

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352
Ffacs/Fax: (01554) 770376

Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:
Your Ref:

Fy Nghyf
My Ref: TC/ALB

Dyddiad
Date: 31/12/24

TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021, you are hereby summoned to attend the **MEETING** of **LLANELLI TOWN COUNCIL** to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **WEDNESDAY, 8th JANUARY 2025 at 6.00 p.m.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Town Clerk

AGENDA

1. **To receive apologies for absence**
2. **To receive members' declaration of interest**

Declaration form for completion will be circulated at the start of the meeting.

3. **Public Participation**

To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items (other than those proposed to be considered in private).

4. **Verification and Confirmation of Minutes**

To receive, confirm and verify Minutes of Proceedings as follows: -

		<u>Page Nos.</u>
Llanelli Town Council Ordinary Meeting	4 th December 2024	183 – 190
Planning, Licensing and Consultation Committee	9 th December 2024	191 - 195
Building and Finance Committee	9 th December 2024	196 – 199
Establishment Committee	9 th December 2024	200 – 201

5. **Community Development and Activity**

Principal Officer's Community Development and Activity Report

To consider the Principal Officer's Report. Minute No. 87 of the Town Council meeting of 4th December 2024 refers (copy herewith).

6. **Sports, Youth and Activities**

To consider the Sport, Youth and Activity Officer's Report. Minute No. 88 of the Town Council meeting of 4th December 2024 refers (copy herewith).

7. **Ysgol Penrhos**

To consider the Town Clerk's report. Minute No. 89 of the Town Council meeting of 4th December 2024 refers (copy herewith).

8. **Matters for Information**

- (1) **Tyisha Building Preservation Community Interest Company** – Minutes of Annual Meeting and meeting held on the 3rd December 2024.
- (2) **Llanelly House Trust** – Minutes of the Trust Annual Meeting held on the 13th November 2023.
- (3) **One Voice Wales** – National Conference Report 2024.
- (4) **One Voice Wales** – Training events January – March 2025.
- (5) **Swansea Bay University Health Board** – Letter response. Minute No. 77 of the Town Council meeting held on the 6th November 2024 refers (copy herewith).
- (6) **Hywel Dda University Health Board** – Information of the Stakeholder Reference Group Website that includes minutes of the Group Meetings.
- (7) **Llanelli Railway Goods Shed** – Quarter 3 and 4 Newsletter.
- (8) **Carmarthenshire County Council** – Town and Community Councils Update.
(copies previously circulated by email).

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

9. **Stebonheath Stadium Lease**

To consider the Town Clerk's report, Minute No. 95 of the Town Council meeting of 4th December 2024 refers (copy herewith).

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Eich Cyf:
Your Ref:

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My Ref: TC/ALB

Dyddiad
Date: 31/12/24

AT: BOB AELOD O GYNGOR TREF LLANELLI

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i **GYFARFOD CYNGOR TREF LLANELLI** i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI DDYDD MERCHER 8^{FED} IONAWR 2025 am 6.00 o'r gloch.**

Yn gywir,

Clerc y Dref

AGENDA

- 1. I dderbyn ymddiheuriadau am absenoldeb**
- 2. I dderbyn datganiadau buddiant yr aelodau**

Dosberthir ffurflen datganiad i'w llenwi ar ddechrau'r cyfarfod.

- 3. Cyfranogiad y Cyhoedd**

I rhoi cyfle i unrhyw aelod o'r cyhoedd sy'n bresennol annerch y Cyngor neu ofyn cwestiynau ar unrhyw faterion sy'n codi pryder mewn perthynas ag eitemau ar yr agenda (ac eithrio'r rhai y bwriedir eu hystyried yn breifat).

- 4. Dilysu a Chadarnhau Cofnodion**

I dderbyn, cadarnhau a dilysu Cofnodion y Cyfarfodydd canlynol:-

Rhif Tud.

Cyngor Tref Llanelli	4 ^{ydd} Rhagfyr 2024	183 – 190
Pwyllgor Cynllunio, Trwyddedu ac Ymgynghori	9 ^{fed} Rhagfyr 2024	191 - 195
Pwyllgor Adeiladu a Chyllid	9 ^{fed} Rhagfyr 2024	196 – 199
Pwyllgor Staffio	9 ^{fed} Rhagfyr 2024	200 - 201

5. **Datblygu a Gweiddgaredd Cymunedol**

Adroddiad Datblygu a Gweiddgaredd Cymunedol y Prif Swyddog

I ystyried Adroddiad y Prif Swyddog - Gweler Cofnod Rhif 87 o gyfarfod y Cyngor a gynhaliwyd ar 4^{ydd} Rhagfyr 2024. (copi'n amgaeedig).

6. **Chwaraeon, Ieuenctid a Gweithgareddau**

I ystyried Adroddiad y Swyddog Chwaraeon, Ieuenctid a Gweithgareddau. Gweler Cofnod Rhif 88 o gyfarfod y Cyngor ar 4^{ydd} Rhagfyr 2024. (copi'n amgaeedig).

7. **Ysgol Penrhos**

I ystyried adroddiad Clerc y Dref. Gweler Cofnod Rhif 89 o gyfarfod y Cyngor a gynhaliwyd ar 4^{ydd} Rhagfyr 2024. (copi'n amgaeedig).

8. **Materion er Gwybodaeth**

- (1) **Cwmni Buddiant Cymunedol Cadwraeth Adeiladau Tyisha** – Cofnodion y cyfarfod Blynnyddol a Cyfarfod a gynhaliwyd ar 3^{ydd} Rhagfyr 2024.
- (2) **Ymddiriedolaeth Plas Llanelly** – Cofnodion Cyfarfod Blynnyddol yr Ymddiriedolaeth a gynhaliwyd ar 13^{fed} Tachwedd 2023.
- (3) **Un Llais Cymru** – Adroddiad Gynhadledd Genedlaethol 2024.
- (4) **Un Llais Cymru** – Digwyddiadau hyfforddiant Ionawr – Mawrth 2025.
- (5) **Bwrdd Iechyd Prifysgol Bae Abertawe** - Llythyr ymateb. Gweler Cofnod Rhif 77 o gyfarfod y Cyngor Tref a gynhaliwyd ar 6^{ed} Tachwedd 2024. (copi'n amgaeedig).
- (6) **Bwrdd Iechyd Prifysgol Hywel Dda** – Gwybodaeth am Wefan y Grŵp Cyfeirio Rhanddeiliaid sy'n cynnwys cofnodion Cyfarfodydd y Grŵp.
- (7) **Sied Nwyddau Rheilffordd Llanelli** – Cylchlythyr Chwarter 3 a 4.
- (8) **Cyngor Sir Caerfyrddin** – Adnewyddiad Cyngorau Cymuned a Thref.
(copïau wedi ddosbarthu'n flaenorol trwy e-bost).

SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.

9. **Brydles Stadiwm Stebonheath**

I ystyried adroddiad Clerc y Dref, gweler Cofnod Rhif 95 o gyfarfod y Cyngor a gynhaliwyd ar 4^{ydd} Rhagfyr 2024. (copi'n amgaeedig).

AGENDA ITEM 5

TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

MEETING – 8TH JANUARY 2025

PRINCIPAL OFFICER'S - COMMUNITY DEVELOPMENT REPORT

The Town Council has a legal duty under the Well-being of Future Generations Act 2015 to ensure it takes consideration of the Act in all its activities and services. The Town Council Community Development Service supports the delivery of the objectives set out within both the Act and the Carmarthenshire Well-being strategy through its work in Llanelli with Community Organisations and key partners.



Funding / emails / network information – Officers, when necessary, sends out network information / funding information to Members via email.

(1) Community & School Activities

- **Christmas 2024** – A number of community Christmas activities took place during the Christmas period.
 - **Christmas Parade 2024-** 7th December Llanelli Christmas Parade was unfortunately cancelled due to red weather warnings for Carmarthenshire.
 - **The Multicultural Network Christmas Around - the World at EJS** took place on 17th December. The event was very well attended with over 150 attending from many different nationalities. As well as food from around the world, 50 students attended to volunteer and help on the day. Christmas songs were sung by the Llanelli People Speak Up Choir.
 - **Food hampers 2024-** Llanelli Community Partnership supported by the Town Council in partnership with Tesco Trostre have helped to provide 100 food hampers for the food stations in Llanelli.

- **Cradle Choir** - Town Mayor, Cllr John Prosser attended the concert by Welsh National Opera (WNO) Cradle Choir Llanelli and years 2-6 of Old Road School at the Selwyn Samuel Centre. The concert featured popular songs and provided an opportunity to sing carols with the WNO Orchestra's Brass Quintet and WNO Associate Artist, soprano Erin Rossington. The project has seen Dementia Friendly training sessions with Old Road School on living well with dementia and local visits to care homes for craft sessions.
- **Food Stations support for Christmas** - Town Mayor and Mayoress Cllrs John Prosser and Suzy Curry recently sponsored 3 evenings at the Feeding Stations of Ty Life Cafe at Ty Gwyn Community Church, Sospan Soup Kitchen at Kings Church and Greenfield Chapel.
- **Christmas Cards 2024** - Maes Y Morfa Pupils were invited to design this year's Christmas Cards for Town Mayor Cllr. John Prosser. A large number of entries were noted. Cards by Evie (Year 2), Jaad Koleliat (Year 6), and Maretto (Year 4) were successful with each receiving vouchers worth £10 along with a framed print of their design.
- **Llanelli Green Spaces Network** - held a meeting and tree planting day at Penygaer Community Facility. The meeting was an opportunity to plan for Spring 2025 activities and a number of well-being walks have been agreed with Pentre Awel. Daffodils and tree saplings were also planted on the day.
- **Play area improvements 2024** - Llanelli Town Council has completed the project with funding from the Carmarthenshire County Council administered, UK Government SPF Fund. Active play equipment has been installed at Crown Park, Penyfan Park and Penygaer Playing Fields, with sensory play equipment also being installed at Penygaer. The play area improvements follow previous SPF Funded works with the completion of provision of Rugby facilities at Penyfan Park and football goals at both Crown Park and Penygaer / Llanerch. Play activity sessions are planned to encourage the use of the new equipment in each park.

RECOMMENDATION: That the information be noted

(2) POLICY AND STRATEGIC MEETINGS

Officers are working with partners; meetings have recently been held with:

- Llanelli Multi Cultural Network Drop-in Centre Support
- Pentre Awel
- Llanelli Community Partnership
- Llanelli Green Network
- Local Places for Nature
- National Lottery
- Dementia Coalition
- Llanelli Ramblers
- Tesco Trostre
- Llanelli Community Cancer Rehabilitation
- Fusion Network
- Radio BGM
- Foothold Cymru
- People Speak Up
- Royal British Legion Llanelli
- Cradle Choir
- Wallich Llanelli

(3) Activities Planned Short Term / Long Term

Activities are being developed with planned short term and long-term activities working independently and in partnership with others as follows:

- Monday's, Fan group meeting Llanelli Goods Shed 10.00am-11.30am.
- Monday's, Age Cymru 50+ Carers Group 11.00am-12.30 Llanelli Goods Shed.
- Dementia Cradle Choir –Tuesday 2.00pm Ffwrnes Theatre.
- Multicultural Network every Tuesday from 10.30am - 12.30pm at EJs.
- Young People Speak Up drop-in every Wednesday 5.00pm – 7.00pm - at the Ffwrnes Fach.
- Story Care and Share – gathering and connectivity project, 11.00am every Wednesday at the Ffwrnes Fach.
- Wednesday, The Craft Shed at the Goods Shed 11.00am
- Men in Conversation every Thursday, 10.00am to 3.00pm – 4.30pm at the Ffwrnes Fach.
- People Sing Up every Thursday 10.30am – 12.00pm at the Ffwrnes Fach.
- Young People Speak Up youth drop-in Ffwrnes Fach Wednesday 5.00pm - 7.00pm and Tuesday 3.30pm- 5.00pm.
- Elevenes dementia project 11.00am – 12.30pm Fridays at the Ffwrnes Fach.
- Men's Shed group, World Horizon North Dock on Thursday afternoons and Fridays.

Homeless provision being provided in Llanelli (however may be subject to change):

- Ty Gwyn continues to support on a Saturday evening as a warm hub– 5.30pm – 7.00pm.
- Greenfield Baptist Church on a Wednesday.
- Sospan Soup Station are supporting on a Sunday night as a food station but also as a food hub at the Vestry Kings Church 5.30pm – 7.00pm.

RECOMMENDATION: That the information be noted

(4) Communication and advertising

The activities being made available will be advertised on the Town Council social media, website and via posters. In addition to emails being sent to eight primary, two secondary schools and Coleg Sir Gar.

RECOMMENDATION: That the information be noted, and actions taken be approved.

Delyth Jones
Principal Officer

January 2025

AGENDA ITEM 6

TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

MEETING – 8TH JANUARY 2025

COMMUNITY DEVELOPMENT AND SPORTS, YOUTH AND ACTIVITIES REPORT

Review of service provision in Llanelli, Meetings, Gaps, and Opportunities.

The Sports, Youth and Activities programme includes an update on action taken and being developed in line with the Future Generation Act and targets goals set by Carmarthenshire Public Service Board for 2024.

(2) Community & School Activities

- **Adventure Play Activities Timetable** – With the newly completed adventure play open to the public. Activity sessions were held at each park and playing field with festive music to advertise the new play equipment. The poster for the event was also sent to the schools in where consultation took place for the equipment.
- **Wellbeing Walk for 2025** – Four wellbeing walks around Pentre Awel have been organised for the last Thursday of every month in partnership with the leisure centre and the Community Partnership. This will continue until its opening in spring 2025.
- **Festive Sessions** – Christmas themed sessions have been held in Llanerch Nursery & St Pauls Family Centre, encouraging the youngest members of the community to keep and maintain a healthy active lifestyle.
- **Storm Darragh Fund**– Community clubs and organisations in Llanelli that have been affected by recent storm damage have applied for Sports Wales grants of up to £5,000 to help them recover. Clubs can apply for the grants which range from a minimum £300 up to a maximum £5,000. The grants can be used to help with costs covering repairs to facilities, clubhouses, fixtures and fittings, flooring, furniture, infrastructure, equipment, pitch works, utilities repair, replacing white goods and cleaning costs. Officers have assisted a number of clubs with their applications.
- **The Barclays Premier League in Llanelli** – Working alongside the Barclays Local Specialist, over 600 children attended the Llanelli Library on the 3rd of December to take photos and see personal and up close the Men's and Women's Premier League trophies. Eight of the Town Council area schools attended to have an up close experience with the trophy. The library also invited the children to the Children's Zone of the Library and advertised their activities over the festive period.
- **Coleshill Special Needs Bowls** – Activities have been taking place in partnership with the Llanelli Indoor Bowls Club to allow those with additional learning needs to take part in physical activity within a calm setting. The children then receive a social activity while eating in the Selwyn Samuel Centre post activity.
- **Syria Sir Gar Rugby Sessions** - The Syria Sir Gar group have now finished the four sessions with the Scarlets Community team which allowed the youngsters their first opportunity to play rugby.

- **Xmas Around the World** – Llanelli Multi Cultural Network once again held their Xmas around the world in EJ's on the 17th of December to celebrate the diversity we have in Llanelli. Radio BGM were in attendance to provide a diverse range of languages to play on the airwaves on Christmas Day.

RECOMMENDATION: That the information be noted

(2) Activities Planned Short Term / Long Term

Sporting activities are being developed with planned short term and long-term activities working independently and in partnership with others as follows:

- Football sessions held weekly Monday's 4.00pm – 5.30pm at the Cruyff Court in Penyfan;
- Bowls sessions held weekly Thursday's 4:00pm – 5:00pm at Selwyn Samuel Centre
- Syria Sir Gar Football weekly session Wednesday's Cruyff Court in Penyfan;
- Schools Bowls Sessions Thursdays 9am-11am at the Selwyn Samuel Centre
- Wellbeing Walk at Pentre Awel on the 30th January

RECOMMENDATION: That the information be noted

(3) Communication and advertising

The activities being made available will be advertised on the Town Council social media, website and via posters. In addition to emails being sent to eight primary and two secondary schools.

RECOMMENDATION: That the information be noted, and actions taken be approved.

D. Sion Thomas
Sport, Youth and Activity Officer

January 2025

AGENDA ITEM 7

TO: LLANELLI TOWN COUNCIL

DATE OF MEETING: 8TH JANUARY 2025

YSGOL PENRHOS

Further to minute 89 of the Meeting of Llanelli Town Council held on the 4th December 2024, the Town Council has been made aware of a vacancy for a Governor Representing Llanelli Town Council on the Governing Body of Ysgol Penrhos.

The Town Council is therefore invited to nominate a member to serve as Governor on the Ysgol Penrhos Governing Body.

Recommendation - that the Council notes the report and nominates a new Town Council representatives on the School Governing Body.

Arfon Davies
Town Clerk

January 2025.

AGENDA ITEM 8

Meeting of the Annual Meeting of the Tyisha Building Preservation CIC
4.30pm 3rd December 2024

Directors Present:

Cllr Suzy Curry (Chair), Cllr David Darkin, Cllr David Darkin, Fred Hughes and Ken Jones

Officers:

Arfon Davies (Secretary / Treasurer).

Apologies:

Cllr Andre McPherson

1. Chair's Annual Report

The Chair reflected on the first year of the CIC and noted that progress was continuing on the projects the CIC wished to take forward. Thanks were noted to her fellow directors for their support and to the CIC officers for their works.

2. Appointment of Directors

Directors were confirmed as follows:

- Cllr Suzy Curry;
- Cllr David Darkin (Chamber of Trade and Commerce);
- Cllr Andre McPherson (Llanelli Town Council);
- Ken Jones (Civic Society);
- Fred Hughes (Civic Society).

3. Appointment of Chair

The Chair was re-elected

4. Appointment of Secretary

The Secretary was re-elected (Llanelli Town Council).

5. Financial Statements for the year ending 31st December 2024

The Treasurer presented the draft financial statements for the year ending 31st December 2024. These showed a balance of £300 in the CIC accounts with no expenditure made thus far. These were approved in draft, pending end of year figures.

6. Appointment of Treasurer

The Treasurer was re-elected (Llanelli Town Council).

7. Appointment of Company Auditor

To be held until made necessary by the financial position of the CIC.

Meeting of the Directors of the Tyisha Building Preservation CIC
4.45pm 3rd December 2024

Directors Present:

Cllr Suzy Curry (Chair), Cllr David Darkin, Cllr David Darkin, Fred Hughes and Ken Jones

Officers:

Arfon Davies (Secretary / Treasurer).

Apologies:

Cllr Andre McPherson

1. Minutes of the Meeting held on the 29th October 2024

The draft minutes were received and approved as a correct record.

2. Project Updates – Park Church

Cllr Darkin and the Secretary presented a draft briefing in relation to the CIC plans and proposals for Park Church. The document was approved and will be provided to the County Council.

3. Financial and Other Issues

a) Bank Account

The Treasurer noted correspondence from the CIC Bank, Lloyds Bank, confirming that from 14th January, the account would become chargeable. This was noted with concern and the Treasurer will seek information on possible alternative free banking facilities.

4. Discussion regarding future projects

A goal was set for the CIC to acquire Park Church, make safe and hold a Christmas Carol event at the facility by the end of 2025.

The Secretary confirmed that he continued to seek information from the County Council on a hierarchy of concerns for neglected buildings in the Llanelli Area.

5. Date of next meeting

TBC

Dyddiad/Date: 26th November 2024

Arfon Davies
Town Clerk
Llanelli Town Council
The Old Vicarage
Town Hall Square
Llanelli
Carmarthenshire SA15 3DD

Dear Mr Davies,

Thank you for your letter of 7 November 2024.

The configuration of NHS Wales' bodies is a matter for the Cabinet Secretary for Health and Social Care and not one that Health Boards can determine locally.

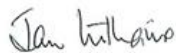
Swansea Bay HUB and Hywel Dda UHB are working together to set up a new Joint Collaborative Committee (JCC), following a Ministerial Direction of 19 March 2024. The JCC is charged with developing a Regional Health Economy Plan and that will, of course, include emergency and unscheduled care provision across South West Wales.

The Plan will be underpinned by the health and wellbeing needs of the populations across both Health Boards, and will take into account the different needs resulting from the rural, urban and coastal settings that feature across the region.

Once the work is underway, I would be happy to liaise with my colleague Chair, Neil Wooding, and our respective Chief Executives, Abi Harris and Phil Kloer, about setting up a presentation to talk through the concept of the Regional Health Economy in more detail. This will take a little time to design, but we are beginning with the first meeting of the JCC in January 2025.

I hope that such a presentation would be of interest to your members and look forward to hearing from you.

Yours sincerely,



Jan Williams
Chair

CC: Abigail Harris, Chief Executive Officer, Swansea Bay University Health Board
Neil Wooding, Chair Hywel Dda University Health Board
Phil Kloer, Chief Executive Officer, Hywel Dda University Health Board

Rydym yn croesawu gohebiaeth yn y Gymraeg neu'r Saesneg. Atebir gohebiaeth Gymraeg yn y Gymraeg, ac ni fydd hyn yn arwain at oedi.
We welcome correspondence in Welsh or English. Welsh language correspondence will be replied to in Welsh, and this will not lead to a delay.

Cadeirydd/Chair: Jan Williams *Prif Weithredwr/Chief Executive:* Abigail Harris

Pencadiys BIP Bae Abertawe, Un Porthfa Talbot, Port Talbot, SA12 7BR
Bwrdd Iechyd Prifysgol Bae Abertawe yw enw gweithredu Bwrdd Iechyd Lleol Prifysgol Bae Abertawe

Swansea Bay UHB Headquarters, One Talbot Gateway, Port Talbot, SA12 7BR
Swansea Bay University Health Board is the operational name of Swansea Bay University Local Health Board

