

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352

Ebost/Email: enquiries@llanellitowncouncil.gov.uk

Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:

Fy Nghyf

Dyddiad

Your Ref:

My Ref: TC/ALB

Date: 28/11/25

TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021, you are hereby summoned to attend the **MEETING** of **LLANELLI TOWN COUNCIL** to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **WEDNESDAY, 3rd DECEMBER 2025** at **6.00 p.m.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Town Clerk

AGENDA

1. To elect a Town Mayor for the remainder of the 2025-26 Civic Year.
2. To receive apologies for absence
3. To receive members' declaration of interest

Declaration form for completion will be circulated at the start of the meeting.

4. Public Participation

To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items (other than those proposed to be considered in private).

5. Verification and Confirmation of Minutes

To receive, confirm and verify Minutes of Proceedings as follows: -

Page Nos.

Llanelli Joint Burial Advisory Committee	11 th June 2025	135 - 136
Llanelli Town Council Ordinary Meeting	5 th November 2025	137 - 144
Planning, Licensing and Consultation Committee	10 th November 2025	145 - 151
Building and Finance Committee	10 th November 2025	152 - 159
Ex-Town Mayor's Committee	12 th November 2025	160 - 161

6. Community Development and Activity

(1) Community Development and Activity Report

To consider the Principal Officer's Report. Minute No. 70 of the Town Council meeting of 5th November 2025 refers (copy herewith).

(2) Community Development and Activity Work Programme

To receive the six monthly review of the Community Development Work Programme 2025-26 – Minute No. 37(2)(ii) of the Town Council meeting held on 23rd June 2025 refers (copy herewith).

7. Crown Park Arrangements

To consider the Town Clerk's report. Minute No. 63 of the Town Council meeting held on the 1st October 2025 refers. (copy herewith).

8. One Voice Wales

To consider the notification of the Annual General Meeting of One Voice Wales to be held on the 21st January 2026. (copy herewith).

9. Matters for Information

- (1) **Carmarthenshire County Council** – Town and Community Council's Update;
- (2) **Dyfed Powys Police and Crime Commissioner** – Bulletin;
- (3) **Llanelli Town Centre Task Force** – Minutes of meeting held on the 4th September 2025;
- (4) **Ymlaen Llanelli** – Minutes of Ymlaen Llanelli Board meeting held on the 16th September 2025;
- (5) **One Voice Wales** – E-bulletin;
- (6) **Llanelly House Trust** – Minutes of the AGM held on the 25th November 2024;
- (7) **One Voice Wales** – Newsletter;
- (8) **One Voice Wales** – E-bulletin;
- (9) **Hywel Dda University Health Board** – Information on a briefing session for Community and Town Councils on the 2nd December 2025;
- (10) **PLTRA** – Minutes of meeting held on the 29th October 2025;
- (11) **Carmarthenshire County Council** – Llanelli Healing the Divide Training Sessions;
- (12) **Hywel Dda University Health Board** – Clinical Services Plan, Consultation Report;
- (13) **Parc Howard Association** – Minutes of the meeting held on 27th October 2025.
(copies available to members).
- (14) **FGen Working Group** – Minutes of the Working Group Meeting held on the 5th November 2025;
- (15) **Carmarthenshire County Council** – SLCC Civility and Respect Pledge;
- (16) **Llanelli Town Council** – Christmas Office Closure, Minute No. 93 (3) of the Council meeting held on 4th December 2024 refers;
- (17) **Llanelli Town Council** – Traffic Management Working Group – Minutes of the meeting held on the 20th November 2025.

(copy herewith)

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

10. Grounds Maintenance SLA

To consider the Town Clerk's report. Minute No. 63 of the Building and Finance Committee held on the 10th November 2025 refers. (copy herewith).

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352

Ebost/Email: enquiries@llanellitowncouncil.gov.uk

Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:

Fy Nghyf

Dyddiad

Your Ref:

My Ref: TC/ALB

Date: 28/11/25

AT: BOB AELOD O GYNGOR TREF LLANELLI

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i **GYFARFOD CYNGOR TREF LLANELLI** i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI DDYDD MERCHER 3^{YDD} RHAGFYR 2025** am 6.00 o'r gloch.

Yn gywir,

Clerc y Dref

AGENDA

- Ethol Maer y Dref ar gyfer weddill y Flwyddyn Ddinesig 2025-26.**
- I dderbyn ymddiheuriadau am absenoldeb**
- I dderbyn datganiadau buddiant yr aelodau**

Dosberthir ffurflen datganiad i'w llenwi ar ddechrau'r cyfarfod.

- Cyfranogiad y Cyhoedd**

I rhoi cyfle i unrhyw aelod o'r cyhoedd sy'n bresennol annerch y Cyngor neu ofyn cwestiynau ar unrhyw faterion sy'n codi pryder mewn perthynas ag eitemau ar yr agenda (ac eithrio'r rhai y bwriedir eu hystyried yn breifat).

- Dilysu a Chadarnhau Cofnodion**

I dderbyn, cadarnhau a dilysu Cofnodion y Cyfarfodydd canlynol:-

Rhif Tud.

Pwyllgor Ymgynghorol Claddedigaethau ar y Cyd Llanelli 11 ^{fed} Mehefin 2025	135 - 136
Cyngor Tref Llanelli	5 ^{ed} Tachwedd 2025 137 - 144
Pwyllgor Cynllunio, Trwyddedu ac Ymgynghori	10 ^{fed} Tachwedd 2025 145 - 151
Pwyllgor Gefeillio Trefi	10 ^{fed} Tachwedd 2025 152 - 159
Pwyllgor Cyn-Meiri'r Dref	12 ^{fed} Tachwedd 2025 160 - 161

6. **Datblygu a Gweiddgaredd Cymunedol**

(1) **Adroddiad Datblygu a Gweiddgaredd Cymunedol y Prif Swyddog**

I ystyried Adroddiad y Prif Swyddog - Gweler Cofnod Rhif 70 o gyfarfod y Cyngor Tref a gynhaliwyd ar 5^{ed} Tachwedd 2025. (copi'n amgaeedig).

(2) **Rhaglen Waith Datblygu Cymunedol a Gweithgareddau**

I dderbyn adolygiad chwe misol o Raglen Waith Datblygu Cymunedol 2025-26 – gweler Cofnod Rhif 37(2)(ii) o gyfarfod y Cyngor a gynhaliwyd ar 23^{ain} Mehefin 2025 (copi'n amgaeedig).

7. **Trefniadau Parc y Goron**

I ystyried adroddiad Clerc y Dref. Gweler Cofnod Rhif 63 o gyfarfod y Cyngor Dref ar 1^{af} Hydref 2025. (copi'n amgaeedig).

8. **Un Llais Cymru**

I ystyried hysbysiad Cyfarfod Cyffredinol Blynnyddol Un Llais Cymru i'w gynnal ar 21^{ain} Ionawr 2026. (copi'n amgaeedig).

9. **Materion er Gwybodaeth**

- (1) **Cyngor Sir Caerfyrddin** – Diweddariad y Cyngor Tref a Chymuned;
- (2) **Comisiynydd Heddlu a Throsedd Dyfed Powys** – Bwletin;
- (3) **Tasglu Canol Tref Llanelli** – Cofnodion y cyfarfod a gynhaliwyd ar 4^{ydd} Medi 2025;
- (4) **Ymlaen Llanelli** – Cofnodion cyfarfod Bwrdd Ymlaen Llanelli a gynhaliwyd ar 16^{eg} Medi 2025;
- (5) **Un Llais Cymru** – E-fwletin;
- (6) **Ymddiriedolaeth Plas Llanelly** – Cofnodion y Cyfarfod Cyffredinol Blynnyddol a gynhaliwyd ar 25^{ain} Tachwedd 2024;
- (7) **Un Llais Cymru** – Cylchlythyr;
- (8) **Un Llais Cymru** – E-fwletin;
- (9) **Bwrdd Iechyd Prifysgol Hywel Dda** – Gwybodaeth am sesiwn friffio ar gyfer Cynghorau Cymuned a Thref ar 2^{il} Rhagfyr 2025;
- (10) **PLTRA** – Cofnodion cyfarfod gynhaliwyd ar 29^{ain} Hydref 2025;
- (11) **Cyngor Sir Caerfyrddin** – Sesiynau Hyfforddi Iachau'r Rhaniad yn Llanelli;
- (12) **Bwrdd Iechyd Prifysgol Hywel Dda** - Adroddiad Ymgynghori Cynllun Gwasanaethau Clinigol;
- (13) **Cymdeithas Parc Howard** – Cofnodion y cyfarfod a gynhaliwyd ar 27^{ain} Hydref 2025.
(copïau ar gael i aelodau).
- (14) **Gweithgor Cynhadledd y Celfyddydau** – Cofnodion Cyfarfod y Gweithgor a gynhaliwyd ar 5^{ed} Tachwedd 2025;
- (15) **Cyngor Sir Caerfyrddin** – Addewid Sifildeb a Pharch SLCC;
- (16) **Cyngor Tref Llanelli** – Cau Swyddfa'r Nadolig, cyfeirir at Gofnod Rhif 93 (3) o gyfarfod y Cyngor a gynhaliwyd ar 4^{ydd} Rhagfyr 2024;
- (17) **Cyngor Tref Llanelli** – Grŵp Gwaith Rheoli Traffig – Cofnodion y cyfarfod a gynhaliwyd ar 20^{ain} Tachwedd 2025;
(copïau ar gael i aelodau).

SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.

10. Cytundeb Lefel Gwasanaeth Cynnal a Chadw Tiroedd

I ystyried adroddiad Clerc y Dref. Gweler Cofnod Rhif 63 o gyfarfod Pwyllgor Adeiladu a Chyllid gynhaliwyd ar 10^{fed} Tachwedd 2025. (copi'n amgaaedig).

AGENDA ITEM 6

TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

MEETING – 3RD DECEMBER 2025

COMMUNITY DEVELOPMENT AND ACTIVITIES REPORT

The Town Council has a legal duty under the Well-being of Future Generations Act 2015 to ensure it takes consideration of the Act in all its activities and services. The Town Council Community Development Service supports the delivery of the objectives set out within both the Act and the Carmarthenshire Well-being strategy through its work in Llanelli with Community Organisations and key partners for 2025.



(1) Community Activities

- **Christmas In Llanelli 2025 – Activities which are being planned include:**

Lights Switch on in Llanelli and Carnival Parade was held on the 21st November, the weather remained dry, with the event being well attended. The community float was supported by the Town Council with over 50 families and children taking part on the 101 and Dalmatians themed float.

The Llanelli Lantern Parade - The Lantern parade this year was incorporated in the carnival parade. Lanterns were made by the community and schools in the area.

Community Christmas Tree lights – Christmas trees have been placed and lit around the Llanelli community. Children from Stebonheath school and Cylch Meithrin Llanerch sang songs at the Llanerch Community Centre and Bigyn Community Centre light switch-ons.

Links Veteran Support though Christmas – Links Veteran Support are providing sessions for veterans this year. Military Naffi mornings and Breakfast Clubs will take place, along with an opportunity to reconnect with old Regiments. Tuesday craft, model club and a warm hub for those that require support. A Christmas lunch is also being supported by Tesco Trostre.

Hearts and Crafts – The bobble hat project has gone from strength to strength with bobble hats being knitted through the year by the Hearts and Crafts Group. 89 hats have been knitted to date from donated wool. The hats will be used as part of the warm bags for those that need them supported by the Town Council. The bags include, warm socks, blanket, hand warmers, thermos mug and a list of support available in the area will be distributed to community partners such as The Wallach, Soup Kitchens and local churches. The bags have been donated by Western Power.

Town Centre Christmas Parade – This year the parade takes place on the 6th December in the Town Centre from 12.00pm. There will be food stalls, craft and activities for all.

Feeding Stations - Town Council support for the Feeding Stations will take place in December and will be sponsored by the Town Mayor.

Santa Post Box- The Santa Post Box will again this year provide an opportunity for letters to be sent to Father Christmas. The box will be situated on the Old Vicarage railings.

Food Around the World - Officers are supporting the Multicultural Network Food Around the World Christmas celebration taking place on the 16th December at 10.00am at the Selwyn Samuel Centre. The event brings together community members from different cultures to celebrate Christmas through their food traditions.

Support for the Feeding Stations - Supported by the Town Mayor and officers, Llanelli community Partnership alongside Tesco Trostre will be pulling together 150 food hampers. The bag packing day will be on the 19th December at Bigyn Community Centre. Students from Coleg Sir Gar will be joining community volunteers to pack the bags.

- **Tree Nursery** – The first 240 trees have been planted at the tree nursery at the Box Cemetery, with a further 250 trees expected to come from funding through the Llanelli Green Spaces Network. The nursery is a dedicated area where young trees (seedlings or saplings) are grown and nurtured until they are ready to be transplanted to their permanent locations, such as our parks and gardens.
- **Warm Hubs** - There are a number of warm hubs which have opened their doors to provide a warm space. Warm Hub People Speak Up, Arts, Health & Wellbeing Hub, Park Street, Llanelli. Monday 10am-1.00pm, Wednesday 10.30am-2.00pm, Thursday 10am-1.00pm and

Friday 10am-12.30pm. Jam on Toast are another example at Bigyn Community Centre. The group meets on a Thursday at 10.30am–12.30pm to offer jam, toast and friendship. Llanelli Library offers warm hub spaces where all are welcome 9.00am – 6.00pm.

- **Numeracy Week Activities** – In late November, officers supported Barclays Bank to deliver Numeracy Week across four primary schools. The sessions focussed on highlighting the importance of mathematics in everyday life and helping pupils understand how numeracy skills support real-world decision-making. Working alongside Barclays has allowed us to provide engaging, practical activities that strengthened pupils' confidence and appreciation of maths, while promoting the value of financial and numerical awareness from a young age.

- **Strade Youth Leaders** - In partnership with Ysgol Y Strade, the Town Council continues to progress with the next cohort of Strade Youth Leaders, aimed at pupils who prefer a more practical approach to coaching and education rather than traditional core subjects. Thirty aspiring young coaches will be selected and subsequently signposted to support local community clubs post project. The scheme attracted over 170 pupil applications, those not selected for the programme will still receive a full day of coaching training, ensuring they benefit from valuable skills and development opportunities.
- **Darts Sessions** - The darts sessions at Bigyn Community Centre, delivered in partnership with Menter Cwm Gwendreath Elli, continue to grow steadily. Participation has increased as local children recognise the sessions as an inclusive and enjoyable activity that brings the community together. Sessions are held on a Wednesday afternoon at Bigyn Community Centre.

RECOMMENDATION: That the information be noted

(2) POLICY AND STRATEGIC MEETINGS

Officers are working with partners; examples are

- Llanelli Multi Cultural Network Drop-in Centre Support
- Pentre Awel
- Communities For Work C4W
- Llanelli Community Partnership
- Local Places for Nature CCC
- People Speak Up
- Actif Sir Gar
- Tyisha Community Team
- Menter Cwm Gwendraeth Elli
- Llanelli Green Spaces Network
- Scarlets Community Team
- Primary Schools
- Coleg Sir Gar
- Toy box 2025
- Rural Council Tree Nursery
- Hearts and Crafts
- Llanelli RBL
- Pobl
- Election Reform
- St Pauls Family Centre
- Tyisha Team

(3) Activities Planned Short Term / Long Term November

Activities are being developed with planned short term and long-term activities working independently and in partnership some examples are as follows:

- Football sessions weekly Monday's 4.00pm – 4.45pm at the Cruyff Court in Penyfan
- Bowls sessions weekly Thursday's 4:00pm – 4:45pm at SSC
- Multicultural Network every Tuesday from 10.30am - 12.30pm at the Selwyn Samuel Centre

- Young People Speak Up drop-in every Wednesday 5.00pm – 7.00pm - at the Ffwrnes Fach.
- Welsh Learning Sessions every Thursday 10:00am – 12:00pm at Llanelly House
- Men in Conversation every Thursday, 10.00am to 3.00pm – 4.30pm at the Ffwrnes Fach
- Intergenerational activities People Sing Up, every Thursday 10:15am – 1.00pm
- Town Centre Christmas Parade – 6th December in the Town Centre at 12.00pm.
- Food Around the World - Multicultural Network Food Around the World Christmas on the 16th December at 10.00am – 12.00pm at the Selwyn Samuel Centre.

RECOMMENDATION: That the information be noted

(4) Communication and advertising

The activities being made available will be advertised on the Town Council social media, website and via posters. In addition to emails being sent to eight primary, two secondary schools and Coleg Sir Gar and community organisations.

RECOMMENDATION: That the information be noted, and actions taken be approved.
Delyth Jones Principal Officer

D. Sion Thomas Sport, Youth and Activity Officer

December 2025

AGENDA ITEM 7

To: LLANELLI TOWN COUNCIL

DATE OF MEETING: 3RD DECEMBER 2025

ARRANEMENTS AT CROWN PARK

Further to Minute No. 63 of the Town Council meeting held on the 1st October 2025, a consultation event was held at the Seaside Social Club on the 12th November 2025 in relation to the proposal to place a gate barrier at the entrance of Crown Park from the car park area.

Sadly despite a wide ranging letter drop (175 properties), turn out for the consultation was low. Attendees fully understood the safety issues. As would be anticipated, concerns raised centered around traffic and parking issues with an anticipated knock-on impact of vehicles being displaced. The need for parking enforcement and police attendance / action was also raised strongly. Written responses received are attached at Annex 1.

Traffic Management issues in the surrounding streets is of course a matter for the Police and County Council. The knock-on issues were also raised at the Llanelli Traffic Management Working Group on the 20th November 2025.

Taking these matters into account, officers remain of the view that it has become necessary, in order to protect pedestrian safety, to place a locked gate at the car park field entrance, keys / code would be provided to Crown Park Association / Seaside AFC, Seaside Social Club and the Coke Can, for emergency access requirements.

I await the Town Council's instruction.

Arfon Davies
Town Clerk

November 2025.

Annex 1

Response of Seaside AFC

Members are in support of the need for safety of users of the park, and acknowledge the gate can be a solution. However, the implications of adding the gate have to be considered, with potential solutions identified and actualised before adding the gate. The implications are provided below, followed by some potential solutions.

Implications of the proposal

Issues due to multiple fixture scheduling. The Carmarthenshire League are often scheduling multiple home games (junior and senior) on the same day, which places burden on the car park and local area. Removing the car park space on the grass will place additional burden on residential streets surrounding Crown Park.

Issues due to no alternative parking. Members also made reference to the increase in double yellow lines around the Seaside area, which has restricted parking. Further, while Pen Rhos was referred to as a solution, it was acknowledged that this car park is often full due to the constant use of that 3G facility. Consequently, adding a gate without any mitigation for alternative parking would be a significant oversight.

Lack of pedestrian access. As there is no plan for a pedestrian gate to access the field at that point, the Coke Can would not be accessible from the car park making it inaccessible for deliveries and collections from the car park. This would have a negative impact on Karen's business, who would probably then have to consider relocating to another site

Potential solutions (short and long term)

Short Term: Allow the gate, but also permit the use of the scrapyard road for alternative parking on match days. Request the community payback team to prepare the scrapyard road so 25-30 cars are able to park field facing, therefore offering a low cost solution to, what we acknowledge is, a big issue.

Long Term: Development of a parking area adjacent to the children's play area. While we consider work on planning applications for additional facilities on Crown Park (e.g., A Cruyff Court), would there be an appetite for us adding the development of parking facilities adjacent to the children's play area, with surrounding barriers to ensure the cars are guided to the car park from the gate entrance (and/or a gate entrance from the Scrapyard road).

Additional considerations.

- If work is being done, please also consider adding markings at the front of the gate, to stop cars from parking and blocking the entrance.
- Relocate the green container to the field next to the red container. The Coke Can (Seaside AFC food partner) could then be situated where the green container is currently not affecting the gate use
- Food partner is prepared to change her current mobile unit to a more secure container style unit (in keeping with what is already there) with serving hatch if this could be considered.

Response from resident

1.

Dear Sirs, Madames, etc,

With reference to meeting attended at Seaside social club with Town Council and local residents last Wednesday, 12th November 25 regarding the car traffic safety and danger issues, especially to children.

I am a resident in , and it has come to my attention that, due to the success of the local Seaside football club for youngsters, the increase footfall, and cars frequenting the car park and field and surrounding roads is causing great concerns for the wellbeing and safety of members of the public. The playground is next to the car park, where the current situation allows cars to pass through the full car park on match days, and park on the field. Whilst this solves the issue of crowded cars blocking access to nearby streets, and incurring the wrath of locals, it does sort out the temporary problem.

However, theses cars need to be controlled, only on these match days, to slow them down, and ensure no accidents with passers by or other vehicles takes place.

The presence of a Police officer, Special, or Traffic Warden would be ideal to curtail unnecessary speeding, and poor driving and parking problems. Can you consider this option please.

The option of installing a gate is futile and lazy. It would not solve the parking problem, only increase the cars flooding the already packed locality.

And if the gate is padlocked, only for emergency services, what happens If someone has a heart attack, and no immediate response available to reach them in time?

There is also the issue of restriction of freedom to the park. I am not a fan of gated communities, it is negative and restrictive.

Please let me and others know your thoughts on this, and respond by email, when you have time.

Response from resident

2.

Apologies we may be late with our comments but we have been on holiday.

We live on and wish to support the club but the club needs to support it's neighbours.

Our comments are in 2 parts.

There is already a traffic issue with parking in the area at times during training and matches and it is quite often we are unable to park if we have gone out and come back which is really frustrating as the cars just park anywhere.

If the gate is locked and there is no parking on the field this will definitely make parking worse.

I have been involved with other sports clubs and wonder if Seaside Sports could copy their model.

Each age group will have to supply 2 parents / guardians to oversee parking each week / match day.

They must be identifiable with high Viz wear and are responsible for parking the cars in a prescribed area and ensuring that no children are in the area.

This would allow safe parking on the busy training / match periods and prevent local residents being unable to park at their houses.

The parents / guardians / supporters get the pleasure from the football so it shouldn't be too much to give something back.

If there are no volunteers the parents / guardians / supporters will have to contribute and pay for people to oversee the safe parking on the field by cars.

Alternatively the car park is extended and a section of the field becomes additional car parking and this is designed and built to safeguard any users of the fields.

AGENDA ITEM 8

24c Stryd y Coleg
Rhydaman
Sir Gaerfyrddin
SA18 3AF

Ffôn: 01269 595400



24c College Street
Ammanford
Carmarthenshire
SA18 3AF

Phone: 01269 595400

To all member Councils

One Voice Wales Annual General Meeting

I write to confirm that the next Annual General Meeting of One Voice Wales will be held as follows:

Wednesday 21 January 2026

6.00 pm – 8.00 pm. To be held on a remote basis using Zoom Software.

Dear Chair/Clerk

Our next Annual General Meeting will be held on a remote basis on 21 January 2026.

All member Councils are invited to nominate one Councillor (plus a substitute) to attend to engage in debating and deciding upon a range of important matters which will include proposed changes to the constitution of the organisation.

The constitution was originally approved in 2008 and over time it is clear that the governing document would benefit from important changes that would enhance the current overarching governance structure. It is essential that we have a high attendance at the meeting as the current constitution states that:

In the event of a decision having been taken by the Annual General Meeting to change the legal status of the organisation it shall only be undertaken by a majority decision of a meeting attended by a minimum of 20% of the membership.

It therefore requires a minimum of around 140 councils represented at the AGM for the constitution to be amended by a majority vote. We are of course hopeful that we will have many more councils represented at the AGM.

Attendance

Please notify us of the name of the Councillor who will be representing your Council as well as any substitute Councillor, their email addresses and telephone numbers. Please send these details to Tracy Gilmartin tgilmartin@onevoicewales.wales as soon as the Council has decided on nominations preferably by 18 December 2025 but no later than 9 January 2026. This will allow time to send papers to those representatives well in advance of the AGM. Please note that only one Councillor may attend the AGM as there is one vote available for each Council.

There is no fee to attend the AGM.

Recording

Please use your full name with the name of your Council when joining the remote meeting as this will lead to a more accurate record of attendance. The meeting will also be recorded.

Voting

Voting on all matters will be managed through the online poll system available on the Zoom platform and detailed instructions as to how this can be used by Councillors in attendance will be provided direct to your Council's nominated representative.

I trust that you will appreciate the importance of having a high level of attendance at the AGM and we look forward to welcoming your representative.

Agenda

1. To elect the Chair and Vice-Chair of One Voice Wales.
2. Apologies for absence.
3. Declarations of personal interests.
4. To consider the following Motion from **One Voice Wales National Executive Committee**

To consider the attached constitution for One Voice Wales.

- i. The key impact of the new arrangements is to agree that a quorum for the Annual General Meeting shall be 10% of the representatives of member Councils eligible to attend. In the case of a motion to dissolve the organisation placed before the Annual General Meeting the quorum shall be 15% of the representatives of the member Councils eligible to attend. Any changes to the Constitution would need to be approved at an Annual/Special General Meeting by a majority of member Councils present. Other minor changes will improve the governance arrangements of One Voice Wales.
- ii. Other improvements to the governance framework will be introduced once the new arrangements are in place.

To take any questions on the new constitution

To vote on the proposed new constitution.

5. To receive the Chair's oral report for 2024/25.
6. To receive the Chief Executive's report for 2024/25
7. To receive the audited accounts for 2024/25.
8. To confirm the appointment of Bevan Buckland as Auditors.
9. To consider the attached additional motions received for consideration.

Lyn Cadwallader
Chief Executive

One Voice Wales AGM Motions 2025



1. Penarth Town Council

"This AGM instructs OVW/NEC to engage with Welsh Government to make Community and Town Councils statutory consultees in collaborative arrangements for considering future bus provision in their area."

2. Newtown and Llanllwchaiarn Town Council

"This conference instructs One Voice Wales to investigate the provision of professional legal advice on Welsh law to Councils and report back to the membership."

3. Gelligaer Community Council

"This AGM calls upon One Voice Wales to formally encourage local councils to advocate for the Welsh Government to seek full devolvement of the Crown Estate to Wales."

4. Arfon Dwyfor Area Committee

"The AGM calls upon One Voice Wales to investigate how specific assets transfer officer can be funded for the sector."

5. Chepstow Town Council

"Chepstow Town Council calls upon One Voice Wales to lobby the Welsh Government to consider increasing and extending the financial threshold for free school meals in Wales to secondary school children in line with other devolved governments in the United Kingdom."

6. One Voice Wales National Executive Committee

To confirm an increase in membership fees for 2026/27 by up to 4%.

AGENDA ITEM 9.13

5th November 2025

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 the **Local Government and Elections (Wales) Act 2021** the **WELL-BEING OF FUTURE GENERATIONS WORKING GROUP** of **LLANELLI TOWN COUNCIL** was held REMOTELY at the OLD VICARAGE on Wednesday, 5th November 2025 at 5.34 p.m.

PRESENT: Councillors N.J. Pearce (Chair), A.R. Bragoli, D.Ll. Darkin (Leader of the Council), T. Davies, S. Greaney (Vice-Chair), J.E. Jones J.P., A. Lochrie, B.A.L. Roberts, P.T. Warlow and S. Williams.

OFFICERS IN ATTENDANCE: A.L. Davies (Town Clerk), D. Jones (Principal Officer) and D.S. Thomas (Sports, Youth and Activity Officer)

APOLOGIES: Councillors A.A. Carter and S. Evans (Deputy Town Mayor).

72. Notes of the Working Group Meeting held on the 4th June 2025

The notes of the Working Group meeting held on the 4th June 2025 were noted.

73. Town Council Social Media Presence

An update was provided on social media interaction with the Town Council Facebook and Instagram pages. Possible use of the Next Door Platform will be explored.

RESOLVED: That the update be noted.

74. Community Activity and Development Work 2025-26

The Town Clerk presented the 6-month review of the Community Activity and Development Work Programme for the 2025-26 year.

Following further discussion it was:

RESOLVED: That the 6-month review of the Community Activity and Development Work Programme for 2025-26 be approved for presentation to the next Town Council meeting.

The Meeting concluded at: 5.57pm

AGENDA ITEM 9.14



sirgar.llyw.cymru
carmarthenshire.gov.wales

Gofynner am / Please ask for: **Robert Edgecombe**

Llinell Uniongyrchol / Direct Line: **01267 224018**

E-bost Uniongyrchol / Direct E-mail: rjedgeco@carmarthenshire.gov.uk

Dyddiad / Date:

Eich cyf / Your ref:

Fy nghyf / My ref: **RJE/DPSC-237**

Ffacs / Fax: **01267 224652**

To:

The Chair and Clerk to the Council

Re: Society of Local Council Clerks Civility and Respect pledge

You may recall that as part of the Code of Conduct Data gathering exercise conducted earlier this year, Council's were asked if they had signed up to the above pledge as a means of demonstrating their commitment to standing up to poor behaviour and support civil and respectful conduct.

The responses were reported to the Standards Committee in September and committee members were disappointed to note that only 7 councils were able to confirm that they had signed up to the pledge.

The Standards Committee therefore urges all councils that have not already done so to sign up to the SLCC and make a clear commitment to promoting the highest standards of behaviour in the future.

The Committee will continue to monitor this as part of future data gathering exercises.

Yours sincerely

Robert Edgecombe (Deputy Monitoring Officer)

AGENDA ITEM 9.15

TO: LLANELLI TOWN COUNCIL

DATE OF MEETING: 3RD DECEMBER 2025

TOWN COUNCIL OFFICE CHRISTMAS CLOSURE ARRANGEMENTS

I refer to Minute No. 93 (3) of the Council meeting held on 4th December 2024.

This year the Council office will be closed from

13.00 p.m. Tuesday 23rd December 2025

and will re-open at

8.45 a.m. Monday 5th January 2026.

The Office switchboard will be re-directed to my mobile and should any urgent issues arise, the Town Council Park Keepers are contactable on 01554 779999 along with myself via mobile when assistance is required:

RECOMMENDATION – that the information be noted.

Arfon Davies
Town Clerk

November 2025.

AGENDA ITEM 9.16

LLANELLI TRAFFIC MANAGEMENT WORKING GROUP

20th November 2025.

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **LLANELLI TRAFFIC MANAGEMENT WORKING GROUP** was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Thursday 20th November 2025 at 11.00 a.m.

PRESENT:

NAME	REPRESENTING
Councillor A.R. Bragoli (Chair)	Llanelli Town Council
Councillor D. Ll. Darkin	Llanelli Town Council
Councillor S. Greaney	Llanelli Town Council
Councillor B.A.L. Roberts.	Carmarthenshire County Council
Councillor J.R. Williams	Carmarthenshire County Council
Councillor S. Williams	Carmarthenshire County Council

ALSO IN ATTENDANCE: M. Owen (Carmarthenshire County Council), PCSO Ll Phillips (Dyfed Powys Police).

APOLOGIES: Councillors T. Davies and S. Evans.

MINUTE No.		ACTION
470.	<u>MINUTES OF PREVIOUS MEETING</u> The Minutes of the previous meeting held on 10th March 2025 were confirmed.	
471.	<u>MATTERS ARISING</u> <u>TRAFFIC SPEEDS AND ISSUES – CHAPMAN STREET, NEW ROAD AND OLD ROAD</u> It was noted that speed monitoring had noted issues in the area with Go-Safe now looking at possible enforcement activity. <u>TRAFFIC CALMING MEASURES FOR COPPERWORKS ROAD</u> MO noted that a raised plateau was to be implemented as part of the project work planned in relation to the traffic interchange adjacent to the location. <u>TRAFFIC CALMING MEASURES FOR NEW DOCK ROAD</u> MO noted that a raised plateau was to be implemented as part of the project work planned in relation to the traffic interchange adjacent to the location. Additional footpath works were also being considered. <u>RESIDENTS PARKING ALBAN ROAD, JAMES STREET, GLENALLA ROAD AND GLEVERING STREET</u> Cllr D.Ll. Darkin noted his interest in this matter and as he felt the interest was a prejudicial interest, Cllr. Darkin left the meeting for consideration of the item.	MO MO

MINUTE No.		ACTION
	The need for loading and unloading bays / disabled parking spaces etc for users of Glenalla Community Centre was again noted. MO noted that a full review of parking arrangements in the area was needed and would take place in the New Year. The Town Council to be involved in this process, along with site visits taking place to consider the matter. <u>PROSPECT PLACE JUNCTION WITH TOFT PLACE</u> <u>ACCESS ISSUES AT JUNCTION OF PROSPECT PLACE AND GILBERT ROAD</u> It was noted that though double yellow lines had been installed, issues continued as it was felt the lines should be extended. MO will look into the matter. The need to enforce restrictions during evenings was noted and will be considered by LP. <u>VEHICLES TURNING RIGHT ONTO MURRAY STREET FROM INKERMANS STREET</u> MO will update the Working Group on recent PCN numbers. 4 personal injury accidents were noted in the last 10 years, including 2 serious accidents in the last 3 years. <u>TRAFFIC PARKING ON BRIDGE STREET</u> Issues relating to this matter were again raised including the possible implementation of bollards. Access needs for building development vehicles were also discussed. <u>ROAD SAFETY AROUND CROWN PARK</u> Provision of a raised plateau on Eastern Road was due around January. Possible improvements to support parking at Caroline Street will be considered with a site visit to take place. The possible provision of a parking barrier at Crown Park Playing Fields was discussed. <u>DOUBLE YELLOW LINES FOR PENSIONERS BUNGALOWS</u> <u>COPPERWORKS ROAD AT ENTRANCE TO YSGOL PENRHOS</u> MO will raise for possible Enforcement Team visits. <u>ROAD MARKINGS ON COWELL STREET</u> Concerns were noted in relation to loss of disabled spaces and loading bay issues caused by the developments. It was noted that this was an experimental order and could be monitored and amended prior to formalisation.	MO MO LP MO MO MO MO MO MO

MINUTE No.		ACTION
	<u>TRAFFIC SPEEDS AT WERN ROAD</u> LP will contact Go-Safe to request a response on the matter. <u>PARKING ON QUEEN VICTORIA ROAD</u> Cllr D.Ll. Darkin noted his interest in this matter and as he felt the interest was a prejudicial interest, Cllr. Darkin left the meeting for consideration of the item. Cllr J.R. Williams noted her interest in this matter and as she felt the interest was a prejudicial interest, Cllr. Williams left the meeting for consideration of the item. Further information will be provided to MO to enable the matter to be investigated. <u>LONG ROAD SUBWAY</u> MO to discuss a possible more substantive solution with colleagues to alleviate the flooding issues in this area. <u>20MPH SPEED LIMIT</u> MO noted that no changes were proposed for Llanelli. <u>LLANELLI SIGN – BETWEEN EASTGATE AND FARM FODS ROUNDABOUT</u> It was noted that the sign replacement had been completed. <u>EMAIL FROM MORFA COMMUNITY ACTION GROUP</u> MO will request an update response from MJ. <u>NO IDLING ORDANCE FOR THE TOWN CENTRE</u> MO will request an update response from MJ. Information will be provided on how this could be implemented in Llanelli. <u>PARKING BAY – MARBLEHALL ROAD</u> Cllr S. Greaney noted his interest in this matter and as he felt the interest was a prejudicial interest, Cllr Greaney left the meeting for consideration of the item. MO noted that the provision had been designed to maximise visibility in the area and the change proposed couldn't therefore be implemented. <u>VEHICLES PARKING AT NORTH DOCK DURING THE EVENING AND DRIVING ALONG MACHYNYS AREA AT HIGH SPEEDS</u> LP noted that additional action was being considered to deal with these issues.	LP MO MO MO MO MO LP

Minute No.		Action
472.	<u>MATTERS FOR CONSIDERATION</u> 1. <u>Sandy Road Improvements</u> MO noted that with works completed at the junction for Maes y Coed, the matter was now being monitored. 2. <u>Pentre Awel, Llanelli – Traffic Arrangements</u> Various matters relating to the traffic arrangements at Pentre Awel, Llanelli were discussed and MO will report back to the relevant team. 3. <u>Flooding issues at junction of Queen Victoria Road and Station Road</u> MO will ask the maintenance team to consider the drainage matters noted in the area during the recent poor weather.	MO MO
473.	<u>ANY OTHER BUSINESS</u> 1. Concern was noted on resident parking charges, with residents having to pay on a second occasion when purchasing a new vehicle. 2. The possibility of resident parking charge payers receiving discounts on other County Council services was raised. 3. Issues around use of electric scooters and electric bikes were noted. LP noted some of the actions taken by the police in relation to the matter. 4. MO will ask the maintenance team to look at the sensors of the traffic lights at Murray Street / Queen Victoria Road junction, as the sensors did not appear to pick up cyclists. 5. Concerns were noted on the works undertaken to provide barriers and joint use paths through Church Street / Town Hall Square. 6. MO will ask the maintenance team to review the time provided for road crossing at the pedestrian crossing at Ty Elwyn. 7. Concerns were noted about costs relating to applications for residents disabled parking spaces.	MO MO
474.	<u>TO AGREE DATE OF NEXT MEETING</u> TBC End of meeting 12.35pm	