

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352

Ebost/Email: enquiries@llanellitowncouncil.gov.uk

Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:

Fy Nghyf

Dyddiad

Your Ref:

My Ref: TC/ALB

Date: 26/06/26

TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021, you are hereby summoned to attend the **MEETING** of **LLANELLI TOWN COUNCIL** to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **WEDNESDAY, 1st JULY 2026 at 6.00 p.m.**

Yours faithfully,

Town Clerk

AGENDA

1. **To receive apologies for absence**
2. **To receive members' declaration of interest**

Declaration form for completion will be circulated at the start of the meeting.

3. **Public Participation**

To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items (other than those proposed to be considered in private).

4. **Verification and Confirmation of Minutes**

To receive, confirm and verify Minutes of Proceedings as follows: -

Page Nos.

Llanelli Joint Burial Advisory Committee	11 th March 2026	36 - 37
Llanelli Town Council Ordinary Meeting	3 rd June 2026	38 - 54
Planning, Licensing, and Consultation Committee	8 th June 2026	55 - 59
Building and Finance Committee	8 th June 2026	60 - 62

5. Councillor Vacancy

To receive a report of a Vacancy in the office of a member of the Glanymor Ward of Llanelli Town Council following the resignation of Cllr. Amanda Carter.

6. Community Development and Activity

Community Development and Activity Report

To consider the Community Development and Activity Report. Minute No. 25 of the Town Council Meeting of 3rd June 2026 refers. (copy herewith).

7. Arrangements for the Publishing of Meeting Recordings

To consider the Town Clerk's report. Minute No. 89 of the Town Council meeting held on the 7th January 2026 refers. (copy herewith).

8. Nursing Provision at Ysgol Heol Goffa

To consider the letters received from Carmarthenshire County Council and Hywel Dda University Health Board in response to the Motion agreed by the Town Council in relation to Nursing Provision at Ysgol Heol Goffa, at the meeting held on the 3rd June 2026, Minute No. 29 refers. (copies herewith).

9. Pride in Place Programme

To consider the Town Clerk's report. Minute No. 30 (5) of the Town Council meeting held on the 3rd June 2026 refers (copy to follow).

10. Notice of Motion

To consider a Notice of Motion proposed by Cllr. D.Ll. Darkin and seconded by Cllr. J.G. Prosser (copy herewith).

11. Matters for Information

1. **Tyisha Building Preservation CIC** – Minutes of the meeting of the Tyisha CIC held on the 28th May 2026;
2. **Llanelli Town Council, Well-Being of Future Generations Working Group** – Minutes of the meeting of the Llanelli Town Council, Well-Being of Future Generations Working Group held on the 8th June 2026;
3. **One Voice Wales** – E-bulletin;
4. **Llanelly House Trust** – Minutes of the meeting of the Llanelly House Trust held on the 7th February 2026;
5. **Dyfed Powys Local Resilience Forum** – Community Risk Register Engagement Exercise;
6. **Co-operative Councils Innovation Network** - Cooperative Councils Newsletter - June 2026;
7. **Democracy and Boundary Commission Cymru** – Research questionnaire into attitudes and perceptions of Town and Community Councillors;
8. **Ymlaen Llanelli** – Minutes of Ymlaen Llanelli Board Meeting held on the 12th May 2026.
(copies herewith or available to members).

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352

Ebost/Email: enquiries@llanellitowncouncil.gov.uk

Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:

Fy Nghyf

Dyddiad

Your Ref:

My Ref: TC/ALB

Date: 26/06/26

AT: BOB AELOD O GYNGOR TREF LLANELLI

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i **GYFARFOD CYNGOR TREF LLANELLI** i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI DDYDD MERCHER 1^{AF} GORFFENNAF 2026 am 6.00 o'r gloch.**

Yn gywir,

Clerc y Dref

AGENDA

1. I dderbyn ymddiheuriadau am absenoldeb

2. I dderbyn datganiadau buddiant yr aelodau

Dosberthir ffurflen datganiad i'w llenwi ar ddechrau'r cyfarfod.

3. Cyfranogiad y Cyhoedd

I rhoi cyfle i unrhyw aelod o'r cyhoedd sy'n bresennol annerch y Cyngor neu ofyn cwestiynau ar unrhyw faterion sy'n codi pryder mewn perthynas ag eitemau ar yr agenda (ac eithrio'r rhai y bwriedir eu hystyried yn breifat).

4. Dilysu a Chadarnhau Cofnodion

I dderbyn, cadarnhau a dilysu Cofnodion y Cyfarfodydd canlynol:-

Rhif Tud.

Pwyllgor Ymgynghorol Claddedigaethau ar y Cyd Llanelli	11 ^{fed} Mawrth 2026	36 - 37
Cyngor Tref Llanelli	3 ^{ydd} Mehefin 2026	38 - 54
Pwyllgor Cynllunio, Trwyddedu ac Ymgynghori	8 ^{fed} Mehefin 2026	55 - 59
Pwyllgor Adeiladu a Chyllid	8 ^{fed} Mehefin 2026	60 - 62

5. **Sedd Wag ar gyfer Cynghorydd**

I dderbyn adroddiad o Sedd Wag yn swydd aelod o Ward Glanymor Cyngor Tref Llanelli yn dilyn ymddiswyddiad Cyng Amanda Carter.

6. **Datblygu a Gweiddgaredd Cymunedol**

Adroddiad Datblygu a Gweiddgaredd Cymunedol

I ystyried Adroddiad Datblygu a Gweiddgaredd Cymunedol - Gweler Cofnod Rhif 25 o gyfarfod y Cyngor a gynhaliwyd ar 3^{ydd} Mehefin 2026. (copi'n amgaeedig).

7. **Trefniadau ar gyfer Cyhoeddi Recordiadau Cyfarfodydd**

I ystyried adroddiad Clerc y Dref, gweler Cofnod Rhif 89 o gyfarfod y Cyngor Tref a gynhaliwyd ar 7^{fed} Ionawr 2026 (copi'n amgaeedig).

8. **Darpariaeth Nyrsio yn Ysgol Heol Goffa**

I ystyried y llythyrau a dderbyniwyd wrth Gyngor Sir Caerfyrddin a Bwrdd Iechyd Prifysgol Hywel Dda mewn ymateb i'r Cynnig a gytunwyd gan y Cyngor Dref mewn perthynas â Darpariaeth Nyrsio yn Ysgol Heol Goffa yn y cyfarfod a gynhaliwyd ar 3^{ydd} Mehefin 2026, gweler Cofnod Rhif 29. (copi'n amgaeedig).

9. **Rhaglen Balchder Bro**

I ystyried adroddiad Clerc y Dref, gweler Cofnod Rhif 30 (5) o gyfarfod y Cyngor Tref a gynhaliwyd ar 3^{ydd} Mehefin 2026 (copi i ddilyn).

10. **Rhybudd o Gynnig**

I ystyried y Rhybudd o Gynnig a gynigiwyd gan y Cyng. D.Ll. Darkin ac eiliwyd gan y Cyng. J.G. Prosser (copi'n amgaeedig).

11. **Materion er Gwybodaeth**

1. **CIC Cadwraeth Adeiladau Tyisha** – Cofnodion cyfarfod CIC Cadwraeth Adeiladau Tyisha gynhaliwyd ar 28^{ain} Mai 2026;
2. **Cyngor Tref Llanelli, Gweithgor Llesiant Cenedlaethau'r Dyfodol** – Cofnodion cyfarfod Gweithgor Llesiant Cenedlaethau'r Dyfodol, Cyngor Tref Llanelli a gynhaliwyd ar 8^{fed} Mehefin 2026;
3. **Un Llais Cymru** – E-fwletin;
4. **Ymddiriedolaeth Plas Llanelly** – Cofnodion cyfarfod Ymddiriedolaeth Plas Llanelly a gynhaliwyd ar 7^{fed} Chwefror 2026.
5. **Fforwm Cydnerthedd Lleol Dyfed Powys** – Ymarfer Ymgysylltu â'r Gofrestr Risg Gymunedol;
6. **Rhwydwaith Arloesi'r Cynghorau Cydweithredol** - Cylchlythyr Cynghorau Cydweithredol - Mehefin 2026;
7. **Comisiwn Democratiaeth a Ffiniau Cymru** – Holiadur ymchwil i agweddau a chanfyddiadau Cynghorwyr Tref a Chymuned.
8. **Ymlaen Llanelli** – Cofnodion Cyfarfod Bwrdd Ymlaen Llanelli a gynhaliwyd ar 12^{fed} Mai 2026.

(copi'n amgaeedig neu ar gael i aelodau).

AGENDA ITEM 6

TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

MEETING – JULY 2026

COMMUNITY DEVELOPMENT AND ACTIVITIES REPORT

The Town Council has a legal duty under the Well-being of Future Generations Act 2015 to ensure it takes consideration of the Act in all its activities and services. The Town Council Community Development Service supports the delivery of the objectives set out within both the Act and the Carmarthenshire Well-being strategy through its work in Llanelli with Community Organisations and key partners for 2026 / 27.



(1) Community Activities

- **Healing the Divide – “More in Common” Partnership** - The launch of More in Common Llanelli was held on 19th June 2026 at People Speak Up. The well-attended event was supported by many community partners and the Jo Cox Foundation brought together local people committed to building stronger, more connected communities. On Saturday, the group continued the celebrations by hosting a community picnic in the grounds of Llanelli Town Hall, providing an opportunity for residents to meet, share ideas, and enjoy time together.
- **Twin Cities Rugby Exchange** – The Twin Cities Challenge weekend was a highly successful event enjoyed by all participants. The weekend was made possible through the valuable support of numerous partners, volunteers, and organisers whose commitment ensured excellent delivery throughout. The competition was played in a positive and friendly spirit, strengthening relationships and promoting cultural exchange between the two communities. The final score was 39–18 in favour of the French team; however, the result did not overshadow the enjoyment of the occasion.

- **Crucial Crew** - The first week of July will be 'Crucial Crew' Week at Parc y Scarlets. Throughout the week, more than 500 children will participate in a range of educational and interactive activities delivered by key public services and community partners. Representatives from the Fire Service, Police Service, Town Council, and other organisations will provide valuable learning opportunities focused on safety, community awareness, wellbeing, and civic responsibility. The event aims to engage young people in a positive and informative environment while strengthening links between local services and the community.
- **The King's Commonwealth Baton** - travelled through Llanelli on 20th June and visited Pentre Awel on its journey to the Glasgow 2026 Commonwealth Games. It was a delight to see so many Llanelli-based junior sports clubs and young athletes take part to welcome the Baton to the Llanelli.
- **Cooking with Cancer** is a new initiative delivered in partnership with the Angor Cancer and Long-Term Illness Charity and Gegin Y Bobl to support individuals living with long-term illnesses and cancer-related conditions. A consultation event was held at the Antioch Centre on 15th June, providing participants with an opportunity to share their views on the types of support and activities they would like to see included in a new six-week programme. The project will also incorporate exercise as a key component, recognising the important role physical activity can play in supporting people living with long-term health conditions.
- **Meet the Mayor 2026** – Takes place week commencing 22nd June 2026, providing an exciting opportunity for primary school pupils to learn about citizenship and democracy. Through meeting the Mayor and taking part in interactive activities, children gained an understanding of local government and the importance of community involvement. This successful project, delivered in partnership with Llanelli Community Partnership, has been running for a number of years and continues to inspire young people to become active and engaged citizens.

RECOMMENDATION: That the information be noted and actions recommended be approved.

(2) POLICY AND STRATEGIC MEETINGS

Officers are working with partners; examples are

- Llanelli Multi Cultural Network Drop-in Centre Support
- Pentre Awel
- SUA
- Agen Town Council
- Active
- Hywel Dda Health Board
- Communities For Work C4W
- Llanelli Community Partnership
- Healing the divide
- People Speak Up
- Actif Sir Gar
- Tyisha Community Team
- Menter Cwm Gwendraeth Elli
- Scarlets Community Team
- Primary Schools
- Hearts and Crafts
- Democracy Group Cymru

- Llanelli Market team CCC
- Radio BGM
- Swansea Bay TV

(3) Activities Planned Short Term / Long Term

Activities are being developed with planned short term and long-term activities working independently and in partnership some examples are as follows:

- Football sessions weekly Monday's 4.00pm – 4.45pm at the Cruyff Court in Penyfan
- Darts Session at Bigyn community Centre every Wednesday 4.00pm -6.00pm
- Bowls sessions weekly Thursday's 4:00pm – 4:45pm at Havelock Park
- Multicultural Network every Tuesday from 10.30am - 12.30pm at the Selwyn Samuel Centre
- Young People Speak Up drop-in every Wednesday 3.30pm – 5.30pm - at the Ffwrnes Fach.
- Welsh Learning Sessions every Thursday 10:00am – 12:00pm at Llanelly House
- People Sing Up Choir Thursday, 11.30am to 1.00pm at the Ffwrnes Fach

RECOMMENDATION: That the information be noted

(4) Communication and advertising

The activities being made available will be advertised on the Town Council social media, website and via posters. In addition to emails being sent to eight primary, two secondary schools and Coleg Sir Gar and community organisations.

RECOMMENDATION: That the information be noted, and actions taken be approved.

Delyth Jones Principal Officer
D. Sion Thomas Sport, Youth and Activity Officer

June 2026

AGENDA ITEM 7

TO: LLANELLI TOWN COUNCIL

DATE OF MEETING: 1ST JULY 2026

LLANELLI TOWN COUNCIL – ARRANGEMENTS FOR THE PUBLISHING OF MEETING RECORDINGS

Further to Minute No. 89 of the Town Council meeting held on the 7th January 2026, Officers have made enquiries in relation to the arrangements that would be necessary to enable the publishing of Town Council meeting recordings online.

Meetings had previously been held with Pisys (IT Support contractor) and Steve Chilvers (Web development contractor) to look at how this process could work, taking account of any technical issues along with GDPR requirements. The consensus advice for a possible process to be undertaken should the Town Council wish to implement this suggestion, that was presented to the Council in January was as follows:

1. The web developer would be provided with access to a dedicated SharePoint folder where the recordings can be downloaded from the Teams application used by the Town Council.
2. The web developer would then cut the recording as necessary (to take out the matters that were considered in private etc).
3. The recording would then be placed onto a private YouTube channel (which would not be generally searchable).
4. A link to the video would be placed on the Town Council website under the 'Meetings' tab to coincide with publishing of the draft minutes (e.g. within 7 days, giving sufficient time for the web developer to complete the recording editing).

Costings would have been around £400 for some general works required to the website and an hourly rate for the Web Developer to carry out the editing etc as detailed above (suggested at £40 per hour).

Following consideration of the above at the January Town Council meeting, Officers were asked to seek further information on options for implementation of the proposal to enable a final decision to be taken.

Having considered the matter further with the Council Leadership, the solution noted above is still believed to be the correct process. However, it is felt that Town Council Officers should undertake this work rather than the web developer. This has been tested and can be implemented with consequent additional administrative requirements that would need to be undertaken in the Town Council Offices.

The current use of microphones and laptops continues to be felt to provide for adequate recording quality for meeting recordings, however this will need to continue to be monitored considering any public comments received should the proposal be taken forward (with additional cost implications that would need to be considered).

I await the Council's consideration of the matter.

Arfon Davies
Town Clerk

June 2026.

AGENDA ITEM 8

TO: LLANELLI TOWN COUNCIL

DATE OF MEETING: 1ST JULY 2026

DEDICATED NURSING PROVISION FOR YSGOL HEOL GOFFA

Further to Minute No. 29 of the Town Council meeting held on the 3rd June 2026, where the Town Council agreed a Motion as follows:

This Council resolves to write formally to Carmarthenshire County Council urging it to take all necessary steps to secure the immediate appointment of a dedicated, full-time registered school nurse for Ysgol Heol Goffa.

The letter should make clear that:

- *Llanelli Town Council regards the current position as unacceptable and potentially unsafe for some of the most vulnerable children in the county.*
- *The recommendation made by Estyn in January 2026, the intervention of the Children's Commissioner for Wales, and the concerns raised by the local MP all require a clear and time-bound response from Hywel Dda University Health Board.*
- *If Ysgol Heol Goffa is indeed the only school of its type in Wales without a dedicated nurse, that fact should be stated plainly in any representations made to the Health Board and to Welsh Government.*
- *A dedicated nurse must be seen as an immediate requirement, entirely separate from and not dependent on the new building programme.*

This Council also requests that the Town Clerk write directly to the Chair of Hywel Dda University Health Board, copying in the local Members of the Senedd to express this Council's concern and to ask for a clear update on what the Health Board intends to do and when.

Attached at Annex 1 and 2 are the responses received from Carmarthenshire County Council and Hywel Dda University Health Board. Following consideration of the responses and discussions with the Council Leader and Opposition Leader, it was agreed that it was felt that the responses did not address the specific points raised by the Town Council. The Town Clerk therefore contacted both parties to invite them to consider providing further information to the Council before the matter was considered further at the July Town Council meeting.

A further response has been received from the County Council which can be found at Annex 3. No further information has been received from the Health Board to date, should a response be provided prior to the Town Council meeting, this will be circulated to members.

I await the Council's further consideration of the matter.

Arfon Davies
Town Clerk

June 2026.



sirgar.llyw.cymru
carmarthenshire.gov.wales

Dyddiad | Date: 26/06/2026

Dear Arfon,

Thank you for your letter of 4 June regarding the provision of a dedicated school nurse for Ysgol Heol Goffa.

I fully recognise the importance of ensuring that appropriate healthcare support is in place for learners with complex needs. Carmarthenshire County Council has been raising concerns regarding the adequacy of nursing provision at the school for some time, prior to the publication of Estyn's report in January 2026, and has been working closely with the school to support learners and to highlight the risks associated with the current arrangements.

The concerns subsequently identified by Estyn and the intervention of the Children's Commissioner for Wales reinforce the position we have consistently set out and underline the need to strengthen current provision as a matter of urgency.

Since the Estyn report, Hywel Dda University Health Board has undertaken a review of healthcare provision at the school, including revising individual healthcare plans, assessing levels of need, and exploring both interim and longer-term options to strengthen nursing support.

In operational terms, the majority of learners currently have up-to-date Individual Healthcare Plans in place, with a small number awaiting specialist review or update. Staff who are required to support learners with healthcare needs have received appropriate training and have been assessed as competent to undertake the procedures expected of them in order to keep learners safe. The school also has access to advice and support from Community Children's Nursing services.

We have also reviewed the insurance position. Our insurers and brokers have confirmed that, in general, the Council's Public Liability insurance provides cover where staff undertake healthcare procedures that are pre-prescribed by a medical practitioner, undertaken voluntarily, and delivered within staff training and assessed competence, provided no alternative indemnity applies.

While this work is ongoing, we have made clear our expectation that it must lead to timely, clear and sustainable improvements in provision, including clarity on future staffing arrangements. However, it is important to reiterate that responsibility for the commissioning and delivery of school nursing services rests with Hywel Dda University Health Board, not the local authority. It is also important to note that there are other settings across Carmarthenshire who have learners

Owain Lloyd

Cyfarwyddwr Addysg a Hamdden

Neuadd y Sir, Caerfyrddin, Sir Gâr SA31 1JP

Director of Education & Leisure

County Hall, Carmarthen, Carmarthenshire SA31 1JP

Mae croeso i chi gysylltu â ni yn Gymraeg neu Saesneg | You are welcome to contact us in Welsh or English

with needs just as complex as those learners at Heol Goffa, and that the school nursing service has to cover those settings too.

We will continue to engage with the Health Board, Welsh Government and other partners to ensure that the needs of learners at Ysgol Heol Goffa are fully recognised and addressed. In relation to your request for clarity on provision elsewhere in Wales, we have made it clear to Welsh Government that the current guidance in place needs significant revision. It dates from 2018 and the complexity of need across Wales has changed significantly since then. I've attached a link to that guidance:

[a-school-nursing-framework-for-wales-part-2-nursing-in-special-schools-november-2018.pdf](#)

You might wish to note the following points in the document:

- Pupils within special school settings require a distinct and specific model of care. In recognition of this Welsh Government undertook a review of the provision "The report of the Special School Nursing Project" (2016) resulting in recommendations for future models of special school nursing services:
- Nurses in special schools are usually employed by the local health board. They function as part of the wider school team but also have an essential role in liaising and coordinating the multidisciplinary team who provide a team around the child and their families;
- Each special school should have access to at least one dedicated health board employed special school nurse who will be a registered nurse; and
- One of the key priorities on page 13 includes "that all special schools have a dedicated nurse with the appropriate skills to meet the school need and to deliver these standards".

We will take account of this work as it progresses and ensure that it informs further discussions with the Health Board and Welsh Government regarding appropriate arrangements for Ysgol Heol Goffa and our other settings across the county.

Finally, I just wanted to mention that we have now launched a formal consultation on proposals to re-locate Heol Goffa School in Llanelli and increase its capacity to 150 pupils. Parents, teachers, pupils, school governors and the wider school community have until Tuesday 21 July to have their say via an [online survey](#) or in writing to myself. I visited the school once again on Thursday 11 June to update staff, parents and governors on progress.

Owain Lloyd
Cyfarwyddwr Addysg a Hamdden
Neuadd y Sir, Caerfyrddin, Sir Gâr SA31 1JP
Director of Education & Leisure
County Hall, Carmarthen, Carmarthenshire SA31 1JP

Mae croeso i chi gysylltu a ni yn Gymraeg neu Saesneg | You are welcome to contact us in Welsh or English



sirgar.llyw.cymru
carmarthenshire.gov.wales

I hope that this update is helpful, and I thank the Town Council for their continued support for the school.

Yours sincerely

Owain Lloyd

Director of Education and Leisure

Owain Lloyd
Cyfarwyddwr Addysg a Hamdden
Neuadd y Sir, Caerfyrddin, Sir Gar SA31 1JP
Director of Education & Leisure
County Hall, Carmarthen, Carmarthenshire SA31 1JP

Mae croeso i chi gysylltu a ni yn Gymraeg neu Saesneg | You are welcome to contact us in Welsh or English



Bwrdd Iechyd Prifysgol
Hywel Dda
University Health Board

Ein cyfi/Our ref: CEO.20601
Gofynnwch am/Please ask for: Katie Jenner
Rhif Ffôn /Telephone: 01267 239730
Dyddiad/Date: 23 June 2026

Bwrdd Iechyd Prifysgol Hywel Dda
Swyddfeydd Corfforaethol
Ail Llawr
Bloc C
Adeiladau'r Llywodraeth
Teras Picton
Caerfyrddin
SA31 3BT

Hywel Dda University Health Board
Corporate Offices
Second Floor
Block C
Government Buildings
Picton Terrace
Carmarthen
SA31 3BT

Arfon Davies
Clerc y Dref / Town Clerk
Cyngor Tref Llanelli Town Council

By email: arfond@llanellitowncouncil.gov.uk

Dear Mr Davies

Re: Dedicated School Nurse for Ysgol Heol Goffa

Thank you for your letter of 4 June 2026 regarding the registered nursing provision for Ysgol Heol Goffa.

Since issues were initially raised with the Health Board following the publication of the Estyn report, the Health Board has undertaken a focused quality and safety deep dive in relation to nursing provision and healthcare support at the school, which resulted in the following actions:

- All individual healthcare plans for learners with complex healthcare needs have been reviewed to ensure clarity, appropriateness and safety, with explicit confirmation that education staff are not required to undertake clinical assessment or decision-making.
- Training arrangements have been reviewed, providing assurance of clear competency frameworks, formal sign-off processes and defined review intervals. Set training dates have now been implemented throughout the school year.
- Escalation pathways and contact arrangements between education staff and the Children's Community Nursing Service have been reiterated and clarified. Following a visit to the school on 16 June 2026, requested by senior Health Board staff and welcomed by the school, Health Board staff are reviewing the feasibility of securing a dedicated single point of contact to support more streamlined escalation, although it is important to note that current arrangements are considered robust.
- Governance oversight has been strengthened through enhanced nursing assurance arrangements and routine review of cases and care plans. Increased engagement between school leadership and senior leaders within Hywel Dda has also been established and is, even at an early stage, proving beneficial and reassuring to school staff.

Swyddfeydd Corfforaethol, Ail Llawr,
Bloc C, Adeiladau'r Llywodraeth,
Teras Picton, Caerfyrddin, SA31 3BT

Corporate Offices, Second Floor, Block C,
Government Buildings, Picton Terrace,
Carmarthen, SA31 3BT

Cadeirydd / Chair
Dr Neil Wooding CBE
Prif Weithredwr / Chief Executive
Professor Phil Kloer

Bwrdd Iechyd Prifysgol Hywel Dda yw enw gweithredol Bwrdd Iechyd Lleol Prifysgol Hywel Dda
Hywel Dda University Health Board is the operational name of Hywel Dda University Local Health Board
Mae Bwrdd Iechyd Prifysgol Hywel Dda yn amgylchedd di-fwg Hywel Dda University Health Board operates a smoke free environment

- Health Board staff have agreed to review staffing roles within health services to explore whether alternative staff groups may be able to support the school. It is recognised through discussion that a registered nurse presence may not in itself provide the most effective solution, and further dialogue regarding roles and responsibilities has been welcomed by the school.

It is important to point out that no clinical or safeguarding incidents relating to the delivery of healthcare tasks by education staff have been reported over the past three years. It is also important to note that Ysgol Heol Goffa has a dedicated Specialist Community Public Health Nurse - allocated to deliver elements of the Public Health Agenda.

The Health Board recognises that concerns regarding the absence of a dedicated on-site school nurse at Ysgol Heol Goffa pre-date the recent Estyn inspection. These concerns have historically been managed through established community nursing and delegation models and are now being reviewed in light of increasing pupil numbers, complexity and inspection feedback.

For clarity, the request to provide a "registered school nurse for Ysgol Heol Goffa" does not necessarily equate to a permanent on-site nursing presence. Within Hywel Dda, dedicated provision is defined by named clinical accountability, clear escalation routes, structured training and competency assurance, and professional nursing oversight. These elements are currently in place through the Children's Community Nursing Service and supporting governance arrangements.

In addition, it is important to set out the respective responsibilities of schools in relation to healthcare and medicines management. Under the Welsh Government guidance *"Supporting Learners with Healthcare Needs" (2017)*, governing bodies and headteachers are responsible for ensuring that appropriate arrangements are in place to support pupils with healthcare needs, including the development and implementation of individual healthcare plans and the safe management of medicines within the school setting. This includes establishing clear policies, ensuring staff are appropriately trained and supported, and maintaining oversight of how medicines are administered. While health services provide clinical advice, training and support, the day-to-day management of medicines within the school environment remains the responsibility of the education setting. The Health Board can support this through advice, guidance and review of procedures to ensure safe storage and administration.

Pending longer term consideration of service models, the Health Board is actively reviewing the provision of additional interim arrangements to further strengthen clinical oversight. This includes assessing the potential for enhanced medicines management support, such as dedicated nursing input for lunchtime medication administration at the school's request. This would be an interim arrangement pending further discussion with all partners to find a sustainable solution where staff at the school feel confident and able to manage complexities.

However, this must be considered in the context of existing workforce pressures within community paediatric services across Carmarthenshire. As such, it is likely that a broader, more strategic approach to risk management and service delivery will be required, rather than reliance on current staffing establishments.

A review of organisational responsibility is also required to clarify where accountability for complex care management sits. This is expected to support dialogue between health, education and social care partners, including consideration of hybrid roles, although funding arrangements will need to be explored and overseen by the Health Board's Deputy Director of Nursing Quality & Patient Experience.

In parallel with the quality and safety deep dive, an Equality Impact Assessment (EqIA) screening has been completed in relation to the risk assessment undertaken for children and young people whose individual healthcare needs are not being fully met within the school environment.

The screening identified a positive impact for children and young people with disabilities and complex healthcare needs, and no negative impacts across other protected characteristics. As no negative impacts were identified, a full EqIA was not required. The completed screening has been submitted in line with Health Board governance processes.

The Health Board also acknowledges the significant growth in pupil numbers and complexity at Ysgol Heol Goffa, with a 64% increase since the last inspection, alongside wider system pressures affecting children's community nursing services.

In collaboration with the school, work will continue to strengthen the following areas:

- Improve visibility of demand, complexity and risk
- Strengthen audit and service intelligence to inform workforce planning
- Ensure current arrangements are safe, proportionate and sustainable
- Align service development with national guidance, including the *School Nursing Framework for Wales (2018)*, which is currently under review

In addition, Health Board leads are undertaking benchmarking across other regions in Wales to better understand comparative models of school nursing provision. Early findings indicate that Ysgol Heol Goffa is not an outlier, with similar models in place elsewhere, including schools without dedicated on-site nursing provision.

Notwithstanding this, the Health Board remains committed to working with partners to identify a sustainable, proportionate and appropriate solution to the concerns raised. This will require ongoing engagement with the Local Authority and education partners, which the Health Board is committed to supporting.

The Health Board remains fully committed to collaborative working with education partners, Local Authorities and Welsh Government to strengthen support for learners with healthcare needs. We view this work not only as a response to current concerns, but as an opportunity to improve clarity, consistency and equity of provision across the system.

I trust this response provides the reassurance sought. However, should you require any further information, please do not hesitate to get in touch once more.

Yours sincerely



Dr Neil Wooding CBE
Chair

ANNEX 3

From: Owain Lloyd

Sent: 25 June 2026 15:48

To: Arfon Davies

Cc:

Subject: RE: Nyrs Ysgol ymroddedig i Ysgol Heol Goffa / Dedicated School Nurse for Ysgol Heol Goffa

Annwyl Arfon

Thank you for your further email.

I fully understand the Town Council's desire to secure the immediate appointment of a dedicated, permanently based registered nurse at Ysgol Heol Goffa. This is an issue that both the Council and the school have been raising for some time, including prior to the publication of Estyn's report, and we share the view that nursing provision for learners with complex needs must be sufficiently robust and sustainable.

However, it is important to be clear that responsibility for commissioning and delivering school nursing services rests with Hywel Dda University Health Board rather than Carmarthenshire County Council. Whilst we can advocate strongly for enhanced provision and continue to challenge where we believe arrangements are not meeting need, we do not have the authority to appoint or deploy registered nursing staff and cannot therefore provide the commitment sought by the Town Council on behalf of the Health Board.

Notwithstanding this, the Council has taken a number of actions. We have consistently raised concerns regarding the adequacy of nursing provision at Ysgol Heol Goffa, worked closely with the school to identify and manage risks, engaged with the Health Board regarding its review of healthcare provision, and made clear our expectation that this work should lead to timely, clear and sustainable improvements, including greater clarity regarding future staffing arrangements.

We have also highlighted to both the Health Board and Welsh Government that existing Welsh Government guidance states that every special school should have access to at least one dedicated registered nurse employed by the Health Board and that provision should reflect the complexity of need within the setting. We have further argued that the current national guidance requires review to reflect the increasing complexity of need seen within special schools across Wales.

The Town Council has specifically asked what actions the County Council is taking to secure the appointment of a dedicated nurse at Ysgol Heol Goffa. The honest position is that we continue to press the case vigorously with the relevant bodies and will continue to do so, but the decision itself, together with any timescale for implementation, remains a matter for Hywel Dda University Health Board.

I hope this provides additional clarification for Members ahead of your meeting on 1 July.

Cofion cynnes

Owain

Owain Lloyd



Cyfarwyddwr Addysg a Hamdden
Director of Education and Leisure

AGENDA ITEM 10

MOTION: Protecting Dignity and Safety from Unsolicited Recording in Council Buildings and Services

This Council notes:

1. Recent concerns raised by USDAW and other organisations regarding the recording of individuals without consent, including through wearable technology such as smart glasses and other recording devices;
2. The vulnerability of staff, councillors, service users, and members of the public who may be filmed without their knowledge whilst accessing council services or facilities;
3. The potential for such activity to breach privacy, dignity, and data protection obligations, and to create an environment where individuals feel unsafe.

This Council resolves to:

1. Develop and adopt a clear policy on the recording of individuals within council buildings and services, setting out where recording is and is not permitted;
2. Ensure the policy addresses both overt recording devices and emerging technologies such as wearable cameras;
3. Include appropriate signage in council buildings making the policy clear to visitors;
4. Extend the policy's protections to staff, councillors, and service users equally;
5. Provide staff with clear guidance on how to manage situations where unsolicited recording occurs;
6. Review the policy annually to ensure it remains appropriate as technology evolves.

Proposer:



Secunder:



AGENDA ITEM 11

Meeting of the Directors of the Tyisha Building Preservation CIC
2.00pm 28th May 2026

Directors Present:

Cllr David Darkin, Cllr Andre McPherson, Fred Hughes (in the Chair) and Ken Jones.

Officers:

Arfon Davies (Secretary / Treasurer).

Observer / Director Elect:

Cllr Steve Williams (Llanelli Town Council).

Others in attendance

Nell Hellier and Joe Moriarty (Carmarthenshire County Council).

1. Welcome and apologies

The Chair Pro-Tem noted his wish for all members to attend meetings on a face to face basis. The Secretary noted that remote attendance was acceptable for CIC Directors and visitors.

2. Town Council Representative / Observer

The Secretary noted that Cllrs Andre McPherson and Steve Williams had been nominated to represent the Town Council on the Tyisha Building Preservation CIC.

3. Appointment of Director to the CIC

It was unanimously agreed that Cllr Steve Williams be appointed a Director of the Tyisha Building Preservation CIC.

4. Minutes of the Meeting held on the 26th March 2026

The draft minutes were received and approved as a correct record.

5. Project Updates – Park Church

The Chair Pro-Tem welcomed Nell Hellier and Joe Moriarty to the meeting to discuss the current position in relation to Park Church, enforcement issues and possible arrangements for the CIC to take ownership of the property.

Matters discussed included:

- Current condition of the property;
- Ongoing deterioration and structural risks;
- Development constraints (flood risk etc);
- The immediate ownership responsibilities and legal duties that would come to the CIC on acquisition;
- The urgent need for a structural survey;

- Site safety, security and stabilisation;
- The requirement for a feasibility study including Community engagement and consultation;
- Funding requirements;
- Heritage and listed building consents for possible works;
- Health and safety arrangements;
- Key partnerships.

CIC Directors noted that enforcement action was required to be undertaken by the County Council and that the issues discussed were fully understood by the CIC. It was felt that there was a requirement to enable access to the property in order to commence surveys and to move forward further with a number of the actions discussed.

Contact was noted to have recently been made with the property owners' agent. It was agreed that the County Council would contact them again in order to put them in touch with the CIC and to seek a way forward. In addition, it would be made clear that immediate action was required by the owner in relation to the condition of the property and that enforcement action would be taken forward if this was not urgently undertaken.

Thanks were noted to NH and JM for their attendance and support.

6. Financial and Other Issues

a) Expenditure

The Treasurer noted the following expenditure

- £4.25 Bank Charges (per month)

7. Date of next meeting

TBC

8th June 2026

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 the **Local Government and Elections (Wales) Act 2021** the **WELL-BEING OF FUTURE GENERATIONS WORKING GROUP** of **LLANELLI TOWN COUNCIL** was held REMOTELY at the OLD VICARAGE on Monday, 8th June 2026 at 5.30 p.m.

PRESENT: Councillors S. Williams (Chair), A.R. Bragoli, T. Davies (Deputy Town Mayor), S. Greaney, J.E. Jones J.P., A.S.J. McPherson, N.J. Pearce, S.L. Rees (Leader of the Council, Substitute for Cllr. A.A. Carter), B.A.L. Roberts (Town Mayor), P.T. Warlow and A.C. Williams.

OFFICERS IN ATTENDANCE: A.L. Davies (Town Clerk) and D. Jones (Principal Officer)

APOLOGIES: Councillors A.A. Carter and S. Evans.

75. Notes of the Working Group Meeting held on the 5th November 2025

The notes of the Working Group meeting held on the 5th November 2025 were noted.

76. Town Council Social Media Presence

An update was provided on social media interaction with the Town Council Facebook and Instagram pages.

RESOLVED: That the update be noted.

77. Llanelli Town Council Annual Report

The Town Clerk presented the draft Annual Report for the 2025-26 year.

Following detailed consideration of the draft Annual Report it was:

RESOLVED: That the draft Annual Report be approved for presentation to the next Town Council meeting.

78. Community Activity and Development Work 2025-26

The Town Clerk presented the 12-month full year review of the Community Activity and Development work undertaken by the Town Council during the 2025-26 year.

Following further discussion it was:

RESOLVED: That the 12-month full year review of Community Activity and Development work be approved for presentation to the next Town Council meeting.

79. Community Activity and Development Work 2026-27

The Town Clerk presented the draft Community Activity and Development Work Programme for the 2026-27 year.

Following further discussion it was:

RESOLVED: That the draft Community Activity and Development Work Programme for 2026-27 be approved for presentation to the next Town Council meeting.

80. Biodiversity and Environmental Development Action Plan 2026-29

The Town Clerk presented the draft Biodiversity and Environmental Development Action Plan for the 2026-29 year.

Following further discussion it was:

RESOLVED: That the draft Biodiversity and Environmental Development Action Plan for 2026-29 be approved for presentation to the next Town Council meeting.

The Meeting concluded at: 6.12pm



Help Build a Safer, More Prepared Community

What is a Community Risk Register?

A Community Risk Register helps inform people about risks that could occur where they live so they can be better prepared in their homes, communities, and businesses.

The Dyfed Powys Community Risk Register identifies risks that may cause emergencies in the region.

What is an Emergency?

Defined by the Civil Contingencies Act 2004 as:

- Threat to human welfare
- Threat to the environment
- War or terrorism affecting security

What Does It Mean?

Inclusion does not mean it will happen – it means organisations recognise the risk and plan to reduce its impact.

Working Together

Local Authorities, Emergency Services, and partners work together through the Local Resilience Forum to plan, respond, and recover from emergencies.

Update in Progress

We are updating the register to provide clear information on risks, actions being taken, and guidance for the public, communities, and businesses.

We Want Your Views!

Help shape the register by telling us what matters to you and how we can support stronger, more resilient communities.

GET INVOLVED TODAY
Scan the QR code or click the below link

<https://forms.office.com/Pages/ResponsePage.aspx?id=nhFWTjDyzkiRDQOk7bXnHAfQrAxMmCZGuAkoayG0X1UN1pLT0VDRE1NNkFLUzhFVDdNTENQODY1WC4u>

