Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.

The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, *Clerc y Dref/Town Clerk*

Ffôn/Tel: (01554) 774352

Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:	*Fy Nghyf*	*Dyddiad*
Your Ref:	*My Ref:* TC/BF.80/SFS	*Date:* 04.11.26

TO: MEMBERS OF THE BUILDING AND FINANCE COMMITTEE

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 you are hereby summoned to attend the meeting of the BUILDING AND FINANCE COMMITTEE of LLANELLI TOWN COUNCIL to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **MONDAY 9TH NOVEMBER 2026 AT 6.15 P.M.**

Yours faithfully,

Town Clerk

AGENDA

1. To receive apologies for absence

2. To receive Members' declarations of interest

Pro-forma to be circulated and completed as appropriate.

3. Financial Report

(1) Budget Review

To consider the Town Clerk's Budget Review report, including the Income and Expenditure report for the period 1st April 2026 – 31st October 2026 (copy herewith).

(2) Accounts for Payment

To approve the Accounts for Payment (copy herewith).

4. Community Centres

(1) Hirings

To receive the summary of hirings for the month of October 2026. (copy herewith).

5. Applications for Financial Assistance

(1) Grants

To consider the applications received as follows:

(a) Morfa Family Centre;
(b) Traws Cymru;
(c) Brynhyfryd Bowls Club;
(d) Butterfly HQ;
(e) Llanerch Community Group.

6. Public Footpaths

To consider the footpath inspection reports for the end of September and October 2026 – Minute No. 23 of the Committee meeting of 6th July 2026 refers (copy herewith).

7. Carmarthenshire Toybox Appeal 2026 and Mayoral Christmas Visits

To consider the Principal Officer's report – Minute No. 71 of the meeting of the Town Council held on 5th November 2025 refers. (copy to follow).

MEMBERS:- Councillors M.D. Cranham, J.P., (Chair) A.R. Bragoli, S.A. Curry, T. Davies (Deputy Town Mayor), S. Greaney, R. James, G.R. Lloyd, S.L. Rees (Leader of the Council), B.A.L. Roberts (Town Mayor), P.T. Warlow and S. Williams.

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Eich Cyf:	*Fy Nghyf*	*Dyddiad*
Your Ref:	*My Ref:* TC/BF.80/SFS	*Date:* 04.11.26

AT: AELODAU'R PWYLLGOR ADEILADU A CHYLLID

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chi drwy hyn i gyfarfod PWYLLGOR ADEILADU A CHYLLID CYNGOR TREF LLANELLI sydd i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI, DDYDD LLUN, 9fed TACHWEDD 2026 AM 6.15 Y.H.**

Yn gywir,

Clerc y Dref

AGENDA

1. I dderbyn ymddiheuriadau am absenoldeb

2. I dderbyn datganiadau buddiant yr aelodau

Pro-forma i'w gylchredeg a'i gwblhau fel sy'n briodol.

3. Adroddiad Ariannol

(1) Adolygiad o'r Gyllideb

I ystyried adroddiad Adolygiad Cyllideb Clerc y Dref, gan gynnwys yr adroddiad Incwm a Gwariant am y cyfnod 1af Ebrill 2026 – 31ain Hydref 2026 (copi'n amgaeëdig).

(2) Cyfrifon ar gyfer Taliad

I gymeradwyo'r Cyfrifon ar gyfer Taliad (copi'n amgaeëdig).

4. Canolfannau Cymunedol

(1) Huriannau

a) I dderbyn y crynodeb llogi ar gyfer mis Hydref 2026 (copi'n amgaeëdig).

5. Ceisiadau am Cymorth Ariannol

(1) Grantiau a Nawdd

I ystyried ceisiadau a dderbyniwyd gan y canlynol:

(a) Canolfan Deuluol y Morfa
(b) Traws Cymru;
(c) Clwb Bowlio Brynhyfryd;
(d) Butterfly HQ;
(e) Grŵp Cymunedol Llanerch.

6. Llwybrau Cyhoeddus

I ystyried yr adroddiad archwilio llwybrau troed ar gyfer diwedd Medi a Hydref 2026 – gweler Cofnod Rhif 23 o gyfarfod y Pwyllgor ar 6ed Gorffennaf 2026 (copi'n amgaeëdig).

7. Apêl Teganau Sir Gaerfyrddin 2026 ac Ymweliadau Nadolig y Maer

I ystyried adroddiad y Prif Swyddog – gweler Cofnod Rhif 71 o gyfarfod y Cyngor Dref a gynhaliwyd ar 5ed Tachwedd 2025. (copi i ddilyn).

AELODAU:- Cynghorwyr M.D. Cranham Y.H., (Cadeirydd) A.R. Bragoli, S.A. Curry, T. Davies (Dirprwy Maer y Dref), S. Greaney, R. James, G.R. Lloyd, S.L. Rees (Arweinydd y Cyngor), B.A.L. Roberts (Maer y Dref), P.T. Warlow a S. Williams.

AGENDA ITEM 4 (1)(a)

COMMUNITY CENTRE HIRINGS

MONTH: OCTOBER 2026

FACILITY	BOOKINGS	INCOME (EXCL. VAT)
		£
Glenalla	10	282.22
Lakefield	0 (plus Gym Club)	0 (820.00)
Llanerch	35	1,128.41
Paddock Street	35	695.70
Penymorfa	Jujitsu Club	700.00
Wesleyan	33	414.28
Penygaer	0	0.00
Bigyn	12	272.15

MONTHLY HIRINGS 2026-27

Community Centres Hirings	April	May	June	July	August	September	October	November	December	January	February	March	Total	Previous Year
Glenalla	9	17	12	11	13	13	10						85	195
Lakefield	0	1	0	0	0	0	0						1	0
Llanerch	27	33	43	34	14	36	35						222	391
Paddock Street	28	26	29	36	31	36	35						221	340
Penymorfa	0	0	0	0	0	0	0						0	0
Wesleyan	19	22	25	22	21	38	33						180	280
Penygaer	0	0	0	0	0	0	0						0	13
Bigyn	14	9	8	7	11	13	12						74	110
Total each month	97	108	117	110	90	136	125	0	0	0	0	0	783	1329

MONTHLY HIRINGS 2025-26

Community Centres Hirings	April	May	June	July	August	September	October	November	December	January	February	March	Year End Total	Previous Year
Glenalla	17	21	21	19	8	22	16	18	10	12	15	16	195	268
Lakefield													0	39
Llanerch	33	34	38	34	11	37	37	37	26	26	31	47	391	482
Paddock Street	28	28	32	35	24	32	31	28	16	24	28	34	340	410
Penymorfa													0	0
Wesleyan	25	20	24	25	11	27	30	23	16	29	23	27	280	358
Penygaer		2	6	2	1	0	2	0	0	0	0	0	13	12
Bigyn			3	1	3	11	18	14	10	14	20	16	110	
Total each month	103	105	124	116	58	129	134	120	78	105	117	140	1329	1569

Company\\My Documents\Community Centre Hirings\bookings summary

Company\\My Documents\Community Centre Hirings\bookings

AGENDA ITEM 5

GRANT GUIDELINES

(1) Applications should be accompanied by financial information (latest audited financial accounts and / or bank statement);

(2) Applications should be accompanied by a clear description of how any award will be utilised;

(3) Grants are not awarded to individuals;

(4) Organisations will not normally be awarded more than one grant in any financial year;

(5) The guideline amount for the following categories will be £300: Other interest groups, Schools and Playgroups, Local support groups, National Bodies – local branch, Fundraising groups, Religious organisations, Armed Forces and Veterans groups;

(6) Community / Residents / Youth Groups; the guideline amount for organisations in this category will be £300;

(7) Consideration can however be given of an award of up to £500 where the organisation can provide evidence that it is providing activities which are made available to and benefit the wider Community;

   a. Consideration can however be given of an award of up to £500 where the organisation can provide evidence that it is providing services or activities which benefit under represened groups;

(8) The guideline amount for Performing Arts groups will be £500;

(9) The guideline amount for Sports clubs without an additional section (e.g. Junior Section, Senior Section, Women's Section, LGBT Section) will be £500;

(10) The guideline amount for Sports clubs with an additional section; (e.g. Junior Section, Senior Section, Women's Section, LGBT Section) will be £800;

(11) Applications from National Bodies will normally be noted;

(12) Senior Citizens' groups will normally be granted free use of the Town Council's community halls;

(13) The guideline amounts will normally be awarded for normal running costs, if an organisation is planning a specific project it is encouraged to provide information, including costs, relating to that project;

(14) Group affiliated to the same umbrella body can apply for funding if they are based at different locations and have separate bank accounts;

(15) These guidelines apply to applications for grants and do not apply to sponsorship agreements agreed by the Town Council.

Morfa Family Centre/Canolfan Deuluol Morfa
Morfa Children's Centre/Canolfan Blant Morfa
Ysgol Maes Y Morfa
School Road
Morfa
Llanelli
Carmarthenshire/Sir Gâr
SA15 2AU
Tel/Rhif Ffôn: 01554 742402
E-mail/Ebost: morfafc@gmail.com

Charity No/Rhif Elusen: 1102670

14th of October 2026

Dear Mr Arfon Davies,

I am writing on behalf of Morfa Family Centre to respectfully request financial support for our charity.

Firstly, I would like to express our sincere gratitude for your generous £500 grant awarded to us two years ago. Your past support was invaluable in helping us provide high-quality services to families in Morfa and the surrounding communities.

Morfa Family Centre operates in one of the most deprived areas in Wales, ranking in the top 10% of areas facing significant hardship. The sessions we offer play a crucial role in providing essential emotional support to parents struggling with the cost-of-living crisis, social isolation, and the resulting strain on their mental health. These ongoing pressures create significant anxiety for parents, who are deeply concerned about the impact on their children's overall development.
Our weekly sessions—held on Thursdays and Fridays—cater to pre-school children, as well as school-aged children during school holidays. They offer a safe, welcoming space where parents can connect, share their feelings, and build a supportive routine. In addition, our sessions promote the Welsh language and encourage creative arts and crafts, helping families bond while building skills that support children's readiness for school. Parents frequently tell us that our centre is a true lifeline during difficult times.
Because all of our services are completely free of charge, the centre is a vital resource for local families, regardless of their employment status or financial situation.
Should we be fortunate enough to receive funding, the grant will be used to replenish our reserves, which are currently running low. Having resilient reserves is crucial for our stability, particularly as securing funding has become increasingly challenging. Any contribution you are able to make would be deeply appreciated and would directly ensure we can continue delivering these essential services.

Thank you for taking the time to consider our application.
We hope you will look favourably on our request.

Yours sincerely,

Lucy Allen

Morfa Family Centre Manager

TRAWS LINK CYMRU

facebook.com/TrawsLinkCymru @TrawsLinkCymr
@trawslinkcymru.bsky.social
@trawslink

04/05/2026

Dear Clerk / Chair

I am writing on behalf of Traws Link Cymru, a not-for-profit organisation campaigning for the reopening of the railway corridor linking Swansea, Carmarthen, Aberystwyth Caernarfon and Bangor, alongside improved integration with the wider Welsh rail network and other forms of public transport.

Our work focuses on campaigning, research, stakeholder engagement, and building the strategic case for reconnecting this key west Wales corridor. It is important to emphasise that we are not seeking funding for the construction of the railway itself, but for the ongoing work required to develop the case and support informed decision-making at regional and national level.

Our ambition is to support the development of a fully integrated public transport system, strengthening connections between rail services, local bus networks, and active travel routes—particularly in rural and coastal communities where connectivity remains a significant challenge.

We are currently engaging with Town and Community Councils along the historic railway corridor to explore opportunities for local partnership and potential financial support.

PTO...

Croeso i chi cyfathrebu gyda ni yn Gymraeg neu Saesneg.

You are welcome to communicate with us in English or Welsh.

www.trawslinkcymru.org.uk
post@trawslinkcymru.org.uk

Traws Link Cymru,
4th Floor,
14 Museum Place,
City centre,
Cardiff,
CF10 3BH

Our work aims to deliver a range of long-term benefits, including:

- Strengthening the case for reopening the Swansea–Aberystwyth–Bangor rail corridor
- Supporting better integration between rail, bus, and active travel networks
- Enhancing access to employment, education, and healthcare across west Wales
- Supporting local economic development, regeneration, and tourism
- Promoting sustainable transport and reducing reliance on private cars

Full details of our work can be found in our briefing document (QR code below).

As part of our ongoing work, we are inviting councils to consider a modest financial contribution, typically in the region of £250–£1,000, depending on council size and available budgets. We would also welcome expressions of support in principle where financial contributions are not currently possible. Any contribution would directly support our campaign activity, including research, community engagement, and continued development of the case for reopening and improving transport connectivity across the region.

We would be grateful if your Council could consider this request and, if possible, provide an initial response by 31st July 2026, to help inform the next phase of our work.

We would be pleased to provide further information, attend a Council meeting, or discuss this in more detail at your convenience. Thank you for your time and consideration. We look forward to hearing from you.

Yours faithfully,
Traws Link Cymru

BRYNHYFRYD BOWLS CLUB

Home Green Parc Howard Llanelli

President P Jenkins

Llanelli Town Council
The Old Vicarage
Town Hall Square
Llanelli
SA15 3DD

17 June 2026

For attention of Arfon Davies – Town Clerk

Re: Financial Assistance for Season 2026

Over the last few years, the Town Council have kindly awarded us a grant to help our members pay for the club's various expenses during the year.

On behalf of the club I therefore enquire if you could again provide some financial assistance to help subsidise these costs.

This year's costs have already included the normal affiliation fees to both Welsh Bowls and Carmarthenshire County Bowls and our Liability Insurance premium all of which have increased since last season.

I attach for your records a NatWest bank statement dated 13th May 2026.

I therefore hope that you are able to assist us again this season.

Yours Sincerely

M. J. M. Watts
Treasurer

Butterfly HQ CIC

9th October 2026

Cyngor Tref Llanelli Town Council

To whom this may concern,

We are writing in application for the Town Council's Community Grant scheme. To this end, we'd like to re-introduce ourselves and tell you a little about what we do and what we're aiming to achieve.

1. **Who are we?**

Butterfly HQ is a community interest company focussed on connecting with the community through creative arts, wellbeing and nature. We deliver creative and wellbeing workshops and projects for children and adults.

Butterfly HQ is led by Lyndsey and Jade, both artists and educators with a wealth of experience creating and delivering projects all over the UK. We wanted to bring those skills and experiences back to our hometown of Llanelli and share these opportunities with our local community. Llanelli is the place that started everything for us, being the perfect mix of creative and natural heritage, and we want to play a part in keeping that current and developing for future generations.

2. **What do we do**

We run weekly, monthly and project-based workshops in Llanelli. Over the past year our projects include:

Catch up and Create:
A regular arts and crafts workshops for adults which we run at a local pub, the Half Moon. This allows adults to come along and meet people in a social capacity while collaborating and creating arts and crafts pieces in a relaxed environment. Each week we focus on a different creative style or medium from neurographic art to paper folding, drawing and painting, and once a month we run the session bilingually to provide a Welsh medium space for Welsh speakers and encourage Welsh learners to practice in an encouraging and non-judgemental environment. This group has encouraged people to express themselves creatively and meet new friends, while also providing support to a local business.

Our Sustainable Future:

We delivered a local project in Llanelli called ‘our sustainable future’, this was funded by a small grant form Ynnisirgar (who work on generating local energy). During this project we worked with the local community to identify and explore the gap in sustainability and to develop skills that would help support people to become more environmentally aware whilst developing creative skills and have social conversations in the community. We delivered a series of creative workshops in spaces around Llanelli including the Wetlands centre, the Goodshed and the library. We held conversations through creative sessions including: drawing and doodling, creative writing and messy art. We invited adults of all ages and backgrounds to join our bilingual sessions and have their say about what they think could help support their development. The three sessions culminated in a skills sharing event which we held at the creative space in the North dock where we employed local practitioners to join us and teach community members skills they had identified would support them – we had four areas including: basic electric skills, sewing and mending, gardening and planting veg and a creative journal station where we recorded the day’s event.
This project was popular and important to us as we got to hold a safe space where people could come along, have a warm drink and share their experiences and learn a new skill – we would love to explore this work further.

Family workshops:
We have continued to deliver several creative workshops at the Llanelli Goods Shed with a focus on biodiversity and wellbeing, inside the space, on the train and outside in the community garden. Our workshops have been intergenerational, delivering activities that allow all members of the family to participate in together and learn new skills. We have created: bug hotels out of recycled materials, habitat collages, seed bombs, wellbeing walk and talk exploring mindful techniques, sketching sessions on birds and mini beasts. These sessions benefit the local community and connect people with their local environment as well as helping support and raise awareness of the amazing work done at the Goods Shed. We were based at the Good shed this summer holidays and worked with hundreds of families providing a creative space for all.

3. **How would we use the grant?**

We would use your grant to develop the next stage of ‘our sustainable futures’ project, a £500 grant would allow us to hold several more workshops and invite more community groups to come along to have a creative conversation and learn a new skill.
There is a renewed interest in people being able to plant and grow their own food, but a lot of people face the financial and educational barrier of not being able to afford to start and not knowing what to do. It sound simple to plant your own food but it can feel overwhelming and a lot of people will have better results and increased confidence when starting in a group. Through our creative sessions we would explore the basics of how to start, what to do and we would provide everyone with a starter kit that included pots, earth, seeds and instructions.
In a creative session we would firstly provide the opportunity to design and paint the pots – people feel far more invested in an activity when they have created something themselves, before planting and exploring different seed options. In addition to learning a new skill our workshops provide a friendly and creative space where people can meet likeminded people over a cuppa to develop social as well as creative connection which improves wellbeing.



(Picture from one of our recent ‘create, plant and grow’ workshops)

As such, this grant would allow us to increase opportunities for the local community, most importantly by increasing the number and variety of free / subsidised sessions we’re able to deliver which, we’ve found, tends to be a significant contributor to breaking down some barriers to access to creative and wellbeing activities locally. It would allow us to purchase more equipment and materials including arts and craft supplies, environmental materials such as pots, earth, seeds etc as detailed above. The higher the grant awarded the more opportunities we can provide, offering our community new experiences and access to the arts and their natural environment.

Thank you for your consideration of our application. If there is any further information you might need us to provide, please let us know.

Yours faithfully,
Jade & Lyndsey Fouracre-Reynolds

From:
Sent: 28 October 2026 08:39
To:
Subject: Llanerch community group

Hi

We write to request a financial support grant from the town council.
As you know we are a well established community group who have been operating successfully for over 10 years.

We provide a Foodshare facility to for local residents, where surplus food is distributed back into the community, and also run a community growing garden.

We would be most grateful if you could support our work and look forward to hearing from you shortly. Above is a recent bank statement for information.

Kind regards

Heather Peters
Llanerch Community Group Chair

AGENDA ITEM 6

Path No	Location	Comments	Date
72/3b	Clos caer elms to Junction of Pembrey road.	Tarmac surface is good. Path clear and open. Litter.	12/09/2026
72/6	Between 2 Carrick Avenue and 31 Park Howard	Tarmac surface reasonable, raised in places, roots exposed. Leafs and water making areas slippery. Flytipping and dog mess.	14/10/2026
	Avenue to Pentrepoeth Road	Path clear and open.	
72/7	Between 160 and 158 Felinfoel Road with link to back lane	Tarmac reasonable. Path clear and open. Litter	13/09/2026
72/9 and	Bryndulais Avenue to Brynsiriol	Path clear and open. Litter	04/10/2026
36/82			
72/11	Penygaer Road to Cemetery	Tarmac surface is raised roots exposed. Some wooden rails missing from fencing. Litter and glass.	04/10/2026
36/86	Through Cemetery to Capel Road	Tarmac good. Path clear and open.	04/10/2026
72/12	Heol Goffa to Andrew Street	Tarmac surface has holes in places. Few wooden rails missing from fencing. Glass, litter and dog mess.	13/09/2026
72/13	Jct Cawdor Place/Brynmelyn Avenue to Upper Mill	Tarmac good. Glass, litter and waste.	21/09/2026
72/15	Park View Terrace to Old Castle Road	Tarmac reasonable. Path clear and open. Litter, dog mess and glass	12/09/2026
72/16	From Coleshill Terrace alongside Park to Park View Terrace	Tarmac Surface good. Path clear and open. Litter and dog mess	12/09/2026
			.
72/19	From Prendergast Street to Bigyn Park Terrace	Tarmac surface is good. Path clear and open. Litter, dog mess and glass.	20/09/2026
72/21 &	Bryn Amlwg Estate to Gelli Deg	Tarmac good. Litter and glass. Flytipping	19/09/2026
36/86A		Damaged post	

72/22	From Ropework Road to Trostre Road	Path Closed	20/09/2026
72/23	From Trostre Road along lower boundary of Penyfan playing fields to changing rooms	Tarmac is good. Path clear and open.	20/09/2026
72/33	216 Felinfoel Road to Corporation Avenue	Tarmac reasonable. Path clear and open. Litter and weeds.	19/09/2026
72/34	From Prospect Place across river to Mill Lane	Tarmac good. Path clear and open. Glass and litter.	21/09/2026
36/105A	Penallt Road to Coedcae Road	Tarmac uneven and slippery in places. Litter and dog mess. Fence missing in places	20/10/2026
36/105B	Penallt Road alongside Cae Terrace to Pencae Terrace	Tarmac good. Flytipping. Hedge encroaching onto path. Kissing gate damaged and needs replacing. Hedge needs cutting	20/10/2026
36/106	Coedcae Road to Penywarc Terrace	Tarmac good. Path clear and open. Glass, litter and dog mess.	20/10/2026
36/108	From 1 Kingfisher Court to field leading to Halfway	Tarmac good. Litter, glass, dog mess	20/10/2026
36/85	Penygaer Road to Brynheulog	Tarmac surface is reasonable. Path clear and open. Slippery in places. Roots lifting tarmac in places. Litter and dog mess.	13/10/2026
36/104	Path runs from 36/108 to Halfway	Path is uneven in places. Path clear and open. Litter, glass and dog mess.	13/10/2026