

LLANELLI TOWN COUNCIL

ORDINARY MEETING

16th September 2026

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held remotely and at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 16th September 2026 at 6.00 p.m.

PRESENT: Councillor B.A.L. Roberts (Town Mayor) (Presiding)

Councillors

Bigyn Ward

M.D. Cranham J.P
D.Ll. Darkin
P.T. Warlow
A.C. Williams
J.R. Williams

Elli Ward

N.J. Pearce
S. Williams

Glanymor Ward

L. Fenris
J.E. Jones, J.P.
S.L. Rees (Leader of
the Council)

Lliedi Ward

A.R. Bragoli
S. Evans

Tyisha Ward

T. Davies (Deputy Town Mayor)
J.G. Prosser

APOLOGIES: Councillors S.A. Curry, S. Greaney, R. James, G.R. Lloyd, A. Lochrie and A.S.J. McPherson

55. MEMBERS' DECLARATIONS OF INTEREST

A declaration of interest was made on item 64 as noted below.

56. PUBLIC PARTICIPATION

The Town Mayor (Councillor B.A.L. Roberts) noted that no members of the public were in attendance at this meeting.

57. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees, and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received, and confirmed respectively:

Llanelli Town Council Ordinary Meeting	29 th June 2026	63 - 65
Llanelli Town Council Ordinary Meeting	1 st July 2026	66 - 73
Planning, Licensing, and Consultation Committee	6 th July 2026	74 - 77
Building and Finance Committee	6 th July 2026	78 – 82
Stebonheath Development Committee	13 th July 2026	83 – 88
Establishment Committee	13 th July 2026	89 - 91
Llanelli Town Council Ordinary Meeting	27 th July 2026	92 - 93
Selwyn Samuel Centre Committee	27 th July 2026	94 - 97
Selwyn Samuel Centre Committee	10 th August 2026	98 - 99

58. COUNCILLOR VACANCY

Further to Minute No. 42 of the Town Council meeting held on the 1st July 2026, consideration was given to the Town Clerk's report which provided an update to members on the vacancy for a Member of the Town Council representing the Glanymor Ward.

Confirmation had been received from Carmarthenshire County Council that they had not received a request from ten electors for an election to take, it was therefore for the Town Council to co-opt a replacement Member.

The Town Clerk reported that 1 expression of interest in Co-option had been received from a Garry Rees-Andrews.

RESOLVED – that the information be noted and Garry Rees-Andrew be invited to be co-opted as a member of Llanelli Town Council for the Glanymor Ward.

59. YSGOL MAES Y MORFA

Further to minute 13 of the Adjourned Annual Meeting of Llanelli Town Council held on the 14th May 2026, considered was given to the Town Clerk's report that noted that following the resignation of Amanda Carter as a member of the Council, the Town

Council had been made aware of a vacancy for a Governor Representing Llanelli Town Council on the Governing Body of Ysgol Maes y Morfa.

The Town Council was therefore invited to nominate a member to serve as Governor on the Ysgol Maes y Morfa Governing Body.

RESOLVED – that the Council notes the report and nominate Councillor J.E. Jones J.P. to represent the Town Council on the Ysgol Maes y Morfa School Governing Body.

60. COMMUNITY DEVELOPMENT AND ACTIVITY

(1) Community Activities

- **Healing the Divide – “More in Common” Partnership** - The Town Council continued to work alongside a wide range of community partners, the Jo Cox Foundation and local people who were committed to building stronger, more connected communities as part of the “More in Common” Partnership. Since the partnership was launched in June, the group had met on two occasions and had agreed a constitution to guide its work. Partners were now reviewing and developing a programme of activities through to 2027, focusing on community cohesion, inclusion, and participation. Support for Holocaust Memorial Day in January and Hate Crime Awareness Week was also being explored as part of the partnership’s ongoing commitment to promoting understanding, respect and safer communities. This would provide valuable learning opportunities focused on safety, community awareness, wellbeing and civic responsibility.
- **Summer Activity Programme 2026** - This year’s Summer Activity Programme had flourished across all five wards, benefiting from the excellent weather experienced throughout the summer. Participation had continued to grow, with children and young people engaging positively in a wide range of activities. The programme had provided valuable opportunities for recreation, social interaction, and community participation across Llanelli.
- **Home Schooled Sports Day** - Penygaer Playing Fields hosted a successful Home-Schooled Sports Day, providing children educated at home across Llanelli and the County with an opportunity to participate in organised sporting activities that they may not ordinarily experience through traditional school sports days. The event also included a community picnic, with next year’s date already secured.
- **Future Communities Network** - Llanelli Town Council had established a new collaborative network bringing together neighbouring town and community councils, including Ammanford, Pembrey and Burry Port and Llanelli Rural Council. The network provided an opportunity to collaborate, share best practice and explore how organisations can support one another. The September meeting focused on maximising council-owned assets to support sports days, half-term camps and community programmes delivered in partnership with the Scarlets and Actif.

- **‘Cymru Lan’ Litter Picks** - Llanelli Town Council was working in partnership with Keep Wales Tidy and Carmarthenshire County Council’s Litter Team to deliver a coordinated programme of litter-picking activities across all nine primary schools within the Llanelli Town Council area. Each school will participate in three litter picks throughout the academic year, promoting environmental responsibility, community pride and positive attitudes towards maintaining clean local surroundings.
- **Merched Y Wawr Chair Activities** - The Sports, Youth and Activity Officer is delivering a chair-based exercise class in partnership with Merched y Wawr at The Diplomat Hotel in Llanelli. The sessions provide women with an opportunity to participate in gentle, low-impact physical activity through the medium of the Welsh language.
- **Paddling Pool activities 2026** - The summer 2026 paddling pool season was a great success, providing a popular, free, well-used community facility throughout the school holidays. A team of 11 staff members, supported by Town Council Officers, worked together to deliver the pool programme seven days a week (weather permitting), ensuring the facility was safe, welcoming, and accessible for local families.

RESOLVED - That the information be noted.

(2) Policy and Strategic Meetings

Officers were working with partners; examples included:

- Llanelli Multi Cultural Network Drop-in Centre Support
- Pentre Awel
- Parliament
- Active
- Hywel Dda Health Board
- Communities For Work C4W
- Llanelli Community Partnership
- Healing the divide
- More in Common Partnership
- People Speak Up
- Actif Sir Gar
- Tyisha Community Team
- Menter Cwm Gwendraeth Elli
- Scarlets Community Team
- Hearts and Crafts
- Democracy Group Cymru
- Llanelli Market team CCC
- Swansea Uni

RESOLVED - That the information be noted, and actions taken be approved.

61. NOTICE OF MOTION

The Town Clerk reported the receipt of a Notice of Motion Proposed by Councillor M.D. Cranham J.P. and Seconded by Cllr. A.C. Williams (copies of which were circulated to members prior to the meeting).

The motion was as follows:-

‘Motion: Consultation on the name of Bigyn Community Centre

Llanelli Town Council recognises the work of all its council members and officers in bringing the new Community Centre to Penyfân.

This Council also recognises that following over a year of operation, there is now an opportunity for a consultation to be undertaken with residents, community groups, users of the centre and other relevant stakeholders regarding the long term name of the current Bigyn Community Centre. The purpose of the consultation would be to establish which name best reflects the local community, its identity, heritage and the area served by the centre, while ensuring that the views of those who use and support the facility are fully considered.

Council recognises that the name of a community facility can play an important role in fostering a sense of belonging, pride and shared identity.

Council therefore resolves:

1. To undertake a public consultation on the name of the Bigyn Community Centre including the potential of renaming the Centre;
2. That the Council will Consult with local residents, community organisations, centre users and other relevant stakeholders;
3. That the Consultation will consider proposals for alternative names;
4. That Officers will be asked to bring the findings of the consultation back to Llanelli Town Council for consideration and a final decision.

This motion represents a symbolic step towards uniting and strengthening community identity, ensuring that the name of the centre reflects and represents the community it proudly serves.’

Following further discussion and consideration of the matter, it was:

RESOLVED – that the motion be agreed.

62. NURSING PROVISION AT YSGOL HEOL GOFFA

Further to Minute No. 45 of the Town Council meeting on 1st July 2026, consideration was given to the letters received from the Welsh Government Cabinet Minister for

Health and Social Care in response to the resolution agreed by the Town Council in relation to Nursing Provision at Ysgol Heol Goffa, Minute No. 45 of the Town Council meeting held on the 1st July 2026, refers.

RESOLVED – That Members noted the intention to publish new integrated guidance on health care provision for children with complex needs, but that this was unlikely to be available until 2027. In the interim, the Town Council would request that the Cabinet Minister confirms what additional safeguards were being put place for this academic year for the pupils of Ysgol Heol Goffa while these final proposals were being formulated.

The Town Council would also request that it be further updated on the matter and provided with an opportunity to comment on the content of the guidance prior to publication of the document.

Finally, the Town Council also noted its intention to continue to keep this matter under review pending further developments or updates from Hywel Dda University Health Board, Carmarthenshire County Council and indeed the Welsh Government.

63. ONE VOICE WALES

Further to Minute No. 17 of the Adjourned Town Council Annual Meeting of 12th May 2025, consideration was given to the request for motions to the One Voice Wales Annual Meeting.

RESOLVED - That the information be noted.

64. PRIDE IN PLACE PROGRAMME

Councillor D. Ll. Darkin declared an interest in this item as he is engaging with the Programme separately as an individual. As he saw this as a prejudicial interest, he withdrew from the meeting prior to the discussion and voting thereon.

Further to Minute No. 46 of the Town Council meeting held on the 1st July 2026, consideration was given to the Town Clerk's report which provided an update to members on the administrative arrangements around the Pride in Place Programme.

Meetings of the Programme Board had been ongoing with additional Working Groups also being put in place to assist the Board. Proposals had therefore been provided as set out below for Town Council representation as follows:

Pride in Place Programme Board:

Cllr M.D. Cranham J.P. had asked to step down from the Pride in Place Programme Board. It had therefore been proposed that the Town Council Leader would now also represent the Town Council on the Board moving forward.

Confirmation had also been received that Town Council Officer attendance was approved on the Programme Board in an Observer or Advisory capacity as and when required or felt necessary.

Proposed Town Council Member Representation on Working Groups:

- Heritage, Culture, Welsh Language & Creative Industries – Cllr Janet Williams;
- Health, Wellbeing & Community Resilience – Cllr Louvain Roberts;
- Trade, Commerce & Hospitality – Cllr Terry Davies;
- Environment & Green Spaces – Cllr Nick Pearce;
- Children, Youth, Education & Learning – Cllr Shaun Greaney.

Proposed Town Council Officer Representation on Working Groups:

- Heritage, Culture, Welsh Language & Creative Industries - Arfon Davies;
- Environment & Green Spaces - Delyth Jones;
- Children, Youth, Education & Learning - Sion Thomas.

RESOLVED - That the information be noted.

65. FREEDOM OF INFORMATION ACT – PUBLICATION SCHEME

Further to Minute No. 32 of the Town Council meeting held on the 15th June 2022 where the current Freedom of Information Act Publication Scheme was approved and Minute No. 35 of the Town Council meeting held on the 29th June 2026, where the Town Council Internal Auditor noted a need to update the Publication Scheme. Consideration was given to the Town Clerk's report that provided the updated Scheme for Town Council approval, upon review of the documents, minor amendments were noted and these were marked in red for member information.

RESOLVED – That the Town Council approve the amended Freedom of Information Publication Scheme.

66. LOVE LLANELLI WEBSITE

Consideration was given to the Town Clerk's report that noted the that the Town Council continues to maintain ownership of the Love Llanelli Website - www.lovellanelli.co.uk. The website had been updated using funding from the UK Government Community Renewal Fund in 2022, in a project supported by Carmarthenshire County Council and Ymlaen Llanelli / Llanelli BID.

Meetings had recently been held with the Llanelli Chamber of Trade and Commerce and Ymlaen Llanelli / Llanelli BID to look at further developing and updating the site. The Chamber President had taken this forward, but now needed the Town Council website developer to take forward some areas of work. The cost of this had been suggested at £450.00.

RESOLVED - that the report is noted and further information on the suggested works be sought to enable a final decision to be taken.

67. TOWN COUNCIL STANDING ORDERS

Further to Minute No. 28 of the Town Council meeting held on the 7th June 2023 where the current Town Council Standing Orders were approved, an updated model document had been received from One Voice Wales. The updated document was provided for Town Council approval, upon review of the documents, minor amendments were noted to SO 33.H.

RESOLVED – That the Town Council approve the amended Standing Orders

68. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1) One Voice Wales – Y Llais Magazine.
- (2) One Voice Wales – Minutes of Carmarthen Area Committee meeting held on the 15th April 2026.
- (3) One Voice Wales - What Community and Town Councils are Achieving Across Wales.
- (4) Carmarthenshire County Council – Town and Community Councils Update.
- (5) One Voice Wales – Minutes of larger Councils Committee held on the 15th April 2026.
- (6) One Voice Wales – Training events June – December.
- (7) Mid and West Wales Fire and Rescue - Calon Tân Magazine.
- (8) Carmarthenshire County Council – Information on the Public Service Boards Assessment of Local Well-being.
- (9) PLTRA – Minutes of the meetings held on the 4th June and 23rd July 2026.
- (10) Carmarthenshire County Council – Code of conduct training held on the 29th July 2026.
- (11) One Voice Wales – E-bulletin.
- (12) One Voice Wales – Minutes of the meeting of the Carmarthen Area Committee meeting held on the 14th July 2026.
- (13) Carmarthenshire County Council – Town and Community Councils Update.
- (14) One Voice Wales – Practice Development Note, The Role of the Chair in Meetings.

- (15) Ymlaen Llanelli – Notification of Ymlaen Llanelli AGM on the 15th September 2026 and Minutes of the Board meeting held on the 8th July 2026.
- (16) Carmarthenshire County Council – Update on likely completion date for the Dafen Footbridge between Penyfan Quarry and Trinity / Ropewalk Road.

69. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

70. JUDICIAL REVIEW APPLICATION

Further to Minute No. 111 of the Town Council meeting held on the 4th March 2026, where the Town Council approved the removal of the Member Attendance Allowance with immediate effect. Consideration was given to the Town Clerk's report making members aware of an application that was being made for a Judicial Review to be undertaken regarding the decision taken.

The report confirmed the background and process currently being taken forward. The matter was noted to now be awaiting consideration by a judge, who would decide whether to grant or refuse permission for a Judicial Review.

Further information would be provided to the Town Council when a decision was made.

RESOLVED – That the Town Council note the report.

The Meeting concluded at 7.00 p.m.