

CYNGOR TREF LLANELLI



LLANELLI TOWN COUNCIL

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MINUTES

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LLANELLI JOINT BURIAL ADVISORY COMMITTEE

Minute Nos. 24 - 30

At the **Special Meeting** of the **Llanelli Joint Burial Advisory Committee** hosted at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, and via remote attendance on Wednesday, 22 January 2025 at 4:00 p.m.

Present:

Cllrs.

T. M. Donoghue
S. N. Lewis
N. Evans
J. S. Phillips
S. Greaney
J. Williams

Together with Mr A. Davies (Town Clerk)

24. APPOINTMENT OF CHAIRMAN PRO TEMPORE

RESOLVED that Cllr. S. Greaney be appointed Chairman pro tempore.

25. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. D. L. Darkin, B. A. L. Roberts and A. J. Rogers.

26. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

27. MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Special Meeting - 26 November 2024

28. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

29. SCALE OF FEES

(1) Exclusive Rights of Burial Fees

	£
Conventional grave - 30 year period	787.00
Conventional grave - 50 year period	1571.00
Cremated Remains - 30 year period	213.00
Cremated Remains - 50 year period	425.00

(2) Cemetery Management Fees

**The following charges would be levied where purchased
Exclusive Rights of Burial was not applicable:**

Cemetery management fee for a conventional grave	325.00
Cemetery management fee for a cremated remains plot	163.00

(3) Interment Charges

Grave - Depth for 2	484.00
Grave - Depth for 3	757.00
Child's Grave	0.00
Interment in existing grave	484.00
Interment of cremated remains	162.00
Interment of cremated remains in Vault	68.00
Interment of cremated remains in Garden Plot	78.00
Weekend Surcharge Interment Grave	437.00
Weekend Surcharge Interment Cremated Remains	59.00

(4) Natural Burial Area

Single Depth Grave with 30 year EROB	1271.00
Reservation Fee (10 Years)	58.00
Marker Post	118.00*
Memorial Tree	118.00*
Single Cremated Remains Plot with 30 year EROB	375.00
Reservation Fee (10 Years)	32.00
Marker Post	71.00*
Scattering	43.00

(5) Scattering Gardens

Scattering in Memorial Gardens	43.00
Garden Wall Memorial Plaque (Square) – 15 Year Lease	143.00*
Garden Wall Memorial Plaque (Square) – 30 Year Lease	225.00*
Garden Wall Memorial Plaque (Oval) – 15 Year Lease	171.00*

Garden Wall Memorial Plaque (Oval) – 30 Year Lease	256.00*
Plaque Space Reservation Fee – 15 Year Period	40.00
Plaque Lease Renewal Fee – 15 Year Period	83.00
Plaque Lease Renewal Fee – 30 Year Period	166.00
Second Inscription Fee	48.00*
Ceramic Photo Plaque – 5 cm x7 cm	72.00*
Ceramic Photo Plaque – 8 cm x10 cm	84.00*
Single Walkway Memorial – 15 Year Lease	411.00*
Single Walkway Memorial – 30 Year Lease	537.00*
Double Walkway Memorial – 15 Year Lease	517.00*
Double Walkway Memorial – 30 Year Lease	645.00*
Leaf Vault with 30 Year Exclusive Right of Burial	1265.00

(6) Other Charges

Hire of Chapel (including speaker)	45.00
Testing of Grave	121.00
Exhumation of Ashes	162.00*
Exhumation of Body	(Actual and necessary costs)
New memorial - headstone	142.00
New memorial - kerbset	167.00
Additional names cut on headstones	71.00
Memorials within Garden of Remembrance	97.00
Memorial Bench Permit Fee	167.00
Memorial Tree Permit	71.00
Additional Excavation Fee for Bricked Grave	459.00
Family History Search (per individual name)	10.00
Chapel Memorial Plaque	55.00*
Chapel Memorial Plaque Reservation	22.00
Vault Lease Renewal Fee – 30 Year Period	385.00
Administration Fee	67.00
All fees marked with * are subject to VAT @ the current prevailing rate of 20%	

RECOMMENDED that the above fees be approved from 1 April 2025.

30. ESTIMATES OF INCOME AND EXPENDITURE

The Secretary presented Members with a detailed report in respect of the Estimates of Income and Expenditure for 2025 / 2026, and after discussion it was

RECOMMENDED that a budget contribution of £100,000 be requested from Llanelli Rural Council for the financial year 2025 / 2026, and that in turn it requests £50,000 from Llanelli Town Council as its contribution towards service costs.

FURTHER RECOMMENDED that the current sum of earmarked reserves totalling £150,521 be noted.

.....
The meeting concluded at 4.15 p.m.
.....

LLANELLI TOWN COUNCIL

ORDINARY MEETING

4th June 2025

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held remotely and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 4th June 2025 at 6.00 p.m.

PRESENT: Councillor A.R. Bragoli (Town Mayor) (Presiding)

Councillors

Bigyn Ward

M.D. Cranham J.P.
D.Ll. Darkin (Leader of
the Council)
P.T. Warlow
J.R. Williams

Elli Ward

S. Williams

Glanymor Ward

J.E. Jones, J.P.
S.L. Rees
B.A.L. Roberts

Lliedi Ward

S. Evans (Deputy Town Mayor)
R. James
A. Lochrie

Tyisha Ward

T. Davies
A.S.J. McPherson
J.G. Prosser

APOLOGIES: Councillors A.A. Carter, S.A. Curry, L. Fenris, S. Greaney, G.R. Lloyd, and N.J. Pearce

22. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

23. PUBLIC PARTICIPATION

The Town Mayor (Councillor A.R. Bragoli) noted that no members of the public were in attendance at this meeting.

24. MAYORAL ANNOUNCEMENT

The Town Mayor (Councillor A.R. Bragoli) noted with great pride Kaz Jeffries outstanding achievement in being nominated for the One Show 'One Big Thank You' award. The Town Council was delighted that Kaz's tireless work promoting BSL and supporting the deaf community here in Llanelli and more widely had been recognised on a national basis.

Councillor S. Williams noted his further congratulations and gave further detail on the achievements.

The Town Mayor asked the Town Clerk to provide a letter of congratulations from the Town Council.

25. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees, and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received, and confirmed respectively:

Llanelli Town Council Annual Meeting	7 th May 2025	1 - 3
Llanelli Town Council Adjourned Annual Meeting	12 th May 2025	4 - 20
Planning, Licensing and Consultation Committee	12 th May 2025	21 – 25
Building and Finance Committee	12 th May 2025	26 – 28
Stebonheath Development Committee	12 th May 2025	29 - 31

26. COMMUNITY DEVELOPMENT AND ACTIVITY

(1) Community Activities

- **Junior Young Traders Market Llanelli 2025** – 12 schools took part in the Junior Young Traders Market which was held on the 22nd May 2025, an increase from the 6 schools that took part in 2024. The market ran alongside the Thursday trading market and gave a valuable opportunity for the children to ply their skills. All products were hand made by the children and delivered on the curriculum on entrepreneurship. The winning school on the stall design went to Ysgol Dewi Sant with the overall winners being Penygaer school for a 4th time, over £4,500 was traded by the schools on the day. The event was covered by Bay TV alongside other media outlets. This was the culmination of the 3-month project

which was facilitated in partnership by the Town Council, County Council Markets / school educational team, Llanelli Community Partnership, Llanelli Chamber of Trade and Commerce and Foothold.

- **Entre Comp Games** – In a transitional event with Pentip School, 14 youth leaders from St John Lloyds school delivered activities which included problem solving and critical thinking rather than traditional sports. The Tesco community champion provided pupils with fruit and water for the morning event. Felicity Benson Healy spoke about the entrepreneurial skills of the program for children, and how important they are when transitioning from primary school to secondary school. A further event was planned in the coming weeks.
- **Early Year Sessions** – Physical activity sessions continued to take place in a variety of early years settings. In addition to the sessions, St Paul's Family Centre had been gifted footballing equipment for the yard. Cylch Meithrin Llanerch would also have balance bikes sessions at Llanerch playing fields delivered by Town Council Officers.
- **Ysgol Heol Goffa** – Following the school attending their first 'Meet the Mayor' session in April. Links had been nurtured with the Town Council. Officers supported their roadshow event at the school as well as assisting with football and rugby matches hosted at Penygaer playing fields. Young leaders from Ysgol Strade would also be supporting the Ysgol Heol Goffa Sports Day in early Summer.
- **West Wales Sport & Community Engagement Event** - Officers attended the West Wales Sport & Community Engagement Event which was an opportunity to bring together diverse communities and sports organisations across the region to network, share best practices, tackle challenges, and learn from one another. The event took place on the 8th May 2025 at the EYST Unit Swansea. The event focused on building connections, fostering collaboration, and exploring how we can create a more inclusive and thriving sports environment for everyone in West Wales. It was a chance to come together, hear different perspectives, and find practical ways to break down barriers and improve access to sport and physical activity for all.
- **VE 80 Day Activities** – VE Day celebrations in Llanelli were supported with activities including:
 - VE Day commemorations at St Elli Parish Church on the 8th May. The memorable evening saw performances that filled the church with music and was well attended.
 - Officers supported the VE Day afternoon tea party on the 12th May at Paddock Street Community Centre with the Hearts and Crafts group hosting veterans and Town Mayor Cllr Bragoli for an afternoon tea and quiz.

- Officers supported a Community Picnic event on the 28th May. The event was well attended and held in the Goods Shed with sports activities, music, stalls, games, fire service appliances and singing.
- **Armed Forces Week 2025 – Flag Raising & Lowering Ceremonies** – Will be held in Llanelli Town Hall on Sunday, 22nd June 2025 at 11:00am. Flag Lowering Ceremony will take place on Monday, 30th June 2025 at 6:00pm.

RESOLVED - That the information be noted

(2) Policy and Strategic Meetings

Officers are working with partners; examples are

- Nepalese Community
- Chamber of Trade Llanelli
- Agen Town Council
- Llanelli Multi Cultural Network Drop-in Centre Support
- Pentre Awel
- Zero Waste Alliance
- Foothold Cymru
- Llanelli Community Partnership
- Llanelli Green Network
- Local Places for Nature CCC
- Tesco Trostre
- People Speak Up
- Barclays Bank
- Carmarthenshire County Council Markets
- Actif Sir Gar
- Tyisha Community Team
- Bigyn School
- 12 Primary schools
- Markets team CCC
- Greener Growth
- Ysgol Heol Goffa
- Hywel Dda Community Team

(3) Activities Planned Short Term / Long Term June

Activities are being developed with planned short term and long-term activities working independently and in partnership some examples are as follows:

- Football sessions weekly Monday's 4.00pm – 4.45pm at the Cruyff Court in Penyfan;
- Tennis sessions weekly Tuesday's 4.00pm – 4.45pm at the Pac Howard Tennis Courts
- Bowls sessions weekly Thursday's 4:00pm – 4:45pm at Havelock Bowls

- Dementia Cradle Choir –Tuesday 2.00pm Ffwrnes Theatre.
- Multicultural Network every Tuesday from 10.30am - 12.30pm at EJs.
- Young People Speak Up drop-in every Wednesday 5.00pm – 7.00pm - at the Ffwrnes Fach.
- Men in Conversation every Thursday, 10.00am to 3.00pm – 4.30pm at the Ffwrnes Fach.
- Internal Children’s Day at Ffwrness Fach Theatre 2:30pm until 4:00pm on 29th May
- The Great Get Together at Stepney Square 11:00am until 3:00pm on 21st June
- Rugby Exchange with Agen 27th/28th/29th June
- Harmonious Heroes Showcase at Llanelly House at 10:30am until 1:00pm 19th June
- Armed Forces Week 2025 – Flag Raising & Lowering Ceremonies Sunday, 22nd June 2025 at 11:00am. Flag Lowering Ceremony will take place on Monday, 30th June 2025 at 6:00pm Llanelli Town Hall Square.

RESOLVED - That the information be noted, and actions taken be approved.

27. TOWN COUNCIL FINANCIAL REGULATIONS

Consideration was given to the draft updated Financial Regulations. Minute No. 90 of the Town Council meeting held on the 4th December 2024 refers. (copies of which were previously circulated to members).

RESOLVED - that the Council approves the draft Regulation as Town Council policy.

28. RISK ASSESSMENT REGISTER

Further Minute No. 4 of the Building and Finance Committee held on the 12th May 2025, members considered a report prepared by the Town Clerk together with a copy of the Town Council’s Risk Assessment Register (copies having been previously circulated to members).

RESOLVED – that the Risk Assessment Register be noted and approved.

29. CARMARTHENSHIRE COUNTY COUNCIL PANEL PERFORMANCE REGISTER

The Town Clerk noted an invitation received from Carmarthenshire County Council for a nomination to represent the Town Council on an informal focus group of Community and Town Councils in preparation for the Carmarthenshire County Council Panel Performance Assessment.

RESOLVED - That the information be noted.

30. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1) Carmarthenshire County Council – Town Centre Task Force, Minutes of the meeting held on the 13th March 2025.
- (2) One Voice Wales – Practice Development Notes.
- (3) One Voice Wales – E-bulletin.
- (4) PLTRA – Minutes of the meeting held on the 8th April 2025.
- (5) Contracts and Leases Working Group – Minutes of the meeting held on the 27th May 2025.

31. TOWN CENTRE PLACEMAKING PLANS

The Town Clerk informed the Town Council that he had been advised by the Town Mayor, that as per Standing Order 3.bb, that he was of the opinion that this item should be considered at the meeting as a matter of urgency.

Carmarthenshire County Council had notified the Town Council of a consultation on their Town Placemaking Plan 2025 Consultant Brief to be used by the County Council to seek a consultant to develop Placemaking Plans for the 3 primary towns in Carmarthenshire (Ammanford, Carmarthen and Llanelli). The consultation had been provided to the Town Council too late to be specified in the summons of the meeting, with a closing date provided for comments to be submitted of the 4th June 2025.

Consideration was therefore given by the Town Council to the matter. It was:

RESOLVED -

That the Town Council welcome the principal behind the proposal.

Council Members did feel that the proposals would benefit from more robust consultation, for example with the Llanelli Community Partnership, Civic Society and Chamber of Trade and Commerce.

The Town Council would also wish to invite a representative of Carmarthenshire County Council to attend a future meeting of the Council to address members on the County Council plans to regenerate Llanelli Town.

The Meeting concluded at 6.16 p.m

PLANNING, LICENSING AND CONSULTATION COMMITTEE

16th June 2025

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 16th June 2025 at 6.00 p.m.

PRESENT: Councillors D. Ll. Darkin (Leader of the Council), S. Evans (Deputy Town Mayor), L. Fenris, J.E. Jones J.P, A. Lochrie, A.S.J. McPherson, N.J. Pearce (Chair), J.G. Prosser (Vice-Chair), S.L. Rees, A.C Williams and S. Williams.

APOLOGIES: J.R. Williams

6. DECLARATIONS OF INTEREST

Declarations of interest were made on items 8 (1) and 10 (2) as noted below.

7. CHAIRMAN'S ANNOUNCEMENTS

The Chairman (Cllr J.G. Prosser) welcomed Councillor A. Williams to his first meeting following his recent election as a member for the Bigyn Ward of Llanelli Town Council.

8. TOWN AND COUNTRY PLANNING ACT

(1) PLANNING APPLICATIONS

Councillor D.Ll. Darkin declared an interest in Applications PL/09275 and PL/09406 as a former client was involved in the project. As he saw this as a prejudicial interest, he withdrew from the meeting and voting thereon.

Councillor D.Ll. Darkin declared an interest in Application PL/09248 as he worked on the project with a previous client. As he saw this as a prejudicial interest, he withdrew from the meeting and voting thereon.

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

RESOLVED – that the comments shown in column 3 hereunder be forwarded to the Head of Planning: -

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
PL/09221 20 School Road, Llanelli, SA15 2AY PL/09252 49 Heol Goffa, Llanelli, SA15 3LT PL/09336 Zion Baptist Chapel, Park Street, Llanelli, SA15 3YN	To turn a closed family centre back into a domestic dwelling. Change from D1 to C3 Single storey side extension To create a mural on the external side elevation of building	No objections. No objections. The Committee noted the excellent work being carried out by People Speak Up at the facility and its admiration for the plans being drawn up for the services provided and development of the building. An objection will however be raised as the proposal was felt to be an incongruous form of development, not in keeping with the listed nature of the building. The Town Clerk will also query the recent painting of the building pillars in relation to possible requirement for a Listed Building Application.

PL/09275 The Lemon Tree, 2 Prospect Place, Llanelli, SA15 3PT	The proposal is for works to remodel the interior of a run-down public house and extension works to the rear of the property. There are no changes to the front elevation and so the works will not affect the character of the original listed front terrace.	No objections.
PL/09370 31 Inkerman Street, Llanelli, SA15 1RY	Proposed full renovation of property and splitting property in two smaller dwellings	No objections.
PL/09419 71 Marble Hall Road, Llanelli, SA15 1NW	Conversion of existing 2 story dwelling into 2no flats including new rear extension to provide additional living accommodation	No objections.
PL/09355 24 Brettenham Street, Llanelli, SA15 3ED	The demolition (in part) of an existing single storey flat roof rear kitchen extension. The construction of an enlarged single storey flat roof rear kitchen extension	No objections.
PL/09428 40 Murray Street, Llanelli, SA15 1DJ	Proposed conversion of existing pub to 4 no. residential flats and proposed construction of a one storey flat at the rear of the existing building (resubmission of PL/09096 refused on 02.06.25)	No objections.

PL/09406 The Lemon Tree, 2 Prospect Place, Llanelli, SA15 3PT	New signs to front and rear of a Listed Building	No objections.
PL/09361 20 Murray Street, Llanelli, SA15 1DZ	Proposed Office Alterations	No comment.

9. CONSULTATIONS

(1) Welsh Government

Consideration was given to the consultation received from the Welsh Government on improving the administration and enforcement of Council Tax in Wales. (copies of which were previously circulated to members).

RESOLVED – that the consultation be noted.

(2) Democracy and Boundary Commission

Consideration was given to the consultation on the review of electoral arrangements for Carmarthenshire. (copies of which having previously been circulated to members).

RESOLVED – that the consultation be noted.

(3) Hywel Dda University Health Board

Consideration was given to the consultation on the Clinical Services Plan Consultation. (copies of which having previously been circulated to members).

RESOLVED – that the consultation be noted.

10. LICENSING ACT 2003- NOTIFICATION OF APPLICATION FOR PREMISES LICENSE

(1) Machynys Golf Academy, Machynys, Llanelli, SA15 2DG

The Town Clerk reported the receipt of a Notification of License Application in respect of Machynys Golf Academy, Machynys, Llanelli, SA15 2DG (copies having been previously circulated to members).

RESOLVED – that the information be noted, and no objection be offered to the application.

(2) **Red Cow, 9 Hall Street, Llanelli, Carmarthenshire, SA15 3BB**

Councillor D.Ll. Darkin declared an interest in the Application as a former client was involved in the project. As he saw this as a prejudicial interest, he withdrew from the meeting and voting thereon.

The Town Clerk reported the receipt of a Notification of License Application in respect of Red Cow, 9 Hall Street, Llanelli, Carmarthenshire, SA15 3BB (copies having been previously circulated to members).

RESOLVED – that the information be noted, and no objection be offered to the application.

11. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1) Carmarthenshire County Council – Notification of Licence Application, Cross Keys, 2 Prospect Place, Llanelli, SA15 3PT.
- (2) Carmarthenshire County Council – Notification of Temporary Road Closure of the length of road known as Long Row, Llanelli, from a point 30 metres north east of its junction with Adulam Row, for a total distance of 60 metres in a north easterly then northerly direction on Wednesday 18th June 2025.
- (3) Carmarthenshire County Council – Notification of Temporary Road Closure of Gilbert Road from its junction with Felinfoel Road, Llanelli (A476) for distance of 30 metres in a Southerly direction from Thursday 19th June 2025 for a period of 1 day.

The Meeting concluded at 6.23 p.m.

BUILDING AND FINANCE COMMITTEE

16th June 2025

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 16th June 2025 at 6.26 p.m.

PRESENT: Councillors A.R. Bragoli (Town Mayor), A.A. Carter, M.D. Cranham J.P, S.A. Curry, D. Ll. Darkin (Leader of the Council), T. Davies (Substitute for Councillor R. James), A.S.J. McPherson (Vice-Chair) (In the Chair), N.J. Pearce (Substitute for Councillor G.R. Lloyd), J.G. Prosser (Substitute for Councillor S. Greaney), and B.A.L. Roberts.

APOLOGIES: Councillors S. Greaney, R. James, G.R. Lloyd, and P.T. Warlow (Chair).

11. MEMBERS' DECLARATION OF INTEREST

Declarations of interest were made on item 7 (1) as noted below.

12. FINANCIAL REPORT

(1) BUDGET REVIEW

RESOLVED – that the Income and Expenditure report for the period 1st April 2025 – 31st May 2025, in the sums of £556,461 and £250,715 respectively, be approved.

(2) ACCOUNTS FOR PAYMENT

RESOLVED - that the payment schedule showing Direct Debit Nos. 039 – 071 (inclusive) in the sum of £11,638.12, BACS Nos 028 - 052 in the sum of £24,178.27 and Electronic Payments Nos 045 - 090 in the sum of £203,642.29 respectively, be approved.

13. COMMUNITY CENTRES

(1) HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of May 2025 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

14. PARK, PLAYING FIELDS AND COMMUNITY CENTRES

Further to minute 107 of the Committee meeting held on the 7th April 2025, members considered the Town Clerk's report which provided an update on developments with the Town Council Parks, Playing Fields, Community Centres and properties.

1. Cruyff Court Penyfan

Following damage to the goal mouths, replacements had been supplied by the contractor. These would now be closely monitored due to having already been replaced on two occasions. Alternative provision may be required should the issue re-occur.

2. Penyfan Park Splash Pad

Further to Minute 92 of the Committee meeting held on the 17th February 2025. A leak was discovered in the water piping leading to the Penyfan Splash Pad. An emergency repair was requested therefore by the building contractor most recently involved with the splash pad, Martin Taffetsauffer Building Contractors. The cost including the need to involve an asbestos contractor was £3,001.99.

3. Havelock Park Splash Pad

Further to Minute 120 of the Committee meeting held on the 23rd April 2025. The splash pad at Havelock Park was brought into operation on the 17th May 2025. The final cost for the repair was £2,903.40, lower than the £5,690.00 quoted as replacement of a number of the suggested parts was not ultimately necessary.

4. Wesleyan Community Centre

Following a roof leak into the main Community Centre Hall, CBD Roofing were asked to assess possible repairs. Their quote of £1,005.45 was approved for progression. Should further issues arise on closer inspection of the roof, a further report would be provided to the Committee.

5. EV Charging Provision

Meetings had been undertaken in order to prepare a tender document for provision of EV charging points at the following Town Council Facilities:

- Crown Park
- Old Vicarage
- Stebonheath Park
- Penyfan Park / Bigyn Community Centre

6. LED Lighting Upgrades

Meetings had been undertaken to begin consideration of a possible project to upgrade Town Council facility lighting units to LED, in order to seek to decrease energy usage. The first properties to be considered were suggested as Wesleyan Community Centre and the Old Vicarage. Further details would follow.

RESOLVED – that the report be noted and

- the actions taken and proposed be approved;

15. OLD VICARAGE EXTERNAL WALLS

Further to minute 84 of the Committee meeting held on the 8th March 2021, following noticeable paint peeling to areas of the Old Vicarage external wall painting, a site visit had been undertaken by the Town Council Consultant Architect to assess the matter. The advice received was as follows:

Further to our recent meeting, we confirm the following –

We do not believe that the whole of the front elevation required re painting at this time but would recommend a partial repaint to the areas shown below.

This will include 2 wall surfaces , all front elevation cills and front elevation plinth.

I look forward to your observations.

Diagrams of the proposed works were circulated to members.

Should the Committee consider it appropriate to take forward these works, the Consultant Architect would be instructed to seek tenders for the project, which would then be reported to the Committee for a final decision to be taken.

RESOLVED - That the advice of the Consultant Architect be followed and quotations be sought.

16. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) GRANT APPLICATIONS

Councillor D.Ll. Darkin declared an interest in Application 16.1.b, however as he felt this was not a prejudicial interest he remained in the meeting and voting thereon.

Councillor D.Ll. Darkin declared an interest in Application 16.1.j as he had relatives involved in the organisation. As he saw this as a prejudicial interest, he withdrew from the meeting and voting thereon.

Having considered the following applications (copies having been previously circulated to members), it was RESOLVED as follows: -

- a) Polish School ‘Little Eagles’ - that a grant of £300 be made
- b) Llanelli Cricket Club - that a grant of £500 be made
- c) Havelock Park Bowls Club - that a grant of £500 be made
- d) Llanelli Sea Cadets - that a grant of £300 be made
- e) Crusaders Bowls Club - that a grant of £500 be made
- f) Llanelli Warriors - that a grant of £800 be made
- g) PLTRA - that a grant of £300 be made
- h) Llanelli Men’s Shed - that a grant of £300 be made
- i) SWAMP - that a grant of £500 be made
- j) Golau Baptist Church - that a grant of £300 be made
- k) Llanelli Pride - that a grant of £300 be made
- l) Llangennech Cricket Club - that a grant of £500 be made
- m) West End United FC - that a grant of £500 be made

17. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

18. HYGIENE BINS

Consideration was given to the Town Clerk’s report that quotations had been sought for the contract to provide hygiene waste bins in Town Council facilities. Costings had been received as follows:

Site	Cathedral Hygiene	Initial Rentokil	PHS	Natural UK
Old Vicarage		£40.56	£37.44	£260.00
Stebonheath Park		£40.56	£37.44	£260.00
Selwyn Samuel Centre		£329.42	£305.24	£1,846.00
Glenalla Community Centre		£40.56	£37.44	£260.00
Lakefield Community Centre		£20.28	£18.72	£130.00
Llanerch Community Centre		£20.28	£18.72	£130.00
Paddock Street Community Centre		£20.28	£18.72	£130.00
Wesleyan Community Centre		£20.28	£18.72	£130.00

Bigyn Community Centre		£20.28	£18.72	£130.00
Penygaer Community Centre		£20.28	£18.72	£130.00
	£2,210.00	£572.78	£529.88	£3,406.00

The current contractor was noted to be with Cathedral Hygiene.

RESOLVED - That the lowest tender be accepted for a 3 year contract.

19. OLD VICARAGE CAR PARK WALL

Further to Minute No. 96 (1) of the Committee Meeting held on the 10th March 202, consideration was given to Architect Instruction 1 in relation to the project. The instruction confirmed the omission of the £500.00 contingency sum from the final project sum, leaving a final contract payment of £2,685.00. Members were reminded that the payment would be refunded by an insurance claim to the 3rd party.

RESOLVED - That the information be noted.

The Meeting concluded at 6.43 pm

LLANELLI TOWN COUNCIL

ORDINARY MEETING

23rd June 2025

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held remotely and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 23rd June 2025 at 6.15 p.m.

PRESENT: Councillor A.R. Bragoli (Town Mayor) (Presiding)

Councillors

Bigyn Ward

M.D. Cranham J.P.
D.Ll. Darkin (Leader of
the Council)
P.T. Warlow
A.C. Williams
J.R. Williams

Elli Ward

S. Williams

Glanymor Ward

A.A. Carter
L. Fenris
J.E. Jones, J.P.
S.L. Rees

Lliedi Ward

Tyisha Ward

S.A. Curry
A.S.J. McPherson
J.G. Prosser

APOLOGIES: Councillors S. Evans, S. Greaney, R. James, G.R. Lloyd, A. Lochrie, N.J. Pearce and B.A.L Roberts

32. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

33. PUBLIC PARTICIPATION

The Town Mayor (Councillor A.R. Bragoli) noted that no members of the public were in attendance at this meeting.

34. INTERNAL AUDIT REPORT

Further to Minute No. 133 of the Council meeting held on 2nd April 2025, consideration was given to the Internal Audit (Final) Report 2024-25 prepared by Auditing Solutions Ltd. (copies having been previously circulated to members).

RESOLVED – that the information be noted and approved.

35. AUDIT OF ACCOUNTS

(1) FINANCIAL STATEMENTS 2024/2025

Further to Minute No. 30(1) of the Town Council meeting of 24th June 2024, members considered the Financial Statements which had been prepared for the 2024/2025 financial year (copies having been previously circulated to members).

RESOLVED – that the Financial Statements for 2024/2025 be accepted and approved.

36. ANNUAL RETURN FOR YEAR ENDING 31ST MARCH 2025

(1) ACCOUNTING STATEMENTS

Further to Minute No. 31(1) of the Town Council meeting of 24th June 2024, consideration was given to the Accounting Statements as contained within the Annual Return for 2024/25.

RESOLVED – that the Accounting Statements for the year ending 31st March 2025 be approved.

(2) ANNUAL GOVERNANCE STATEMENT FOR 2024/2025

Further to Minute No. 31(2) of the Town Council meeting of 24th June 2024, members considered the Annual Governance Statement as contained within the Annual Return for 2024/25 whereupon, it was

RESOLVED – that the Annual Governance Statements be agreed and approved.

(3) AUTHORITY TO SIGN

Further to Minute No. 31(3) of the Town Council meeting of 24th June 2024, consideration was given to the Annual Return for 2024/25 and, following the satisfactory completion of the Internal Audit, it was

RESOLVED – that authority be given to the Town Mayor and Town Clerk to sign and submit the Annual Return for 2024/25.

37. ANNUAL REPORT 2024/25

(1) ANNUAL REPORT 2024/25

Further to Minute No. 32(1) of the Town Council meeting of 24th June 2024, consideration was given to the draft Annual Report prepared for the year ending 31st March 2025 (copies having been previously circulated to members).

RESOLVED – that the draft Annual Report for the year ending 31st March 2025 be approved.

(2) COMMUNITY DEVELOPMENT AND ACTIVITY WORK PROGRAMME

- (i) Further to Minute No. 87 (2) of the Town Council meeting of 4th December 2024, members considered the review of the Community Development and Activity Work Programme for 2024-25, it was

RESOLVED – that the review of the Community Development and Activity Work Programme for 2024-25 be agreed and approved.

- (ii) Consideration was given to the draft Community Development and Activity Work Programme for 2025-26, it was

RESOLVED – that the draft Community Development and Activity Work Programme for 2025-26 be agreed and approved.

The Meeting concluded at 6.23 p.m.