Committee meeting held on the 14th July 2025 refers. (copy herewith).

9. Matters for Information

- (1) **One Voice Wales** – Newsletter
- (2) **One Voice Wales** – Training Dates – September – December.
- (3) **Carmarthenshire County Council** – Heal the Divide – Minutes of the meeting held on the 15th July 2025.
- (4) **Dyfed Powys Police and Crime Commissioner** – Bulletin.
- (5) **Carmarthenshire County Council** – Request for nominations for the Actif Sir Gar Awards.
- (6) **Llanelly House Trust** – Minutes of meeting held on the 4th June 2025.
- (7) **Carmarthenshire County Council** - Invitation to Placemaking Plans Consultation.
- (8) **PLTRA** – Minutes of meeting held on the 20th August 2025.
- (9) **Dyfed Powys Police and Crime Commissioner** – Information of Dyfed Powys Police Headquarters Open Days.
- (10) **Parc Howard Association** – Minutes of the Parc Howard Association meeting held on 28th July 2025

(copies available to members).

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Fy Nghyf

Dyddiad

Your Ref:

My Ref: TC/ALB

Date: 25/09/25

AT: BOB AELOD O GYNGOR TREF LLANELLI

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i **GYFARFOD CYNGOR TREF LLANELLI** i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI DDYDD MERCHER 1^{AF} HYDREF 2025 am 6.00 o'r gloch.**

Yn gywir,

Clerc y Dref

AGENDA

- I dderbyn ymddiheuriadau am absenoldeb**
- I dderbyn datganiadau buddiant yr aelodau**

Dosberthir ffurflen datganiad i'w llenwi ar ddechrau'r cyfarfod.

- Cyfranogiad y Cyhoedd**

I rhoi cyfle i unrhyw aelod o'r cyhoedd sy'n bresennol annerch y Cyngor neu ofyn cwestiynau ar unrhyw faterion sy'n codi pryder mewn perthynas ag eitemau ar yr agenda (ac eithrio'r rhai y bwriedir eu hystyried yn breifat).

- Dilysu a Chadarnhau Cofnodion**

I dderbyn, cadarnhau a dilysu Cofnodion y Cyfarfodydd canlynol:-

		<u>Rhif Tud.</u>
Cyngor Tref Llanelli	3 ^{ydd} Medi 2025	81 - 86
Pwyllgor Cynllunio, Trwyddedu ac Ymgynghori	3 ^{ydd} Medi 2025	87 - 90
Pwyllgor Adeiladu a Chyllid	8 ^{fed} Medi 2025	91 - 97
Pwyllgor Canolfan Selwyn Samuel	8 ^{fed} Medi 2025	98 - 100
Pwyllgor Plas Llanelly	8 ^{fed} Medi 2025	101
Pwyllgor Adeiladu a Chyllid	15 ^{fed} Medi 2025	102 - 103
Pwyllgor Datblygu Stebonheath	15 ^{fed} Medi 2025	104 - 109

5. Datblygu a Gweiddgaredd Cymunedol

Adroddiad Datblygu a Gweiddgaredd Cymunedol

I ystyried Adroddiad Datblygu a Gweiddgaredd Cymunedol - Gweler Cofnod Rhif 53 o gyfarfod y Cyngor a gynhaliwyd ar 3^{ydd} Medi 2025. (copi'n amgaeedig).

6. Ymlaen Llanelli

I ystyried adroddiad Clerc y Dref ar pleidlais y Cyngor Dref ym Mhleidlais Adnewyddu Ardal Gwella Busnes ar gyfer 2026 – 2031. (copi'n amgaeedig).

7. Cyfamod y Lluoedd Arfog

I ystyried adroddiad Clerc y Dref ar a fydd y Cyngor Dref yn llofnodi Cyfamod y Lluoedd Arfog yn ffurfiol. (copi'n amgaeedig).

8. Trefniadau Parc y Goron

I ystyried adroddiad Clerc y Dref. Gweler Cofnod Rhif 30 o gyfarfod y Pwyllgor Adeiladu a Chyllid a gynhaliwyd ar 14^{fed} Gorffennaf 2025. (copi'n amgaeedig).

9. Materion er Gwybodaeth

- (1) **Un Llais Cymru** – Cylchlythyr
- (2) **Un Llais Cymru** – Dyddiadau Hyfforddi – Medi – Rhagfyr.
- (3) **Cyngor Sir Caerfyrddin** – Pontio'r Bwlch – Cofnodion y cyfarfod a gynhaliwyd ar 15^{fed} Gorffennaf 2025.
- (4) **Comisiynydd Heddlu a Throsedd Dyfed Powys** – Bwletin.
- (5) **Cyngor Sir Caerfyrddin** – Cais am enwebiadau ar gyfer Gwobrau Actif Sir Gâr.
- (6) **Ymddiriedolaeth Tŷ Llanelli** – Cofnodion y cyfarfod a gynhaliwyd ar 4^{ydd} Mehefin 2025.
- (7) **Cyngor Sir Caerfyrddin** - Gwahoddiad i Ymgynghoriad Cynlluniau Creu Lleoedd.
- (8) **PLTRA** – Cofnodion y cyfarfod a gynhaliwyd ar 20^{ain} Awst 2025.
- (9) **Comisiynydd Heddlu a Throsedd Dyfed Powys** – Gwybodaeth am Ddiwrnodau Agored Pencadlys Heddlu Dyfed Powys.
- (10) **Cymdeithas Parc Howard** – Cofnodion cyfarfod Cymdeithas Parc Howard a gynhaliwyd ar 28^{ain} Gorffennaf 2025

(copiau ar gael i aelodau).

AGENDA ITEM 5

TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

MEETING – October 2025

COMMUNITY DEVELOPMENT AND ACTIVITIES REPORT

The Town Council has a legal duty under the Well-being of Future Generations Act 2015 to ensure it takes consideration of the Act in all its activities and services. The Town Council Community Development Service supports the delivery of the objectives set out within both the Act and the Carmarthenshire Well-being strategy through its work in Llanelli with Community Organisations and key partners for 2025.



(1) Community Activities

- **Fit, Fed & Fun Camp** – Was due to be held on the 29th August and facilitated by the Scarlets Community Team the Fit, Fed and Fun Camp however will be rearranged to another date later in the year.
- **Autumn Activities 2025** – The autumn programme of activities continues to flourish, attracting increasing numbers of participants and welcoming many new children who have never previously experienced bowls at the Selwyn Samuel Centre. The sessions are both engaging and inclusive, offering opportunities for skill development and social interaction. Equally, the ongoing football sessions in Penyfan remain a success, providing a consistent and safe environment in which children can enjoy sport. The initiative fosters wellbeing, confidence, and community cohesion amongst young people from the area.
- **Llanelli Community Partnership** – Llanelli Community Partnership AGM will be held on the 9th October 6.00pm at Bigyn Community Centre, all are welcome.
- **International Peace Day** – An International Peace Day event will be held at St Peters Church on Saturday 27th September at 3.00pm There will be spoken word, poetry and refreshments an opportunity to get together. The Event is facilitated by Llanelli Multicultural Network.

- **Llanelli Green Network** - Llanelli Green Spaces Network were supported to obtain funding for a community bulb planting project for Penyfan Park and Anne Street Park. The project will be delivered in Partnership with Local Places for Nature. Further consultation work with the local schools and community groups will take place in late September with tree and bulb planting planned for October and shrub planting over the winter period. In addition to Penyfan and Anne Street Parks, Crown Park, Penygaer Playing Fields and Llanerch Field will also be involved in the bulb planting part of the project.
- **Meet the Mayor / Citizenship project** – Llanelli Town Council officers, in collaboration with the Llanelli Community Partnership, will once again be delivering the civic engagement initiative for four local secondary schools alongside Coleg Sir Gâr. Along with meeting the Mayor, pupils will gain an understanding of the new Senedd structure. The programme will explore the historical development of voting in Wales, fostering both civic awareness and democratic appreciation among the younger generation.
- **Smashing Boundaries Project** - In partnership with Communities for Work, Blueprint, Stori Cymru, and Parc Howard Museum, an inspiring project involving girls from Ysgol Strade has been developed. The initiative is designed to highlight and celebrate emerging female sporting talent in Llanelli and the surrounding areas. Participants will gain digital skills producing a creative digital showcase, alongside a podcast with Radio BGM. The group will also attend the Urdd's #FelUnMerch conference at Cardiff City Stadium, offering them opportunities for empowerment, networking, and personal development within both sport and media. The results of the project will be on display in Parc Howard Museum from early March.
- **Numeracy Week with Barclays Bank** - Llanelli Town Council will work alongside Barclays Bank Local to deliver an engaging Numeracy Week in late November. This initiative will involve eight primary schools across Llanelli, aiming to enhance pupils' confidence and skills in numeracy through interactive activities and sport, while promoting the importance of financial awareness and practical mathematical learning.
- **Darts Sessions held through the Welsh Language** - Officers are working with Menter Cwm Gwendraeth Elli to introduce darts sessions held in the Welsh language at Bigyn Community Centre. This initiative will provide opportunities for children, promoting sport, encouraging participation and the promoting the Welsh language.

RECOMMENDATION: That the information be noted

(2) Policy and Strategic Meetings

Officers are working with partners; examples are

- Llanelli Multi Cultural Network Drop-in Centre Support
- Pentre Awel
- Communities For Work C4W
- Llanelli Community Partnership
- Local Places for Nature CCC
- People Speak Up
- Actif Sir Gar
- Tyisha Community Team
- Menter Cwm Gwendraeth Elli
- Shadows Llanelli
- Ty Celf
- Llanelli Green Spaces Network

- Scarlets Community Team
- Stebonheath School
- Ysgol Penrhos
- Morfa Primary School
- Sospan Girls Rugby Team
- Stori Cymru
- Blueprint

(3) Activities Planned Short Term / Long Term October

Activities are being developed with planned short term and long-term activities working independently and in partnership some examples are as follows:

- Football sessions weekly Monday's 4.00pm – 4.45pm at the Cruyff Court in Penyfan
- Bowls sessions weekly Thursday's 4:00pm – 4:45pm at SSC
- Multicultural Network every Tuesday from 10.30am - 12.30pm at EJs
- Young People Speak Up drop-in every Wednesday 5.00pm – 7.00pm - at the Ffwrnes Fach.
- Welsh Learning Sessions every Thursday 10:00am – 12:00pm at Llanelly House
- Men in Conversation every Thursday, 10.00am to 3.00pm – 4.30pm at the Ffwrnes Fach.
- Llanelli Community Partnership AGM 9th October 6.00pm at Bigyn Community Centre

RECOMMENDATION: That the information be noted

(4) Communication and advertising

The activities being made available will be advertised on the Town Council social media, website and via posters. In addition to emails being sent to eight primary, two secondary schools and Coleg Sir Gar and community organisations.

RECOMMENDATION: That the information be noted, and actions taken be approved.

Delyth Jones Principal Officer
D. Sion Thomas Sport, Youth and Activity Officer

September 2025

AGENDA ITEM 6

TO: LLANELLI TOWN COUNCIL

DATE OF MEETING: 1ST OCTOBER 2025

Llanelli Business Improvement District

Notice has been given on the ballot for a new term of the Business Improvement District for Llanelli.

The BID Proposal Document is available online at [Ymlaen Llanelli | Renewal Ballot 2026-2031](#) or a copy can be obtained at the Town Council Offices.

The closing date for ballot papers to be returned is Thursday 23rd October 2025.

The Town Council has voting rights in respect of the Old Vicarage and the Selwyn Samuel Centre.

RECOMMENDATION

That the Town Council votes in favour of the renewal of the Business Improvement District.

I await the Town Council's Instructions

Arfon Davies
Town Clerk

September 2025.

AGENDA ITEM 7

To: LLANELLI TOWN COUNCIL

DATE OF MEETING: 1ST OCTOBER 2025

ARMED FORCES COVENANT

The Armed Forces Covenant is a national promise that recognises the sacrifices of the UK Armed Forces Community, including serving personnel, reservists, veterans, and their families. It works to ensure they are treated fairly and not disadvantaged when accessing public and commercial services, with appropriate special provisions for those who have sacrificed the most. The Covenant supports individuals and families with various provisions, such as healthcare, housing, and education, and is delivered by government, local authorities, businesses, and the wider public.

Llanelli Town Council Officers are members of the Carmarthenshire Armed Forces Covenant Group supported by Carmarthenshire County Council; the Town Council is the only Town and Community Council that sits on this body.

The Town Council works closely with Armed Forces and Veterans Groups supporting the Llanelli Branch of the Royal British Legion, Llanelli Veterans Association, Links, The Breakfast Club, numerous associations and others with their activities and events. The Town Council also assists with arrangements for Remembrance Sunday, Armistice Day, Armed Forces Day and others. However, to date the Town Council has not formally signed the covenant.

Should members be of the opinion that this should be undertaken, an example of the document to be signed is attached to Annex A, members are specifically asked to familiarise themselves with Section 2 of the document.

I await the Town Council's instructions.

Arfon Davies
Town Clerk

September 2025.

AGENDA ITEM 8

To: LLANELLI TOWN COUNCIL

DATE OF MEETING: 1ST OCTOBER 2025

ARRANEMENTS AT CROWN PARK

The following report brings a number of items to member attention in relation to arrangements at Crown Park.

Pitch Surrounding Fence and Cricket Square

Further to Minute No. 30 of the Building and Finance Committee meeting held on the 14th July 2025, work continues with the completion of the fence surrounding the football pitch at Crown Park. The works include provision of new dug outs and gate entrances onto the pitch. A surrounding netting barrier was also affixed to the fence. This has appeared to be damaged by winds in the area. This will be monitored in conjunction with Seaside AFC. The Town Council Consultant Architect is working with Seaside AFC on the planning requirements relating to the project and is monitoring the works being undertaken.

Town Council Officers and Seaside AFC have made contact with a number of funders with an application made for support with the cost of laying a new cricket square at Crown Park. Further details will be provided to the Building and Finance Committee when available.

Storage Container

Further to Minute No. 36 (1) of the Building and Finance Committee meeting held on the 8th September 2025, the Seaside Community Association container was removed in mid September with the Town Council Grounds Maintenance Team installing additional fencing to take up the resulting gap in the play area surrounding fence.

Information is also awaited from Seaside AFC in relation to the possible replacement of one of their storage containers on site.

Coke Can Catering Facility

Further to Minute No. 59 of the Town Council meeting held on the 4th September 2024, the Coke Can Catering facility has continued to operate from Crown Park for a 12 month period. Regular visits and meetings have been undertaken with the facility manager, with issues arising taken forward where possible. The agreed rental payment has been consistently received by the Town Council.

Confirmation is awaited from the facility manager in relation to their ongoing intentions with the facility. An updated rental proposal will then be discussed and reported to the Building and Finance Committee for approval.

Car Parking Arrangements

Concern has been expressed in relation to Health and Safety issues around car parking arrangements at Crown Park, with vehicles parking on the playing fields on numerous occasions for access to sporting activities and the catering facility (whether the park car park is full or not). Discussions have been held with both Crown Park Association / Seaside AFC, Seaside Social Club and the Coke Can, with each organisation noting that they were not in a position to manage these irregular parking arrangements.

Officers are therefore of the view that it has become necessary, in order to protect pedestrian safety, to place a locked gate at the car park field entrance, keys / code would be provided to Crown Park Association / Seaside AFC, Seaside Social Club and the Coke Can, for emergency access requirements.

However, it is noted that putting these arrangements in place would have a knock on impact on the surrounding areas with cars being displaced. Alternative arrangements could also possibly be sought by the Football Club with for example Ysgol Penrhos, however this would be for them to discuss with the County Council.

Should the Town Council be of the view that the gate provision should be taken forward, members may feel that consultation should be undertaken in the Community to make residents aware of the proposal before it is taken forward.

Recommendation

That the Town Council notes the report and:

- Approves the proposals set out therein.

I await the Town Council's instructions.

Arfon Davies
Town Clerk

October 2025.

AGENDA ITEM 9

From:

Sent: 16 September 2025 13:15

To: CEX Shared Prosperity Funding Towns <Towns@carmarthenshire.gov.uk>

Subject: Gwahoddiad i Ymgynghoriad Chynlluniau Creu Lleoedd - Invitation to Placemaking Plans Consultation

Good Afternoon,

We are in the process of replacing our Ammanford, Carmarthen, and Llanelli 'COVID Recovery Masterplans' with new Town Centre Placemaking Plans.

To do this, we require the input from our communities linked to the town centres. We will be running a six-week online consultation, between 22nd September and 2nd November. Alongside the online consultation, we will have six in person sessions with our consultant Urban Foundry. These sessions will be an opportunity for you to call and discuss your opinions regarding our town centres, provide us with ideas, and take the opportunity to answer the consultation survey. There will be two sessions in each town which will run from 12:00 -19:00 each day.

We would like to invite you to attend any of these events, discuss with our team and be part of the discussion to shape our town centres.

Ammanford: Pensioners Hall, 23rd September & 28th October – 12:00 to 19:00

Carmarthen: St Peters Hall, 22nd September & 27th October – 12:00 to 19:00

Llanelli: 1 Stepney Precinct, 24th September & 29th October – 12:00 to 19:00

We'd really appreciate if you could share this information with anyone in your network who would like to get involved.

If you have any questions or queries, please feel free to get in touch through Towns@carmarthenshire.gov.uk

Cofion / Regards

Tessa Bufton

Rheolwr Adfywio Canol Trefi / Town Centre Regeneration Manager

Tîm Datblygu Economaidd / Economic Development Team

Adran Lle, Seilwaith a Datblygu Economaidd Is-adran Datblygu Economaidd ac Eiddo | Place, Infrastructure & Economic Development Department

DYFED-POWYS POLICE HEADQUARTERS OPEN DOORS EVENTS

**WEDNESDAY
22ND &
THURSDAY
23RD OCTOBER**

15:50-20:00

The events will include a range of inputs designed to provide with you with a comprehensive understanding of the vast work being undertaken by the Force to ensure that our communities remain safe from harm.



**BOOKING IS
ESSENTIAL,
QUICK AND EASY**