Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.

The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc *y Dref/Town Clerk*

Ffôn/Tel: (01554) 774352
Ffacs/Fax: (01554) 770376

Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf: *Your Ref:*

Fy Nghyf *My Ref:* TC/ALB

Dyddiad *Date:* 28/2/25

TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021, you are hereby summoned to attend the **MEETING** of **LLANELLI TOWN COUNCIL** to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **WEDNESDAY, 5th MARCH 2025 at 6.00 p.m.**

Yours faithfully,

Town Clerk

A G E N D A

1. To receive apologies for absence

2. To receive members' declaration of interest

Declaration form for completion will be circulated at the start of the meeting.

3. Public Participation

To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items (other than those proposed to be considered in private).

4. Verification and Confirmation of Minutes

To receive, confirm and verify Minutes of Proceedings as follows: -

		Page Nos.
Ex-Town Mayor's Committee	5th February 2025	219 - 220
Llanelli Town Council Ordinary Meeting	5th February 2025	221 - 227
Planning, Licensing and Consultation Committee	10th February 2025	228 – 231
Building and Finance Committee	10th February 2025	232 – 244
Building and Finance Committee	17th February 2025	245 – 246
Llanelli Town Council JSCE	17th February 2025	247 - 249
Stebonheath Development Committee	17th February 2025	250 - 252
Selwyn Samuel Centre Committee	17th February 2025	253 - 255

5. Councillor Vacancy

To receive a report of a Vacancy in the office of a member of the Bigyn Ward of Llanelli Town Council.

6. Town Mayor Elect

To appoint the Town Mayor-Elect for the 2025-26 Municipal Year – Minute No. 113 of the Council meeting held on 13th March 2024 refers.

7. Notice of Motion

To consider a Notice of Motion proposed by Cllr. A. Bragoli and seconded by Cllr. J.R. Williams (copy herewith).

8. Community Development and Activity

Community Development and Activity Report

To consider the Community Development and Activity Report. Minute No. 108 of the Town Council meeting of 5th February 2025 refers. (copy herewith).

9. People Speak Up

To consider the Town Clerk's report. Minute No. 71 (1) (j) of the Building and Finance Committee meeting held on the 15th January 2024 refers. (copy herewith).

10. Crown Park

To consider the Town Clerk's report. Minute No. 110 of the Town Council meeting held on the 5th April 2023 refers. (copy herewith).

11. Havelock Park

To consider the Town Clerk's report. Minute No. 96 of the Building and Finance Committee meeting held on the 7th March 2022 refers. (copy herewith).

12. Matters for Information

(1) One Voice Wales – Minutes of the Larger Council's Committee held on the 9th October 2024.
(2) One Voice Wales – Training dates February – March 2025.
(3) One Voice Wales – Minutes of Carmarthen Area Committee meeting held on the 22nd January 2025.
(4) Carmarthenshire County Council – Information on a One Planet Development briefing held on the 12th February 2025.
(5) PLTRA – Minutes of meeting held on the 20th November 2024.
(6) Dyfed Powys Police and Crime Commissioner – Police and Crime Plan 2025-29.
(7) Hywel Dda University Health Board – Information on Drop in Events and an online meeting for Councillors in relation to the Prince Philip Hospital Minor Injury Unit.
(8) Carmarthenshire County Council – Town and Community Council's Update.

(copies previously circulated by email).

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Eich Cyf: *Your Ref:*

Fy Nghyf *My Ref:* TC/ALB

Dyddiad *Date:* 28/2/25

AT: BOB AELOD O GYNGOR TREF LLANELLI

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i **GYFARFOD CYNGOR TREF LLANELLI** i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI DDYDD MERCHER 5ED MAWRTH 2025 am 6.00 o'r gloch**.

Yn gywir,

Clerc y Dref

A G E N D A

1. I dderbyn ymddiheuriadau am absenoldeb

2. I dderbyn datganiadau buddiant yr aelodau

Dosberthir ffurflen datganiad i'w llenwi ar ddechrau'r cyfarfod.

3. Cyfranogiad y Cyhoedd

I rhoi cyfle i unrhyw aelod o'r cyhoedd sy'n bresennol annerch y Cyngor neu ofyn cwestiynau ar unrhyw faterion sy'n codi pryder mewn perthynas ag eitemau ar yr agenda (ac eithrio'r rhai y bwriedir eu hystyried yn breifat).

4. Dilysu a Chadarnhau Cofnodion

I dderbyn, cadarnhau a dilysu Cofnodion y Cyfarfodydd canlynol:-

		Rhif Tud.
Pwyllgor Cyn-Meiri'r Dref	5ed Chwefror 2025	219 – 220
Cyngor Tref Llanelli	5ed Chwefror 2025	221 - 227
Pwyllgor Cynllunio, Trwyddedu ac Ymgynghori	10fed Chwefror 2025	228 - 231
Pwyllgor Adeiladu a Chyllid	10fed Chwefror 2025	232 – 244
Pwyllgor Adeiladu a Chyllid	17eg Chwefror 2025	245 – 246
Cyngor Tref Llanelli CSA	17eg Chwefror 2025	247 - 249
Pwyllgor Datblygu Stebonheath	17eg Chwefror 2025	250 - 252
Pwyllgor Canolfan Selwyn Samuel	17eg Chwefror 2025	253 - 255

5. Sedd Wag ar gyfer Cynghorydd

I dderbyn adroddiad o Sedd Wag yn swydd aelod o Ward Bigyn Cyngor Tref Llanelli.

6. Ethol Maer y Dref

I penodi Maer y Dref Etholedig ar gyfer Blwyddyn Gyngor 2025-26 – gweler Cofnod Rhif 113 o gyfarfod y Cyngor a gynhaliwyd ar 13fed Mawrth 2024.

7. Rhybudd o Gynnig

I ystyried y Rhybudd o Gynnig a gynigiwyd gan y Cyng. A. Bragoli ac eiliwyd gan y Cyng. J.R. Williams (copi'n amgaeedig).

8. Datblygu a Gweiddgaredd Cymunedol

Adroddiad Datblygu a Gweiddgaredd Cymunedol

I ystyried Adroddiad Datblygu a Gweiddgaredd Cymunedol - Gweler Cofnod Rhif 108 o gyfarfod y Cyngor a gynhaliwyd ar 5ed Chwefror 2025. (copi'n amgaeedig).

9. People Speak Up

I ystyried adroddiad Clerc y Dref. Gweler Cofnod Rhif 71 (1) (j) o gyfarfod y Pwyllgor Adeiladu a Chyllid ar ar 15fed Ionawr 2024. (copi'n amgaeedig).

10. Parc y Goron

I ystyried adroddiad Clerc y Dref. Gweler Cofnod Rhif 110 o gyfarfod y Cyngor Tref a gynhaliwyd ar 5ed Ebrill 2023. (copi'n amgaeedig).

11. Parc Havelock

I ystyried adroddiad Clerc y Dref. Gweler Cofnod Rhif 96 o gyfarfod y Pwyllgor Adeiladu a Chyllid ar ar 7fed Mawrth 2022. (copi'n amgaeedig).

12. Materion er Gwybodaeth

(1) Un Llais Cymru – Cofnodion Pwyllgor y Cynghorau Mwy a gynhaliwyd ar 9fed Hydref 2024.
(2) Un Llais Cymru – Dyddiadau hyfforddiant Chwefror – Mawrth 2025.
(3) Un Llais Cymru – Cofnodion cyfarfod Pwyllgor Ardal Caerfyrddin a gynhaliwyd ar 22ain Ionawr 2025.
(4) Cyngor Sir Caerfyrddin – Gwybodaeth am digwyddiad Ddatblygiadau Un Blaned a gynhaliwyd ar 12fed Chwefror 2025.
(5) PLTRA – Cofnodion y cyfarfod a gynhaliwyd ar 20fed Tachwedd 2024.
(6) Comisiynydd Heddlu a Throseddu Dyfed Powys – Cynllun Heddlu a Throseddu 2025-29.
(7) Bwrdd Iechyd Prifysgol Hywel Dda – Gwybodaeth am Ddigwyddiadau Galw Heibio a chyfarfod ar-lein i Gynghorwyr mewn perthynas ag Uned Mân Anafiadau Ysbyty Tywysog Philip.
(8) Cyngor Sir Caerfyrddin – Diweddariad Cynghorau Tref a Chymuned.

(copïau wedi ddosbarthu'n flaenorol trwy e-bost).

AGENDA ITEM 7

Motion to Llanelli Town Council

Meeting: 5th March 2025

We propose the following motion to Llanelli Town Council

Llanelli Town Council is pleased that the Independent report into Additional Learning Needs education in the Llanelli area mentions among its six options a new school building for Ysgol Heol Goffa.

We implore Carmarthenshire County Council to urgently provide a suitable new school for the children at Ysgol Heol Goffa and provide a tailor-made facility for all pupils with Autistic Spectrum Conditions without delay.

Proposer

Cllr Andrew Bragoli

Seconder

Cllr Janet Williams

AGENDA ITEM 8

TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

MEETING – 5TH MARCH 2025

COMMUNITY DEVELOPMENT AND ACTIVITIES REPORT

The Town Council has a legal duty under the Well-being of Future Generations Act 2015 to ensure it takes consideration of the Act in all its activities and services. The Town Council Community Development Service supports the delivery of the objectives set out within both the Act and the Carmarthenshire Well-being strategy through its work in Llanelli with Community Organisations and key partners for 2025.



(1) Community Activities

- **Wellbeing Walks –** The fourth wellbeing walk in partnership with the Llanelli Community Partnership and Pentre Awel took place on the 27th February. A community walk leaders course took place at the Old Vicarage on 21st February in partnership with Carmarthenshire County Council PathForAll & Actif Sir Gar. The training looks to upskill members in the community with walking leadership skills qualification to lead walks safely and independently in the community.

- **Fusion Network Showcase 2025 –** Town Mayor Cllr Prosser supported the Fusion Network showcase event celebrating the good work our third sector and voluntary groups in Llanelli. The event was held in the Ffwrnes Theatre on the 5th of February and was well attended by the public and local schools.

- **Stay On Side project –** The 6-week course looking at antisocial behaviour in the community, working with years 5 and 6 at Stebonheath School was recently concluded at Stebonheath School. The course was facilitated by Llanelli Town Council and brought a number of organisations together for the children to share what they had learnt. Key partners Tesco were also able to join this week's session to talk about the impact of ASB in the wider community. Certificates were presented by Town Mayor Cllr Prosser for pupils who designed graffiti style artwork providing positive messages.
  The project in Ysgol Bigyn is also now in its 6th week. Children have role played different types of anti-social behaviour highlighting to pupils the consequences faced by

perpetrators and emotions felt by victims. The project moves to its last phase together for the children to share what they had learnt.

- **Dydd Gwyl Dewi - St Davids Day Cultural events -** Officers have been working to support community celebrations for St Davids Day. The two community events will be held in partnership with the Multicultural Network and Tesco, Tuesday 25th at the Multicultural drop-in 10.30am at Ejs and the Community Partnership Cultural evening Friday 28th at 5.00pm at Ty Gwyn. All are welcome. Saturday 1st March will see activity taking place in the Elli Centre to celebrate St Davids Day.

- **Park Improvements - Play By Number Project.** The Play By Numbers project is funded by SPF. The project has included 2 projects and is due to come to an end on the 28th February.

  - 10 mathematic play panels have been installed into 5 of the Town Council parks, encouraging children to learn and play.

- **Stebonheath treeline project** has in the last few weeks seen work on the treeline at Stebonheath Park. The area was cleared, new trees planted, 150 shrub hedgerow and bulb flower plants and fencing installed at the end of February. This project has been supported by Carmarthenshire County Council and the Local Places for Nature scheme.

- **National Diversity Forum –** Headed up by WCVA the national panel that brings together national governing bodies together to strategise on how to tackle discrimination within sport was recently held. Llanelli Town Council presented on the Syria Sir Gar project as an example of how change can create real impact in the community.

- **Llanelli Schools Indoor Bowls** – The final was held on the 13th February at the Selwyn Sameul Centre. Ysgol Halfway we're crowned this years' champions, with the Town Mayor presenting the trophy. Thanks are noted to the volunteers at Llanelli Indoor Bowls Club that enable the schools and children to learn the skill of bowling. The 2025-2026 tournament has been agreed and will start at the end of the year.

RECOMMENDATION: That the information be noted

(2) <u>POLICY AND STRATEGIC MEETINGS</u>

Officers are working with partners; examples are

- Llanelli Multi Cultural Network Drop-in Centre Support
- Cegin Y Bobl
- Pentre Awel
- Llanelli Community Partnership
- Llanelli Green Network
- Local Places for Nature
- Tesco Trostre
- Llanelli Community Cancer Rehabilitation
- Fusion Network
- Foothold Cymru
- People Speak Up
- Royal British Legion Llanelli
- Central African Entrepreneurship
- WCVA Cymru, National Sports Diversity Officer
- Barclays Bank

- Carmarthenshire County Council Markets
- Carmarthenshire Schools Football
- Actif Sir Gar
- Llanelli Unites – to discuss the healing the divide conference report, further discussions will be arranged, with continuing Town Council support to be considered.

(3) <u>Activities Planned Short Term / Long Term February</u>

Activities are being developed with planned short term and long-term activities working independently and in partnership some examples are as follows:

- Football sessions held weekly Monday's 4.00pm – 5.00pm at the Cruyff Court in Penyfan;
- Dementia Cradle Choir –Tuesday 2.00pm Ffwrnes Theatre.
- Multicultural Network every Tuesday from 10.30am - 12.30pm at EJs.
- Young People Speak Up drop-in every Wednesday 5.00pm – 7.00pm - at the Ffwrnes Fach.
- Men in Conversation every Thursday, 10.00am to 3.00pm – 4.30pm at the Ffwrnes Fach.
- Bowls sessions held weekly Thursday's 4:00pm – 4:45pm at Selwyn Samuel Centre
- Wellbeing Walk on the 27th February at 11:00am at Pentre Awel, near the Otter House
- Welsh Cultural St Davids Day Celebration 28th February 5.00pm at Ty Gwyn.
- 1st March Town Centre St Davids Day Celebration.

RECOMMENDATION: That the information be noted

(3) <u>Communication and advertising</u>

The activities being made available will be advertised on the Town Council social media, website and via posters. In addition to emails being sent to eight primary, two secondary schools and Coleg Sir Gar.

RECOMMENDATION: That the information be noted, and actions taken be approved.

Delyth Jones Principal Officer
D. Sion Thomas Sport, Youth and Activity Officer March 2025

AGENDA ITEM 9

TO: LLANELLI TOWN COUNCIL

DATE OF MEETING: 5TH MARCH 2025

LETTER OF SUPPORT REQUEST – PEOPLE SPEAK UP

Further to minute 71 (1) (j) of the Building and Finance Committee meeting held on the 15th January 2024, a request has been received from People Speak Up for the Town Council to provide a letter of support for their application to the Carmarthenshire County Council Administered, UK Government SPF Fund.

The project put forward is the Creative Learning Safe Space. Which will extend the opening hours of the People Speak Up Hub at the Ffwrnes Fach for groups that need a safe space. It is intended to have a selection of training available along with the already in place creative activities.

Recommendation

That a letter of support be provided.

I await the Council's decision.

Arfon Davies
Town Clerk March 2025

AGENDA ITEM 10

TO: LLANELLI TOWN COUNCIL

DATE OF MEETING: 5TH MARCH 2025

CROWN PARK CRICKET SQUARE AND PITCH SURROUND FENCE

Further to minute 110 of the Town Council meeting held on the 5th April 2023, where the Council approved in principle, the provision of a pitch surround fence as proposed by Crown Park Association / Seaside FC. Members will recall that this approval was based on a proposal for a fence that could be removed during the football off-season in order to accommodate the summer cricket use.

The Town Council has now received the following request from Seaside AFC:

Ref: Crown Park Cricket Pitch 23/02/2025

Dear Arfon,

As discussed during our meeting on Friday the 21st of February, 2025:

Proposal: Our proposals are to:

- Relocate the 3G Cricket Wicket Surface on Crown Park to an area that is more suitable for Cricket Matches, Seaside Residents living adjacent to Crown Park, and Seaside AFC.
- Place a permanent handrail barrier around the football pitch, aligned to FAW requirements, allowing West Wales Football Association fixtures to be played.

Rationale. Our reasoning for our proposals:

- Relocating the Cricket Wicket and outfield to an area of Crown Park that is less susceptible to waterlogging would ensure more cricket matches could be played over the summer periods. Currently, the outfield close to the Social Club and Changing rooms is prone to holding water on the surface during wet weather, jeopardising the amount of matches completed over the summer period.
- Relocating the Cricket Wicket further West of its current location will also position the wicket further from the residential housing adjacent to Crown Park.
- Relocating the Cricket Wicket further West will also enable Seaside AFC to place permanent handrails around the existing football pitch South of the Social Club (planning pending, application prepared by Lewis Partnership Ltd). Handrails are a required development of the West Wales Football League.

Request:

- On receipt of the quote to relocate the Cricket Wicket, would the Council consider subsidising 50% or more of the work?

Next Steps. Should the relocation of the Cricket Wicket be deemed acceptable, we will, on behalf of Seaside AFC and the Crown Park Association:

- Consult with community and impacted sports club through open community meetings at the Seaside Social Club.
- Consult with relevant Sporting bodies who utilise Crown Park.

Best wishes,



Prof. Rich Neil

Chairperson: Seaside AFC

Attached at Annex 1 is a plan detailing the proposed fence and at Annex 2 is a location plan for the football pitch fence and relocated cricket pitch.

The club is in discussions with an architect and understand that a planning application would be required should they take the matter further.

The Town Council may wish to consider whether to approve this request in principle while awaiting the findings of the consultation process proposed to be undertaken.

I await the Town Council's instructions.

Arfon Davies
Town Clerk

March 2025.

ANNEX 1


A1
2000
Hand rials around the pitch 2000mm from touch line as per FA guidelines
8000mm Opening in hand rail for goal to be wheeled into place
8000
8000
football pitch
3000mm gap between dugouts as per FA guidelines
2 dugouts to be fenced in as shown in the image
3000
Two Marked technical areas
Metal hand rail surrounding perimeter of pitch
Goals to be returned to existing fenced area after use
Goals to be returned to existing fenced area after use
1500
1500mm Opening with gate
NORTH
Dugouts to be in the same style as the image shown above.
Proposed materials
- Metal hand rails
- Possible advertising boards to placed on hand rail
- 2 removable dugouts provided be supplier
- Metal fence protecting dugouts (as shown above)
1 Pitch level
1 : 200
LEWIS PARTNERSHIP
architects - pensaer
Project
PROPOSED FENCING AROUND PITCH & 2 REMOVABLE DUGOUTS
Location : CROWN PARK, SEASIDE, LLANELLI, SA15 2PB
Client : SEASIDE AFC & CROWN PARK ASSOCIATION
Title
PROPOSED PLAN
2288
03
1 : 200
PLANNING
A1

ANNEX 2



AGENDA ITEM 11

TO: LLANELLI TOWN COUNCIL

DATE OF MEETING: 5TH MARCH 2025

HAVELOCK PARK SUBSTATION

Further to minute 96 of the Building and Finance Committee meeting held on the 7th March 2022, where approval in principle was given to the request by NGED to relocate the Havelock Park Sub-station. The Town Council has now received the request attached at annex A.

Should members have any specific queries on the matter, it would be appreciated if these could be received prior to the Council meeting in order for the Officer to be requested to provide a response.

RECOMMENDATION:

That the request received be approved

I await the Town Council's decision.

Arfon Davies
Town Clerk March 2025

ANNEX 1

From:
Sent: 24 February 2025 11:25
To:
Cc: Arfon Davies <arfond@Llanellitowncouncil.gov.uk>
Subject: FW: HAVELOCK PARK SUBSTATION (523357) CAMPBELL STREET, MORFA, LLANELLI SA15 2BW

Hi Andrew

I hope you are keeping well.

Advised that NGED have secured the funding to go ahead with the moving of the ground mounted substation at the above location, and the financial consideration for the amended footpath route to facilitate the betterment to the area.

It is proposed that the substation is relocated onto the grass area, and NGED happy to establish a new tarmac footpath to ensure pedestrians have a footpath in line with the existing, rather than snake around the substation. This would also avoiding carriageway incursion with substation gates being opened.

Now that the project has received the financial input, NGED shall be happy to:-

- Arrange the disposal of the existing lease.
- Purchase the new substation site (paid to CCC)
- Arrange a financial ex-gratia payment to be made to the Town Council by NGED in lieu of their consent and amendment to their current long term lease.
- Arrange and fully fund all betterment to the footpath, with the agreement and guidance of CCC Streetworks department.
- Cover the legal cost of the Authority and Town Council.



I look forward to hearing from you.

Kind regards,
Laura Summerill
Estates Specialist
Network Services (South Wales) / Distribution - Swansea
nationalgrid