Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.

The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc *y Dref/Town Clerk*

Ffôn/Tel: (01554) 774352
Ffacs/Fax: (01554) 770376

Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf: *Your Ref:*

Fy Nghyf *My Ref:* TC/ALB

Dyddiad *Date:* 30/1/25

TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021, you are hereby summoned to attend the **MEETING** of **LLANELLI TOWN COUNCIL** to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **WEDNESDAY, 5th FEBRUARY 2025 at 6.00 p.m.**

Yours faithfully,

Town Clerk

A G E N D A

1. To receive apologies for absence

2. To receive members' declaration of interest

Declaration form for completion will be circulated at the start of the meeting.

3. Public Participation

To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items (other than those proposed to be considered in private).

4. Verification and Confirmation of Minutes

To receive, confirm and verify Minutes of Proceedings as follows: -

		Page Nos.
Llanelli Joint Burial Advisory Committee	26th November 2024	202 - 203
Llanelli Town Council Ordinary Meeting	8th January 2025	204 - 210
Planning, Licensing and Consultation Committee	13th January 2025	211 – 214
Building and Finance Committee	13th January 2025	215 – 219

5. Community Development and Activity

Community Development and Activity Report

To consider the Community Development and Activity Report. Minute No. 99 of the Town Council meeting of 8th January 2025 refers (copy herewith).

6. Prince Philip Hospital

To consider the letter received from Swansea Bay University Health Board. Minute No. 102 (5) of the Town Council meeting held on the 8th January 2025 refers (copy herewith).

7. Matters for Information

(1) One Voice Wales – Minutes of the Carmarthen Area Committee held on the 7th October 2024 and the NEC Meeting held on the 13th December 2024.
(2) Dyfed Powys Police and Crime Commissioner – Invitation to the Evidence Based Policing Conference to be held on the 4th March 2025.
(3) Carmarthenshire County Council – Llanelli Town Centre Taskforce. Minutes of the meeting held on the 15th November 2024.
(4) Cylch yr Iaith – Request for support in relation to the report of the Welsh Communities Commission.
(5) Carmarthenshire County Council – Community and Town Councils Update.
(6) Hywel Dda University Health Board – Information on a Stakeholder Group to shape potential options for the future of the Minor Injuries Unit (MIU) at Prince Philip Hospital.

(copies previously circulated by email).

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

8. Stebonheath Stadium Lease

To consider the Town Clerk's report, Minute No. 104 of the Town Council meeting of 8th January 2025 refers (copy herewith).

9. Grounds Maintenance SLA

To consider the Town Clerk's report. Minute Number 106 of the Town Council meeting held on the 7th February 2024 refers. (copy herewith).

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Eich Cyf: *Your Ref:*

Fy Nghyf *My Ref:* TC/ALB

Dyddiad *Date:* 30/1/25

AT: BOB AELOD O GYNGOR TREF LLANELLI

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i **GYFARFOD CYNGOR TREF LLANELLI** i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI DDYDD MERCHER 5ED CHWEFROR 2025 am 6.00 o'r gloch**.

Yn gywir,

Clerc y Dref

A G E N D A

1. I dderbyn ymddiheuriadau am absenoldeb

2. I dderbyn datganiadau buddiant yr aelodau

Dosberthir ffurflen datganiad i'w llenwi ar ddechrau'r cyfarfod.

3. Cyfranogiad y Cyhoedd

I rhoi cyfle i unrhyw aelod o'r cyhoedd sy'n bresennol annerch y Cyngor neu ofyn cwestiynau ar unrhyw faterion sy'n codi pryder mewn perthynas ag eitemau ar yr agenda (ac eithrio'r rhai y bwriedir eu hystyried yn breifat).

4. Dilysu a Chadarnhau Cofnodion

I dderbyn, cadarnhau a dilysu Cofnodion y Cyfarfodydd canlynol:-

		Rhif Tud.
Cyd-Bwyllgor Claddedigaethau Llanelli	26ain Tachwedd 2024	202 – 203
Cyngor Tref Llanelli	8fed Ionawr 2025	204 - 210
Pwyllgor Cynllunio, Trwyddedu ac Ymgynghori	13eg Ionawr 2025	211 - 214
Pwyllgor Adeiladu a Chyllid	13eg Ionawr 2025	215 – 219

5. Datblygu a Gweiddgaredd Cymunedol

Adroddiad Datblygu a Gweiddgaredd Cymunedol

I ystyried Adroddiad Datblygu a Gweiddgaredd Cymunedol - Gweler Cofnod Rhif 99 o gyfarfod y Cyngor a gynhaliwyd ar 8fed Ionawr 2025. (copi'n amgaeedig).

6. Ysbyty Tywysog Philip

I ystyried y llythyr a dderbyniwyd wrth Fwrdd Iechyd Prifysgol Bae Abertawe. Gweler Cofnod Rhif 102 (5) o gyfarfod y Cyngor Tref a gynhaliwyd ar 8fed Ionawr 2025. (copi'n amgaeedig).

7. Materion er Gwybodaeth

(1) Un Llais Cymru – Cofnodion Pwyllgor Ardal Caerfyrddin a gynhaliwyd ar 7fed Hydref 2024 a'r Pwyllgor Gwaith a gynhaliwyd ar 13eg Rhagfyr 2024.
(2) Comisiynydd Heddlu a Throseddu Dyfed Powys – Gwahoddiad i'r Gynhadledd Plismona ar Sail Tystiolaeth i'w chynnal ar 4ydd Mawrth 2025.
(3) Cyngor Sir Caerfyrddin – Tasglu Canol Tref Llanelli. Cofnodion y cyfarfod a gynhaliwyd ar 15eg Tachwedd 2024.
(4) Cylch yr Iaith – Cais am gefnogaeth amdano adroddiad y Comisiwn Cymunedau Cymraeg.
(5) Cyngor Sir Caerfyrddin – Diweddariad Cynghorau Cymuned a Thref.
(6) Bwrdd Iechyd Prifysgol Hywel Dda – Gwybodaeth am Grŵp Rhanddeiliaid i lunio opsiynau posibl ar gyfer dyfodol yr Uned Mân Anafiadau (MIU) yn Ysbyty Tywysog Philip.

(copïau wedi ddosbarthu'n flaenorol trwy e-bost).

SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.

8. Brydles Stadiwm Stebonheath

I ystyried adroddiad Clerc y Dref, gweler Cofnod Rhif 104 o gyfarfod y Cyngor a gynhaliwyd ar 8fed Ionawr 2025. (copi'n amgaeedig).

9. CLG Cynnal a Chadw Tiroedd

I ystyried adroddiad Clerc y Dref. gweler Cofnod Rhif 106 o gyfarfod y Cyngor Tref a gynhaliwyd ar 7fed Chwefror 2024. (copi'n amgaeedig).

AGENDA ITEM 5

TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

MEETING – 5TH FEBUARY 2025

COMMUNITY DEVELOPMENT AND ACTIVITIES REPORT

The Town Council has a legal duty under the Well-being of Future Generations Act 2015 to ensure it takes consideration of the Act in all its activities and services. The Town Council Community Development Service supports the delivery of the objectives set out within both the Act and the Carmarthenshire Well-being strategy through its work in Llanelli with Community Organisations and key partners for 2025.



(1) Community Activities

- **Wellbeing Walks –** The fourth wellbeing walk in partnership with the Llanelli Community Partnership and Pentre Awel is planned take place on the 27th February all are welcome.

- **Play Area Improvements 2025** - Llanelli Town Council has now completed the project with funding from the Carmarthenshire County Council administered, UK Government SPF Fund. The project has seen active play equipment installed at Crown Park, Penyfan Park and Penygaer Playing Fields, with sensory play equipment installed at Penygaer. The play area improvements followed previous SPF Funded works with the completion of provision of Rugby facilities at Penyfan Park and football goals at both Crown Park and Penygaer / Llanerch. Play activity sessions have been carried out to encourage the use of the new equipment in each park.

- **Junior Young Traders / Meet the Mayor 2025 –** Both projects are now planned with dates arranged in March and May. 8 Primary schools and 2 secondary schools have been invited to Meet with the Mayor, with 9 Primary schools invited to take part in the Junior Young Traders project. The projects work in partnership with Carmarthenshire County Council Markets and Educational Team, Llanelli Community Partnership and Barclays Community Service. Further information to follow.

- **Parc y Scarlets Community Diversity Day –** In partnership with the Scarlets Community Foundation, 4 sessions of rugby as well as one wheelchair rugby session were held with the Syria Sir Gar group. Tickets were made available for the Llanelli Multi Cultural Network to attend the fixture vs Edinburgh on their inclusion themed fixture.

- **Fusion Network Showcase 2025 –** Officers from the Town Council continue to support the Fusion Network showcase event to celebrate the good work our third sector and voluntary groups continue to undertake in Llanelli. The free event is being held in the Ffwrnes Theatre on the 5th of February, all are welcome.

- **Stay On Side project –** The project enters it's third week in Ysgol Bigyn where the children role play different types of anti-social behaviour while the head teacher guesses the actions being played out. This highlights to pupils the consequences faced by perpetrators and emotions felt by victims**.**

- **CCIN Business in the Community Conference -** OfficerS recently attended the CCIN Business in the Community Conference held in Cardiff. The conference brought together those from Social Enterprise / Business Innovation and Unitary Authorities. The day sought to encourage better working relationships, with the Future Generations Act highlighted n as good working practice in Wales.

RECOMMENDATION: That the information be noted

- **Dydd Gwyl Dewi / St Davids Day Cultural events -** Officers have been working to support the community to celebrate Dydd Gwyl Dewi / St Davids Day. The two events will be held in partnership with the Multicultural Network and Tesco.
    - **The Multicultural Network** on Tuesday 25th February;
    - **The Community Partnership** Cultural on the evening of Friday 28th February.

  Further information to follow.

RECOMMENDATION: That the information be noted and that the Town Council contribute £150 to support these events.

(2) <u>POLICY AND STRATEGIC MEETINGS</u>

Officers are working with partners; examples are

- Llanelli Multi Cultural Network Drop-in Centre Support
- Pentre Awel
- Llanelli Community Partnership
- Llanelli Green Network
- Local Places for Nature
- Tesco Trostre
- Llanelli Community Cancer Rehabilitation
- Fusion Network
- Foothold Cymru
- People Speak Up
- Royal British Legion Llanelli
- Cradle Choir
- Seaside AFC
- WCVA Cymru, National Sports Diversity Officer

- Barclays Bank
- Carmarthenshire County Council Markets
- Carmarthenshire Schools Football
- Actif Sir Gar

(3) Activities Planned Short Term / Long Term February

Activities are being developed with planned short term and long-term activities working independently and in partnership some examples are as follows:

- Football sessions held weekly Monday's 4.00pm – 5.00pm at the Cruyff Court in Penyfan;
- Dementia Cradle Choir –Tuesday 2.00pm Ffwrnes Theatre.
- Multicultural Network every Tuesday from 10.30am - 12.30pm at EJs.
- Young People Speak Up drop-in every Wednesday 5.00pm – 7.00pm - at the Ffwrnes Fach.
- Men in Conversation every Thursday, 10.00am to 3.00pm – 4.30pm at the Ffwrnes Fach.
- Bowls sessions held weekly Thursday's 4:00pm – 4:45pm at Selwyn Samuel Centre
- Fusion Showcase on the 5th February 12:00-4:00pm at the Ffwrness Theatre
- Llanelli Schools Football Event on the 6th February at Ysgol Penrhos
- Llanelli Schools Indoor Bowls Final on the 13th February at the Selwyn Sameul Centre
- Walk Leaders Course on the 21st February 10:00am to 2:00pm at the Old Vicarage
- Wellbeing Walk on the 27th February at 11:00am at Pentre Awel, near the Otter House

RECOMMENDATION: That the information be noted

(4) Communication and advertising

The activities being made available will be advertised on the Town Council social media, website and via posters. In addition to emails being sent to eight primary, two secondary schools and Coleg Sir Gar.

RECOMMENDATION: That the information be noted, and actions taken be approved.

Delyth Jones Principal Officer
D. Sion Thomas Sport, Youth and Activity Officer

February 2025

AGENDA ITEM 6

GIG CYMRU NHS WALES | Bwrdd Iechyd Prifysgol Bae Abertawe Swansea Bay University Health Board

Bwrdd Iechyd Prifysgol Bae Abertawe
Swansea Bay University Health Board

Un Porthfa Talbot | One Talbot Gateway
Parc Ynni, Baglan | Baglan Energy Park
Port Talbot SA12 7BR

Ffôn Phone: 01639 683 334

Jan Williams
Jan.Williams2@wales.nhs.uk

Dyddiad/Date: 26th November 2024

Arfon Davies
Town Clerk
Llanelli Town Council
The Old Vicarage
Town Hall Square
Llanelli
Carmarthenshire SA15 3DD

Dear Mr Davies,

Thank you for your letter of 7 November 2024.

The configuration of NHS Wales' bodies is a matter for the Cabinet Secretary for Health and Social Care and not one that Health Boards can determine locally.

Swansea Bay HUB and Hywel Dda UHB are working together to set up a new Joint Collaborative Committee (JCC), following a Ministerial Direction of 19 March 2024. The JCC is charged with developing a Regional Health Economy Plan and that will, of course, include emergency and unscheduled care provision across South West Wales.

The Plan will be underpinned by the health and wellbeing needs of the populations across both Health Boards, and will take into account the different needs resulting from the rural, urban and coastal settings that feature across the region.

Once the work is underway, I would be happy to liaise with my colleague Chair, Neil Wooding, and our respective Chief Executives, Abi Harris and Phil Kloer, about setting up a presentation to talk through the concept of the Regional Health Economy in more detail. This will take a little time to design, but we are beginning with the first meeting of the JCC in January 2025.

I hope that such a presentation would be of interest to your members and look forward to hearing from you.

Yours sincerely,

Jan Williams
Chair

CC: Abigail Harris, Chief Executive Officer, Swansea Bay University Health Board
Neil Wooding, Chair Hywel Dda University Health Board
Phil Kloer, Chief Executive Officer, Hywel Dda University Health Board

Rydym yn croesawu gohebiaeth yn y Gymraeg neu'r Saesneg. Atebir gohebiaeth Gymraeg yn y Gymraeg, ac ni fydd hyn yn arwain at oedi.
We welcome correspondence in Welsh or English. Welsh language correspondence will be replied to in Welsh, and this will not lead to a delay.

Cadeirydd/Chair: Jan Williams **Prif Weithredwr/Chief Executive:** Abigail Harris

Pencadlys BIP Bae Abertawe, Un Porthfa Talbot, Port Talbot, SA12 7BR
Bwrdd Iechyd Prifysgol Bae Abertawe yw enw gweithredu Bwrdd Iechyd Lleol Prifysgol Bae Abertawe

Swansea Bay UHB Headquarters, One Talbot Gateway, Port Talbot, SA12 7BR
Swansea Bay University Health Board is the operational name of Swansea Bay University Local Health Board

AGENDA ITEM 7 (6)

24 January 2025

Hywel Dda University Health Board is inviting people from the wider Llanelli community to shape potential options for the future of the Minor Injuries Unit (MIU) at Prince Philip Hospital.

A temporary change to the opening hours of the unit, from 24/7 to 8am-8pm daily, was put in place on November 1 2024 for a period of six months. This was to protect patient and staff safety due to not having the appropriate Minor Injury Unit GPs in place during evenings and overnight.

The health board is in the process of developing a list of potential options for a sustainable model, one of which is returning the service to how it was before the temporary change was made. The health board wants to ensure local people are involved in this process, along with clinical staff and stakeholders.

People from across the community can express an interest to join a small stakeholder group which will need to meet on five occasions between early February and early March 2025.

The group will provide feedback on an initial list of options and be involved in scoring and shortlisting options to go to the Public Board at the end of March.

Alongside representation from the wider community, SOSPPAN have also been invited to be part of the options development group. .

To be involved, people need to commit to attending all sessions, which will be held on:
Thursday 6 February, Friday 10 February, Friday 17 February, Friday 24 February, and Monday 3 March.

The sessions, will include both online and in-person workshops in Llanelli.

Speaking about the events, Mark Henwood, Interim Medical Director for Hywel Dda, said:

“Listening to the people who use our services is vital to ensuring we make the right decisions for our communities.”

“By bringing together people to help evaluate the options for the future model for the Minor Injuries Unit at Prince Philip Hospital, we can better meet the needs of the people we serve.”

“This process will be a collaborative effort, and we encourage those interested in helping us to shape options to step forward and express their interest in being part of the process.”

The Minor Injury Unit provides care to adults and children over 12-months old with minor injuries such as minor wounds, minor burns or scalds, minor limb injuries, bites and stings, foreign bodies in the ear or nose, and minor eye injuries.

The hospital’s Acute Medical Assessment Unit, which provides emergency care for very sick medical patients, such as those who have suffered a stroke or heart attack, remains a 24/7 service at Prince Philip Hospital and is not part of this temporary change.

Patients are brought into this unit directly by the ambulance service, or are referred by their GP, or by the Out-of-Hours service.

How to Get Involved

If you are interested in being part of this process, please complete the Expression of Interest form - https://forms.office.com/e/RMCAH3W7bg
- by 30 January 2025.

Please note that spaces are limited, and submitting a form does not guarantee a place. For those who are unable to join the group, you can contribute your views here Minor Injury Unit - Prince Philip Hospital | Have your Say Hywel Dda UHB

If the health board needs to consider changes to the service model as it was prior to this temporary change, there would be an engagement or consultation with the local community and more chances for people to share their views.