

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352

Ebost/Email: enquiries@llanellitowncouncil.gov.uk

Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:

Fy Nghyf

Dyddiad

Your Ref:

My Ref: TC/ALB

Date: 30/10/25

TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021, you are hereby summoned to attend the **MEETING of LLANELLI TOWN COUNCIL** to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **WEDNESDAY, 5th NOVEMBER 2025** at **6.00 p.m.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Town Clerk

A G E N D A

1. **To receive apologies for absence**
2. **To receive members' declaration of interest**

Declaration form for completion will be circulated at the start of the meeting.

3. **Public Participation**

To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items (other than those proposed to be considered in private).

4. **Critical Bleed Kits**

To receive a presentation in relation to the provision and use of critical bleed kits in the Community.

5. Verification and Confirmation of Minutes

To receive, confirm and verify Minutes of Proceedings as follows: -

		<u>Page Nos.</u>
Llanelli Town Council Ordinary Meeting	1 st October 2025	110 - 116
Planning, Licensing and Consultation Committee	6 th October 2025	117 – 120
Town Twinning Committee	6 th October 2025	121
Planning, Licensing and Consultation Committee	15 th October 2025	122 - 123
Building and Finance Committee	15 th October 2025	124 - 131
Stebonheath Development Committee	15 th October 2025	132 – 134

6. Community Development and Activity

Community Development and Activity Report

To consider the Community Development and Activity Report. Minute No. 59 of the Town Council Meeting of 1st October 2025 refers. (copy herewith).

7. Carmarthenshire Toybox Appeal 2024 and Mayoral Christmas Visits

To consider the Principal Officer's report – Minute No. 55 of the Building and Finance Committee meeting held on 11th November 2025 refers. (copy herewith).

8. Notice of Motion

To consider a Notice of Motion proposed by Cllr. M.D. Cranham J.P. and seconded by Cllr. B.A.L. Roberts (copy herewith).

9. Notice of Motion

To consider a Notice of Motion proposed by Cllr. S. Greaney and seconded by Cllr. A.S.J. McPherson (copy herewith).

10. Matters for Information

- (1) **Carmarthenshire County Council** – Town and Community Council's Update.
- (2) **Welsh Government** – Ministerial Statement by the Cabinet Secretary for Housing and Local Government - Update on actions to support the role, governance and accountability of the community and town council sector.
- (3) **Carmarthenshire County Council** - Canolfan Pentre Awel - Community Open Day - 25th October 2025.
- (4) **Llanelli Railway Goods Shed Trust** – Qtr 3 Newsletter.
- (5) **Dyfed Powys Police and Crime Commissioner** – Appointment of Chief Constable for Dyfed Powys Police.
- (6) **Hywel Dda University Health Board** – Community Engagement - Share your views on what helps you to live a healthier life.
- (7) **Llanelli Community Partnership** – Minutes of the Annual General Meeting held on the 9th October 2025.
- (8) **Carmarthenshire County Council** – Llanelli Market Review – County Council response – Minute No. 54 of the Town Council Meeting held on the 3rd September 2025 refers.
- (9) **PLTRA** – Minutes of the minute held on the 24th September 2025.
- (10) **One Voice Wales** – E-bulletin.
- (11) **Dyfed Powys Police and Crime Commissioner** – PCC Bulletin.
- (12) **Parc Howard Association** – Minutes of the meeting held on 29th September 2025
(copies available to members).

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Date: 30/10/25

AT: BOB AELOD O GYNGOR TREF LLANELLI

Annwyl Gyngorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i **GYFARFOD CYNGOR TREF LLANELLI** i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI DDYDD MERCHER 5^{ED} TACHWEDD 2025 am 6.00 o'r gloch.**

Yn gywir,

Clerc y Dref

AGENDA

- 1. I dderbyn ymddiheuriadau am absenoldeb**
- 2. I dderbyn datganiadau buddiant yr aelodau**

Dosberthir ffurflen datganiad i'w llenwi ar ddechrau'r cyfarfod.

- 3. Cyfranogiad y Cyhoedd**

I rhoi cyfle i unrhyw aelod o'r cyhoedd sy'n bresennol annerch y Cyngor neu ofyn cwestiynau ar unrhyw faterion sy'n codi pryder mewn perthynas ag eitemau ar yr agenda (ac eithrio'r rhai y bwriedir eu hystyried yn breifat).

- 4. Pecynnau Gwaedu Critigol**

I derbyn cyflwyniad mewn perthynas â darparu a defnyddio pecynnau gwaedu critigol yn y Gymuned.

5. Dilysu a Chadarnhau Cofnodion

I dderbyn, cadarnhau a dilysu Cofnodion y Cyfarfodydd canlynol:-

		<u>Rhif Tud.</u>
Cyngor Tref Llanelli	1 ^{af} Hydref 2025	110 - 116
Pwyllgor Cynllunio, Trwyddedu ac Ymgynghori	6 ^{fed} Hydref 2025	117 - 120
Pwyllgor Gefeillio Trefi	6 ^{fed} Hydref 2025	121
Pwyllgor Cynllunio, Trwyddedu ac Ymgynghori	15 ^{fed} Hydref 2025	122 - 123
Pwyllgor Adeiladu a Chyllid	15 ^{fed} Hydref 2025	124 - 131
Pwyllgor Datblygu Stebonheath	15 ^{fed} Hydref 2025	132 - 134

6. Datblygu a Gweiddgaredd Cymunedol

Adroddiad Datblygu a Gweiddgaredd Cymunedol

I ystyried Adroddiad Datblygu a Gweiddgaredd Cymunedol - Gweler Cofnod Rhif 59 o gyfarfod y Cyngor a gynhaliwyd ar 1^{af} Hydref 2025. (copi'n amgaeedig).

7. Apêl Teganau Sir Gaerfyrddin 2024 ac Ymweliadau Nadolig y Maer

I ystyried adroddiad y Prif Swyddog – gweler Cofnod Rhif 55 o gyfarfod y Pwyllgor Adeiladu a Chyllid a gynhaliwyd ar 11^{fed} Tachwedd 2024. (copi'n amgaeedig).

8. Rhybudd o Gynnig

I ystyried y Rhybudd o Gynnig a gynigiwyd gan y Cyng. M.D. Cranham ac eiliwyd gan y Cyng. B.A.L. Roberts. (copi'n amgaeedig).

9. Rhybudd o Gynnig

I ystyried y Rhybudd o Gynnig a gynigiwyd gan y Cyng. S. Greaney ac eiliwyd gan y Cyng. A.S.J. McPherson. (copi'n amgaeedig).

10. Materion er Gwybodaeth

- (1) **Cyngor Sir Caerfyrddin** – Diweddariad y Cynghorau Tref a Chymuned.
- (2) **Llywodraeth Cymru** – Datganiad Gweinidogol gan Ysgrifennydd y Cabinet dros Dai a Llywodraeth Leol - Diweddariad ar gamau gweithredu i gefnogi rôl, llywodraethu ac atebolrwydd y sector cynghorau cymuned a thref.
- (3) **Cyngor Sir Caerfyrddin** - Canolfan Pentre Awel - Diwrnod Agored Cymunedol – 25^{ain} Hydref 2025.
- (4) **Ymddiriedolaeth Sied Nwyddau Rheilffordd Llanelli** – Cylchlythyr Chwarter 3.
- (5) **Comisiynydd Heddlu a Throseddu Dyfed Powys** – Penodi Prif Gwnstabl Heddlu Dyfed Powys.
- (6) **Bwrdd Iechyd Prifysgol Hywel Dda** – Ymgysylltu â'r Gymuned - Rhannwch eich barn ar yr hyn sy'n eich helpu i fyw bywyd iachach.
- (7) **Partneriaeth Gymunedol Llanelli** – Cofnodion y Cyfarfod Cyffredinol Blynnyddol a gynhaliwyd ar 9^{fed} Hydref 2025.
- (8) **Cyngor Sir Caerfyrddin** – Adolygiad Marchnad Llanelli – Ymateb y Cyngor Sir – Gweler Cofnod Rhif 54 o Gyfarfod y Cyngor Tref a gynhaliwyd ar 3^{ydd} Medi 2025.
- (9) **PLTRA** – Cofnodion y cyfarfod a gynhaliwyd ar 24^{ain} Medi 2025.
- (10) **Un Llais Cymru** – E-fwletin.
- (11) **Comisiynydd Heddlu a Throseddu Dyfed Powys** – Bwletin y CHT.
- (12) **Cymdeithas Parc Howard** – Cofnodion y cyfarfod a gynhaliwyd ar 29^{ain} Medi 2025 (copiau ar gael i aelodau).

AGENDA ITEM 6

TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

MEETING – 5th November 2025

COMMUNITY DEVELOPMENT AND ACTIVITIES REPORT

The Town Council has a legal duty under the Well-being of Future Generations Act 2015 to ensure it takes consideration of the Act in all its activities and services. The Town Council Community Development Service supports the delivery of the objectives set out within both the Act and the Carmarthenshire Well-being strategy through its work in Llanelli with Community Organisations and key partners for 2025.



(1) Community Activities

- **Llanelli Community Partnership** – Llanelli Community Partnership AGM was held on the 9th October at Bigyn Community Centre, all Officers remain the same as in the previous year. The Partnership Work Programme was noted and discussed.
- **Meet the Mayor / Citizenship project 2025** – Llanelli Town Council officers, in collaboration with the Llanelli Community Partnership, have delivered the civic engagement initiative for Coedcae school council, Bryngwyn school council, Stradey school council and year 2 on the Public Service Course at Coleg Sir Gar. 37 young people took part with a further session planned for November for Coleg Sir Gar. Along with meeting the Town Mayor, pupils learnt of the new Senedd structure for 2026. The programme explores the historical development of voting in Wales, civic awareness and a democratic understanding amongst the younger generation. March 2026 will see the primary schools coming in to meet the Mayor.
- **Electoral-Reform** - Officers continue to attend meetings hosted by *Electoral-Reform*. Supporting young people through the Digital Classroom alongside many more.
- **Pentre Awel** – Officers have supported the opening of the new wellbeing village Pentre Awel and are supporting community groups to visit the location. Officers continue to meet with Carmarthenshire County Council on the safety of the old leisure centre on the Selwyn Samuel site.

- **Christmas Lights Switch in Llanelli and Carnival Parade** will be held on the 21st November.
- **Tree Nursery** - The Nursery is a dedicated area where young trees (seedlings or saplings) are grown and nurtured until they are ready to be transplanted to their permanent locations, such as our parks and gardens. The resource of trees and shrubs will be shared with the Rural Council and will operate as a one in and one out scheme. To start the process 240 trees / saplings will be delivered to the Town Council on the 4th November. The identified locations will be on 3 sites in the Box Cemetery.
- **Bowling Qualification and Training** – The Sports Youth and Activity Officer has recently undertaken his Level 1 Bowls Coaching Qualification with Welsh Bowls. This enables him to further enhance and develop the skills of the children who regularly attend the free drop-in sessions at the Selwyn Samuel Centre, promoting continued engagement and participation.
- Llanelli Town Council partnered with the Scarlets, Mid and West Wales Fire Service, and the RNLi on the 29th September at Parc y Scarlets to deliver an engaging educational day for five of the Council's primary schools. The event was highly successful, with over 200 pupils in attendance, promoting safety awareness, teamwork, and community engagement through interactive and informative activities.
- The Stay Onside project will start at Ysgol Maes Y Morfa after the October half-term break and at Penrhos School in the new year. The six-week programme will focus on promoting respect and addressing antisocial behaviour, encouraging positive attitudes, responsibility, and personal development among participating pupils.
- Llanelli Town Council are to partner with the Scarlets to deliver a Mini Diversity Day during the Scarlets' fixture against Glasgow on 29th November. This initiative aims to celebrate inclusion and strengthen connections between communities across Llanelli, fostering unity, understanding, and shared pride through sport and community engagement.

RECOMMENDATION: That the information be noted

(2) Policy and Strategic Meetings

Officers are working with partners; examples are

- Llanelli Multi Cultural Network Drop-in Centre Support
- Pentre Awel
- Communities For Work C4W
- Llanelli Community Partnership
- Local Places for Nature CCC
- People Speak Up
- Actif Sir Gar
- Tyisha Community Team
- Menter Cwm Gwendraeth Elli
- Llanelli Green Spaces Network
- Scarlets Community Team
- Stebonheath School
- Ysgol Penrhos
- Morfa Primary School
- Toy box 2025
- Rural Council Tree Nursery

- Hearts and Crafts
- Llanelli RBL
- Pobal
- Election Reform

(3) Activities Planned Short Term / Long Term November

Activities are being developed with planned short term and long-term activities working independently and in partnership some examples are as follows:

- Football sessions weekly Monday's 4.00pm – 4.45pm at the Cruyff Court in Penylan
- Bowls sessions weekly Thursday's 4:00pm – 4:45pm at SSC
- Multicultural Network every Tuesday from 10.30am - 12.30pm at EJs
- Young People Speak Up drop-in every Wednesday 5.00pm – 7.00pm - at the Ffwrnes Fach.
- Welsh Learning Sessions every Thursday 10:00am – 12:00pm at Llanelli House
- Men in Conversation every Thursday, 10.00am to 3.00pm – 4.30pm at the Ffwrnes Fach
- Salsa Beat with The Central African Entrepreneurship Friday 6pm-8pm (every fortnight) Ffwrnes Fach Llanelli
- Free Tai Chi Sessions for over 75s at Ffwrnes Fach Llanelli 13th and 27th November
- Intergenerational activities People Sing Up, every Thursday 10:15am – 1.00pm
- Christmas Lights Switch Llanelli 6.00pm, 21st November 2025

RECOMMENDATION: That the information be noted

(4) Communication and advertising

The activities being made available will be advertised on the Town Council social media, website and via posters. In addition to emails being sent to eight primary, two secondary schools and Coleg Sir Gar and community organisations.

RECOMMENDATION: That the information be noted, and actions taken be approved.

Delyth Jones Principal Officer
D. Sion Thomas Sport, Youth and Activity Officer

November 2025

AGENDA ITEM 7

To: LLANELLI TOWN COUNCIL

DATE OF MEETING: 5TH NOVEMBER 2025

CHRISTMAS ACTIVITIES AND SUPPORT

Toy Box Appeal 2025

The Carmarthenshire County Council Toy Box Appeal for 2025 has been launched (Annex 1). Increased numbers needing support has been noted. In previous years the Town Council has authorised £1,000, for 2025 that the amount is proposed to be increased to £1,250 for toys and other products to be purchased in the Town Centre for donating to the scheme.

Mayoral Visits and support

Mayoral visits to the three Feeding Stations in Llanelli are planned for December. The evenings will be sponsored by the Town Council with a £300 donation. Town Mayor Cllr Bragoli will present the donation during the visit to these services that provide much needed support for the community.

Hospital Visit

A Mayoral visit in conjunction with the Llanelli Rural Council Chair to Prince Philip Hospital is being considered for early December and will be confirmed in November.

Radio BGM Christmas Message

A Mayoral visit to Radio BGM Hospital Radio is being planned for early December to deliver a Christmas message.

Recommendation - that the Council notes the report and

- Approves £1,250 of toys and products to be purchased for the Carmarthenshire Toy Box Appeal;
- Approves financial support as set out for the Feeding Stations in Llanelli.

I await the Town Council's instructions.

Delyth Jones
Principal Officer

November 2025.



sirgar.llyw.cymru
carmarthenshire.gov.wales

Eich cyf / Your ref :

Fy nghyf / My ref:

Dyddiad / Date: 20/10/2025

Gofynner am / Please ask for:

Llinell Uniongyrchol / Direct Line:

E-bost / E-mail: nthomas@sirgar.gov.uk
nthomas@carmarthenshire.gov.uk

Dear Llanelli Town Council

Carmarthenshire Christmas Toy Appeal 2025

Time has once again flown by this year, and the time has come yet again to start working on the Carmarthenshire Christmas Toy Appeal. We are now in our 15th year which means that we have supported over 14,000 children and young people, ensuring that they have gifts to open at Christmas time. Last year we provided over 9,600 toys to 1,607 children, and this year could see an even higher level of need.

Every electoral ward in Carmarthenshire benefits from the appeal, but it will come as no surprise to you that the Llanelli area has a significant number of nominations for support from schools, youth workers and social workers.

As a Town Council you have very kindly supported consistently in previous years, and I hope that we can once again request your backing for the 2025 appeal. It is a huge challenge to co-ordinate the appeal and provide for the families in need within our communities. We would therefore be extremely grateful for your continued support. If you require any further information, please do not hesitate to contact me.

Yours sincerely

Nia Thomas

Rheolwr Systemau Addysg / Education Systems Manager

Owain Lloyd

Cyfarwyddwr Addysg, Gwasanaethau Plant a Theuluoedd
Neuadd y Sir, Caerfyrddin, Sir Gâr SA31 1JP

Director for Education, Children and Family Services
County Hall, Carmarthen, Carmarthenshire SA31 1JP

Mae croeso i chi gysylltu â ni yn Gymraeg neu Saesneg | You are welcome to contact us in Welsh or English

AGENDA ITEM 8

Notice of Motion:

That this Council resolves to implement the practice of audio and video recording all official Committee Meetings held by Llanelli Town Council.

The recordings shall be securely stored by the Town Clerk and retained in accordance with relevant data protection and record-keeping policies. These recordings will be made publicly available by publishing them on the Llanelli Town Council website, ensuring full transparency and accountability.

Recording exceptions may only be made in circumstances where they are legally required or where personal or confidential matters (e.g private items in camera) are discussed, as determined by the Chair of the meeting.

Rationale:

The adoption of this practice will:

1. Ensure the accuracy of meeting minutes and reduce the potential for disputes regarding statements made during discussions.
2. Enhance transparency and accountability within the Council.
3. Provide an accessible record for members of the public and Councillors who are unable to attend meetings.

Proposed by:



Councillor Michael Cranham, Bigyn Ward

Seconded by:

Councillor Louvain Roberts, Glanymor Ward



AGENDA ITEM 9

Motion to Llanelli Town Council

Wednesday 5th November 2025

That this Council notes the installation of hundreds of lifesaving Critical Bleed Kits (CBKs) in Swansea and Neath Port Talbot, including fourteen CBKs in the Pembrey and Burry Port areas. The CBKs are compact enough to fit within outdoor Defibrillator boxes and can be readily deployed in the event of a major bleed.

This Council authorises the Town Clerk to seek tenders for the provision and installation of eight CBKs to be placed within the Council's Defibrillator boxes at the earliest practicable opportunity.

Additionally, this Council authorises the Town Clerk to seek tenders for appropriate training sessions on the use of the CBKs.

Proposals

Authorise the Town Clerk to issue a call for tenders for eight Critical Bleed Kits (CBKs) to be installed within the Council's Defibrillator boxes, in accordance with applicable procurement and financial regulations, and to report back with a recommended supplier and installation plan.

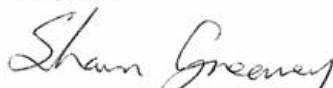
Authorise the Town Clerk to invite tenders for a suitable training program on the use of CBKs, to encompass practical handling, application during major bleeding events, and basic aftercare, and to report back with a recommended provider and training schedule.

In the tender and training processes, ensure compliance with health and safety requirements, data protection considerations, and any relevant safeguarding or municipal procurement policies.

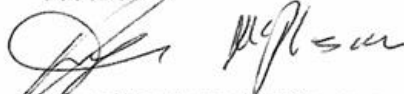
Establish a delivery timeline with milestones for procurement, installation, and training completion, aiming for the earliest practicable opportunity consistent with regulatory and operational requirements.

The Town Clerk to be asked to bring a report to the Building and Finance Committee for consideration as soon as practicably possible

Proposer:


Councillor Shaun Greaney

Seconder:


Councillor Andre McPherson

