

CYNGOR TREF LLANELLI



LLANELLI TOWN COUNCIL

LLANELLI TOWN COUNCIL

MINUTES

		<u>Page Nos.</u>
Llanelly House Committee	5 th February 2025	308
Llanelli Town Council Ordinary Meeting	2 nd July 2025	54 - 60
Planning, Licensing and Consultation Committee	14 th July 2025	61 – 63
Building and Finance Committee	14 th July 2025	64 – 74
Town Twinning Committee	14 th July 2025	75 – 75
Selwyn Samuel Centre Committee	14 th July 2025	76 - 78
Stebonheath Development Committee	14 th July 2025	79 – 80

LLANELLY HOUSE COMMITTEE

5th February 2025

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **LLANELLY HOUSE COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 5th February 2025 at 5.00 p.m.

PRESENT: Councillors M.D. Cranham J.P, D. Ll. Darkin (Leader of the Council), A. Lochrie, P.T. Warlow (Chair) and J.R. Williams

APOLOGIES: Councillors S.A. Curry, N.J. Pearce and A.S.J. McPherson.

1. MEMBERS' DECLARATION OF INTEREST

No declarations of interest were made.

2. PRESENTATION FROM THE LLANELLY HOUSE TRUST

The Chair welcomed representatives from the Llanelly House Trust, who provided a presentation on the activities of the Trust and the ongoing need for financial support from the Town Council for the maintenance and upkeep of the historical asset.

Following the presentation, an opportunity was given to members of the Committee to ask questions on the matter to the Trust Representatives. Following the presentation and questions session, the Chair thanked the representatives for their attendance and they left the meeting.

Consideration was then given by the Committee to a recommendation to the Town Council for a possible contribution to be made to the Trust and accounted for in the 2025-26 Budget. It was:

RESOLVED – that the Committee recommends that a contribution of £55,000 be included in the 2025-26 Budget to support the Llanelly House Trust with the ongoing maintenance and upkeep of the historical asset at Llanelly House.

The Meeting concluded at 5.47 pm

LLANELLI TOWN COUNCIL

ORDINARY MEETING

2nd July 2025

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held remotely and at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 2nd July 2025 at 6.00 p.m.

PRESENT: Councillor A.R. Bragoli (Town Mayor) (Presiding)

Councillors

Bigyn Ward

M.D. Cranham J.P.
D.Ll. Darkin (Leader of
the Council)
P.T. Warlow
A.C. Williams
J.R. Williams

Elli Ward

N.J. Pearce
S. Williams

Glanymor Ward

A.A. Carter
J.E. Jones, J.P.
S.L. Rees
B.A.L. Roberts

Lliedi Ward

S. Greaney
R. James
A. Lochrie

Tyisha Ward

S.A. Curry
T. Davies
A.S.J. McPherson
J.G. Prosser

APOLOGIES: Councillors S. Evans (Deputy Town Mayor), L. Fenris and G.R. Lloyd.

38. MAYORAL ANNOUNCEMENT

The Town Mayor (Cllr. Andrew Bragoli), welcomed Cllr. A.C. Williams to the meeting following his recent election as a member of the Town Council representing the Bigyn Ward.

The Town Mayor (Cllr. Andrew Bragoli), noted the recent successful rugby tour by the Llanelli RFC U15s boys team to Llanelli's Twin Town of Agen. With the trophy won by the Team being displayed in the Council Chamber.

39. MEMBERS' DECLARATIONS OF INTEREST

A declaration of interest was made on Agenda Item 46 as noted below.

40. PUBLIC PARTICIPATION

The Town Mayor (Councillor A.R. Bragoli) noted that no members of the public were in attendance at this meeting.

41. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees, and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received, and confirmed respectively:

Llanelli Joint Burial Advisory Committee	22 nd January 2025	32 – 34
Llanelli Town Council Ordinary Meeting	4 th June 2025	35 - 40
Planning, Licensing and Consultation Committee	16 th June 2025	41 – 45
Building and Finance Committee	16 th June 2025	46 – 50
Llanelli Town Ordinary Meeting	23 rd June 2025	51 – 53

42. COMMUNITY DEVELOPMENT AND ACTIVITY

(1) Community Activities

- **FAW Football Programmes** – Llanelli Town Council's Monday turn up and play sessions and Syrian Sir Gar sessions had been nominated for the Fun Football Provider of the Year Award at this year's West Wales McDonald's Grassroots Awards. Due to the high numbers that attend each session and the commitment shown by the children. In addition, Llanelli Town Council had been selected to be Carmarthenshire's only '*BE. Football*' provider for women and girls' sessions during the summer. Activity will take place at the Cruyff Court with further details to follow.
- **Ysgol Heol Goffa** – The Town Council supported Ysgol Heol Goffa with their sports day which provided opportunities for over 100 children with complex needs attending. Support was also provided for their recent cup fixture, with

referees and the provision of facilities at Penygaer changing rooms and playing fields.

- **Armed Forces Week 2025 – Flag Raising & Lowering Ceremonies** – The Armed Forces Flag was raised at Llanelli Town Hall on Sunday 22nd June 2025 in partnership with the RBL Llanelli Branch. The Flag Lowering Ceremony took place on Monday 30th June 2025 at 6:00pm.
- **Llanelli Great Get Together – Saturday 21st June 2025** - The event celebrated everything that we have in common in Llanelli. The event was well attended (despite the rain) with food / information stalls, music and play and was opened by the Town Mayor, Cllr Bragoli. The day was held in partnership with Ymlaen Llanelli, Llanelli Unites and Carmarthenshire County Council with support from the Jo Cox Foundation.
- **Zero Waste Alliance - Zero Waste Charter Launch** - Community members came together at Llanelli Library for the Zero Waste Charter Launch. The project had seen local businesses, organisations, educators, students, and residents come together to launch the Zero Waste Charter (part of our Full Circle project) and explore how we can work together to make Llanelli Wales' first Zero Waste Town. The project also showcased the work of young beekeepers at Ysgol Penrhos.
- **Twinning Rugby Exchange** – On the last weekend of June, twenty-three players under 15s and four coaches from Llanelli RFC made the journey to Agen. The players had fundraised to attend. The Agen Town Council organised a weekend of culture, sport and language for the attendees. The rugby game was played on Saturday afternoon between SUA under 15s and Llanelli RFC. The Town Council's Sports and Youth and Activities Officer attended and acted as a liaison with the Town Council in Agen. It was hoped that this would be a start of regular rugby exchange between the 2 towns.
- **Summer Activities planned for 2025** – Llanelli Town Council summer sessions timetable would be busier than ever across its parks, sports facilities, and green spaces. Planned events included girls' football and family picnics in a variety of parks. Additionally, the paddling pools would be open during the school's summer holidays (21st July–30th August) which would offer wet and wild sessions with pool-inflatables and sensory play for children.

RESOLVED - That the information be noted

(2) Policy and Strategic Meetings

Officers were working with partners; examples included:

- Chamber of Trade Llanelli
- Ymlaen Llanelli
- Llanelli Unites
- Agen Town Council
- Llanelli Multi Cultural Network Drop-in Centre Support
- Pentre Awel
- Zero Waste Alliance
- Foothold Cymru
- Llanelli Community Partnership
- Llanelli Green Network
- Local Places for Nature CCC
- Tesco Trostre
- People Speak Up
- Carmarthenshire County Council Markets Team
- Actif Sir Gar
- Tyisha Community Team
- Bigyn School
- Ysgol Heol Goffa
- Coleg Sir Gar
- Hearts and Crafts
- Menter Cwm Gwendraeth Elli

RESOLVED - That the information be noted, and actions taken be approved.

FURTHER RESOLVED – That further consideration be given to activities to mark Wales’ participation in the Women’s European Football Championships.

43. APPOINTMENT OF STANDING COMMITTEES, COMMITTEES AND JOINT COMMITTEES 2025-26

Further to Minute No. 11 of the Town Council Adjourned Annual meeting held on the 12th May 2025, consideration was given to amending the membership of Standing Committees, Committees and Joint Committees for 2025-26. A motion was proposed by Councillor S. Rees and seconded by Councillor M.D. Cranham J.P. along with Councillors A.C. Williams, T. Davies and S. Williams, as follows:

- Councillor A.C. Williams to fill the vacant position on the Planning, Licensing and Consultation Committee;
- Councillor T. Davies to fill the vacant position on the Building and Finance Committee;
- Councillor A.C. Williams to be appointed to the Stebonheath Development and Selwyn Samuel Centre Committees;
- Councillor T. Davies to replace Councillor M.D. Cranham J.P. on the Llanelly House Committee;

- Councillor S. Williams to replace Councillor B.A.L. Roberts on the Joint Burial Advisory Committee.

Following consideration of the matter, it was:

RESOLVED - That the Council approves the amendments proposed for the membership Standing Committees, Committees and Joint Committees for 2025-26.

44. PETITION

The Town Council received a petition requesting that the Town Council change the name of the Bigyn Community Centre to the Penllwyn Community Centre (copies of which were previously circulated to members).

RESOLVED – That the petition be noted and the matter considered in conjunction with Agenda Item 45.

45. NOTICE OF MOTION

The Town Clerk reported the receipt of a Notice of Motion Proposed by Councillor M.D. Cranham J.P. and Seconded by Cllr. A.C. Williams (copies of which were circulated to members prior to the meeting).

The motion was as follows:-

‘That Llanelli Town Council recognises the work of all its council members and officers in bringing a new Community Centre to Penyfan.

We now urge the Town Council to understand the strength of feeling from the Penyfan community that they should have a say on the naming of the Centre and notes the petition already received from the area.

We ask that the Town Council now undertakes a full public consultation exercise with all the resident and community groups operating within Penyfan around the naming of this new facility.’

Upon the request of Councillor M.D. Cranham J.P. that a recorded vote be taken it was:

RESOLVED – that the motion **not** be agreed with Councillors A.A. Carter, M.D. Cranham J.P., T. Davies, J.E. Jones J.P., S.L. Rees, B.A.L. Roberts, A.C. Williams and S. Williams voting in favour.

AGAINST – Councillors A.R. Bragoli (Town Mayor), S.A. Curry, D.Ll. Darkin (Leader of the Council), S. Greaney, A. Lochrie, A.S.J. McPherson, N.J. Pearce, J. G. Prosser, P.T. Warlow and J.R. Williams.

ABSTENTION – Councillor R. James.

46. NOTICE OF MOTION

Councillor R. James declared a personal interest in this item as he would soon be employed by the Hywel Dda University Health Board and as he considered this to be a prejudicial interest, he withdrew from the meeting prior to the discussion and voting thereon.

The Town Clerk reported the receipt of a Notice of Motion Proposed by Councillor S. Williams and Seconded by Cllr. S.L. Rees (copies of which were circulated to members prior to the meeting).

The motion was as follows:-

‘As residents and councillors, we have read and noted with interest the concerns around the ITU unit at Prince Philip Hospital.

Concerns have been raised by patients, families and staff around the downgrading of the ITU and constant transfer of ITU patients from PPH to Glangwilli. A recent posting on social media stated “Its disgusting and heartbreaking for families of Llanelli needing this level of care”

Fellow councillors may know that in order to undertake this transfer that a medical unit travels from Cardiff to facilitate the transfer. This unit is known as the Adult Critical Care Transfer Service. Each transfer is at a price of around £6,000! The staff within ITU are qualified, highly trained and competent staff who are truly committed to their patients. Staff and patients are concerned about this unnecessary transfer and one of the reasons quoted is that consultants won’t travel to PPH to conduct reviews!

After being made aware of this issue a couple of month ago I have been undertaking Freedom of Information requests with health boards and had consultations with persons it affects. The FOI response from HDHB being that between 1st February 2024 and 31st January 2025, 34 patients have been transferred, that is at an estimated cost of £204,000 +!

We are concerned of the risk this poses to our communities and the loss of critical services. We are losing services within Llanelli and this cannot go unquestioned and challenged by persons who have been elected to represent the community and their concerns.

Motion:

That Llanelli Town Council writes to HDHB and the Welsh Government asking the following questions: -

- 1- Why is there a need for such transfer when the unit and staff are more than capable of providing first class care?
- 2- Has an impact assessment been undertaken on the long term financial and community costs for the downgrading of the unit?
- 3- What does the Health inspectorate Wales say about this and its continued cost to a health board under constant financial pressure?
- 4- For HDHB to review their system of transfer and get clarity on the long-term vision for the ITU?’

Following consideration of the content of the motion it was

UNANIMOUSLY RESOLVED – That the motion be deferred to the next Town Council meeting to enable further information on the matter to be gathered.

47. ONE VOICE WALES

Consideration was given to the letter received from the Chief Executive of One Voice Wales along with the draft constitution document received (copies of which were circulated to members prior to the meeting).

RESOLVED - That the information be noted and the Town Council be represented at the Extraordinary General Meeting to be held on the 3rd September 2025 by the Council Leader, Cllr. D.Ll. Darkin, with Cllr. P.T. Warlow as a substitute if necessary.

48. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1) Carmarthenshire County Council – News for Community and Town Councils.
- (2) Llanelly House – Minutes of meeting of the Llanelly House Trust held on the 24th March 2025.
- (3) Healing the Divide – Minutes of the meeting held on the 15th May 2025.
- (4) Well-being of Future Generations Working Group – Minutes of the meeting held on the 4th June 2025.
- (5) One Voice Wales – Training events June – September.
- (6) One Voice Wales – Practice Development Notes – Pre Election Period, Annual Report Review and Multi Location meetings.
- (7) One Voice Wales – Minutes of the Carmarthen Area Committee meeting held on the 14th April 2025.
- (8) One Voice Wales – E-Bulletin.
- (9) Tyisha Building Preservation Community Interest Company – Minutes of meeting held on the 7th May 2025.
- (10) PLTRA – Minutes of the meeting held on the 28th May 2025.

The Meeting concluded at 6.50 p.m

PLANNING, LICENSING AND CONSULTATION COMMITTEE

14th July 2025

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 14th July 2025 at 5.40 p.m.

PRESENT: Councillors N.J. Pearce (Chair), D. Ll. Darkin (Leader of the Council), S. Evans (Deputy Town Mayor), J.E. Jones J.P, A. Lochrie, A.S.J. McPherson, J.G. Prosser (Vice-Chair), S.L. Rees, A.C Williams, J.R. Williams and S. Williams.

APOLOGIES: L. Fenris

12. DECLARATIONS OF INTEREST

Declarations of interest were made on items 13 (1) and 14 (1) as noted below.

13. TOWN AND COUNTRY PLANNING ACT

(1) PLANNING APPLICATIONS

Councillor S. Williams declared an interest in Application PL/09492 due to his position on the County Council planning committee. As he saw this as a prejudicial interest, he withdrew from the meeting prior to the discussion and voting thereon.

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

RESOLVED – that the comments shown in column 3 hereunder be forwarded to the Head of Planning: -

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
PL/09492 Crown Buildings, Church Street, Llanelli, SA15 3TH	Affordable Housing Scheme Comprising the Change of Use of the Existing Office (B1)	No objections.

PL/09296 Machynys Peninsula Golf and Country Club, Llanelli, SA15 2DG	Building to Provide Residential Apartments and the Demolition of a 3 Storey Structure for Associated Parking Use. Proposed padel courts ancillary to Machynys Golf Academy and leisure resort.	No objections pending the receipt of any comments and consideration from the Environmental Health Department in relation to any noise related concerns that may arise from the proposed development.
---	--	---

14. LICENSING ACT 2003 - NOTIFICATION OF APPLICATION FOR PREMISES LICENSE

Councillor D.Ll. Darkin declared an interest in Application (1) as he is the owner of a nearby property. As he saw this as a prejudicial interest, he withdrew from the meeting prior to the discussion and voting thereon

Councillor S. Williams declared an interest in Application (1) as he has a personal relationship with the applicant. As he saw this as a prejudicial interest, he withdrew from the meeting prior to the discussion and voting thereon.

(1) Coco Bay Beach & Café Bar, 13 Old Castle Road, Llanelli, SA15 2SL

The Town Clerk reported the receipt of a Notification of License Application in respect of Coco Bay Beach & Café Bar, 13 Old Castle Road, Llanelli, SA15 2SL (copies having been previously circulated to members).

RESOLVED – that the information be noted, and no objections be offered to the application.

15. CONSULTATIONS

(1) Carmarthenshire County Council

Consideration was given to the consultation received from the County Council on the intention to construct a new road hump on Eastern Road in Llanelli. (copies of which were previously circulated to members).

RESOLVED – that the consultation be noted.

16. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1) Carmarthenshire County Council – Temporary road closure long Glanmor road, Llanelli, from its junction with Great Western Crescent for a distance of 58 metres in a south westerly direction from 23:55 hours on Saturday 15th November 2025 to 09:35 hours on Sunday 16th November 2025.
- (2) Carmarthenshire County Council – Temporary road closure along the A484, Eastgate (also known as Swansea Castle Roundabout) to Farm Foods Roundabout for a total distance of 600 metres in a North Easterly direction on Sunday 13th July 2025 between 17:00 hours and 21:00 hours.
- (3) Carmarthenshire County Council – Temporary road closure along the A484, from its junction with Trostre Roundabout to Farm Foods Roundabout for a total distance of $\frac{3}{4}$ mile in a North Westerly direction on Sunday 13th July 2025 between 06:00 hours and 12:00 hours.
- (4) Carmarthenshire County Council – Temporary road closure along the C2200, Lon Y Dderwen, Llanelli, from its junction with Pentrepoeth Road for a total distance of 210 metres in a South Easterly direction on Wednesday 27th August 2025 for a period of 1 day between 09:00 hours & 16:00 hours.

The Meeting concluded at 5.52 p.m.

BUILDING AND FINANCE COMMITTEE

14th July 2025

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 14th July 2025 at 5.55 p.m.

PRESENT: Councillors P.T. Warlow (Chair), A.R. Bragoli (Town Mayor), M.D. Cranham J.P, S.A. Curry, D. Ll. Darkin (Leader of the Council), T. Davies, S. Greaney, A.S.J. McPherson (Vice-Chair), J.G. Prosser (Substitute for Councillor G.R. Lloyd), B.A.L. Roberts.

APOLOGIES: Councillors A.A. Carter, R. James, G.R. Lloyd.

20. MEMBERS' DECLARATION OF INTEREST

Declarations of interest were made on items 28 (1) and 32 as noted below.

21. FINANCIAL REPORT

(1) BUDGET REVIEW

RESOLVED – that the Income and Expenditure report for the period 1st April 2025 – 30th June 2025, in the sums of £589,043 and £382,934 respectively, be approved.

(2) ACCOUNTS FOR PAYMENT

RESOLVED - that the payment schedule showing Direct Debit Nos. 072 – 112 (inclusive) in the sum of £13,055.61, BACS Nos 053 - 077 in the sum of £27,777.17 and Electronic Payments Nos 091 - 144 in the sum of £144,726.43 respectively, be approved.

22. COMMUNITY CENTRES

(1) HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of June 2025 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

23. PARK, PLAYING FIELDS AND COMMUNITY CENTRES

Further to minute 14 of the Committee meeting held on the 16th June 2025, consideration was given to the Town Clerk's report which provided an update on developments with the Town Council Parks, Playing Fields, Community Centres and properties.

1. Peoples' Park

a) Skate Park

Due to use level, some damage was noted to the skateboard ramp surfacing, this was being monitored and repaired where necessary. Longer term, replacement of the panels may be necessary.

The surrounding fence continued to receive damage from vandalism with a number of panels currently removed leaving gaps in the area.

2. Tennis Facilities

Following an application for grant assistance, the Lawn Tennis Association had provided pieces of equipment including racquets and tennis balls for use by the SYA service, additionally a pop-up tennis net had been received which would enable additional free tennis activities at Peoples' Park and Penyfan in addition to those already provided at Parc Howard.

3. Crown Park

a) Storage Container

Following concerns being expressed in relation to the condition of the storage container located adjacent to the play area at Crown Park, the Seaside Community Association were looking to remove the unit. Arrangements were being considered with the Grounds Maintenance team to provide for appropriate fencing to fill the gap that will then be created.

Seaside Social Club had also requested if they could be given permission to place an additional storage container for their furniture storage. The Committee gave consideration to this matter.

b) Community Goals

Due to misuse of the goals nearest the Coke Can catering facility, it was decided to remove these goals to prevent further issues. The other goals remained in situ for continuing community use. Consideration was therefore being given to possibly re-site the removed goals to the green area adjacent the rugby pitch at Peoples' Park.

4. Paddling Pools

Further to Minute No 119 of the Committee Meeting held on the 23rd April 2025, work was noted to be nearly complete with preparation for the Paddling Pool Season. The pools were scheduled to open on the 21st July 2025 and remain open until the end of August.

RESOLVED – that the report be noted and

- the actions taken and proposed be approved.
- the request by Seaside Social Club not be agreed.

24. DEFIBRILLATOR PROVISION

Further to Minute No. 108 of the Committee meeting held on the 7th April 2025, consideration was given to the Town Clerk's report that provided an update on the Town Council defibrillator provision programme.

Glenalla Community Centre

A defibrillator and case had been kindly donated to the Town Council by the Wales Ambulance Service Trust. Approval was secured from Carmarthenshire County Council for the case to be located on the post previously used outside the centre for the Community Waste Bin. The defibrillator had therefore been installed at this location.

Replacement and additional programme provision

Grant funding opportunities were being sought for additional provision and replacement as agreed by the Committee. The matter would also be raised at the Parc Howard Collaboration Group when that body meets next.

RESOLVED - That the Committee note the report and approve the proposals set out therein

25. PUBLIC FOOTPATHS

Further to Minute No. 110 of the Committee meeting held on 7th April 2025, consideration was given to the Footpath inspection reports for the end of June 2025

RESOLVED – that the reports be noted and forwarded to the Public Rights of Way Department at Carmarthenshire County Council for their attention.

26. BIODIVERSITY PROJECTS

Further to Minute No. 32 (3) of the Town Council meeting held on the 24th June 2024, where the Town Council Biodiversity and Environmental Development Action

Plan was approved for 2024-26, members gave consideration to the Principal Officer's report that noted that a number of biodiversity projects were proposed for development during the 2025/26 year.

The proposed project work had been developed following visits to Town Council parks and green spaces with specialist officers from Local Places for Nature and Carmarthenshire County Council, along with consultation with a number of schools and community groups. Much of the proposed work could be carried out by the Town Council Grounds Maintenance Partner, Llanelli Rural Council, Town Council Park Keeping Team and community groups however, some development work would require funding support in the future.

The Town Council continued to work with Community Organisations, Sporting Clubs and Schools on the development of the projects at each location:

- **Penyfan Park** – Areas of the park were to be developed for biodiversity with certain grassed areas cut more rarely than the remainder of the park. Wildflower and other planting had been implemented at the new Bigyn Community Centre. The nature path adjacent to Ilston continued to be well used and was in place for 7 months of the calendar year. Information signage informing residents of the changes in management arrangements and the wider project would be provided in line with Carmarthenshire County Council. Consultation on the rainwater garden planting project (adjacent to the Bigyn Community Centre) was underway, with planting planned for the Autumn and Winter of 2025.
- **Penygaer Playing Fields** – Areas continued to be developed for biodiversity with grassed areas adjacent to the river cut more rarely than the remainder of the playing fields. Wildflower and other planted areas continued to grow, with a nature / river path doing well. The sensory garden continued to be maintained. Information signage informing residents of the changes in management arrangements and the wider project remain in place.
- **Llanerch Playing Fields** - Wildflower and other planting continued to grow, with a nature / river path continuing to do well, though as was anticipated some trees had not thrived and had been removed.
- **Crown Park** - Areas continued to develop for biodiversity with grassed areas cut more rarely than the remainder of the playing fields, which had been well received by the community. Wildflower and other planting along with replanting of the Keep Wales Tidy Pollinator project area continued to go well. The areas of the 2021 Local Places for Nature projects were being maintained with minimal grounds maintenance and further developed where appropriate and necessary.
- **Havelock Park** - An area to the rear of the bowling green had been developed for a biodiversity project shrub, tree planting and other planting implemented.

The area was maintained with minimal grounds maintenance and further developed where appropriate and necessary.

- **Bryn Yard** – Areas of the green space had been developed for biodiversity purposes. The grassed areas were cut more rarely than the remainder of the area. Native plants and trees continued to do well.
- **Peoples' Park** - Planting along with the bird and insect habitat areas had been well received. The Keep Wales Tidy project butterfly garden continued to grow well and sustain the ever-increasing insect habitat. The garden was maintained 3 times a year as part of the maintenance schedule.
- **Tree nursery** - The Town Council had recently been successful with an application to the Woodland Trust with around 200 sapling trees due for delivery and planting in November 2025. It was intended to create a tree nursery working in partnership with the Rural Council which was likely to be based at the Box Cemetery to provide an opportunity for many of the saplings to grow prior to final planting at parks and playing fields.

RESOLVED – that the report be noted and actions proposed be approved.

27. TREE SURVEYS

Further to Minute No. 10 of the Committee meeting held on 12th May 2025, the committee gave consideration to the Town Clerk's report which provided an update to Council following completion of the bi-annual tree surveys across the Town Council playing fields, parks and green spaces (the reports were made available to members).

Each location report graded the trees with works suggested under:

- Category 1, 2 and 3 works
- Risk Levels L, M, H

Findings were as follows (full reports are available to members on request):

Location	No. of Trees	Category 1 tree works combined with a H or M risk	Works proposed
Lower Trostre Road, Allotments	Hedgerow	0	Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.

Sunningill Terrace, Allotments	3 and hedgerows	0	Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Coronation Road, Allotments	8	0	Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Bryn Yard	6	0	Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Crown Park	85	0	Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Llanerch Field	7	0	Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Llanerch Field (across river)	16	0	Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Morfa Park	64	3	2 trees in County Council maintained area recommended for removal – reported. 1 stump to be removed in Town Council maintained area. Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Nightingale Park	5	0	Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Penyfan Park	39	1	1 tree to be reduced in height due to bark damage. Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Penygaer Playing Fields	87	2	1 tree to be reduced in height due to bark necrosis. 1 tree to have dead wood removed. Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Peoples' Park	104	7	Trees to be reduced in height and deadwood cut away. Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.

Stebonheath Park	60	0	Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
------------------	----	---	---

Of the works suggested some could be completed by the Grounds Maintenance Team. (Prices were to follow for the work to enable Committee consideration):

- 1 tree at Penygaer Playing Fields
- 1 tree at Penyfan Playing Fields
- 7 trees at Peoples' Park

RESOLVED - That the Committee note the report and approve the works to be arranged to be carried out by officers.

28. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) GRANT APPLICATIONS

Councillor D.Ll. Darkin (Leader of the Council) declared an interest in Application 28.1.h, as he has a personal relationship with the organisation, as he felt this was a prejudicial interest he withdrew from the meeting prior to the discussion and voting thereon.

Councillor S. Greaney and A.R. Bragoli declared an interest in Application 28.1.g as they are members of the Caru Lliedi group. As they saw this as a prejudicial interest, both withdrew from the meeting prior to the discussion and voting thereon.

Having considered the following applications (copies having been previously circulated to members), it was **RESOLVED** as follows: -

- a) Crown Park Association - that a grant of £300 be made
- b) Seaside AFC - that a grant of £800 be made
- c) Ty Celf - that a grant of £300 be made
- d) Tyrfran Bowling Club - that a grant of £500 be made
- e) Satori Martial Arts - that a grant of £300 be made
- f) Wanderers Bowls Club - that a grant of £500 be made
- g) Caru Lliedi - that a grant of £400 be made
- h) Boom Productions - that a grant of £300 be made
- i) RBL Llanelli - that a grant of £500 be made

(2) LETTER OF THANKS

RESOLVED – that the letter of thanks received from the Llanelli Polish School ‘Little Eagles’ be noted with pleasure.

29. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

30. CROWN PARK

Further to minute 141 of the Town Council meeting held on the 2nd April 2025. Consideration was given to the Town Clerk’s report that Planning Application PL/09211 made by the Crown Park Association / Seaside AFC for *adding metal railing around the perimeter of the football pitch to comply with FA guidelines together with mobile dugouts and player entrance gate* at Crown Park had been approved on the 28th May 2025. Arrangements for the works to complete the provision of the fence were being taken forward.

Quotations had also therefore been sought for the replacement of the Cricket pitch at Crown Park as detailed in the plan provided at Annex A.

Prices received were as follows:

- | | |
|------------------------------|------------|
| • Sports Equip | £9,690.00 |
| • South Wales Sports Grounds | £10,995.00 |
| • Slater Cricket and Play | £10,363.00 |

All Plus VAT.

Members recalled that a budget of £30,000 was in place for the 2025-26 financial year for improvements at Crown Park. £8,811.81 had been committed for works to the Paddling Pool with improvements also being planned to the playground at the Park, with a report to be provided to the Committee on options.

At the Town Council meeting held on the 2nd April 2025, it was agreed that the Council would *look favourably at providing support to the cost of the cricket pitch relocation when all proposals were agreed.*

As noted above, the budgetary position would mean that it was not possible for the Council to fully fund the suggested relocation / replacement of the cricket pitch. It was therefore suggested that the Crown Park Association and Seaside AFC be encouraged to seek funding for the works with the support of the Town Council Sports Youth and Activities Service. If necessary, the Town Council would be able to make a suitable contribution towards the match funding of the project.

RESOLVED - That the Town Council works with the Crown Park Association to seek funding for the project with a match funding contribution to be made available should this assist a grant application.

31. BIGYN COMMUNITY CENTRE AND PENYFAN PARK CHANGING ROOMS

Further to Minute No. 121 of the Committee meeting held on the 23rd April 2025 consideration was given to the Town Clerk's report which provided an update on the project work being undertaken for Bigyn Community Centre and Penyfan Playing Fields.

Bigyn Community Centre

Further to Minute No. 121 of the Committee meeting held on the 23rd April 2025, works were completed with the Community Centre which was formally opened on the 6th May 2025.

Penyfan Park Changing Rooms

Further to Minute No. 121 of the Committee meeting held on the 23rd April 2025, works were completed with the redecoration and repairs to the Penyfan Park Changing rooms. Football activity was booked with Dafen Welfare AFC and Evans and Williams AFC using the pitch on a Saturday morning and Sunday afternoons respectively along with training activities during the week by clubs. Both will look to make use of the changing rooms at site.

Ground works

Following completion of ground works for the creation of the Bigyn Community Centre, the area between the centre and the play area was re-seeded. Fencing was placed around the area to allow the grass to grow undisturbed and had now been removed.

The area to the west of the changing rooms was used to lay excavations from the foundations of the Community Centre.

This soil contained many objects and waste associated with the former use of the land as a landfill site. It was apparent that the land area in question needed to be covered with suitable material to act as a capping.

The Town Council had consulted with Spencer Quantum Ltd to find a suitable cost effective solution to the capping issue. During the foundation excavation works, sample testing was undertaken to ascertain if contaminants were present in the soil. The extent and depth of capping was therefore dependent on the make up of the soil. Spencer Quantum had since confirmed that their assessment evidenced that a simple

separating membrane to cover the existing soil and then the importation of a new layer of 300mm topsoil to cover the whole area would be sufficient. These works would be tendered following provision of a topographical survey to accurately map the area with a further report to follow for members consideration.

Footway Lighting

Further to Minute No. 42 of the Committee meeting held on the 9th September 2024, a price had now been received from Carmarthenshire County Council for provision of extended footway lighting alongside the play area and Bigyn Community Centre. If approved the columns would be included in the Town Council assets with maintenance and energy charges payable to the County Council. The locations of the two lights were noted. Due to the delay in provision of this information by the County Council, contact has also been made with Swansea City Council for a price proposal for the project. This has not been received as of yet.

Future Works

Next stage works with the project were noted to include:

- Car park markings;
- Installation of bicycle parking loops;
- Project proposal for installation of EV charging point;
- Environmental planting project.

RESOLVED – that the report be noted and

- Approval be given to the proposed actions outlined.
- Consideration to be given to the footway lighting project once an additional price from Swansea City Council was received.

32. ANNUAL FIRE RISK ASSESSMENT

Councillor D.Ll. Darkin declared an interest in this item as he has a personal relationship with the organisations, as he felt this was a prejudicial interest he withdrew from the meeting prior to the discussion and voting thereon.

Consideration was given to the Town Clerk's report that under the Regulatory Reform (Fire Safety) Order 2005 and Section 156 of the Building Safety Act 2022, the Town Council undertook annual Fire Risk Assessments on all its properties. The Town Council current Health and Safety Consultant was not available to undertake these visits in 2025. Quotations had therefore been sought for provision of the reports. Prices had been received as follows:

Premises	Coregenic	SMS Fire Safety	Fire Assessed	Fire Consultancy Wales	One Voice Wales	WW Fire Safety
Old Vicarage	£335.00	£425.00	£395.00	£500.00	£375.00	£400.00

Stebonheath Park	£335.00	£425.00	£395.00	£500.00	£375.00	£500.00
Selwyn Samuel Centre	£335.00	£425.00	£395.00	£500.00	£375.00	£500.00
Glenalla Community Centre	£335.00	£425.00	£395.00	£450.00	£375.00	£300.00
Lakefield Community Centre	£335.00	£425.00	£395.00	£450.00	£375.00	£300.00
Llanerch Community Centre	£335.00	£425.00	£295.00	£450.00	£375.00	£300.00
Paddock Street Community Centre	£335.00	£425.00	£295.00	£450.00	£375.00	£300.00
Penymorfa Community Centre	£335.00	£425.00	£295.00	£450.00	£375.00	£300.00
Wesleyan Community Centre	£335.00	£425.00	£295.00	£450.00	£375.00	£300.00
Crown Park	£335.00	£425.00	£295.00	£400.00	£375.00	£300.00
Havelock Park	£335.00	£425.00	£295.00	£400.00	£375.00	£200.00
Peoples Park Changing Rooms	£335.00	£425.00	£295.00	£400.00	£375.00	£200.00
Parc y Dre Pavillion	£335.00	£425.00	£295.00	£400.00	£375.00	£200.00
Penygaer Changing Rooms and Community Centre	£335.00	£425.00	£395.00	£400.00	£375.00	£300.00
Total	£4,690.00	£5,950.00	£4,730.00	£6,200.00	£5,250.00	£4,400.00

WW Fire Safety had confirmed that they are unable to undertake the inspections until late September / October. Following consideration of the matter it was:

RESOLVED – that the report is noted and the 2nd lowest tender be accepted.

The Meeting concluded at 6.25 pm

TOWN TWINNING COMMITTEE

14th July 2025

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the Meeting of the **TOWN TWINNING COMMITTEE** of LLANELLI TOWN COUNCIL was held **REMOTELY** and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 14th July 2025 at 6.30 p.m.

PRESENT: Councillors D.LI. Darkin (Leader of the Council, Chair), A.R. Bragoli (Town Mayor, Vice-Chair), M.D. Cranham J.P., S.L. Rees, P.T. Warlow, J.R. Williams and S. Williams

APOLOGY: Councillor S. Evans, L. Fenris, and G.R. Lloyd.

1. MEMBERS' DECLARATIONS OF INTEREST

Declarations of Interest were made on item 2.

2. LLANELLI AND DISTRICT SCHOOLS RUGBY ASSOCIATION

Councillor S. Williams declared an interest in this item as he is involved with coaching a number of the players, and as he felt this was a prejudicial interest, Councillor Williams withdrew from the meeting prior to the discussion and voting thereon

Consideration was given to the application for Financial Support towards a Twinning Exchange with Agen.

Following consideration of the application it was:

RESOLVED - That the application met Category 3 of the Town Council Financial Support policy with a grant of £1,000 to be made.

3. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1) Llanelli and District Twinning Association – Minutes of the meeting held on the 26th June 2025. (copy available to members).

The Meeting concluded at 6.32 p.m.

SELWYN SAMUEL CENTRE COMMITTEE

14th July 2025.

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **SELWYN SAMUEL CENTRE COMMITTEE** of LLANELLI TOWN COUNCIL was held **REMOTELY** and at the Old Vicarage, Town Hall Square, Llanelli on Monday, 14th July 2025 at 6.35 pm.

PRESENT: Councillors A.S.J. McPherson (Vice-Chair) (In the Chair), A.R. Bragoli (Town Mayor), S.A. Curry (Chair), D.Ll. Darkin (Substitute for Councillor G.R. Lloyd), S. Greaney, J.E. Jones J.P., A. Lochrie, N.J. Pearce, J.G. Prosser, P.T. Warlow, A.C. Williams and S. Williams.

APOLOGIES: Councillors G.R. Lloyd

1. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

2. FINANCIAL REPORT

Consideration was given to the report prepared by the Town Clerk, giving a detailed analysis of cumulative income and expenditure for the period between 1st April 2025 and 30th June 2025, in the sums of £10,842 and £19,216 respectively (copies having been previously circulated to members).

RESOLVED – that the report be noted and approved.

3. COMMUNITY TRANSPORT SCHEME

Further to Minute No. 21 of the Committee meeting held on the 17th February 2025, consideration was given to the Administration and Finance Officer's report which provided an update on the Community Transport Scheme Electric Charging points at the Selwyn Samuel Centre.

The project continues to see vehicles being charged by the Community Transport Scheme at the Centre with electrical use as follows:

Dolen Teifi Use (£35p per unit)		Public Use (70p per unit)
January	46 units	15 units
February	138 units	24 units
March	41 units	44 units
Income	£137.30 plus VAT	

	Public Use (70p per unit)
April	8 units
May	102 units
June	80 units

Income £133.14 plus VAT

RESOLVED - That the Committee note the report.

4. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

5. FIBRE CONNECTIVITY PROJECT

Consideration was given to the Town Clerk's report that the Town Council had received a proposal from Carmarthenshire County Council (which was provided for member consideration) for provision of a Fibre Connectivity Project at the Selwyn Samuel Centre, forming part of the Swansea Bay City Deal's Digital Infrastructure Programme.

The project would see improved connectivity at the centre without cost to the Town Council and would entail signing a wayleave agreement with the supplier.

RESOLVED - That the Committee note the report and approve the proposals set out.

6. DRAINAGE ISSUES

Consideration was given to the Town Clerk's report that following a number of instances of drainage problems from the ladies toilets and several visits by Siddells Environmental to clear external blockages, a visit was undertaken to open the manhole located in the Lliedi Suite. This identified areas of damage to the drains at this location (the report was made available to members).

The cost to repair as necessary was assessed as £875.00 plus VAT by Siddells Environmental.

RESOLVED - That the Committee notes the report and approves the works to be completed as proposed.

7. CONCESSIONAIRE AGREEMENT

Further to Minute No. 23 of the Committee meeting held on the 17th February 2025, consideration was given to the Principal Officer's report providing an update on the Concessionaire Agreement for Committee information.

Rental Position

The Concessionaire Rental payments were currently noted to be in arrears with payments outstanding for the 2025-26 agreement. Discussions had been held with the Concessionaire to request that the matter be brought back into a position in accordance with their agreement.

It was therefore proposed that in accordance with the Concessionaire Agreement, that a formal letter be provided to the Concessionaire reminding them of the requirements of their agreement with the matter expected to be brought to an appropriate position in accordance with their agreement by the 31st August 2025. A further report will be provided to the Committee for consideration of any necessary next steps.

Centre Cleaning Arrangements

Anyone Waiting, were continuing with the cleaning arrangements at the Centre for the 2025-26 year. During the Summer period, the cleaning arrangements were at 8 hours per week. These level of hours were being monitored.

Spot checks continued to ensure cleaning standards were maintained.

RESOLVED – that the Committee note the report and approve the actions proposed in accordance with the Concessionaire Agreement.

8. SELWYN SAMUEL CENTRE – BOARDED FLOOR

Further to Minute No. 17 of the committee meeting held on the 18th November 2025, consideration was given to the Architect's Instruction No. 1 in relation to the project (copies of which were previously circulated), which brought the contract sum to £28,329.45.

RESOLVED – that the Architects Instruction be approved.

The Meeting concluded at 6.42 p.m.

STEBONHEATH DEVELOPMENT COMMITTEE

14th July 2025

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **STEBONHEATH DEVELOPMENT COMMITTEE** of LLANELLI TOWN COUNCIL was held **REMOTELY** and at THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI on Monday, 14th July 2025 at 6.45 p.m.

PRESENT: A.R. Bragoli (Town Mayor) (Chair), M.D. Cranham J.P., D.Ll. Darkin (Leader of the Town Council), S. Greaney, J.E. Jones J.P, N.J. Pearce (Substitute for Councillor G.R. Lloyd), S.L. Rees, P.T. Warlow (Vice-Chair), A.C. Williams and J.R. Williams.

APOLOGY: Councillor L. Fenris, R. James, and G.R. Lloyd

5. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

6. FINANCIAL REPORT

Consideration was given to the report prepared by the Town Clerk, giving a detailed analysis of cumulative income and expenditure for the period between 1st April 2025 and 30th June 2025, in the sums of £12,124 and £43,143 respectively (copies having been previously circulated to members).

RESOLVED – that the aforementioned report be approved.

7. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

8. STADIUM DEVELOPMENT AND MAINTENANCE

Further to Minute No. 40 of the Committee meeting held on the 23rd April 2025 consideration was given to the Town Clerk's report, which provided an update on developments at Stebonheath Park. Arrangements were noted to be ongoing with preparations for the new football seasons for Llanelli Town AFC and Evans and Williams AFC.

1. Floodlights LED Upgrade

The Town Council was informed that funding had been provided to Llanelli Town AFC through the FAW to upgrade the stadium floodlights to LED in order to reach the required 500 lux level. Work was anticipated to be completed in the coming weeks.

2. Dug outs

The Town Council was informed that funding had been provided to Llanelli Town AFC through the FAW to upgrade the stadium dug outs. Work was anticipated to be completed in the coming weeks.

3. VAR Infrastructure

In readiness for the new season for Llanelli Town AFC in the Welsh Premier League, infrastructure was being installed for provision of Video Assistant Refereeing (VAR), this had included construction of a monitoring cabin adjacent the media suite along with camera infrastructure. This had again been funded by the FAW.

4. Football Pitch and Goals

The VAR infrastructure was noted to require the pitch to be marked exactly to requirements, the pitch had been slightly adjusted to ensure this was the case and new post sockets installed. At the end of the last season the football goals were noted to be damaged. Quotes had therefore been sought to replace the posts as follows:

• Net World Sports	£3,217.00
• MH Sports	£2,696.00
• Stadia Sports	£2,784.00
• Mark Harrod	£2,494.00

RESOLVED – that the report be noted and

- the actions taken and proposed be approved;
- that the lowest tender for the goals be approved.

The Meeting concluded at 6.47 pm