

SELWYN SAMUEL CENTRE COMMITTEE

16th September 2026.

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **SELWYN SAMUEL CENTRE COMMITTEE** of LLANELLI TOWN COUNCIL was held **REMOTELY** and at the Old Vicarage, Town Hall Square, Llanelli on Wednesday, 16th September 2026 at 7.04 pm.

PRESENT: Councillors J.E. Jones J.P. (Vice-Chair, in the Chair), D. Ll. Darkin (Substitute for Councillor A.S.J. McPherson), L. Fenris, N.J. Pearce, J.G. Prosser (Substitute for Councillor S.A. Curry), S.L. Rees (Leader of the Council) (Substitute for Councillor A.C. Williams), P.T. Warlow (Substitute for Councillor A. Lochrie) and J.R. Williams.

APOLOGIES: Councillors A.R. Bragoli, S.A. Curry, S. Evans (Chair), R. James, G.R. Lloyd, A. Lochrie, A.S.J. McPherson and A.C. Williams.

13. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

14. FINANCIAL REPORT

Consideration was given to the report prepared by the Town Clerk, giving a detailed analysis of cumulative income and expenditure for the period between 1st April 2026 and 31st August 2026, in the sums of £11,783 and £40,362 respectively (copies having been previously circulated to members).

RESOLVED – that the report be noted and approved.

15. BOWLS CLUB

1. Meeting

Members received for information the minutes of the meeting held with the Llanelli Indoor Bowls Club on the 24th August 2026 (copies having been previously circulated to members).

RESOLVED – that the minutes be noted.

16. PREPARATIONS FOR THE 2026-27 BOWLS SEASON

Further to Minute No. 12 of the Committee meeting held on the 8th September 2025, consideration was given to the Town Clerk's report on arrangements for the 2026-27

bowls season following the meeting held with representatives of Llanelli Indoor Bowls Club on the 24th August 2026.

A proposal was made for fees and charges for the year as follows:

2026-27 (2025-26)

Green Fees

Club League Matches	£10.00 per hour (£9.20)
Members	£7.50 per hour (£6.80)
Non-Members	£10.60 per hour (£10.40)

Vacant rinks (not booked in advance) Members only

Single person	£3.50 per hour (£3.30)
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Club Tournaments Rink Hire

Singles	£5.00 per rink per hour (£4.60)
Pairs	£5.00 per rink per hour (£4.60)
Triples	£7.50 per rink per hour (£6.90)
Rink	£10.00 per rink per hour (£9.20)

Junior Coaching

Saturday Morning	£2.00 per rink per hour
Lockers	£3.50

In addition the Annual Administration Fee to the Club would be retained at £5,500. The desk duty payment was proposed to increase to £20.00.

The bi-annual inspection of the PA system was undertaken in July with the system being found to be needing replacement. This was completed with a cost of £425.00 plus VAT.

RESOLVED – that the report be noted and that the proposal agreed with the Llanelli Indoor Bowls Club be endorsed and approved by the Committee.

17. CENTRE LICENSING ARRANGEMENTS

Further to Minute No. 11 of the Committee meeting held on the 10th August 2026, consideration was given to the Principal Officer's report which provided an update on the proposal to provide CCTV Facilities for the Selwyn Samuel. A tender was developed with the support of Dyfed Powys Police (available to members) for a CCTV system with coverage as detailed in Annex 1. Suppliers as recommended by Dyfed Powys Police were contacted to provide tenders with a closing date of the 7th September 2026.

Tenderers were requested to provide pricing information to include for NDAA Compliant systems. This was noted as:

NDAA compliance refers to adhering to the requirements of the National Defense Authorization Act (NDAA), specifically Section 889 of the 2019 Act, which restricts the procurement of video surveillance equipment from certain Chinese companies.

Although this Act originates from the USA, it's a growing term amongst various businesses and agencies who now require it from surveillance companies to enhance their security.

Therefore, an NDAA-compliant camera is one that is not produced by any of the named Chinese manufacturers prohibited under Section 889.

NDAA-compliant cameras are becoming increasingly common in the UK, especially for Public Sector organisations. The purpose of this legislation is to prevent potential vulnerabilities associated with security equipment.

www.wcctv.co.uk

The systems proposed would provide for between 20-22 cameras and be viewed off site via a desktop / mobile app from the Town Council Office / by nominated officers.

Tenders were received as follows:

NDAA Compliant

- | | |
|--------------------------------|---------------------|
| • Dyfed Alarms | £12,468.00 plus VAT |
| • Action Surveillance and CCTV | £10,906.00 plus VAT |
| • Com Link Fire and Security | £14,881.70 plus VAT |

Non NDAA Compliant

- | | |
|--------------------------------|---------------------|
| • Dyfed Alarms | £13,134.00 plus VAT |
| • Action Surveillance and CCTV | |
| • Com Link Fire and Security | £9,820.25 plus VAT |

If approved an application for a Minor Variation of the Centre License would also be made to the Carmarthenshire County Council Licensing Department.

RESOLVED – that the Committee note the report and approve progression of an NDAA Compliant system by the lowest tenderer.

18. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

19. CONCESSIONAIRE AGREEMENT AND CENTRE CLEANING ARRANGEMENTS

Further to Minute No. 12 of the Committee meeting held on the 10th August 2026, consideration was given to the Principal Officer's report which provided an update on the Concessionaire Agreement for Committee information.

Rental Position

The Concessionaire Rental position was noted to be up to date with regular payments made as per their agreement up to the 1st September 2026.

Cleaning Arrangements

In readiness for the Bowling Season, cleaning hours had been returned to 14 hours per week from the 1st September 2026.

2026-27 Bowling Season Arrangements

Meetings had taken place with the Concessionaire Staff in relation to putting arrangements in place for the new bowling season

RESOLVED – that the Committee notes the report.

The Meeting concluded at 7.11 p.m.