

**LLANELLI TOWN COUNCIL**

**ORDINARY MEETING**

3<sup>rd</sup> April 2024

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held remotely and at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 3<sup>rd</sup> April 2024 at 6.00 p.m.

**PRESENT:** Councillor P.T. Warlow (Deputy Town Mayor) (Presiding)

**Councillors**

**Bigyn Ward**

M.D. Cranham J.P.  
D.Ll. Darkin (Leader of  
the Council)  
J.R. Williams

**Elli Ward**

S. Williams

**Glanymor Ward**

A.A Carter  
L. Fenris  
J.E. Jones, J.P.  
S.L. Rees

**Lliedi Ward**

A.R. Bragoli  
S. Evans  
S. Greaney  
A. Lochrie

**Tyisha Ward**

T. Davies  
A.S.J. McPherson  
J.G. Prosser

**APOLOGIES:** Councillors S.A. Curry, J.R. Elliott, R. James, G.R. Lloyd, N.J. Pearce (Town Mayor) and B.A.L Roberts

## **120. MAYORAL ANNOUNCEMENTS**

The Deputy Town Mayor (Councillor P.T. Warlow) noted the Town Council's pleasure at being awarded the Best Democratic Health Initiative at the recent One Voice Wales National Awards for the 'Meet the Mayor' project along with being Highly Commended in the Best Community Engagement Initiative category for the Sports Youth and Activity Service.

## **121. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

## **122. PUBLIC PARTICIPATION**

Further to Minute No. 111 of the Town Council meeting held on 13<sup>th</sup> March 2024, the Deputy Town Mayor (Councillor P.T. Warlow) noted that no members of the public were in attendance at this meeting.

## **123. VERIFICATION AND CONFIRMATION OF MINUTES**

**RESOLVED** – that the following minutes of the Town Council, its committees, and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received, and confirmed respectively:

Llanelli Town Council Ordinary Meeting	13 <sup>th</sup> March 2024	238 - 247
Establishment Committee	18 <sup>th</sup> March 2024	248 - 250
Planning, Licensing and Consultation Committee	18 <sup>th</sup> March 2024	251 – 257
Building and Finance Committee	18 <sup>th</sup> March 2024	258 - 262
Stebonheath Development Committee	22 <sup>nd</sup> March 2024	263 – 267
Town Twinning Committee	25 <sup>th</sup> March 2024	268 – 269
Selwyn Samuel Centre Committee	25 <sup>th</sup> March 2024	270 - 271

## **124. COMMUNITY DEVELOPMENT AND SPORT, YOUTH AND ACTIVITY**

Further to Minute No. 114 of the Town Council meeting of 13<sup>th</sup> March 2024, consideration was given to the Principal Officer's Community Development and Sports Youth and Activity report (copies having been previously circulated to members). The report dealt with the following.

### **(1) Updates and Activities**

#### **Community**

**Penygaer / Crown Park / Penyfan Adventure Play Project** – Feedback sessions with Members took place in March, with the project looking to be finalised at the end of the summer months. The findings of the consultations had been shared with the schools

and the Play Sufficiency Team at Carmarthenshire County Council as part of their Play Assessment. Officers were supporting the tender process for the equipment to be installed.

**Town Council's 50<sup>th</sup> anniversary** - Work continued to develop the programme of activities to celebrate the Town Council's 50<sup>th</sup> anniversary. A working group of organisations had been set up to support the development of the Great Get Together to be held on the 22<sup>nd</sup> June. Branding ideas were being developed and finalised. An invitation for colleagues in Agen was being finalised for an October visit.

**Cook 24 project Ysgol Yr Strade and Coedcae school** – Officers had supported an 8-week programme of activities with Ysgol Y Strade. The project had included site visits to farms and food producers to understand where food comes from. Cooking lessons on site in Cross Hands with The Shortbread Company and a sharing at the Antioch Centre with parents.

**Cymru C vs England C** – With the international on the 14<sup>th</sup> March. The event was well attended with a capacity crowd of over 800. Town Council officers and club volunteers supported the event.

**Junior Young Traders Project, Llanelli Town Centre** – The trading day had been confirmed for 22<sup>nd</sup> May, 7 schools had confirmed their attendance. The project aim was to improve mathematical and logical skills and was in line with the national curriculum. The project was working in partnership with the BID, Llanelli Community Partnership and Carmarthenshire County Council markets team. The project was funded by several key partners including Llanelli Community Partnership, the Chamber, and the BID.

**Well-being Walk Penygaer and Llanerch river walkway** – Working in partnership officers had been supporting a health and well-being walking group utilising the newly established river walkways at Llanerch and Penygaer. The walk would take place on the 19<sup>th</sup> April meeting at Penygaer community centre at 10.00am. The walk would be supported by several organisations including the River Trust and the Local Health Board.

**Meet the Mayor 2024** - 2024 Meet the Mayor was to take place over 3 days in April. 7 primary schools in year 6 had confirmed their attendance. The project would look at educating people on the role of the Town Council, on democratic health, why we vote, the history of voting and the Future Generation Act for Wales.

**Easter Activities** – Several Easter Activities were noted to be taking place this year; all were free to the community and were being supported by officers:

- 2<sup>nd</sup> April Easter celebrations at Ejs 10.30am - 12.30pm
- 3<sup>rd</sup> April – Spring into Wellbeing event Goods Shed 11.00am- 3.00pm
- 4<sup>th</sup> April Tyisha Spring Event Anne Street Park 1.00pm - 4.00pm

**RESOLVED** - That the information be noted.

## **(2) Policy and Strategic Meetings**

Officers had been working with partners; meetings had recently been held with:

- Cook / Green24 project.
- Llanelli Multi Cultural Network Drop-in Centre Support
- Penygaer School
- Penrhos School
- Stebonheath School
- Heol Goffa
- Llanelli Good Shed
- Llanelli Community Partnership
- Llanelli Green Network
- Llanelli Indoor Bowls Club
- Tesco Trostre Community Team
- Dementia Cradle Choir
- Junior Young Traders Project, Llanelli Town Centre
- Actif Team

## **Strategic Work Programmes / Reviews**

- Officers continued through March to review the end of year Community Development Strategy, Biodiversity Strategy, training plan and the Annual report for the Town Council.

## **(3) Dates for Diaries, Community Activity examples FOR March 2024**

Community activity-

- 2<sup>nd</sup> April Easter celebrations at Ejs 10.30am - 12.30pm.
- 3<sup>rd</sup> April – Spring into Wellbeing event Goods Shed 11.00am- 3.00pm.
- 4<sup>th</sup> April Tyisha Spring Event Anne Street Park 1.00pm - 4.00pm.
- Welsh Open Indoor Bowls Championship, Selwyn Samuel Centre – 13<sup>th</sup> & 14<sup>th</sup> April.
- Wellbeing Walk Penygaer and Llanerch river walkway.
- Hearts and Crafts Paddock Street, 2.00pm – 3.30pm Mondays, all are welcome.
- Mondays, Fan group meeting Llanelli Goods Shed 10.00am-11.30am.
- Mondays, Age Cymru 50+ Carers Group 11.00am-12.30 Llanelli Goods Shed.
- Dementia Cradle Choir – Tuesdays 2.00pm Ffwrnes Theatre.
- Multicultural Network every Tuesday from 10.30am - 12.30pm at EJs.
- Young People Speak Up drop-in every Wednesday 5.00pm – 7.00pm - at the Ffwrnes Fach.
- Story Care and Share – gathering and connectivity project, 11.00am every Wednesday at the Ffwrnes Fach.
- Wednesday, The Craft Shed at the Goods Shed 11.00am – 12.30pm.
- Cosy Coffee at The Vestry Llanelli every Thursday 10.00am – 3.00pm.
- Morfa Youth Drop-in – Thursday, Bwlch Community Centre 4.00pm – 6.00pm.  
TBC.

- Men in Conversation every Thursday, 10.00am to 3.00pm – 4.30pm at the Ffwrnes Fach.
  - People Sing Up every Thursday 10.30am – 12.00pm at the Ffwrnes Fach.
  - Thursdays, Magpies 50+ Group, Goods Shed 11.00am.
  - Young people up youth drop-in Ffwrnes Fach Wednesday 5.00pm -7.00pm and Tuesday 3.30pm- 5.00pm.
  - Elevenses dementia project 11.00am – 12.30pm Fridays at the Ffwrnes Fach.
  - Neuro project fortnightly Fridays at the Ffwrnes Fach 1.30pm- 2.30pm.
  - Homeless provision being provided in Llanelli (however may be subject to change):
- Ty Gwyn continue to support on a Saturday evening as a warm hub– 5.30pm – 7.00pm.
  - Greenfield Baptist Church on a Wednesday.
  - Sospan Soup Station are supporting on a Sunday night as a food station but also as a food hub at the Vestry Kings Church 5.30pm – 7.00pm.
- Football sessions held weekly Monday's 4.00pm – 5.00pm at the Cruyff Court in Penyfan.
  - New Year, New Me scheme first Tuesday of the month, EJs.
  - Syria Sir Gar Football weekly session Wednesday's 5.00pm - 6.00pm Cruyff Court in Penyfan.

**RESOLVED** - That the report be noted.

## **125. ONE VOICE WALES**

The Town Clerk reported receipt of the subscription renewal invoice for the Town Council's membership of One Voice Wales for the 2024-25 Financial Year, minute number 106 of the Town Council Meeting held on the 5<sup>th</sup> April 2023 referred (copies of which had been circulated previously to members).

It was noted that One Voice Wales provided tremendous value to the Town Council

**RESOLVED** – that the Town Council renew its membership of One Voice Wales at a cost of £5,046.

## **126. INTERNAL AUDIT REPORT**

Further to Minute No. 82 of the Council meeting held on 6<sup>th</sup> December 2023, consideration was given to the Internal Audit (Second Interim) Report 2023-24 prepared by Auditing Solutions Ltd. (copies having been previously circulated to members).

**RESOLVED** – That the report be noted.

## **127. TOWN COUNCIL 50<sup>TH</sup> ANNIVERSARY**

Consideration was given to the Town Clerk's report, which provided an update on various events that could be undertaken during the 2024-25 year to mark the 50<sup>th</sup> Anniversary of the Town Council's founding in 1974. Events and activities were suggested that would promote the Town Council's history, partnerships and services provided to the Town of Llanelli.

These included:

### **Mayoral Events**

- Reception for former Town Mayor's, Town Clerk's, Town Councillor's and Staff.
- Community Awards Evening celebrating Community Activity over the previous 50 years.

### **Town Council Public Face**

- Update for the Town Council website, Facebook / Instagram pages and email signatures to note the anniversary (draft logos were provided for consideration);
- Update of page contents including provision of a 'democracy' page and online resource.

### **Selwyn Samuel Centre**

- Mayoral Charity Concert.
- Bowls Tournament event with the Llanelli Indoor Bowls Club.

### **Parks and Playing Fields**

- Community picnic / Garden Party during the Summer period 2024.

### **Community Centres**

- Community activity week with organisations making use of the community centres.

### **Stebonheath Park**

- **50-year celebration Sports engagement week**
  - Wednesday 15<sup>th</sup> May – Mini Olympic school years 3 / 4 – 10
- Golf Wales (off pitch), handball (LTC), rugby (scarlets) boxing (fitness Stallion boxing), basketball (Basketball Wales), Races (Welsh Athletics), Throwing LTC/AWP
  - Thursday 16<sup>th</sup> May – Scarlets and Town Council, year 2/3 Rugby Festival
  - Sunday 19<sup>th</sup> May – Disability Football Tournament.

### **Twinning**

- **Invitation to Agen Council to visit Llanelli** – Suggested for October to coincide with a Community Awards evening, consideration had been given to this proposal by the Town Council Twinning Committee.

## **Other Considerations**

- **Better Together Town Centre Event** – A Town Centre Family Fun Day including street party, entertainment, competitions such as schools, arts, photography, flowers etc on the 21<sup>st</sup> June 2024. The event was being pulled together with the BID and a grant application had been made to the SPF Events Fund. A working group was in place with organisations such as the BID, Carmarthenshire County Council, Foothold, Llanelli Community Partnership, Llanelli Multicultural Network, People Speak Up, Cook24 and others.
- **Stebonheath Stadium** – Llanelli Town AFC were looking at a possible friendly match with a topflight side to mark the 100<sup>th</sup> anniversary of Stebonheath Stadium.
- **Selwyn Samuel Centre** – The Llanelli Indoor Bowls Club were hosting the 2025 International Series in March 2025.

**RESOLVED** – That the report be noted, and the proposals detailed be approved for further progression.

**FURTHER RESOLVED** – Following consideration of the draft logos suggested, a final decision was taken on the example to use. In addition a ‘hashtag’ of ‘Llanelli a great place to live and to be’ will be used where possible.

## **128. MATTERS FOR INFORMATION**

**RESOLVED** - that the undermentioned matters be noted (copies of which having previously been circulated to members):

- (1) **One Voice Wales** – Training Dates March, April, May, and June 2024.
- (2) **Carmarthenshire County Council** – Town & Community Council Updates
- (3) **Llanelli Town Council - Future Generations Working Group** – Minutes of the Meeting held on the 18<sup>th</sup> March 2024.

(copies having been circulated previously)

## **129. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960**

**RESOLVED** – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

## **130. PENYFAN COMMUNITY FACILITY**

Further to Minute No. 119 of the Town Council meeting held on 13<sup>th</sup> March 2024, the Town Clerk updated members of progress with the project.

The meeting concluded at 6.15pm