

# Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,  
Sgwâr Neuadd y Dref,  
LLANELLI,  
Sir Gaerfyrddin,  
SA15 3DD.



The Old Vicarage,  
Town Hall Square,  
LLANELLI,  
Carmarthenshire,  
SA15 3DD.

**Arfon Davies**, *Clerc y Dref/Town Clerk*

Ffôn/Tel: (01554) 774352  
Ffacs/Fax: (01554) 770376

Ebost/Email: enquiries@llanellitowncouncil.gov.uk  
Gwefan/Website: www.llanellitowncouncil.gov.uk

*Eich Cyf:*  
*Your Ref:*

*Fy Nghyf*  
*My Ref:* TC/ALB

*Dyddiad*  
*Date:* 01/02/24

**TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL**

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021, you are hereby summoned to attend the **MEETING** of **LLANELLI TOWN COUNCIL** to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **WEDNESDAY, 7<sup>th</sup> February 2024 at 6.00 p.m.**

Yours faithfully,

Handwritten signature of Arfon Davies in black ink.

Town Clerk

## **AGENDA**

- To receive apologies for absence**
- To receive members' declaration of interest**

Declaration form for completion will be circulated at the start of the meeting.

- Public Participation**

To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items (other than those proposed to be considered in private).

- Verification and Confirmation of Minutes**

To receive, confirm and verify Minutes of Proceedings as follows: -

|  |                                | <u>Page Nos.</u> |
|--|--------------------------------|------------------|
| Llanelli Joint Burial Advisory Committee       | 13 <sup>th</sup> December 2023 | 178 - 179        |
| Llanelli Town Council Ordinary Meeting         | 10 <sup>th</sup> January 2024  | 180 - 188        |
| Planning, Licensing and Consultation Committee | 15 <sup>th</sup> January 2024  | 189 - 191        |
| Building and Finance Committee                 | 15 <sup>th</sup> January 2024  | 192 - 197        |
| Stebonheath Development Committee              | 22 <sup>nd</sup> January 2024  | 198 - 203        |

5. **Councillor Vacancy**

To receive a report of a Vacancy in the office of a member of the Elli Ward of Llanelli Town Council following the resignation of J.P. Jenkins (copy herewith).

6. **Community Development and Activity**

To consider the Principal Officer's Report. Minute No. 91 of the Town Council meeting of 10<sup>th</sup> January 2024 refers (copy herewith).

7. **Sport, Youth and Activity Officer's Report**

To consider the Sport, Youth and Activity Officer's Report. Minute No. 92 of the Town Council meeting of 10<sup>th</sup> January 2024 refers (copy herewith).

8. **Town Council 50<sup>th</sup> Anniversary**

To consider the Principal Officer's report, Minute No 50 of the Well-Being of Future Generations Working Group meeting held on the 15<sup>th</sup> January 2024 refers (copy herewith).

9. **Matters for Information**

- (1) **Well-being of Future Generations Working Group** – Minutes of meeting held on 15<sup>th</sup> January 2024.
- (2) **Llanelli Traffic Management Working Group** - Minutes of meeting held on 16<sup>th</sup> January 2024.
- (3) **One Voice Wales** – Training Dates for January, February & March 2024.
- (4) **Dyfed Powys Police and Crime Commissioner** – St David's Day Conference 2024.
- (5) **Llanelli Railway Goods Shed** - Quarter 4 Newsletter.
- (6) **Carmarthenshire County Council** – Update on the Public Spaces Protection Order.
- (7) **One Voice Wales** – Information on Use of IT, Websites and Social Media Training.
- (8) **Cyber Resilience Centre for Wales** - January 2024 newsletter.
- (9) **Llanelli Railway Goods Shed Trust** – Update.
- (10) **Older People's Commissioner for Wales** - Report '*Access denied – Older people's experiences of digital exclusion in Wales*'.

(copies having been circulated previously by email)

**NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.**

10. **Penybigyn Community Centre**

To consider the Town Clerk's Report (copy herewith).

11. **Grounds Maintenance SLA**

To consider the Town Clerk's report. Minute Number 26 of the Town Council meeting held on the 19<sup>th</sup> May 2022 refers. (copy herewith).

12. **Penyfan Community Facility**

To consider the Town Clerk's report. Minute Number 95 of the Town Council meeting held on the 10<sup>th</sup> January 2024 refers. (copy to follow).

13. **Selwyn Samuel Centre**

To consider the Principal Officer's report. (copy to follow).

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*Eich Cyf:*  
*Your Ref:*

*Fy Nghyf*  
*My Ref:* TC/ALB

*Dyddiad*  
*Date:* 01/02/24

## **AT: BOB AELOD O GYNGOR TREF LLANELLI**

Annwyl Gyngorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i **GYFARFOD CYNGOR TREF LLANELLI** i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI DDYDD MERCHER 7<sup>FED</sup> CHWEFROR 2024 am 6.00 o'r gloch.**

Yn gywir,

Clerc y Dref

## **AGENDA**

- I dderbyn ymddiheuriadau am absenoldeb**
- I dderbyn datganiadau buddiant yr aelodau**

Dosberthir ffurflen datganiad i'w llenwi ar ddechrau'r cyfarfod.

- Cyfranogiad y Cyhoedd**

I rhoi cyfle i unrhyw aelod o'r cyhoedd sy'n bresennol annerch y Cyngor neu ofyn cwestiynau ar unrhyw faterion sy'n codi pryder mewn perthynas ag eitemau ar yr agenda (ac eithrio'r rhai y bwriedir eu hystyried yn breifat).

- Dilysu a Chadarnhau Cofnodion**

I dderbyn, cadarnhau a dilysu Cofnodion y Cyfarfodydd canlynol:-

|  |                                | <u>Rhif Tud.</u> |
|--|--------------------------------|------------------|
| Cydbwyllgor Cynghori ar Gladdedigaethau Llanelli | 13 <sup>fed</sup> Rhagfyr 2023 | 178 - 179        |
| Cyfarfod Cyffredin Cyngor Tref Llanelli          | 10 <sup>fed</sup> Ionawr 2024  | 180 - 188        |
| Pwyllgor Cynllunio, Trwyddedu ac Ymgynghori      | 15 <sup>fed</sup> Ionawr 2024  | 189 - 191        |
| Pwyllgor Adeiladu a Chyllid                      | 15 <sup>fed</sup> Ionawr 2024  | 192 - 197        |
| Pwyllgor Datblygu Stebonheath                    | 22 <sup>ain</sup> Ionawr 2024  | 198 - 203        |

5. **Sedd Wag Cynghorydd**

I derbyn adroddiad am Sedd Wag ar gyfer swydd aelod o Ward Elli, Cyngor Tref Llanelli yn dilyn ymddiswyddiad J.P. Jenkins. (copi'n amgaeedig).

6. **Datblygu a Gweiddgaredd Cymunedol**

I ystyried Adroddiad y Prif Swyddog - Gweler Cofnod Rhif 91 o gyfarfod y Cyngor ar 10<sup>fed</sup> Ionawr 2024. (copi'n amgaeedig).

7. **Adroddiad y Swyddog Chwaraeon, Ieuenctid a Gweithgareddau**

I ystyried Adroddiad y Swyddog Chwaraeon, Ieuenctid a Gweithgareddau. Gweler Cofnod Rhif 92 o gyfarfod y Cyngor Tref a gynhaliwyd ar 10<sup>fed</sup> Ionawr 2024 (copi'n amgaeedig).

8. **Pen-blwydd y Cyngor Tref yn 50 oed**

I ystyried adroddiad y Prif Swyddog, gweler Cofnod Rhif 50 o gyfarfod y Weithgor Llesiant Cenedlaethau'r Dyfodol a gynhaliwyd ar 15<sup>fed</sup> Ionawr 2024 (copi'n amgaeedig).

9. **Materion er Gwybodaeth**

- (1) **Gweithgor Llesiant Cenedlaethau'r Dyfodol** – Cofnodion y cyfarfod a gynhaliwyd ar 15<sup>fed</sup> Ionawr 2024.
- (2) **Gweithgor Rheoli Traffig Llanelli** - Cofnodion y cyfarfod a gynhaliwyd ar 16<sup>fed</sup> Ionawr 2024.
- (3) **Un Llais Cymru** – Dyddiadau Hyfforddiant Ionawr, Chwefror a Mawrth 2024.
- (4) **Comisiynydd Heddlu Dyfed Powys** – Cynhadledd Dewi Sant 2024.
- (5) **Sied Nwyddau Rheilffordd Llanelli** - Cylchlythyr Chwarter 4.
- (6) **Cyngor Sir Caerfyrddin** – Diweddariad ar yr Orchymyn Diogelu Mannau Cyhoeddus.
- (7) **Un Llais Cymru** – Gwybodaeth ar Hyfforddiant Defnydd TG, Gwefannau a Cyfryngau Cymdeithasol.
- (8) **Canolfan Seiber Gydnerthol Cymru** - Cylchlythyr Ionawr 2024.
- (9) **Ymddiriedolaeth Sied Nwyddau Rheilffordd Llanelli** – Diweddariad.
- (10) **Comisiynydd Pobl Hŷn Cymru** - Adroddiad '*Dim mynediad – Profiadau pobl hŷn o allgáu digidol yng Nghymru*'.

(copiau wedi'u ddsbarthu'n flaenorol trwy e-bost).

**SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.**

10. **Canolfan Gymunedol Penybigyn**

I ystyried Adroddiad y Clerc y Dref. (copi'n amgaeedig).

11. **Cytundeb Cynnal a Chadw Tir**

I ystyried adroddiad Clerc y Dref – Gweler cofnod rhif 26 o gyfarfod y Cyngor Tref a gynhaliwyd ar 19<sup>fed</sup> Mai 2022 (copi'n amgaeedig).

12. **Prosiect Cyfleuster Cymunedol Penyfan**

I ystyried adroddiad Clerc y Dref – Gweler cofnod rhif 95 o gyfarfod y Cyngor Tref a gynhaliwyd ar 10<sup>fed</sup> Ionawr 2024 (copi i ddilyn).

13. **Canolfan Selwyn Samuel**

I sytyried adroddiad y Prif Swyddog. (copi i ddilyn).

# AGENDA ITEM 5

## CYNGOR TREF LLANELLI

### HYSBYSIAD AM SEDD WAG AR GYFER SWYDD CYNGHORYDD DROS WARD ELLI O YNGOR TREF LLANELLI

**HYSBYSIR** drwy hyn yn unol ag Adran 87 o Ddeddf Llywodraeth Leol 1972 bod sedd wag ar gyfer swydd Cyngorydd dros Ward Elli o Yngor Tref Llanelli.

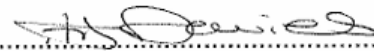
Cynhelir etholiad i lanw'r sedd a enwyd os rhoddir cais ysgrifenedig o fewn pedwar diwrnod ar ddeg o ddyddiad yr Hysbysiad hwn gan ddeg etholwr o ardal etholiadol y Cyngor Cymuned a enwyd, i'r Prif Weithredwr, Cyngor Sir Caerfyrddin, Bloc 4, Parc Myrddin, Waun Dew Caerfyrddin, sef y Swyddog Priodol o'r Cyngor Sir.

Oni wneir cais am etholiad fel y nodwyd eisoes, llenwir y sedd wag gan y Cyngor Cymuned yn unol a darpariaethau Rheolau Etholiadau Lleol (Plwyfi a Chymunedau) 2006.

Rhaid cyflwyno cais am etholiad, a lofnodwyd gan ddeg etholwr, yn Bloc 4, Parc Myrddin, Waun Dew, Caerfyrddin SA31 1HQ ar unrhyw ddydd ar ol dyddiad yr Hysbysiad hwn, ond **heb fod yn ddiweddarach na Dydd Gwener, 8<sup>fed</sup> Chwefror, 2024**. Os gwneir cais am etholiad, cynhelir yr etholiad o fewn trigain diwrnod o ddyddiad yr Hysbysiad hwn.

DYDDIEDIG y 19<sup>eg</sup> Ionawr, 2024.

Arwyddwyd



(Clerc y Cyngor) (Clerk of Council)

Signed

Cyfeiriad

-----  
Old Vicarage  
Town Hall Square  
Llanelli  
-----  
SA15 3DD  
-----

Address

## LLANELLI TOWN COUNCIL

### NOTICE OF VACANCY IN THE OFFICE OF COUNCILLOR FOR THE ELLI WARD OF LLANELLI TOWN COUNCIL

**NOTICE** is hereby given pursuant to Section 87 of the Local Government Act 1972 that a vacancy exists in the office of Councillor for the Elli Ward of Llanelli Town Council.

An election will be held to fill the said vacancy if within fourteen days from the date hereof notice in writing of a request for such an election is given by ten electors for the electoral area of the said Community Council to the Chief Executive, Carmarthenshire County Council, Block 4, Parc Myrddin, Richmond Terrace, Carmarthen, as the Proper Officer of the County Council.

If no election is requested as aforesaid, the vacancy will be filled by the Community Council pursuant to the provisions of the Local Elections (Parishes and Communities) Rules, 2006.

A request for an election signed by ten electors must be delivered to Block 4, Parc Myrddin, Richmond Terrace, Carmarthen SA31 1HQ on any day after the date of this Notice, **but no later than Thursday, 8<sup>th</sup> February, 2024**. If an election is requested, the election will be held within sixty days of the date of this Notice.

DATED the 19<sup>th</sup> January, 2024.

22 Brettenham Street  
Llanelli  
SA15 3ED

Thursday, 18<sup>th</sup> January 2024

To Town Mayor

Please accept my notice of my resignation as an elected member of Llanelli Town Council.

It has been the highest honour of my life to have served the residents of the Elli ward since 2004 and to have had the opportunity to hold both the offices of Mayor of Llanelli and also Leader of Llanelli Town Council.

My memories of Llanelli Town Council will remain the highlight of my time as a Councillor and the friendships made through the Town Council will last a lifetime.

To all the dedicated and supportive staff, both present and past and to all the Councillor colleagues whom I have shared a council chamber with, I thank for all their support in the past and I wish all the best for the future.

Kindest regards



John Jenkins



## AGENDA ITEM 6

**TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL**

**MEETING – 7<sup>TH</sup> FEBRUARY 2024**

### **PRINCIPAL OFFICER’S REPORT – COMMUNITY ACTIVITY**

The Town Council has a legal duty under the Well-being of Future Generations Act 2015 to ensure it takes consideration of the Act in all its activities and services. The Town Council Community Development Service supports the delivery of the objectives set out within both the Act and the Carmarthenshire Well-being strategy through its work in Llanelli with Community Organisations and key partners.

Funding / emails / network information – Officers, when necessary, sends out network information / funding information to Members via email.



### **COMMUNITY ENGAGEMENT AND UPDATE**

#### **(1) UPDATES AND ACTIVITIES**

##### **Community**

**Cook / Skills 24** – Officers continue to support Cook24 connecting to 8 primary schools. The project launched on the 26<sup>th</sup> January with food stalls at the Antioch Centre where the project is now based for the remainder of 2024. The launch was well attended.

**Penygaer / Crown Park / Community Sensory Garden** – Members, Officers and volunteers have completed phase 1 of the Penygaer Sensory Garden. Phase 2, the play project will be in the Penygaer and Ysgol Dewi Sant schools in February to talk about play.

**Climate Change Conversation** – Officers are supporting the delivery of the Climate Change Conversation which is to be held in Ty Gwyn on the 30<sup>th</sup> January. The conversation will be part of a wider conversation in Wales and is facilitated by Foothold Cymru.

**Town Centre Plastic project** – The project is part of the wider Zero Waste Llanelli project of which the Town Council is an alliance member. James Dovey is the project lead and will be opening the new project shop 1 Stepney Street (EE Shop). The plastic project will be recycling bottle tops, hard plastics designing, making and selling items. The pop-up shop will be in place until March 2024.

**Dementia Coalition** – Officers helped to facilitate the pilot Cradle Dementia Choir in the winter of 2023. I am pleased to say that the Cradle Choir has now been funded by The National Opera Wales for a further year and will start on Tuesday 30<sup>th</sup> January and run every Tuesday at 2.00pm at Y Ffwrnes Theater.

Further information will follow.

**RECOMMENDATION:** That the information be noted  
**This meets goals 1, 2, 3, 4, 5,6 and 7 of The Wellbeing of Future Generation Act 2015.**

## **(2) POLICY AND STRATEGIC MEETINGS**

Officers are working with partners; examples include meetings that have been held with:

- Cook / Green 24 project launch
- Zero Waste Alliance
- Llanelli Multi Cultural Network Drop-in Centre Support
- Penygaer School
- Penrhos School
- Stebonheath School
- Coedcae / Strade Schools
- Llanelli Good Shed
- Llanelli Community Partnership
- Llanelli Green Network
- Selwyn Samuel Centre Bowls Group
- Tesco Trostre
- Antioch Centre
- Dementia Cradle Choir
- Junior Young Traders Project, Llanelli Town Centre
- Lantern Parade meeting
- Tyisha Regeneration project
- Making Change, transforming health services Local Health Board

### **Strategic Work Programme Reviews**

- The Principal Officer continues to meet with colleagues and support the development of Pentre Awel and Tyisha Regeneration project.
- Officers continue through February and March to review the end of year Community Development Strategy, Biodiversity Strategy, training plan and the Annual report for the Town Council.
- The Principal Officer continues to meet with the *Making Change*, social module Local Health Board, transforming health service Carmarthenshire looking at place-based health delivery.

Further information will follow.

## **(3) DATES FOR DIARIES, COMMUNITY ACTIVITY EXAMPLES FOR FEBRUARY / MARCH 2024**

Community activity-

- Pancake day Race, 13<sup>th</sup> February, times to be confirmed
- 14<sup>th</sup> February 10.00am 1.00pm free family fun day Ffwrnes Theater
- 14<sup>th</sup> February 12.00pm – 3.00pm Llanelli Superhero Day
- 17<sup>th</sup> February Llanelli Library *What Home Means To Me*, crafts, music and Arts
- 1<sup>st</sup> March – Children parade Llanelli Town Centre, times to be confirmed
- 5<sup>th</sup> March Welsh Community Cooking evening, 5.00 pm Ty Gwyn
- 27<sup>th</sup> March 12.00pm - 3.00pm Llanelli Cartoon Capers, Llanelli Town Centre.
- Hearts and Crafts Paddock Street, 2.00pm – 3.30pm Mondays, all are welcome.
- Mondays, Fan group meeting Llanelli Goods Shed 10.00am-11.30am
- Mondays, Age Cymru 50+ Carers Group 11.00am-12.30 Llanelli Goods Shed
- Dementia Cradle Choir – Tuesdays 2.00pm Ffwrnes Theatre
- Multicultural Network every Tuesday from 10.30am - 12.30pm at EJs.

- Young People Speak Up drop-in every Wednesday 5.00pm – 7.00pm - at the Ffwrnes Fach.
- Story Care and Share – gathering and connectivity project, 11.00am every Wednesday at the Ffwrnes Fach.
- Wednesday, The Craft Shed at the Goods Shed 11.00am – 12.30pm
- Cosy Coffee at The Vestry Llanelli every Thursday 10.00am – 3.00pm
- Morfa Youth Drop-in – Thursday, Bwlch Community Centre 4.00pm – 6.00pm. TBC
- Men in Conversation every Thursday, 10.00am to 3.00pm – 4.30pm at the Ffwrnes Fach.
- People Sing Up every Thursday 10.30am – 12.00pm at the Ffwrnes Fach.
- Thursdays, Magpies 50+ Group, Goods Shed 11.00am
- Young people up youth drop-in Ffwrnes Fach Wednesday 5.00pm -7.00pm and Tuesday 3.30pm- 5.00pm.
- Elevenes dementia project 11.00am – 12.30pm Fridays at the Ffwrnes Fach.
- Neuro project fortnightly Fridays at the Ffwrnes Fach 1.30pm- 2.30pm
- Homeless provision being provided in Llanelli (however may be subject to change):
  - Ty Gwyn continue to support on a Saturday evening as a warm hub– 5.30pm – 7.00pm.
  - Greenfield Baptist Church on a Wednesday.
  - Sospan Soup Station are supporting on a Sunday night as a food station but also as a food hub at the Vestry Kings Church 5.30pm – 7.00pm.

#### **(4) FOR INFORMATION**

##### **COMMUNICATION**

For the latest information for Llanelli and community updates in Carmarthenshire the following web addresses can be accessed with regards to training, information and jobs:

<http://newsroom.carmarthenshire.gov.wales>

<http://connectcarmarthenshire.org.uk>

<http://www.cavs.org.uk>

[www.dewis.wales](http://www.dewis.wales)

[Getting Together Matters – Volunteering Matters](#)

[Members - Connect Carmarthenshire](#)

[Actif Adults - Actif](#)

[Cynefin Green Health Hub | University of Wales Trinity Saint David \(uwtsd.ac.uk\)](#)

[Home - CGGSC~CAVS](#)

Direct referrals can be made to Delta Wellbeing or Carmarthenshire County Council Contact Centre on 01267 234567 or Delta Wellbeing the contact number 03003332222.

Information continues to be shared via email and on the Town Councils Facebook page on the cost-of-living support for communities in Llanelli.

Delyth Jones, Principal Officer

February 2024

## **AGENDA ITEM 7**

**TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL**

**MEETING – 7<sup>TH</sup> FEBRUARY 2024**

**SPORT, YOUTH AND ACTIVITIES OFFICER'S REPORT**

### **Review of service provision in Llanelli, Meetings, Gaps, and Opportunities.**

The Sports, Youth and Activities programme includes an update on action taken and being developed in line with the Future Generation Act and targets goals set by Carmarthenshire Public Service Board for 2024.

#### **(1) Community & School Activities**

- **Actif Over 60's Chair Activities** – In partnership with Actif Sir Gar the SYAO has liaised with the 60+ officer from the County Council to develop free taster session at Wesleyan Hall throughout January to see if there is a demand for the group.
- **Schools Sessions** – Sessions and activities continue to thrive at Stebonheath School. We've looked to develop and broaden the primary schools' teachers' ideas and perception with regards to physical education lessons. This is helping to provide and establish links with school sport and community sport. Teachers are now incorporating maths components such as measurements and distances with the foam javelins the SYAO brings into sessions.
- **Strade Youth Leaders** – The Young Leaders have shown an interest in opportunities that are available with Front Runner Events. Various roles will be available to the Young Leaders on the days of the 'Elli 10k' and 'Llanelli Half Marathon'. In addition, they will be attending the finals inter-school bowls day.
- **Cymru C vs England C** – After lengthy discussions with the Football Association of Wales (FAW), it has been decided that they will play their bi-annual game at Stebonheath Park. This is a great opportunity for the Town Council and Llanelli Town AFC to showcase the good work in the community that is ongoing and the stature of the ground. The game is expected to host over 600 spectators. Hopefully this fixture will allow the FAW to see the ambitions of the Town Council in relation to Stebonheath Park.
- **Nursery Sessions** – Nursery & Toddler sessions have been begun with Cylch Meithrin Llanerch, with St Pauls & Morfa Family Centre due to be confirmed. This supports the nursery and family centre staff in delivering activities to promote *keeping active and healthy*. The project will tackle the rising percentage of childhood obesity levels within Llanelli which has been noted by the support services.
- **Ysgol Maes Y Morfa Rugby Sessions** – Following from a meeting, a rugby after school session for those that have expressed interest in rugby has started, around ten children have attended and welcomed the session as there is a lack of afterschool rugby sessions being offered.
- **Carmarthenshire Sports Network** – Llanelli Town Council have been invited to take part in the new Carmarthenshire Sports Partnership. The new 'Sports Partnership' will see five sport partnerships spanning across Wales. Llanelli falls into the Southwest Wales region. Officers have expressed interest in chairing the subcommittee based on initiatives that focus on Developing Young Leaders / Ambassadors programme.
- **February Half Term Provision** – A timetable of activities will be published on the Town Council's social media which will include sessions, along with working in partnership in the

WRU's Fit, Fed & Fun camp in Ysgol Penrhos. Session timetables will also be shared with the local schools in Llanelli.

- **People Speak Up Sessions** – January saw Officers support the over 50's sessions with PSU in the Ffwrnes Fach. Members of the group benefit from the chair activities, their mobility is improved. Session plans / exercises are given so that the exercise can be done in the comfort of their own home. Healthy lifestyle choices were also discussed with an open forum to identify barriers people of the community face.
- **Dydd Gwyl Dewi Parade** – Activities are being planned for the parade around the Town Centre with Menter Cwm Gwendraeth Elli. 9 schools and family centres will take part in this years' planned activities.
- **New Sporting Equipment** – The recent successful SPF application will see new football & rugby posts in the Councils Playing Field areas. Consultation is being carried out with the clubs and organisations as well as the consultations with school regarding adventure play.

**RECOMMENDATION:** That the information be noted

### **(2) Activities Planned Short Term / Long Term**

Sporting activities are being developed with planned short term and long-term activities working independently and in partnership with others as follows:

- Football sessions held weekly Monday's 4.00pm – 5.00pm at the Cruyff Court in Penyfan;
- New Year, New Me' scheme first Tuesday of the month, EJs.
- Syria Sir Gar Football weekly session Wednesday's 5.00pm - 6.00pm Cruyff Court in Penyfan;
- Welsh Rugby Fit Fed & Fun Camp – 15th February at Ysgol Penrhos
- Scarlets Rugby Festival 22<sup>nd</sup> February at Coleg Sir Gar
- Actif Sir Gar Sports Awards 22<sup>nd</sup> February at the Ffwrnes Theatre
- Elli 10k – 25<sup>th</sup> of February at the Coastal Path near North Dock
- St David Day March Through – 1<sup>st</sup> March
- Bowls Inter School Final – 7<sup>th</sup> March

**RECOMMENDATION:** That the information be noted

### **(3) Communication and advertising**

The activities being made available will be advertised on the Town Council social media, website and via posters. In addition to emails being sent to eight primary and two secondary schools.

**RECOMMENDATION:** That the information be noted and actions taken be approved.

D Sion Thomas  
Sport, Youth and Activity Officer

February 2024

## **AGENDA ITEM 8**

**TO: LLANELLI TOWN COUNCIL**

**DATE OF MEETING: 7<sup>TH</sup> FEBRUARY 2024**

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### **TOWN COUNCIL 50<sup>TH</sup> ANNIVERSARY**

Further to Minute No. 50 of the Well-Being of Future Generations Working Group meeting held on the 15<sup>th</sup> January 2024, Consideration is being given to events that can be undertaken during the 2024-25 year to mark the 50<sup>th</sup> Anniversary of the Town Council's founding in 1974. Events and activities are suggested that will promote the Town Council's history, partnerships and services provided to the Town of Llanelli.

These include:

#### **Mayoral Events**

- Reception for former Town Mayor's, Town Clerk's, Town Councillor's and Staff;
- Community Awards Evening celebrating Community Activity over the previous 50 years.

#### **Town Council Public Face**

- Update for the Town Council website, Facebook / Instagram pages and email signatures to note the anniversary;
- Update of page contents including provision of a 'democracy' page and online resource.

#### **Selwyn Samuel Centre**

- Mayoral Charity Concert;
- Bowls Tournament event with the Llanelli Indoor Bowls Club.

#### **Parks and Playing Fields**

- Community picnic / Garden Party during the Summer period 2024.

#### **Community Centres**

- Community activity week with organisations making use of the community centres.

#### **Stebonheath Park**

- **50-year celebration Sports engagement week – Currently Schedule for the week of 13<sup>th</sup> – 19<sup>th</sup> May**
  - Tuesday 14<sup>th</sup> May – Mini Olympic school years 3 / 4 – 10;
    - Golf Wales (off pitch), handball (LTC), rugby (scarlets) boxing (fitness Stallion boxing), basketball (Basketball Wales), Races (Welsh Athletics), Throwing LTC/AWP;
  - Wednesday 15<sup>th</sup> May - Euro Football Day – year 5/6 – 15 schools – supporting local football clubs;
  - Thursday 16<sup>th</sup> May – Scarlets and Town Council, year 2/3 Rugby Festival – with Coleg Sir Gar;
  - Sunday 19<sup>th</sup> May – Disability Football Tournament.

#### **Town Centre Event**

- Possible Town Centre Event in partnership with Ymlaen Llanelli / Llanelli BID to coincide with the Great Get Together in mid June to include a family fun day in the Town Centre and possible competitions for a wide range of activities such as arts, cookery, flowers etc.

### **Twinning**

- **Invitation to Agen Council to visit Llanelli** – Suggested for the last weekend in June to co-incide with the Town Centre 80s Festival and Armed Forces Day.

### **Other Considerations**

- **Former Town Council Flower Festival** – Possibility of a resurrection on a one-off basis of the festival, this could form part of the Town Centre Event suggested above.
- **Stebonheath Stadium** – Llanelli Town AFC were noted to be looking at a possible friendly match with a topflight side to mark the 100<sup>th</sup> anniversary of Stebonheath Stadium.
- **Selwyn Samuel Centre** – The Llanelli Indoor Bowls Club have been successful in their bid for the BIIBC Internationals and Championships in March 2025.

### **RECOMMENDATION**

- That the Town Council consider note the proposals and approve further work by Officers to confirm what can be finalised as a programme of events

I await the Town Council's consideration.

Delyth Jones  
Principal Officer

February 2024

## **AGENDA ITEM 9**

15<sup>th</sup> January 2024

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 the **Local Government and Elections (Wales) Act 2021** the **WELL-BEING OF FUTURE GENERATIONS WORKING GROUP** of **LLANELLI TOWN COUNCIL** was held REMOTELY at the OLD VICARAGE on Monday, 15<sup>th</sup> January 2024 at 3.00 p.m.

**PRESENT:** Councillors N.J. Pearce (Town Mayor) (Chair), A.R. Bragoli, A.A. Carter, D.Ll. Darkin (Leader of the Council), S. Greaney, J.E. Jones J.P, J. Prosser (Substitute for P.T. Warlow)

**OFFICERS IN ATTENDANCE:** A.L. Davies (Town Clerk), D. Jones (Principal Officer), A.L. Bowen (Administrative Officer).

**APOLOGIES:** Councillors T. Davies, J.R. Elliott (Vice-Chair), S. Evans and J.P Jenkins J.P., B.A.L. Roberts, and P.T. Warlow.

### **48. Notes of the Working Group Meeting held on the 6<sup>th</sup> November 2023**

The notes of the Working Group meeting held on the 6<sup>th</sup> November 2024 were noted.

### **49. Town Council Social Media Presence**

The Principal Officer gave an update on social media interaction with the Town Council Facebook and Instagram pages.

The Town Council Social Media following has continued to rise, and the impressions on the Facebook posts were noted to be high.

**RESOLVED:** That the update be noted.

### **50. Town Council 50<sup>th</sup> Anniversary Celebrations 2024**

The Working Group gave consideration to events and activities that could be undertaken during the 2024-25 year to mark the 50<sup>th</sup> Anniversary of the Town Council's founding in 1974. The events and activities suggested would look to promote the Town Council's history, partnerships and services provided to the Town of Llanelli.

These included:

#### **Mayoral Events**

- Reception for former Town Mayor's, Town Clerk's, Town Councillor's and Staff.



- Community Awards Evening celebrating Community Activity over the previous 50 years.

### **Town Council Public Face**

- Update for the Town Council website, Facebook / Instagram pages and email signatures to note the anniversary.
- Update of page contents including provision of a ‘democracy’ page and online resource.

### **Selwyn Samuel Centre**

- Mayoral Charity Concert.
- Bowls Tournament event with the Llanelli Indoor Bowls Club.

### **Parks and Playing Fields**

- Community picnic / Garden Party during the Summer period 2024.

### **Community Centres**

- Community activity week with organisations making use of the community centres.

### **Stebonheath Park**

- **50-year celebration Sports engagement week** – 20<sup>th</sup> – 26<sup>th</sup> May
  - Tuesday 21<sup>st</sup> May – Mini Olympic school years 3 / 4 – 10.
    - Golf Wales (off pitch), handball (LTC), rugby (scarlets) boxing (fitness Stallion boxing), basketball (Basketball Wales), Races (Welsh Athletics), Throwing LTC/AWP.
  - Wednesday 22<sup>nd</sup> May - Euro Football Day – year 5/6 – 15 schools – supporting local football clubs.
  - Thursday 23<sup>rd</sup> May – Scarlets and Town Council, year 2/3 Rugby Festival – with Coleg Sir Gar.
  - Saturday 25<sup>th</sup> May – Disability Football Tournament.

### **Twinning**

- **Invitation to Agen Council to visit Llanelli** – Suggested for the last weekend in June to coincide with the Town Centre 80s Festival and Armed Forces Day. Further consideration to be given to this proposal by the Town Council Twinning Committee.

### **Other Considerations**

- **Former Town Council Flower Festival** – Possibility of a resurrection on a one-off basis of the festival.
- **Stebonheath Stadium** – Llanelli Town AFC were noted to be looking at a possible friendly match with a topflight side to mark the 100<sup>th</sup> anniversary of Stebonheath Stadium.
- **Selwyn Samuel Centre** – Consideration was being given by the Llanelli Indoor Bowls Club to bidding to host the 2025 International Series. If successful, this would take place in early 2025.

**RESOLVED:** that the report be noted with the proposals to be further developed and brought to the attention of the February Town Council meeting.

## **51. Town Council Flag and Office Lighting Protocol**

The Working Group gave consideration to the Town Clerk's report which provided information for members on a possible protocol for occasions when different flags should be flown at the Old Vicarage along with the use of different flood lighting colours to illuminate the building.

The following considerations were put forward:

### **Flags**

The Town Council building was noted to have 2 flag poles at the front. The nature of the flag poles required a ladder for access and meant that flags could not be placed at 'half-mast'. In the main therefore, notice was required to ensure a contractor could be put in place to display flags as appropriate. This could lead to it not being possible to enable late notice requests for flags. It was therefore proposed to implement the following for consistent flag flying:

#### **Welsh Flag and Town Council Flag**

- Always flown.

#### **Union Flag**

- Royal occasions (deaths, weddings etc) – a black sash was held in the office to attach on flags in lieu of half-mast when required (e.g. the passing of Her Majesty).

On occasions when the Union Flag was flown – the Town Council flag was removed with the Welsh flag replacing it (the Union flag always takes precedent and was to be flown to the left of the Welsh flag).

#### **Pride Flag**

- Pride month in June (1 week being flown).
- Llanelli Pride Week.

#### **Transgender Flag**

- Transgender Day of Visibility – 31<sup>st</sup> March.
- Transgender Day of Remembrance – 20<sup>th</sup> November.

#### **Armed Forces Day Flag**

- Armed Forces Week (June).

When the Pride, Transgender or Armed Forces Day flags are flown, they were to replace the Town Council Flag.

Other examples included the French flag, which is flown on Twinning Occasions when the Agen Town Mayor is invited to visit Llanelli and therefore replaces the Town Council flag.

#### **Town Council Black Flag**

- The flying of the Town Council Black flag was an area for further consideration as the flag had been very rarely flown.

#### **Lighting of the building in different colours**

- The Town Council was noted to have the ability to light the building in different colours, at the moment the protocol for any requests would be to take them to the Full Council for approval and should time be a problem, to the Council Leader for decision. If there were days that are felt to be annual ones that should be marked, these would need to be agreed.

**RESOLVED:** That the Town Clerk have further discussions with the Principal Officer and members on the matter, in order that a final proposal could be placed before the February Town Council meeting.

The Meeting concluded at: 3.25pm

## LLANELLI TRAFFIC MANAGEMENT WORKING GROUP

16<sup>th</sup> January 2024.

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **LLANELLI TRAFFIC MANAGEMENT WORKING GROUP** was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Tuesday 16<sup>th</sup> January 2024 at 2.00 p.m.

### PRESENT:

| NAME                            | REPRESENTING                   |
|---------------------------------|--------------------------------|
| Councillor D. Ll Darkin (Chair) | Llanelli Town Council          |
| Councillor S. Greaney           | Llanelli Town Council          |
| Councillor T. Davies            | Carmarthenshire County Council |
| Councillor M.D. Cranham J.P     | Carmarthenshire County Council |
| Councillor B.A.L. Roberts.      | Carmarthenshire County Council |
| Councillor J.R. Williams        | Carmarthenshire County Council |

**ALSO IN ATTENDANCE:** M. Jacob (Carmarthenshire County Council).

**APOLOGIES:** Councillor. A. Bragoli and S. Evans.

| MINUTE No. |   | ACTION                                  |
|------------|---|---|
| 456.       | <p><b><u>MINUTES OF PREVIOUS MEETING</u></b></p> <p>The Minutes of the previous meeting held on 11<sup>th</sup> May 2023 were confirmed.</p>  |   |
| 457.       | <p><b><u>MATTERS ARISING</u></b></p> <p><b><u>TRAFFIC SPEEDS AND ISSUES – CHAPMAN STREET, NEW ROAD AND OLD ROAD</u></b></p> <p>MJ noted that the scheme drawing would be available in 10-14 days, and following the consultation, the works to be implemented by the end of the year.</p> <p><b><u>JUNCTION OF CHAPMAN STREET AND PEMBREY ROAD</u></b></p> <p>MJ noted that the next consultation on traffic orders for the Llanelli area were to be carried out in April with extending the double yellow lines at this location included.</p> <p><b><u>TRAFFIC SPEEDS JUNCTION OF COLESHILL TERRACE AND GREENWAY STREET</u></b></p> <p>MJ noted that a camera survey took place and only two vehicles went through in the wrong direction over a three day monitoring period, this was noted to be a very small percentage of cars overall. MJ advised that this location would have added markings and signage installed.</p> <p><b><u>TRAFFIC CALMING MEASURES FOR COPPERWORKS ROAD</u></b></p> <p>MJ noted that the improvements planned by the County Council continued to be delayed due to works required by Western Power in the area.</p> | <p>MJ</p> <p>MJ</p> <p>MJ</p> <p>MJ</p> |







| Minute No. | -5-   | Action  |
|------------|---|---|
| 458.       | <p><b><u>MATTERS FOR CONSIDERATION</u></b></p> <ol style="list-style-type: none"> <li>1. Traffic Speeds Wern Road – MJ noted that all small signs would be removed following the implementation of the new 20mph speed limit, any further issues with speeding should then be reported to Go Safe.</li> <li>2. EV Charging points parking – parking charging arrangements when utilising spaces for EV charging – MJ noted that Carmarthenshire County Council is actively looking at an EV strategy and would ask his colleague to give a briefing to the Working Group at the next meeting.</li> <li>3. Brynallt Terrace – Safety during football matches – MJ noted that this was likely to be a police issue.</li> </ol>  | <p>MJ</p> <p>MJ</p>                               |
| 459.       | <p><b><u>ANY OTHER BUSINESS</u></b></p> <ol style="list-style-type: none"> <li>1. Parking on Queen Victoria Road for the dentist was noted to be blocking the road. MJ will pass onto parking services to make enquiries.</li> <li>2. Members noted their disappointment that the Police had not attended the meeting, the Town Clerk to contact Inspector Coppock to ensure police presence at the next Working Group meeting in order to address relevant concerns.</li> <li>3. Long Road Subway was noted to have an issue with flooding and litter. MJ will make enquiries on the matter.</li> <li>4. MJ gave an update on the new 20mph speed limit, which was noted to have been an extensive project to implement.</li> <li>5. Difficulties experienced by service vehicles parking in resident only parking zones were noted as a concern. MJ will make enquiries with Parking Services.</li> <li>6. The possible provision of accident statistics to the group on a regular basis was raised. The crash map website was noted as an useful resource.</li> <li>7. Road works at Murray Street were noted to be causing issues with the free flow of traffic.</li> </ol> | <p>MJ</p> <p>AD</p> <p>MJ</p> <p>MJ</p> <p>MJ</p> |
| 460.       | <p><b><u>TO AGREE DATE OF NEXT MEETING</u></b></p> <p>Town Clerk to contact the Police to make them aware of possible dates before confirming the date for the next Working Group Meeting.</p> <p>End of meeting 3.28pm</p>   |   |



Dear Colleagues,

Please find below details of Remote training sessions that are taking place in January, February & March 2024 please bring this to the attention of your council.

The cost of the training is **£38** for members or **£60** per person for non-members. You will be invoiced after the training has taken place.

There is a bursary available to eligible councils.

Session times are listed against the module date – Please note all training sessions are in English unless otherwise stated.

|            |           |                          |             |
|------------|-----------|--------------------------|-------------|
| 24/01/2024 | Wednesday | New Councillor Induction | 6.30-8.00pm |
| 20/02/2024 | Tuesday   | New Councillor Induction | 6.30-8.00pm |
| 14/03/2024 | Thursday  | New Councillor Induction | 2.00-3.30pm |

|            |           |                        |             |
|------------|-----------|------------------------|-------------|
| 25/01/2024 | Thursday  | The Council - Module 1 | 6.30-8.00pm |
| 07/02/2024 | Wednesday | The Council - Module 1 | 6.30-8.00pm |
| 13/03/2024 | Wednesday | The Council - Module 1 | 6.30-8.00pm |

|            |           |  |             |
|------------|-----------|--|-------------|
| 23/01/2024 | Tuesday   | The Councillor - Module 2 - yn Gymraeg | 2.00-3.30pm |
| 07/02/2024 | Wednesday | The Councillor - Module 2              | 6.30-8.00pm |
| 12/03/2024 | Tuesday   | The Councillor - Module 2              | 6.30-8.00pm |
| 20/03/2024 | Wednesday | The Councillor - Module 2              | 6.30-8.00pm |
| 27/03/2024 | Wednesday | The Councillor - Module 2              | 6.30-8.00pm |

|            |           |  |             |
|------------|-----------|--|-------------|
| 15/01/2024 | Monday    | The Council as an Employer - Module 3            | 6.30-8.00pm |
| 23/01/2024 | Tuesday   | The Council as an Employer - Module 3            | 6.30-8.00pm |
| 31/01/2024 | Wednesday | The Council as an Employer - Module 3            | 6.30-8.00pm |
| 08/02/2024 | Thursday  | The Council as an Employer - Module 3            | 2.00-3.30pm |
| 13/02/2024 | Tuesday   | The Council as an Employer - Module 3            | 6.30-8.00pm |
| 14/02/2024 | Wednesday | The Council as an Employer - Module 3 - in Welsh | 2.00-3.30pm |
| 19/02/2024 | Monday    | The Council as an Employer - Module 3            | 6.30-8.00pm |
| 28/02/2024 | Wednesday | The Council as an Employer - Module 3            | 6.30-8.00pm |
| 07/03/2024 | Thursday  | The Council as an Employer - Module 3            | 6.30-8.00pm |

|            |           |                                       |             |
|------------|-----------|---------------------------------------|-------------|
| 20/03/2024 | Wednesday | The Council as an Employer - Module 3 | 6.30-8.00pm |
|------------|-----------|---------------------------------------|-------------|

|            |           |                                  |             |
|------------|-----------|----------------------------------|-------------|
| 18/01/2024 | Thursday  | Understanding the Law - Module 4 | 6.30-8.00pm |
| 22/01/2024 | Monday    | Understanding the Law - Module 4 | 6.30-8.00pm |
| 31/01/2024 | Wednesday | Understanding the Law - Module 4 | 6.30-8.00pm |
| 08/02/2024 | Thursday  | Understanding the Law - Module 4 | 6.30-8.00pm |
| 13/02/2024 | Tuesday   | Understanding the Law - Module 4 | 6.30-8.00pm |
| 20/02/2024 | Tuesday   | Understanding the Law - Module 4 | 6.30-8.00pm |
| 29/02/2024 | Thursday  | Understanding the Law - Module 4 | 6.30-8.00pm |
| 04/03/2024 | Monday    | Understanding the Law - Module 4 | 6.30-8.00pm |
| 21/03/2024 | Thursday  | Understanding the Law - Module 4 | 6.30-8.00pm |

|            |           |   |             |
|------------|-----------|---|-------------|
| 18/01/2024 | Thursday  | The Council Meeting - Module 5 - in Welsh | 6.30-8.00pm |
| 31/01/2024 | Wednesday | The Council Meeting - Module 5            | 6.30-8.00pm |
| 06/02/2024 | Tuesday   | The Council Meeting - Module 5            | 6.30-8.00pm |
| 15/02/2024 | Thursday  | The Council Meeting - Module 5            | 2.00-3.30pm |
| 06/03/2024 | Wednesday | The Council Meeting - Module 5            | 6.30-8.00pm |
| 12/03/2024 | Tuesday   | The Council Meeting - Module 5            | 6.30-8.00pm |
| 21/03/2024 | Thursday  | The Council Meeting - Module 5            | 6.30-8.00pm |

|            |           |  |             |
|------------|-----------|--|-------------|
| 17/01/2024 | Wednesday | Local Government Finance - Module 6            | 6.30-8.00pm |
| 25/01/2024 | Thursday  | Local Government Finance - Module 6            | 6.30-8.00pm |
| 05/02/2024 | Monday    | Local Government Finance - Module 6            | 6.30-8.00pm |
| 06/02/2024 | Tuesday   | Local Government Finance - Module 6 - in Welsh | 6.30-8.00pm |
| 21/02/2024 | Wednesday | Local Government Finance - Module 6            | 6.30-8.00pm |
| 06/03/2024 | Wednesday | Local Government Finance - Module 6            | 6.30-8.00pm |
| 28/03/2024 | Thursday  | Local Government Finance - Module 6            | 6.30-8.00pm |

|            |           |                            |             |
|------------|-----------|----------------------------|-------------|
| 30/01/2024 | Tuesday   | Health & Safety - Module 7 | 6.30-8.00pm |
| 28/02/2024 | Wednesday | Health & Safety - Module 7 | 6.30-8.00pm |
| 18/03/2024 | Monday    | Health & Safety - Module 7 | 6.30-8.00pm |

|            |           |  |             |
|------------|-----------|--|-------------|
| 25/01/2024 | Thursday  | Introduction to Community Engagement - Module 8            | 2.00-3.30pm |
| 05/02/2024 | Monday    | Introduction to Community Engagement - Module 8            | 6.30-8.00pm |
| 13/02/2024 | Tuesday   | Introduction to Community Engagement - Module 8            | 6.30-8.00pm |
| 21/02/2024 | Wednesday | Introduction to Community Engagement - Module 8            | 6.30-8.00pm |
| 26/02/2024 | Monday    | Introduction to community Engagement - Module 8            | 6.30-8.00pm |
| 07/03/2024 | Thursday  | Introduction to Community Engagement - Module 8            | 2.00-3.30pm |
| 13/03/2024 | Wednesday | Introduction to community Engagement - Module 8 - in Welsh | 6.30-8.00pm |

|            |           |                                       |             |
|------------|-----------|---------------------------------------|-------------|
| 18/01/2024 | Thursday  | Code of Conduct - Module 9            | 6.30-8.00pm |
| 24/01/2024 | Wednesday | Code of Conduct - Module 9            | 6.30-8.00pm |
| 30/01/2024 | Tuesday   | Code of Conduct - Module 9            | 2.00-3.30pm |
| 08/02/2024 | Thursday  | Code of Conduct - Module 9            | 6.30-8.00pm |
| 14/02/2024 | Wednesday | Code of Conduct - Module 9            | 6.30-8.00pm |
| 22/02/2024 | Thursday  | Code of Conduct - Module 9            | 6.30-8.00pm |
| 27/02/2024 | Tuesday   | Code of Conduct - Module 9            | 6.30-8.00pm |
| 29/02/2024 | Thursday  | Code of Conduct - Module 9 - in Welsh | 2.00-3.30pm |
| 04/03/2024 | Monday    | Code of Conduct - Module 9            | 6.30-8.00pm |
| 06/03/2024 | Wednesday | Code of Conduct - Module 9            | 6.30-8.00pm |
| 11/03/2024 | Monday    | Code of Conduct - Module 9            | 6.30-8.00pm |
| 12/03/2024 | Tuesday   | Code of Conduct - Module 9            | 6.30-8.00pm |
| 20/03/2024 | Wednesday | Code of Conduct - Module 9            | 6.30-8.00pm |

|            |           |  |             |
|------------|-----------|--|-------------|
| 16/01/2024 | Tuesday   | Chairing Skills - Module 10            | 2.00-3.30pm |
| 01/02/2024 | Thursday  | Chairing Skills - Module 10            | 6.30-8.00pm |
| 14/02/2024 | Wednesday | Chairing Skills - Module 10            | 6.30-8.00pm |
| 29/02/2024 | Thursday  | Chairing Skills - Module 10            | 6.30-8.00pm |
| 05/03/2024 | Tuesday   | Chairing Skills - Module 10 - in Welsh | 6.30-8.00pm |
| 13/03/2024 | Wednesday | Chairing Skills - Module 10            | 6.30-8.00pm |
| 19/03/2024 | Tuesday   | Chairing Skills - Module 10            | 6.30-8.00pm |

|            |           |  |             |
|------------|-----------|--|-------------|
| 16/01/2024 | Tuesday   | Creating a Community Place Plan - Module 12            | 6.30-8.00pm |
| 01/02/2024 | Thursday  | Creating a Community Place Plan - Module 12            | 6.30-8.00pm |
| 07/02/2024 | Wednesday | Creating a Community Place Plan - Module 12            | 6.30-8.00pm |
| 05/03/2024 | Tuesday   | Creating a Community Place Plan - Module 12            | 6.30-8.00pm |
| 06/03/2024 | Wednesday | Creating a Community Place Plan - Module 12 - in Welsh | 2.00-3.30pm |
| 12/03/2024 | Tuesday   | Creating a Community Place Plan - Module 12            | 2.00-3.30pm |
| 27/03/2024 | Wednesday | Creating a Community Place Plan - Module 12            | 6.30-8.00pm |

|            |           |  |             |
|------------|-----------|--|-------------|
| 06/02/2024 | Tuesday   | Community Engagement Part II - Tools and Techniques - Module 13              | 6.30-8.00pm |
| 12/02/2024 | Monday    | Community Engagement Part II - Tools and Techniques - Module 13              | 6.30-8.00pm |
| 20/02/2024 | Tuesday   | Community Engagement Part II - Tools and Techniques - Module 13 - Yn Gymraeg | 2.00-3.30pm |
| 21/02/2024 | Wednesday | Community Engagement Part II - Tools and Techniques - Module 13              | 6.30-8.00pm |
| 05/03/2024 | Tuesday   | Community Engagement Part II - Tools and Techniques - Module 13              | 6.30-8.00pm |
| 20/03/2024 | Wednesday | Community Engagement Part II - Tools and Techniques - Module 13              | 6.30-8.00pm |

|            |           |                                  |             |
|------------|-----------|----------------------------------|-------------|
| 16/01/2024 | Tuesday   | Equality & Diversity - Module 14 | 6.30-8.00pm |
| 28/02/2024 | Wednesday | Equality & Diversity - Module 14 | 6.30-8.00pm |
| 21/03/2024 | Thursday  | Equality & Diversity - Module 14 | 6.30-8.00pm |

|            |           |                                    |             |
|------------|-----------|------------------------------------|-------------|
| 31/01/2024 | Wednesday | Information Management - Module 15 | 6.30-8.00pm |
| 20/02/2024 | Tuesday   | Information Management - Module 15 | 6.30-8.00pm |
| 06/03/2024 | Wednesday | Information Management - Module 15 | 6.30-8.00pm |
| 14/03/2024 | Thursday  | Information Management - Module 15 | 6.30-8.00pm |

|            |           |  |             |
|------------|-----------|--|-------------|
| 17/01/2024 | Wednesday | Use of IT, Websites and Social Media - Module 16 | 6.30-8.00pm |
| 22/02/2024 | Thursday  | Use of IT, Websites and Social Media - Module 16 | 6.30-8.00pm |
| 19/03/2024 | Tuesday   | Use of IT, Websites and Social Media - Module 16 | 6.30-8.00pm |

|            |           |   |             |
|------------|-----------|---|-------------|
| 17/01/2024 | Wednesday | Making Effective Grant Applications - Module 17 | 6.30-8.00pm |
| 22/02/2024 | Thursday  | Making Effective Grant Applications - Module 17 | 2.00-3.30pm |
| 26/03/2024 | Tuesday   | Making Effective Grant Applications - Module 17 | 6.30-8.00pm |

|            |          |  |             |
|------------|----------|--|-------------|
| 30/01/2024 | Tuesday  | Effective Staff Management - Module 18 | 6.30-8.00pm |
| 27/02/2024 | Tuesday  | Effective Staff Management - Module 18 | 2.00-3.30pm |
| 28/03/2024 | Thursday | Effective Staff Management - Module 18 | 6.30-8.00pm |

|            |           |  |             |
|------------|-----------|--|-------------|
| 25/01/2024 | Thursday  | Devolution of Services/CAT - Module 19 | 6.30-8.00pm |
| 26/02/2024 | Monday    | Devolution of Services/CAT - Module 19 | 6.30-8.00pm |
| 27/03/2024 | Wednesday | Devolution of Services/CAT - Module 19 | 6.30-8.00pm |

|            |           |   |             |
|------------|-----------|---|-------------|
| 22/01/2024 | Monday    | Well-being of Future Generations/Sustainability - Module 20 | 6.30-8.00pm |
| 28/02/2024 | Wednesday | Well-being of Future Generations/Sustainability - Module 20 | 6.30-8.00pm |
| 14/03/2024 | Thursday  | Well-being of Future Generations/Sustainability - Module 20 | 6.30-8.00pm |

|            |           |   |             |
|------------|-----------|---|-------------|
| 15/01/2024 | Monday    | Advanced Local Government Finance - Module 21 | 6.30-8.00pm |
| 14/02/2024 | Wednesday | Advanced Local Government Finance - Module 21 | 6.30-8.00pm |
| 07/03/2024 | Thursday  | Advanced Local Government Finance - Module 21 | 6.30-8.00pm |
| 13/03/2024 | Wednesday | Advanced Local Government Finance - Module 21 | 6.30-8.00pm |

|            |           |                                      |             |
|------------|-----------|--------------------------------------|-------------|
| 17/01/2024 | Wednesday | Community Asset Transfer - Module 23 | 6.30-8.00pm |
| 21/02/2024 | Wednesday | Community Asset Transfer - Module 23 | 6.30-8.00pm |

|            |         |  |             |
|------------|---------|--|-------------|
| 23/01/2024 | Tuesday | Finance and Governance Toolkit - Module 24 | 6.30-8.00pm |
| 27/02/2024 | Tuesday | Finance and Governance Toolkit - Module 24 | 6.30-8.00pm |
| 25/03/2024 | Monday  | Finance and Governance Toolkit - Module 24 | 6.30-8.00pm |

Please contact me via email to place a booking.

Many thanks.  
Wendi

Mobile – 07929 715990

**From:**

**Sent:** Monday, January 15, 2024 3:56 PM

**To:**

**Subject:** Gorchymyn Diogelu Mannau Cyhoeddus (GDMC) / Public Spaces Protection Order (PSPO)

The Council is pleased to confirm that a new Public Spaces Protection Order (PSPO) is now in place to tackle alcohol and drug related crime and disorder in Llanelli Town Centre.

The police have powers to request an individual to stop consuming alcohol and to confiscate alcohol (as in the previous Order) and there is also a new power to confiscate drug paraphernalia.

Whilst it is not an offence to drink alcohol in the designated area, the Order enables the police to prohibit the consumption of alcohol on the land on which it applies if they believe that the consumption of alcohol will lead to having a detrimental effect on the quality of life of those in the locality. Enforcement of the Order is a discretionary power and will be used to tackle anti-social drinking and drug taking. However, it is an offence to fail to comply with a request made by the police to cease drinking, or surrender alcohol or drug paraphernalia, without reasonable excuse. Failure to comply with such requests may result in arrest and a fine of up to £1000.

New signage has been installed and posters will be put up in the local community with a link to the Council's website where information, the Order and the map is available - [Public Spaces Protection Order \(gov.wales\)](#)

It has been decided, at this time, not to include a dispersal power, following legal advice received. The Council is awaiting the outcome of a current court case where the use of a dispersal power is being challenged before reviewing whether to include such a power in the Order covering Llanelli.

The PSPO will remain in place for three years.

Kind regards

Kate Harrop

Rheolwr Partneriaeth a Chwynion | Partnership and Complaints Manager  
Is-adran Adfywio, Polisi a Digidol | Regeneration, Policy and Digital Division

**07920236151**

**[sirgar.llyw.cymru](#) | [carmarthenshire.gov.wales](#)**

Mae croeso i chi gysylltu â ni yn Gymraeg neu Saesneg

You are welcome to contact us in Welsh or English

**From:** Wendi Patience <[wpatience@onevoicewales.wales](mailto:wpatience@onevoicewales.wales)>

**Sent:** Thursday, January 25, 2024 2:16 PM

**To:** Wendi Patience <[wpatience@onevoicewales.wales](mailto:wpatience@onevoicewales.wales)>

**Cc:** Wendi Patience <[wpatience@onevoicewales.wales](mailto:wpatience@onevoicewales.wales)>

**Subject:** Free Places - Use of IT, Websites and Social Media Training / Lleoedd am ddim - TG, Gwefannau a Chyfryngau Cymdeithasol

Dear Colleagues,

‘We are very pleased to inform councils that a set amount of funding has been awarded to us by the Welsh Local Government Association to enable us to deliver free training webinars on the subject of ‘IT, Websites and Social Media.’ This is a one off opportunity for your Council to book free places on one or more of the webinars that are detailed in the attached schedule. The webinar enables councillors and clerks to have a greater knowledge of the benefits of reaching out to their communities through electronic communication and covers the following elements:

- The benefits of interacting with communities via social media
- The risks of using social media
- Maintaining, developing and using a website and the requirements of The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018
- How to manage your information correctly

We are limited to allocating no more than 20 places on each of the webinars so you are encouraged to get your bookings in at the earliest opportunity. Allocations will be based on first come first served with up to 2 free places being allocated per Council.

We sincerely hope that you get involved and take part in the webinars.

Please contact me via email to place a booking.

Many thanks.

Wendi