

**LLANELLI TOWN COUNCIL**

**ORDINARY MEETING**

4<sup>th</sup> December 2024

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held remotely and at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 4<sup>th</sup> December 2024 at 6.00 p.m.

**PRESENT:** Councillor J.G. Prosser (Town Mayor)

**Councillors**

**Bigyn Ward**

M.D. Cranham J.P.  
D.Ll. Darkin (Leader of  
the Council)  
G. Lloyd  
P.T. Warlow  
J.R. Williams

**Elli Ward**

N.J. Pearce  
S. Williams

**Glanymor Ward**

J.E. Jones, J.P.  
S.L. Rees

**Lliedi Ward**

A.R. Bragoli  
A. Lochrie

**Tyisha Ward**

S.A. Curry

**APOLOGIES:** Councillors A.A. Carter, T. Davies, J.R. Elliott, S. Evans, L. Fenris, S. Greaney (Deputy Town Mayor), R. James, A.S.J. McPherson and B.A.L. Roberts.

## **84. MEMBERS' DECLARATIONS OF INTEREST**

Declarations of interest were made on item 95.

## **85. PUBLIC PARTICIPATION**

The Town Mayor (Councillor J.G. Prosser) noted that there were no members of the public in attendance at this meeting.

## **86. VERIFICATION AND CONFIRMATION OF MINUTES**

**RESOLVED** – that the following minutes of the Town Council, its committees, and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received, and confirmed respectively:

Establishment Committee	15 <sup>th</sup> July 2024	144 - 146
Llanelli Joint Burial Advisory Committee	11 <sup>th</sup> September 2024	147 - 148
Llanelli Town Council Ordinary Meeting	6 <sup>th</sup> November 2024	149 – 157
Llanelli Town Council Extraordinary Meeting	11 <sup>th</sup> November 2024	158 - 160
Planning, Licensing and Consultation Committee	11 <sup>th</sup> November 2024	161 - 163
Building and Finance Committee	11 <sup>th</sup> November 2024	164 – 170
Stebonheath Development Committee	18 <sup>th</sup> November 2024	171 – 175
Selwyn Samuel Centre Committee	18 <sup>th</sup> November 2024	176 – 179
Establishment Committee	18 <sup>th</sup> November 2024	180 - 182

## **87. COMMUNITY DEVELOPMENT AND ACTIVITY**

### **(1) Principal Officer's Community Development and Activity Report**

Further to Minute No. 76 of the Town Council Ordinary meeting of 6<sup>th</sup> November 2024, consideration was given to the Principal Officer's report (copies having been previously circulated to members). The report dealt with the following:

### **(1) Community & School Activities**

- **Llanelli Community Partnership and Llanelli and District Twinning Association** - The Llanelli and District Twinning Association AGM took place on 30<sup>th</sup> October at Paddock Street Community Centre.

#### **Officers confirmed for 2024/25 were as follows:**

Paolo Piana – Chair

Gary Hays – Secretary

Tracy Senchal – Treasurer

The Chair gave an update on what had been a very busy year for the association. The meeting was positive and well attended with each of the groups giving updates on their plans for 2024/25. The accounts for 2023/24 were verified at the meeting.

- **Llanelli Community Partnership**

The Llanelli Community Partnership AGM was held on 6<sup>th</sup> November at Paddock Street Community Centre.

**Officers confirmed for 2024/25 were as follows:**

Paolo Piana – Chair

Kim Darkin – Vice Chair

Marie Evans – Treasurer

The Chair gave an update on work achieved during 2023/24 and a discussion was held on the way forward for 2024/25. The accounts for 2023/24 were verified at the meeting.

- **Veterans Arrangements** – The Festival of Remembrance was held at the Selwyn Samuel Centre on the 1<sup>st</sup> November. All proceeds raised on the evening went to the Llanelli Poppy Appeal. Remembrance Sunday was marked on the 10<sup>th</sup> November and was very well attended. Armistice Day was marked on the 11<sup>th</sup> November at the Parish Church with a number of local primary schools attending. Officers continue to support; meetings are now being planned to discuss a timetable of events for 2025.

- **Christmas preparations 2024** – Community Christmas preparations were well underway for the remainder of the Christmas period.

- 7<sup>th</sup> December would see the return of Llanelli Christmas Parade in Llanelli Town Centre.
- The Multicultural Network would be celebrating with Christmas around the world at EJs on 17<sup>th</sup> December at 10.30am.
- Llanelli Community Partnership supported by the Town Council and in partnership with Tesco Trostre would be providing 150 food hampers for the 3 food stations in Llanelli.

- **Meet the Mayor 2024** – The Understanding Democracy project took place in November. Over 35 young people from Coleg Sir Gar attended, further dates are planned for Coedcae and Ysgol Y Strade to attend the Chamber in March 2025. The project sets out to deliver against the school curriculum on democracy and educates on local and national government.

- **Llanelli Community Cancer Rehabilitation - Angor Conference** - The Angor Conference was held in November at the Johns Burns Foundation community centre. The Conference was very well attended, with a number of organisations from the voluntary and NHS sectors in attendance. The Conference focused on a way forward for community cancer rehabilitation in Llanelli and wider in Carmarthenshire. Further information to follow.

**RESOLVED** – that the information be noted.

## **(2) Policy and Strategic Meetings**

Officers had been working with partners; meetings had recently been held with:

- Llanelli Multi Cultural Network Drop-in Centre Support
- Pentre Awel
- Llanelli Community Partnership
- Llanelli Green Network
- Dementia Cradle Choir
- Bumble Bee Trust
- Local Places for Nature
- National Lottery
- Dementia Coalition
- Llanelli Ramblers
- Tesco Trostre
- Llanelli Community Cancer Rehabilitation
- Fusion Network
- Radio BGM
- Foothold Cymru
- People Speak Up
- Links
- Royal British Legion Llanelli

## **(2) Community Development and Activity Work Programme**

Consideration was given to the six-monthly review of the Community Development Work Programme 2024-25 – Minute No. 32(2) of the Council meeting held on 24<sup>th</sup> June 2024 refers (copies of which were circulated to members).

**RESOLVED** - that the information be noted.

## **88. SPORTS, YOUTH AND ACTIVITIES REPORT**

Further to Minute No. 76 of the Town Council Ordinary meeting of 6<sup>th</sup> November 2024, consideration was given to the Sports, Youth and Activity Officer's report (copies having been previously circulated to members). The report dealt with the following:

### **(2) Community & School Activities**

- **Autumn Activities Timetable** – The Autumn activities timetable had been published and shared with schools and community groups. Sessions such as football, bowls and multisport were included. The bowls and football club sessions provided a transition platform from community activities into club activity. The successful Llanelli indoor junior bowls sessions attracted a high number of children continued from the summer bowls sessions.

- **Wellbeing Walk of Pentre Awel** – Over thirty local community members joined Town Council officers as well as the newly appointed Community Officer for Pentre Awel on the 4<sup>th</sup> November, for a 2 mile walk around the site which concluded in Unit 7 Coffee Shop which provided refreshments to the community.
- **Schools Bowls Competition** – The schools bowls competition resulted in a play-off match between Ysgol Y Felin and Ysgol Pentip, with parents and family members coming to support the local schools. Ysgol Y Felin would now move on to the final after a 17-16 victory. The school's staff and children thanked officers and Bowls club volunteers for their efforts.
- **Heroes of the Cruyff Course** – A £1,000 grant had been awarded as a result of the further training undertaken by the SYAO, this will fund new advertising equipment for use during sessions. Local company, Emerge had produced 'pop ups' for more children to engage in sessions taking place in our green spaces.
- **School Sports Survey Results** – The School Sport Survey is a national survey of pupils from years 3 to 11, looking into attitudes, behaviours and opportunities for young people in sport. The survey is key to understanding who, where, and how often young people participate in, and have a demand for sports. Teachers are also offered the opportunity to share their views on school sport provision and the support they need to deliver it. This had now been localised to Llanelli Officers will assist Actif Sport team in the way they deliver taking account of the data.
- **The Barclays Premier League in Llanelli** – Working alongside the Barclays Local Specialist, over 500 children attended the Llanelli Library on the 3<sup>rd</sup> of December to take photos and see personal and up close the Men's and Women's Premier League trophy. Eight of the Town Council schools were in attendance.
- **Coleshill Special Needs Bowls** – Partnering with the Llanelli Indoor Bowls Club to allow those with additional learning needs to take part in physical activity within a calm setting. The children then received a social activity while eating in the Selwyn Samuel Centre post activity.
- **Syria Sir Gar Rugby Sessions** - The Syria Sir Gar group had partnered with the Scarlets Community team to allow the youngsters their first opportunity to play rugby. The four sessions will be followed up by a visit to the stadium and possible tickets to the European fixture on the 15<sup>th</sup> of December.

- **Community Christmas Float** – Teaming up with a number of partners the Community float took part in this year’s Llanelli Christmas Carnival. Around twenty thousand people viewed our community float with handmade crafts and lanterns made by children and adults of various nurseries, family centres along with People Speak Up. The event was a major success with ambitions to do it again next year
- **Xmas Around the World** – Llanelli Multicultural Network were once again holding their Xmas Around the World event in EJ’s on the 17<sup>th</sup> of December to celebrate the diversity we have in Llanelli. All members are invited to attend the event beginning at 10.30am.

**RESOLVED** - That the information be noted

## **89. YSGOL PENRHOS**

Further to minute 13 of the Adjourned Annual Meeting of Llanelli Town Council held on the 13<sup>th</sup> May 2024, the Town Clerk advised that a vacancy had been reported for a Governor Representing Llanelli Town Council on the Governing Body of Ysgol Penrhos.

The Town Council was therefore invited to nominate a member to serve as Governor on the Ysgol Penrhos Governing Body.

**RESOLVED** - that the Town Council defers consideration of the matter to the January Full Council meeting.

## **90. TOWN COUNCIL FINANCIAL REGULATIONS**

Consideration was given to the draft updated Financial Regulations. Minute No. 48 of the Town Council meeting held on the 2<sup>nd</sup> October 2019 refers. (copies of which were previously circulated to members)

**RESOLVED** - that the Council approves the draft Regulation as Town Council policy.

## **91. AUDIT OF ACCOUNTS 2023/2024**

Consideration was given to the Annual Return and Accounting Statements following completion of the Audit for the year. Minute No. 31 of the meeting held on the 24<sup>th</sup> June 2024 refers.

**RESOLVED** – that the Audit of Accounts report be accepted.

## **92. INTERNAL AUDIT REPORT 2024/25**

Further to Minute No. 29 of the Council meeting held on 24<sup>th</sup> June 2024, consideration was given to the Internal Audit Report 2024-25 (first interim) prepared by Auditing Solutions Ltd. (copies having been previously circulated to members).

**RESOLVED** – That the report be noted.

## **93. MATTERS FOR INFORMATION**

**RESOLVED** – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1) Tyisha Building Preservation Community Interest Company – Minutes of meeting held on the 29th October 2024.
- (2) Llanelli Town Council – Minutes of the Future Generation Working Group held on the 18th November 2024.
- (3) Office Christmas Closing Arrangements.
- (4) PLTRA – Minutes of meeting held on the 30th October 2024.
- (5) One Voice Wales – Training Dates November and December 2024.
- (6) One Voice Wales – News Bulletin.
- (7) Parc Howard Association – Minutes of meeting held on the 28th October 2024.
- (8) Llanelly House Trust – Minutes of the Trust meeting held on the 14th October 2024.
- (9) Llanelli Community Partnership – Minutes of the AGM held on the 11th November 2024.
- (10) One Voice Wales – Training events November 2024 – March 2025.  
(copies previously circulated by email).

## **94. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960**

**RESOLVED** – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

## **95. STEBONHEATH STADIUM LEASE**

Councillor M.D. Cranham declared an interest in this item as he is a season ticket holder for Llanelli AFC, and as he felt this was a prejudicial interest Councillor Cranham withdrew from the meeting and voting thereon.

Councillor S.L. Rees declared an interest in this item as a member of his family plays for Llanelli Ladies AFC, and as he felt this was a prejudicial interest Councillor Rees withdrew from the meeting and voting thereon.

Councillor G. Lloyd declared an interest in this matter as he is a member of Evans & Williams walking football, and as he felt this was a prejudicial interest Councillor Lloyd withdrew from the meeting and voting thereon.

Councillor S. Williams declared an interest in this item as a family member plays for Llanelli Ladies AFC, and as he felt this was a prejudicial interest, Councillor Williams withdrew from the meeting and voting thereon.

Further to minute 27 of the Stebonheath Development Committee meeting held on the 18<sup>th</sup> November 2024, where it was resolved to defer consideration of the matter to a meeting of the full Town Council, consideration was given to the Town Clerk's report.

Following further discussion it was:

**RESOLVED** – that consideration of the matter be deferred to the January Full Council Meeting.

The Meeting concluded at 6.25 pm