

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352
Ffacs/Fax: (01554) 770376

Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:
Your Ref:

Fy Nghyf
My Ref: TC/ALB

Dyddiad
Date: 19/06/24

TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021, you are hereby summoned to attend the **MEETING of LLANELLI TOWN COUNCIL** to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **MONDAY, 24th JUNE 2024 at 6.00 p.m.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Town Clerk

A G E N D A

1. **To receive apologies for absence**
2. **To receive members' declaration of interest**

Declaration form for completion will be circulated at the start of the meeting.

3. **Public Participation**

To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items (other than those proposed to be considered in private).

4. **Internal Audit Report**

To report receipt of Internal Audit Report (Final) 2023-24 prepared by Auditing Solutions Ltd. – Minute No. 126 of the Council meeting of 3rd April 2024 refers (copy herewith).

5. **Audit of Accounts 2023/24**

- (1) **Financial Statements 2023/24**

To seek approval of the Financial Statements for the year ended 31st March 2024 – Minute No. 37(1) of the Town Council meeting of 28th June 2023 refers (copy herewith).

6. Annual Return for the Year Ending 31st March 2024

(1) Accounting Statements

To seek approval of the draft Accounting Statements, as contained within the Annual Return - Minute No. 38(1) of the Town Council meeting of 28th June 2023 refers (copy herewith).

(2) Annual Governance Statement for 2023/24

To consider the Annual Governance Statement (Points 1. through 9.) as contained within the Annual Return - Minute No. 38(2) of the Town Council meeting of 28th June 2023 refers (copy herewith).

(3) Authority to Sign

To seek approval to sign the Annual Return for the Year Ending 31st March 2024 - Minute No. 38(3) of the Town Council meeting of 28th June 2023 refers.

7. Annual Report 2023/24

(1) Annual report 2023/24

To seek approval of the draft Annual Report - Minute No. 37(2) of the Town Council meeting of 28th June 2023 refers (copy herewith).

(2) Community Development and Activity Work Programme

(i) To review the Community Development and Activity Work Programme for 2023-24. Minute No. 81 of the Town Council meeting of the 6th December 2023 refers (copy herewith).

(ii) To consider the draft Community Development and Activity Work Programme for 2024-25 (copy herewith).

(3) Biodiversity and Environmental Development Action Plan 2024-26

To consider the draft Town Council Biodiversity and Environmental Development Action Plan for 2024-26. Minute No. 52 of the Town Council meeting of the 1st December 2021 refers. (copy herewith).

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Dyddiad
Date: 19/06/24

AT: BOB AELOD O GYNGOR TREF LLANELLI

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i **GYFARFOD CYNGOR TREF LLANELLI** i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI DDYDD LLUN 24^{AIN} MEHEFIN 2024 am 6.00 o'r gloch.**

Yn gywir,

Clerc y Dref

A G E N D A

- I dderbyn ymddiheuriadau am absenoldeb**
- I dderbyn datganiadau buddiant yr aelodau**

Dosberthir ffurflen datganiad i'w llenwi ar ddechrau'r cyfarfod.

- Cyfranogiad y Cyhoedd**

I rhoi cyfle i unrhyw aelod o'r cyhoedd sy'n bresennol annerch y Cyngor neu ofyn cwestiynau ar unrhyw faterion sy'n codi pryder mewn perthynas ag eitemau ar yr agenda (ac eithrio'r rhai y bwriedir eu hystyried yn breifat).

- Adroddiad Archwilio Mewnol**

I hysbysu derbyn Adroddiad Archwilio Mewnol (Terfynol) 2023-24 a baratowyd gan Auditing Solutions Ltd - Gweler Cofnod Rhif 126 o gyfarfod y Pwyllgor 3^{ydd} Ebrill 2024 (copi'n amgaeedig).

- Archwiliad Cyfrifon 2023/24**

- (1) Datganiadau Ariannol 2023/24**

I geisio cymeradwyaeth y Datganiadau Ariannol ar gyfer y flwyddyn a ddaeth i ben 31^{ain} Mawrth 2024 - Gweler Cofnod Rhif 37(1) o gyfarfod y Cyngor Tref 28^{ain} Mehefin 2023 (copi'n amgaeedig).

6. Ffurflen Flynyddol am y Flwyddyn yn Diweddu 31^{ain} Mawrth 2024

(1) Datganiadau Cyfrifyddu

I geisio cymeradwyaeth i'r Datganiadau Cyfrifyddu drafft, fel y'u cynhwysir yn y Ffurflen Flynyddol – Gweler Cofnod Rhif 38(1) o gyfarfod y Cyngor Tref 28^{ain} Mehefin 2023 (copi'n amgaeedig).

(2) Datganiad Llywodraethu Blynyddol ar gyfer 2023/24

I ystyried y Datganiad Llywodraethu Blynyddol (Pwyntiau 1. Trwy 9.) fel y'i cynhwysir yn y Ffurflen Flynyddol – Gweler Cofnod Rhif 38(2) o gyfarfod y Cyngor Tref 28^{ain} Mehefin 2023 (copi'n amgaeedig).

(3) Awdurdod i Arwyddo

I geisio cymeradwyaeth i arwyddo'r Ffurflen Flynyddol ar gyfer y Flwyddyn y flwyddyn a ddaeth i ben 31^{ain} Mawrth 2024 – Gweler Cofnod Rhif 38(3) o gyfarfod y Cyngor Tref 28^{ain} Mehefin 2023.

7. Adroddiad Blynyddol 2023/24

(1) Adroddiad Blynyddol 2023/24

I geisio cymeradwyaeth i'r Adroddiad Blynyddol drafft – Gweler Cofnod Rhif 37(2) o gyfarfod y Cyngor Tref 28^{fed} Mehefin 2023 (copi'n amgaeedig).

(2) Rhaglen Waith Datblygu a Gweithgareddau Cymunedol

(i) I adolygu'r Rhaglen Waith Datblygu a Gweithgareddau Cymunedol ar gyfer 2023-24. Gweler Cofnod Rhif 81 o gyfarfod y Cyngor Tref a gynhaliwyd ar 6^{ed} Rhagfyr 2023 (copi'n amgaeedig).

(ii) I ystyried y Rhaglen Waith Datblygu a Gweithgaredd Cymunedol drafft ar gyfer 2024-25 (copi'n amgaeedig).

(3) Cynllun Gweithredu Bioamrywiaeth a Datblygiad Amgylcheddol 2024-26

I ystyried Cynllun Gweithredu drafft y Cyngor Tref ar Fioamrywiaeth a Datblygiad Amgylcheddol ar gyfer 2024-26. Gweler Cofnod Rhif 52 o gyfarfod y Cyngor Tref a gynhaliwyd ar 1^{af} Rhagfyr 2021. (copi'n amgaeedig).