

CYNGOR TREF LLANELLI



LLANELLI TOWN COUNCIL

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MINUTES

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37. INCOME AND EXPENDITURE REPORT

RECOMMENDED that the income and expenditure report up to 31 January 2026 be noted.

38. PARC PENPRYS LTD

Cllr. S. Williams declared a personal and prejudicial interest in the following matter because he had been working with the applicant regarding the general development proposals at Parc Penprys. He withdrew from the meeting before discussion commenced.

Members considered correspondence from the Director of Parc Penprys Ltd regarding an offer to construct and maintain an overspill car park to service the needs of Llanelli Crematorium. The offer formed part of a general development proposal to create a business park on land immediately south of the crematorium.

Following discussion, it was

RECOMMENDED that the offer be accepted in principle subject to legal agreement and that officers be authorised to progress matters by entering into further negotiations with the Director of Parc Penprys Ltd and representatives of the Westerleigh Group, Llanelli Crematorium.

.....
The meeting concluded at 4.15pm
.....

LLANELLI TOWN COUNCIL

ORDINARY MEETING

3rd June 2026

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held remotely and at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 3rd June 2026 at 5.30 p.m.

PRESENT: Councillor B.A.L. Roberts (Town Mayor) (Presiding)

Councillors

Bigyn Ward

M.D. Cranham J.P.
D.Ll. Darkin
P.T. Warlow
A.C. Williams
J.R. Williams

Elli Ward

N.J. Pearce
S. Williams

Glanymor Ward

A.A. Carter
J.E. Jones J.P.
S.L. Rees (Leader of
the Council)

Lliedi Ward

A.R. Bragoli
S. Evans
S. Greaney
A. Lochrie

Tyisha Ward

T. Davies (Deputy Town
Mayor)
A.S.J. McPherson
J.G. Prosser

APOLOGIES: Councillor, S.A. Curry, L. Fenris, G.R. Lloyd, and R. James

21. MEMBERS' DECLARATIONS OF INTEREST

A declaration of interest was made on item 32 as noted below.

22. PUBLIC PARTICIPATION

The Town Mayor (Councillor B.A.L. Roberts) noted there were no members of the public in attendance at this meeting.

23. HYWEL DDA UNIVERSITY BOARD

The Town Mayor (Councillor B.A.L. Roberts) welcomed representatives of Hywel Dda University Health Board to the meeting. The representatives had agreed to attend the meeting in order to provide updates and discuss service provision in the Llanelli Area and at Prince Phillip Hospital. Areas discussed included the consultation of stroke services, the MIU provision at the Hospital, transfer cancellations and the location of the DDAS service provision.

Members were provided with an opportunity to ask questions of the representatives.

Following the session, the Town Mayor (Councillor B.A.L. Roberts) thanked the representatives for their attendance, and they then left the meeting.

24. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees, and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received, and confirmed respectively:

Llanelli Town Council Annual Meeting	13 th May 2026	1 - 3
Llanelli Town Council Adjourned Annual Meeting	14 th May 2026	4 – 19
Llanelly House Committee	18 th May 2026	20
Town Twinning Committee	18 th May 2026	21 - 22
Planning, Licensing and Consultation Committee	18 th May 2026	23 – 26
Building and Finance Committee	18 th May 2026	27 – 33
Establishment Committee	18 th May 2026	34 - 35

25. COMMUNITY DEVELOPMENT AND ACTIVITY

(1) Community Activities

- **Healing the Divide – “More in Common” Partnership** - The Inclusive “More in Common” Partnership in Llanelli was noted to build on earlier training delivered in the year in collaboration with Healing the Divide, aiming to strengthen community understanding and connection. The initiative brought together local partners to foster inclusion, resilience, and dialogue across diverse groups in the town. With a planned launch on 19th June in Llanelli Town Centre,

the project would mark an important step toward creating a more united community. The partnership worked closely with the Jo Cox Foundation, whose values were to bring people together and celebrating common ground.

- **Junior Young Traders 2026** – 12 local Llanelli-based schools participated in the initiative at Llanelli Town Market on the 14th May, where pupils operated stalls to buy, sell, and gain first-hand experience of working within a live market environment. The project proved highly successful, with total sales exceeding £5,000 across all participating schools. Ysgol Penygaer was awarded the prize for best presented stall, while Ysgol Ffwrnes received the award for highest profit, recognising the pupils' creativity, organisation, and entrepreneurial skills throughout the event.
- **Disability Football Festival** - 16 teams from across South Wales visited Stebonheath Park on a sunny day on the 17th May to take part in a non-competitive football festival. The event promoted participation, enjoyment, and community engagement through sport. TATA Steel generously sponsored the festival, ensuring that every participant received a commemorative medal in recognition of their involvement and contribution to the successful event.
- **Twin Cities Rugby Exchange** - On 19th June, Llanelli would welcome 31 youth team players and coaches from professional side S.U. Agen, representing our twin town relationship. The visiting group would receive a warm welcome to Llanelli, with Town Council officers supporting the Llanelli & District Twinning Association in showcasing the town. It was hoped that the visit would strengthen cultural and sporting links between the two communities. As part of the programme, renowned referee Nigel Owens would officiate the match which will take place on 20th June at 2.00pm at Furnace RFC.
- **Transforming Tyshia Spring Clean Event** - The Town Council had been supporting a litter-picking initiative led by the Transforming Tyisha Team in partnership with Ysgol Bigyn and Ysgol Penrhos. Through the project, pupils had completed a series of litter picks while also identifying and analysing the types of waste found across Llanelli, helping to raise environmental awareness and encourage community responsibility from a young age.
- **Cooking with Cancer** - The Town Council was working in partnership with the Angor Cancer and Long-Term Illness Charity and Gegin y Bobl to support individuals living with long-term illnesses and cancer-related conditions. A consultation event would take place at the Antioch Centre on 15th June, providing participants with the opportunity to share their views on the types of support, activities, and recipes they would like to cook with. The project would also see exercise as a key component to supporting those with life term illness.

- Cegin y Bobl – A request had been received for the Town Council to provide a letter of support for a grant application being made by Cegin y Bobl to deliver their early years courses for families with young children. These are noted to be 2-hour long cookery courses taught over 3 weeks which bring new mums/dads together to learn about nutrition, weaning and tips to integrate more healthy foods into their diet. The courses act as a safe, supportive group environment to provide peer support. It was therefore recommended that the Town Council provide a letter of support.

(2) Policy and Strategic Meetings

Officers are working with partners; examples are

- Llanelli Multi Cultural Network Drop-in Centre Support
- Pentre Awel
- Active
- Hywel Dda Health Board
- Communities For Work C4W
- Llanelli Community Partnership
- Healing the divide
- People Speak Up
- Actif Sir Gar
- Tyisha Community Team
- Menter Cwm Gwendraeth Elli
- Scarlets Community Team
- Primary Schools
- Hearts and Crafts
- Democracy Group Cymru
- Llanelli Market team CCC
- Radio BGM
- Swansea Bay TV

RESOLVED - That the information be noted and actions proposed be approved.

26. RISK ASSESSMENT REGISTER

Further Minute No. 5 of the Building and Finance Committee held on 18th May 2026, members considered a report prepared by the Town Clerk together with a copy of the Town Council's Risk Assessment Register (copies having been previously circulated to members).

RESOLVED – that the Risk Assessment Register be noted and approved.

27. NOTICE OF MOTION

The Town Clerk reported the receipt of a Notice of Motion Proposed by Councillor P.T. Warlow and Seconded by Cllr. D.Ll. Darkin (copies of which were circulated to members prior to the meeting).

The motion was as follows: -

In recent years, significant community facilities have been transferred to Llanelli Town Council as part of asset-transfer arrangements initiated by Carmarthenshire County Council. As a result of these transfers, the Town Council now directly employs a larger workforce than at any previous point in its history. Given this expansion in staffing responsibilities, it is timely and appropriate for the Council to strengthen, modernise, and formalise its employment-related policies to ensure that all staff are treated fairly, consistently, and in line with best practice across Wales. The Welsh Government's *Fair Work Wales* framework provides a clear set of principles designed to promote fair reward, security, equality, worker voice, and strong employment standards. Adopting these principles will support the Council in delivering high-quality employment practices and in ensuring that its growing workforce is supported, valued, and represented.

Council Resolves To:

1. Adopt the Fair Work Wales Principles

Llanelli Town Council formally adopts the *Fair Work Wales* Principles and commits to embedding them within all areas of its employment practice, policy development, and organisational culture.

2. Strengthen Worker Voice and Trade Union Recognition

To ensure that staff are able to access meaningful representation and collective support, the Council commits to:

- a. Recognising relevant trade unions representing Town Council employees.
- b. Ensuring staff have access to independent trade union advice and representation.
- c. Supporting collective bargaining arrangements, where these apply.
- d. Facilitating reasonable paid time for trade union duties and training in accordance with statutory requirements.

3. Promote Fair and Transparent Employment Practices

The Council will:

- a. Maintain or exceed the Real Living Wage for all directly employed staff.
- b. Review the use of temporary or insecure contracts, minimising reliance on them wherever possible.

- c. Provide clear pathways for training, progression, and continuous professional development.
- d. Ensure workplace policies reflect the principles of equality, inclusivity, and fair treatment.

4. Integrate Fair Work Principles into Procurement and Commissioning

When awarding or renewing contracts, the Council will:

- a. Request information from suppliers on how they uphold fair employment practices.
- b. Encourage contractors to recognise trade unions and support employee representation.
- c. Consider Fair Work commitments as part of evaluation criteria, within procurement law.

5. Produce a Fair Work Implementation Report

The Town Clerk will bring a report to Council within six months outlining:

- What steps are required to embed Fair Work Wales Principles across the organisation.
- Current areas of good practice.
- Areas for improvement.
- Recommended actions and timelines.

6. Publish an Annual Fair Work Update

An annual report will be brought to Full Council, summarising progress and ensuring ongoing oversight of the Council's Fair Work commitments.

RESOLVED – that the motion be referred to the Establishment Committee for further consideration.

28. NOTICE OF MOTION

The Town Clerk reported the receipt of a Notice of Motion Proposed by Councillor D.Ll. Darkin and Seconded by Cllr. J.G. Prosser (copies of which were circulated to members prior to the meeting).

The motion was as follows: -

‘This Council notes the ongoing decline in usage across several community centres and the increasing competition from alternative venues offering more versatile amenities. Council further recognises the importance that food-related activities play in community life, from social clubs to cultural events and family gatherings.

In order to understand how our facilities can better support local groups and encourage increased usage, this Council resolves:

1. To undertake a light-touch review of the cooking and food-preparation facilities available across all Llanelli Town Council community centres, identifying any opportunities for improved consistency, communication, or low-cost enhancements that could encourage greater community use.
2. That this review shall be carried out within existing officer resources, and does not commit the Council to any expenditure at this stage.
3. That the review may form part of existing work on community centre usage, and shall not require a standalone report unless officers deem it necessary.
4. That the findings and any options arising will be reported back to the Building and Finance Committee within three months, for members to consider as part of ongoing work to strengthen community centre usage.

This motion does not direct officers toward any fixed outcome. Instead, it seeks information that will enable the Council to make informed decisions and support the long-term success of its community centres.'

RESOLVED – that the motion **not** be agreed.

29. NOTICE OF MOTION

The Town Clerk reported the receipt of a Notice of Motion Proposed by Councillor S. Greaney and Seconded by Cllr. D.Ll. Darkin (copies of which were circulated to members prior to the meeting).

The motion was as follows: -

BACKGROUND

The Town Clerk reported the receipt of a Notice of Motion Proposed by Councillor S. Greaney and Seconded by Cllr. D.Ll. Darkin (copies of which were circulated to members prior to the meeting).

The motion was as follows: -

'Ysgol Heol Goffa is a maintained special school in Llanelli serving children and young people aged 3 to 19 with severe learning difficulties or profound and multiple learning difficulties. Many pupils have complex, life-limiting medical conditions requiring clinical support throughout the school day. The school currently has 132 pupils on roll against a capacity of 118.

The school does not have a dedicated, full-time registered nurse on site. Teaching staff and teaching assistants are carrying out medical procedures including tube feeding, seizure monitoring and medication administration. While the dedication of staff is not

in question, these are clinical responsibilities they are not registered to perform, and the situation places both pupils and staff in a difficult and potentially unsafe position.

The headteacher has been requesting a full-time nurse for five years. Carmarthenshire County Council has been raising the matter with Hywel Dda University Health Board for several years without resolution. Dame Nia Griffith MP has described the situation as deeply concerning, noting that comparable special schools elsewhere in Wales have dedicated nursing provision in place.

Estyn's inspection report of January 2026 explicitly noted the absence of a dedicated school nurse as an area requiring improvement. The Children's Commissioner for Wales, Rocio Cifuentes MBE, has since written to Hywel Dda University Health Board to raise the issue and seek a meeting, stating that children with complex and life-limiting medical needs have the right to feel safe and properly supported in school.

THE NEW SCHOOL

This Council welcomes the recently announced timescale for a new school building. Details confirmed at the Education and Young People Scrutiny Committee on 12 May 2026 show that the new 150-pupil school, to be sited near Ysgol Pen Rhos, is planned to open in September 2029, subject to Welsh Government approval.

After years of delays, cancellations and uncertainty, this commitment is genuinely welcome. But a 2029 opening does not help the children who are in school today. The nursing issue is urgent and must be resolved in its own right, not treated as something that can wait until the new building is ready.

MOTION

This Council resolves to write formally to Carmarthenshire County Council urging it to take all necessary steps to secure the immediate appointment of a dedicated, full-time registered school nurse for Ysgol Heol Goffa.

The letter should make clear that:

- Llanelli Town Council regards the current position as unacceptable and potentially unsafe for some of the most vulnerable children in the county.
- The recommendation made by Estyn in January 2026, the intervention of the Children's Commissioner for Wales, and the concerns raised by the local MP all require a clear and time-bound response from Hywel Dda University Health Board.
- If Ysgol Heol Goffa is indeed the only school of its type in Wales without a dedicated nurse, that fact should be stated plainly in any representations made to the Health Board and to Welsh Government.
- A dedicated nurse must be seen as an immediate requirement, entirely separate from and not dependent on the new building programme.

This Council also requests that the Town Clerk write directly to the Chair of Hywel Dda University Health Board, copying in the local Members of the Senedd to express this Council's concern and to ask for a clear update on what the Health Board intends to do and when.

Upon the request of Councillor D.Ll. Darkin that a recorded vote be taken it was:

RESOLVED – that the motion be agreed with Councillors A.R. Bragoli, A.A. Carter, M.D. Cranham J.P., D.Ll. Darkin, T. Davies (Deputy Town Mayor), S. Greaney, J.E. Jones J.P., A. Lochrie, A.S.J. McPherson, N.J. Pearce, J. G. Prosser, S.L. Rees (Leader of the Council), B.A.L. Roberts (Town Mayor), P.T. Warlow, A.C. Williams, J.R. Williams and S. Williams voting in favour.

30. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1) Dyfed Powys Police and Crime Commissioner – PCC Bulletin
- (2) One Voice Wales – Minutes of the Carmarthen Area Committee meeting held on the 15th April 2026.
- (3) One Voice Wales – E-bulletin.
- (4) Llanelli Town Centre Task Force – Minutes of meeting held on the 10th February 2026.
- (5) Carmarthenshire County Council – Information on the Pride In Place Scheme and appointment process for the Chairman of the Neighbourhood Board.
- (6) PLTRA – Minutes of the meeting held on the 30th April 2026.
- (7) Carmarthenshire County Council – Community and Town Council's Update.
- (8) Llanelli Traffic Management Working Group – Minutes of the meeting held on the 28th May 2026.

31. PROPOSAL TO PROVIDE FOR COMMUNITY SKIP DAYS

Further to Minute No. 98 of the Town Council meeting held on the 4th February 2026 where the Town Council resolved:

1. To investigate a regular "Skip Day" scheme, coordinated in dialogue with relevant authorities, providing strategically located skips within communities on designated days for the responsible disposal of household bulk waste.
2. To instruct officers to design and cost a pilot programme, including recommended locations, operational requirements, risk assessments, environmental considerations, and guidelines to ensure proper use and any additional financial considerations.

3. To explore options for partnership working, including engaging with community organisations, local volunteers, and enforcement agencies to proactively issue fines through a Zero-tolerance policy, maximise the scheme's impact and ensure it does not become a magnet for commercial or unlawful disposal.
4. To review the pilot scheme after an initial trial period, assessing its effectiveness in reducing fly-tipping and improving community cleanliness, and to bring recommendations back to Llanelli Town Council for future planning.
5. To write formally to Carmarthenshire County Council, informing them of Llanelli Town Council's intention and reiterating the need for urgent and improved county-level waste management provision for Llanelli.'

Consideration was given to the Town Clerk's report that provided updates to members on the issue. Meetings had been held with Carmarthenshire County Council and contact made with Welsh Government – Natural Resources Wales on the matter. Consideration had been given to the possible implementation of the proposal with information detailed for members consideration.

Llanelli Town Council was noted to not hold responsibilities for waste clearance within Llanelli (other than in areas directly managed by the Town Council, e.g. Parks and Playing Fields). These were the responsibilities of the County Council. However, the Council did have legal powers which could be exercised to implement the proposal.

Members noted that concern has been raised by the County Council in relation to the proposal.

1. Locations

Possible locations had been considered for provision in or near each Town Council ward at Town Council managed locations. Consideration would also need to be given to approval by third parties in some locations. Possible locations could include:

- **Bigyn Ward** Penyfan Playing Fields car park;
- **Elli Ward** Selwyn Samuel Centre car park or former leisure centre car park;
- **Glanymor Ward** Crown Park Playing Fields car park;
- **Lliedi Ward** Penygaer Playing Fields car park – half terms periods likely to be the only appropriate time – County Council approval would also be required;
- **Tyisha Ward** Paddock Street Community Centre – County Council approval would be also be required.

2. Communication

The process for communicating the provision would need to be carefully considered. Criticism was noted to be likely if residents felt that they were not made aware of the initiative. This could involve:

- Facebook advertising – Targeted advertising would be key in order to act against likely attempts to bring waste from outside the Town Council area;
- Flyers delivered to residential properties.

The communications would need to provide for clear advice on what could and could not be placed in these Community Skips in order to hopefully prevent confusion and disappointment for residents.

Additional issues to consider included likely opposition by residents living adjacent to the proposed locations, leading to the likely need to consult residents in the first instance prior to implementing any activity.

3. Skip Provision

It was noted to be difficult to estimate the likely amount of waste that would look to be delivered for these events, 3 large skips were therefore factored in, in order to ensure sufficient capacity was available and to hopefully prevent occurrences of waste being dumped nearby, which would lead to criticism of the Town Council by the Waste Authority.

Costings based on 3 x 8yd skips suggested to be delivered and collected on the same day received were as follows:

- | | |
|---------------------|---------------------------|
| • Dyfed Recycling | £280.00 plus VAT per skip |
| • Cwm Environmental | £357.00 plus VAT per skip |

Additional issues to consider included how to identify that the individual was a resident of Llanelli prior to accepting any waste. This was carried out by the County Council by requesting address information prior to allowing access to a site. Additionally, consideration would be required to whether residents who experience difficulties to bring waste to the skips would be supported in any way?

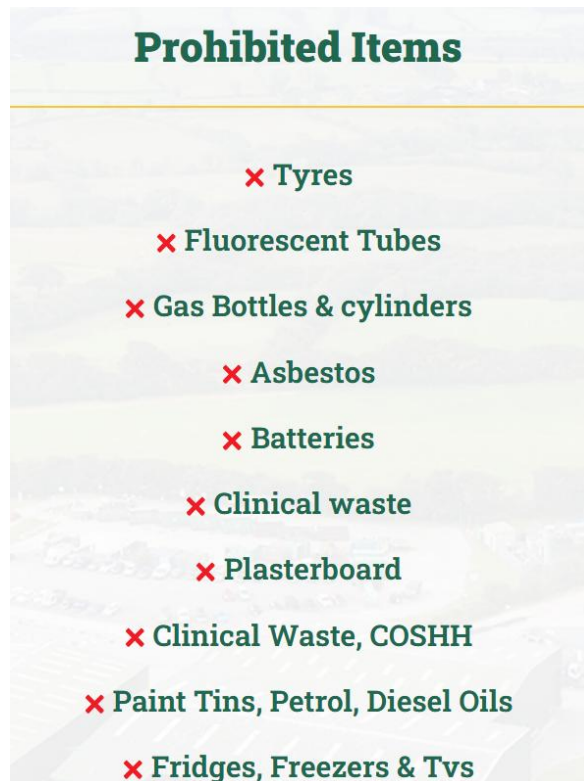
4. Staffing Requirements

The skip providers had been asked about a possible comprehensive service with staffing being provided to the Town Council, however they were only able to offer an unstaffed skip provision. Taking account therefore of likely uptake of the facility, it was felt that 2 members of staff and a supervisor staff member would be required on site at all times to implement this proposal.

- 2 – 3 staff members throughout daily were therefore taken into account.
- A knock on effect would be felt across Town Council facilities with Grounds Team and Caretaking Team members being redirected from normal duties.

5. Prohibited / Extra Charge Items

Examples (Cwm Website) – These items would have to be sorted out of the waste by staff members.



This would likely mean the need for staff members to check through bags and waste being delivered by residents, possibly leading to confrontation with individuals. It was highly likely that prohibited items would find their way into the skips, leading to additional charges being raised to the Town Council.

6. Staffing Issues that therefore arise

- Bags would have to be checked for prohibited items;
- Training on asbestos awareness would likely be required – Online Course £25.00 each staff member;
- Park Keeping or caretaking staff being taken from day to day duties for – 5 days per quarter during a trial period for the scheme;
- Possible confrontations with residents in relation to prohibited items;
- Manual handling issues in relation to larger items being delivered by residents for disposal;
- Would the Town Council be expected to collect waste from some residents if they are unable to attend the skip location?

7. Security

It was felt that in order to maintain staff safety, that the provision of security staff to support Town Council staff would be a necessity. It was difficult to estimate the need, however for any pilot scheme, 2 security staff being on site at all times would be advisable. Quotations had been received as follows:

- Safe Style Security £19.54 per hour plus VAT
- CSA Security £19.05 per hour plus VAT

8. Overall Costings – Pilot Scheme

Consultation Costs	£
Office costs – Staff time to draft flyers / translate etc	TBC
Office costs – Staff time to distribute and / or Postage costs - Distribution	TBC
Office costs – Staff time arranging and taking part in possible consultation events required	TBC
Office costs – Staff time dealing with queries raised via calls and emails	TBC

Advertising Costs	£
Office costs – Staff time to draft flyers / translate etc	TBC
Office costs – Staff time to distribute and / or Postage costs - Distribution	TBC
Office costs – Staff time dealing with queries prior to implementation	TBC

Pilot Scheme costs	£
Skips per event	£840.00 (likely to be over £1,000 once non-allowable items deposited are charged)
Staffing - £21.50 per hour x 3 x 10	£650.00
Office costs – supervision etc - £35.66 per hour x 3	£107.00
Security - £19.05 per hour x 2 x 10 hours	£381.00
Total Per Day Per Site	£1,978.00
Total for 5 days across 5 wards	£9,890.00
Quarterly Provision across 1 financial year	£39,560.00

Budget Implications

It was noted that no budget provision had been made for this proposed project within the 2026-27 financial year.

9. County Council Proposals

At meetings held with the County Council, concern has been expressed in relation to the proposal to provide for skip days and the possible negative impact upon the work being planned and waste campaigns being delivered by the County Council in relation to waste issues in Llanelli. It was also felt that:

- Waste was often ‘hoarded’ by residents in readiness for skip days, leading to issues and vermin in localities;
- There was evidence that residents become aware of the provision and therefore travel from outside the area to deposit waste in the skips.

Information had been provided by the County Council on these matters and were provided as follows:

- Annex A - advice from the previous skip day experiences of the Tyisha Team;
- Annex B - details from the County Council Cleansing Team on their recent activities and campaigns;
- Annex C - press release released by the County Council in response to the previously noted Town Council motion.

10. Welsh Government Regulations

Contact had also been made with Natural Resources Wales. Who noted that a temporary community skip used for local residents to drop off waste was classed as temporary storage of waste at a collection point. Natural Resources Wales treated some temporary storage activities as *Non-Waste Framework Directive (Non-WFD) exemptions*, which do not require registration or a full waste permit, *as long as the specific conditions were met*. Further details were provided to members on the matter as follows:

About this exemption

Some waste exemptions do not need to be registered. They are called non-waste framework directive (NWFD) exemptions. NWFD exemptions relate to gathering waste and storing it temporarily.

You must comply with the terms and conditions. You do not pay for this exemption.

NWFD 4 exemption applies to the following examples of business and activity:

- *a pharmacy that takes back and stores out-of-date medicines returned by patients, or operates a needle exchange scheme*
- *a shop that provides a container for customers to deposit waste batteries*
- *a shop that provides a take-back arrangement for waste electrical and electronic equipment (WEEE)*

Activities you can carry out

You can:

- *only collect and store waste in a secure container at a collection point*
- *carry out some treatments on the waste to make it easier to store and move*

Storage

You can store any waste for up to 3 months.

You can store any waste that does not contain:

- *asbestos*
- *any substance that has a flash point of less than 21°C*

You must not mix different types of waste, if you store more than one type.

Amount of waste

At any one time you can store up to:

- *30 cubic metres of WEEE*
- *50 cubic metres of non-hazardous waste that is not WEEE that will be recovered elsewhere*
- *5 cubic metres of any other waste*

Treatment

Treatment must not change the characteristics of the waste.

An example of this would be compacting paper and cardboard, to increase the amount that can be stored in a container.

Activities you cannot carry out

You cannot:

- *collect waste as your main business activity*
- *receive payment for collecting the waste*

11. Health and Safety

Community skip days were noted to carry numerous health and safety risks. Chief among these were dangerous overloading, the improper disposal of toxic or hazardous materials, injuries from unsafe manual handling, and increased fly-tipping.

• Dangerous Overloading

When skips are provided in public spaces, residents were likely to pile waste well above the maximum level fill line. This could create a severe risk of debris falling out and

injuring pedestrians or passing vehicles, both on-site and during transit to the landfill. This would have to be carefully monitored by Town Council staff members.

- **Hazardous Waste Contamination**

Community skips often become dumping grounds for restricted, toxic items. Disposing of banned items like batteries, gas cylinders, old paint, or electricals could lead to explosions, fires, or the release of toxic chemicals. Discovering asbestos in a public skip also poses health risks for the community. This would have to be carefully monitored by Town Council staff members.

- **Fly-Tipping and Unauthorised Access**

Community skips inevitably attract fly-tipping from outside the local area. This could result in overloaded containers or the introduction of hazardous waste for which the event organisers may still be held legally liable. This would have to be carefully monitored by Town Council staff members.

- **Unsafe Lifting and Manual Handling**

Town Council staff members could be susceptible to back injuries and strains from improperly lifting heavy, bulky items over the high sides of a skip. Attempting to toss heavy debris can easily cause muscle damage or result in falls into the container.

- **Obstructions and Road Hazards**

If skips were placed adjacent to public roads or pavements, they could obstruct pedestrian access, block emergency service routes, and reduce visibility for drivers.

- **Confrontations with residents**

Residents were likely to bring prohibited items for disposal that had been refused for collection by the County Council. This would likely lead to confrontations with staff members with general health and safety concerns arising.

12. Conclusions

The report outlined information in response to items 1,2 and 5 of the Council Motion passed at the meeting held on the 4th February 2026. The report detailed a number of considerations and concerns relating to the proposal. Other Additional considerations to be taken into account included the impact suggested to the County Council by the proposal.

Taking account of all the aspects of the proposal including:

- Lack of budgetary provision;

- Knock on impact on staff resources;
- Knock on impact on office staff resources;
- The safe and secure operation of the possible provision.

It was noted to be difficult to see how the Town Council could implement the proposal raised.

RESOLVED – that the report be noted.

32. CYCA

Councillor D.Ll Darkin declared a personal interest in this item as he was a former trustee of CYCA. As he considered this to be a prejudicial interest, he withdrew from the meeting prior to the discussion and voting thereon.

The Council Leader, Councillor S.L. Rees provided an update in relation to the current financial position of CYCA, and after a discussion it was

RESOLVED – that the Town Council would write a general letter of support to Carmarthenshire County Council and Sir Gaerfyrddin Members of the Senedd for their consideration of actions that could be taken to support CYCA and maintain their valued service provision.

The Meeting concluded at 7.18 p.m.

PLANNING, LICENSING AND CONSULTATION COMMITTEE

8th June 2026

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 8th June 2026 at 6.12 p.m.

PRESENT: Councillors M.D. Cranham J.P., D. Ll. Darkin, S. Evans (Vice-Chair), J.E. Jones J.P., A. Lochrie, A.S.J. McPherson, N.J. Pearce (Chair), J.G. Prosser, S.L. Rees (Leader of the Council), B.A.L. Roberts (Town Mayor), (Substitute for Councillor L. Fenris), A.C. Williams and J.R. Williams.

APOLOGIES: Councillor L. Fenris

6. DECLARATIONS OF INTEREST

No declarations of Interest were made.

7. AMP CLEAN ENERGY

The Chair (Councillor N.J. Pearce) welcomed a representative from AMP Clean energy to give a presentation on the proposed Battery Box installations applications within the Llanelli Town Council area.

Members were provided with an opportunity to ask questions of the representative.

Following the session, the Chair (Councillor N.J. Pearce) thanked the representative for their attendance, and they then left the meeting.

8. TOWN AND COUNTRY PLANNING ACT

(1) PLANNING APPLICATIONS

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

RESOLVED – that the comments shown in column 3 hereunder be forwarded to the Head of Planning: -

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
PL/10752 Verge at A484, Nr Andrew Street., Llanelli, SA15 3AJ	Construction and operation of micro energy storage project	To be noted.
PL/10844 Verge at North Avenue, Llanelli Workshops, Trostre Industrial Park, Llanelli	Construction and operation of micro energy storage project	To be noted.
PL/10845 Verge at Lower Trostre Road, Llanelli	Construction and operation of micro energy storage project	To be noted.
PL/10864 Tyisha Road Stores, 54 Tyisha Road, Llanelli, SA15 1RW	Converting storage outbuilding into flat	The Committee felt that the application was an unacceptable form of development and would therefore object on the following grounds: • Contravenes Policy GP1 part (d) that no proposals will be permitted that will have a significant impact on the amenity of adjacent land uses; properties, residents or the community; • Contravenes Policy GP1 part (h) that proposals will not be permitted that do not provide for an appropriate access or give rise to

PL/10873 2 Maestref, Llanelli, SA15 3SY	Formation of parking spaces and Construction of Boundary walls	parking or highway safety concerns on the site or within the locality; • Contravenes Policy H3 part (a) that applications will not be permitted if they result in the over intensification of property use. No objections.
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9. LICENSING ACT 2003 – NOTIFICATION OF APPLICATION FOR PREMISES LICENCE

(1) Tesco Extra, Parc Trostre, Llanelli, Carmarthenshire, SA14 9UY

The Town Clerk reported the receipt of a minor variation application from, Tesco Extra, Parc Trostre, Llanelli, Carmarthenshire, SA14 9UY (copies having been previously circulated to members).

RESOLVED – that the information be noted, and no objections be offered to the application.

(2) Popeyes, Unit 15 Parc Trostre, Trostre Road, Llanelli, Carmarthenshire, SA14 9RA

The Town Clerk reported the receipt of a Notification of Premises Licence Application in respect of Popeyes, Unit 15 Parc Trostre, Trostre Road, Llanelli, Carmarthenshire, SA14 9RA (copies having been previously circulated to members).

RESOLVED – that the information be noted, and no objections be offered to the application.

10. CONSULTATION

(1) Carmarthenshire County Council

Consideration was given to the consultation received from Carmarthenshire County Council on the revised Carmarthenshire Local Development Plan (LDP) 2018 – 2033 Schedule of Matters Arising Changes (MACs), Integrated Sustainability Appraisal (ISA) addendum to the MACs and Habitats Regulation Assessment (HRA) addendum to the MACs.

RESOLVED – that the consultation be noted and the Council request that the County Council give consideration to providing a consultation event via online attendance in order to provide an overview of the consultation and changes proposed. It was felt that this should be an event where all Carmarthenshire Town and Community Council were invited to attend in order for clarification to be sought on matters of concern.

(2) Hywel Dda University Health Board

Consideration was given to the consultation received from Hywel Dda University Health Board on the Clinical Services Plan - Stroke Services - Phase 2.

RESOLVED – that the consultation be noted and the Town Clerk to write to state the Town Council's position, that the Stroke Centre of Excellence should be based in Llanelli's Prince Phillip Hospital Ward 9.

(3) Carmarthenshire County Council

Consideration was given to the consultation on the proposal to revoke a disabled parking bay in Albert Street and to change to a residents parking bay.

RESOLVED – that the Council support the proposal and encourage the County Council to ensure that adequate and appropriate communication is provided to residents in order to ensure all impacted neighbours are made aware of the change.

11. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1) Carmarthenshire County Council – Notification of the Temporary Road Closure on Maestir and Maeswerdd, Llanelli on 22nd May 2026.
- (2) Carmarthenshire County Council – Notification of the Emergency Road Closure of Emma Street on 29th May 2026 for a period of 7 days.
- (3) Carmarthenshire County Council – Notification of a Planning Appeal Decision to grant planning permission in relation to PL/09920 Change of use from a (C3) dwelling house to a young professional, 4 person, House of multiple occupancy (C4) at 15 Trinity Road, Llanelli, SA15 2AB.

- (4) Carmarthenshire County Council – Notification of a Planning Appeal Decision to grant planning permission in relation to PL/09751 for a change of use from a C3 dwelling house to a C4 House in multiple occupancy (HMO) (5 bedrooms) with bike storage at the rear at 47 Trinity Road, Llanelli, SA15 2AB.
(copies having been circulated previously by email)

The Meeting concluded at 7.10p.m

BUILDING AND FINANCE COMMITTEE

8th June 2026

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 8th June 2026 at 7.13 p.m.

PRESENT: Councillors, A.R. Bragoli, M.D. Cranham J.P. (Chair), D.Ll. Darkin (Substitute for Councillor P.T. Warlow), T. Davies (Deputy Town Mayor) (Vice-Chair), S. Greaney, S.L. Rees (Leader of the Council), B.A.L. Roberts (Town Mayor), A.C. Williams (Substitute for Councillor A.A. Carter), and S. Williams.

APOLOGIES: A.A. Carter, S.A. Curry, R. James, G.R. Lloyd and P.T. Warlow.

13. MEMBERS' DECLARATION OF INTEREST

Declarations of interest were made on Agenda Item 16.1 (as noted below).

14. FINANCIAL REPORT

(1) BUDGET REVIEW

RESOLVED – that the Income and Expenditure report for the period 1st April 2026 – 31st May 2026, in the sums of £548,728 and £286,936 respectively, be approved.

(2) ACCOUNTS FOR PAYMENT

RESOLVED - that the payment schedule showing Direct Debit Nos. 051 – 093 (inclusive) in the sum of £21,037.87, BACS Nos 015 - 028 in the sum of £23,961.75 and Electronic Payments Nos 038 - 072 in the sum of £53,849.52 respectively, be approved.

15. COMMUNITY CENTRES

(1) HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of May 2026 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

16. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) GRANT APPLICATIONS

Councillor D.Ll. Darkin declared an interest in Application a), as he represented the Llanelli Chamber of Trade and Commerce on the CIC, as he saw this as a prejudicial interest he withdrew from the meeting prior to discussion and voting thereon.

Councillor D.Ll. Darkin declared an interest in Application b), as a family member is on the organising committee, as he saw this as a prejudicial interest he withdrew from the meeting prior to discussion and voting thereon.

Councillor D.Ll. Darkin declared an interest in Application f), as he is treasurer of 'Friends of Coedcae', as he saw this as a prejudicial interest he withdrew from the meeting prior to discussion and voting thereon.

Councillor S. Williams declared an interest in Application a), as he is to be a director of the CIC, as he saw this as a prejudicial interest he withdrew from the meeting prior to discussion and voting thereon.

Councillor S. Williams declared an interest in Application f), as he is a member of the Civic Society, who were supporting the proposed project, as he saw this as a prejudicial interest he withdrew from the meeting prior to discussion and voting thereon.

Councillor B.A.L. Roberts (Town Mayor) declared an interest in Application f), as she is a Governor at the School. As she saw this as a prejudicial interest she withdrew from the meeting prior to discussion and voting thereon.

Having considered the following applications (copies having been previously circulated to members), it was **RESOLVED** as follows: -

- a) Tyisha Building Preservation CIC;** that a grant of £300 be made;
- b) SWAMP;** that a grant of £500 be made;
- c) Evans and Williams FC;** that a grant of £800 be made;
- d) Polish School in Llanelli – Little Eagles;** that a grant of £300 be made;
- e) United Services Club – Llanelli;** that a grant of £300 be made;
- f) Ysgol Coedcae PTA – School Eco Club;** that a grant of £300 be made;
- g) Llanelli Unites;** that a grant of £300 be made.

17. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

18. BIGYN COMMUNITY CENTRE AND PENYFAN PARK CHANGING ROOMS

Further to Minute No. 62 of the Committee meeting held on 10th November 2025, members gave consideration to the Final Payment Certificates received from the Town Council Consultant Architects.

RESOLVED – that the Final Payment Certificates be approved.

The Meeting concluded at 7.26pm