

CYNGOR TREF LLANELLI



LLANELLI TOWN COUNCIL

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MINUTES

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LLANELLI TOWN COUNCIL

ORDINARY MEETING

4th February 2026

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held remotely and at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 4th February 2026 at 6.00 p.m.

PRESENT: Councillor J.E. Jones J.P. (Town Mayor) (Presiding)

Councillors

Bigyn Ward

M.D. Cranham J.P.
D.Ll. Darkin (Leader of
the Council)
G.R. Lloyd
P.T. Warlow
A.C. Williams
J.R. Williams

Elli Ward

N.J. Pearce
S. Williams

Glanymor Ward

A.A. Carter
S.L. Rees
B.A.L. Roberts

Lliedi Ward

A.R. Bragoli
S. Evans (Deputy Town Mayor)
S. Greaney
R. James
A. Lochrie

Tyisha Ward

S.A. Curry
T. Davies
A.S.J. McPherson
J.G. Prosser

APOLOGIES: Councillor L. Fenris

94. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

95. PUBLIC PARTICIPATION

The Town Mayor (Councillor J.E. Jones J.P.) provided an opportunity to the members of the public in attendance at this meeting to raise issues relating the meeting agenda.

96. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees, and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received, and confirmed respectively:

Llanelli Joint Burial Advisory Committee	10 th December 2025	180 - 181
Llanelli Town Council Ordinary Meeting	7 th January 2026	182 - 188
Planning, Licensing and Consultation Committee	12 th January 2026	189 - 191
Building and Finance Committee	12 th January 2026	192 - 194

97. COMMUNITY DEVELOPMENT AND ACTIVITY

(1) Community Activities

- **Healing the Divide** – The Town Council had attended 2 of the training sessions that had been delivered to date. The first being held for community leaders and community organisations at Parc y Scarlets. A further 2 would be held in the coming weeks.
- **Healing the Divide** was noted to be a community-focused project that brings together local community organisations, the Welsh Government, and Carmarthenshire County Council to strengthen community cohesion across the county. By working in partnership, the project supported inclusive dialogue, builds trust between diverse groups, and looked to address the social and cultural barriers that could lead to division. Through collaborative activities, shared learning, and locally led initiatives, *Healing the Divide* sought to empower communities to feel heard, valued, and connected, helping to create safer, more resilient, and more united communities.
- **Trefniadau Dydd Gwyl Dewi / St David's Day Preparations** – The Town Council had partnered with a range of local organisations to deliver a programme of events to celebrate St David's Day across Llanelli. In collaboration with Menter Cwm Gwendreath Elli, a parade would take place on 26th February through Llanelli town centre, involving local primary schools celebrating Welsh culture and community pride.

In partnership with the Llanelli Community Partnership, a cultural evening would be held at Ty Gwyn on the evening of the 25th February and would be open to all members of the community. The event would include a communal cooking of traditional cawl and Welsh cakes alongside opportunities to listen to traditional Welsh stories and share cultural experiences.

In addition, a rugby match would be held through the medium of the Welsh language between schools, providing a bilingual sporting event that promoted the Welsh language. Together, these activities would celebrate Welsh language, culture, and history in an inclusive and engaging way.

- **Junior Young Traders Project Llanelli 2026** – The event would be taking place on Thursday 14th May in Llanelli outdoor market. The previous year had seen 13 primary schools attending the trading event. The project looks to deliver against the curriculum and promote skills around entrepreneurship, maths, language skills and team building.
- **Strade Youth Leaders** - The Strade Youth Leadership course successfully engaged with 35 disengaged pupils in a structured coaching training programme. Through this initiative, participants developed practical skills in leadership, refereeing, and coaching. As a result, the pupils would play an active role in delivering refereeing and coaching support at the upcoming Llanelli Schools Football Festival, to be held at Ysgol Penrhos on 24th February. The programme has provided meaningful pathways for young people, increasing confidence, responsibility, and positive engagement through sport and education.
- **Pentre Awel Community Walk** - With Pentre Awel now fully open, the Town Council was working in partnership with County officers and the NHS outreach team to deliver a series of community walks around the site. These walks would encourage physical activity, promote wellbeing, and help residents become familiar with the facilities and surrounding area. The first of the series was held on the 30th January 2026.
- **Half Term Holiday Provision** - The Town Council would once again deliver a series of half-term provisions for children across Llanelli, offering opportunities to participate in a range of different sports. These sessions aim to promote physical activity, develop skills, and encourage healthy lifestyles, while providing accessible and engaging activities for children during the school holiday period.
- **Democratic sessions** – Democratic engagement sessions were taking place in partnership with the Multicultural Network and community organisations to support understanding of the changes to the Senedd elections in May 2026.

RESOLVED - That the information be noted

(2) Policy and Strategic Meetings

Officers are working with partners; examples are:

- Llanelli Multi Cultural Network Drop-in Centre Support
- Pentre Awel
- Communities For Work C4W
- Llanelli Community Partnership
- Healing the divide
- People Speak Up
- Actif Sir Gar
- Tyisha Community Team
- Menter Cwm Gwendraeth Elli
- Scarlets Community Team
- Primary Schools
- Hearts and Crafts
- Dyfed Powys Police
- Carmarthenshire County Council Community Cohesion Team
- Healing the Divide
- St Pauls Family Centre
- Tyisha Team
- Carmarthenshire Schools Football Association
- CYCA

RESOLVED - That the information be noted, and actions taken be approved.

98. NOTICE OF MOTION

The Town Clerk reported the receipt of a Notice of Motion Proposed by Councillor D.Ll. Darkin and Seconded by Cllr. S. Greaney (copies of which were circulated to members prior to the meeting).

The motion was as follows: -

‘Motion: Introduction of a “Skip Day” Scheme to Help Tackle Fly-Tipping and Waste Issues in Llanelli

Llanelli Town Council notes with concern the ongoing and increasing problems of fly-tipping, overflowing waste, and general rubbish accumulation across Llanelli. These issues continue to have a detrimental impact on local communities, public health, the environment, and the overall appearance of our town.

Llanelli Town Council further notes that, despite repeated appeals and ongoing concerns raised by residents, community groups, and elected members,

Carmarthenshire County Council has consistently failed to adequately address or resolve waste management challenges in Llanelli. The consequences of this failure are now being felt acutely in neighbourhoods across the town.

Llanelli Town Council acknowledges that while a “Skip Day” scheme will not, in itself, resolve the wider systemic issues around waste management, it would provide residents with a practical, immediate, and much-needed outlet for disposing of bulk waste legitimately and safely. Such a scheme would also help reduce the likelihood of illegal dumping, promote community pride, and offer Town Council-led support while longer-term solutions continue to be sought from Carmarthenshire County Council.

Llanelli Town Council therefore resolves:

1. To introduce a regular “Skip Day” scheme, coordinated and funded by Llanelli Town Council, providing strategically located skips within communities on designated days for the responsible disposal of household bulk waste.
2. To instruct officers to design and cost a pilot programme, including recommended locations, operational requirements, risk assessments, environmental considerations, and guidelines to ensure proper use.
3. To explore options for partnership working, including engaging with community organisations, local volunteers, and enforcement agencies to maximise the scheme’s impact and ensure it does not become a magnet for commercial or unlawful disposal.
4. To review the pilot scheme after an initial trial period, assessing its effectiveness in reducing fly-tipping and improving community cleanliness, and to bring recommendations back to Llanelli Town Council for future continuation or expansion.
5. To write formally to Carmarthenshire County Council, informing them of Llanelli Town Council’s action and reiterating the need for urgent and improved county-level waste management provision for Llanelli.’

Councillor S.L. Rees proposed an amended Motion, which was seconded by Councillor S. Evans (Deputy Town Mayor).

The amended motion was as follows:

‘Motion: Introduction of a “Skip Day” Scheme to Help Tackle Fly-Tipping and Waste Issues in Llanelli

Llanelli Town Council notes with concern the ongoing and increasing problems of fly-tipping, overflowing waste, and general rubbish accumulation across Llanelli. These issues continue to have a detrimental impact on local communities, public health, the environment, and the overall appearance of our town.

Llanelli Town Council further notes that, despite repeated appeals and ongoing concerns raised by residents, community groups, and elected members, Carmarthenshire County Council has had ongoing challenges to adequately address or

resolve waste management challenges in Llanelli. The consequences of this are now being felt acutely in neighbourhoods across the town.

Llanelli Town Council acknowledges that while a “Skip Day” scheme will not, in itself, resolve the wider systemic issues around waste management, it would provide residents with a practical, immediate, and much-needed outlet for disposing of bulk waste legitimately and safely. Such a scheme would also help reduce the likelihood of illegal dumping, promote community pride, and offer Town Council-led support while longer-term solutions continue to be sought from Carmarthenshire County Council.

Llanelli Town Council therefore resolves:

1. To investigate a regular “Skip Day” scheme, coordinated in dialogue with relevant authorities, providing strategically located skips within communities on designated days for the responsible disposal of household bulk waste.
2. To instruct officers to design and cost a pilot programme, including recommended locations, operational requirements, risk assessments, environmental considerations, and guidelines to ensure proper use and any additional financial considerations.
3. To explore options for partnership working, including engaging with community organisations, local volunteers, and enforcement agencies to proactively issue fines through a Zero-tolerance policy, maximise the scheme’s impact and ensure it does not become a magnet for commercial or unlawful disposal.
4. To review the pilot scheme after an initial trial period, assessing its effectiveness in reducing fly-tipping and improving community cleanliness, and to bring recommendations back to Llanelli Town Council for future planning.
5. To write formally to Carmarthenshire County Council, informing them of Llanelli Town Council’s intention and reiterating the need for urgent and improved county-level waste management provision for Llanelli.’

Councillor D. Ll. Darkin, Leader of the Council and Councillor S. Greaney both noted that they found the amendment acceptable and therefore withdrew the original motion, therefore noting their support for the amendment.

Upon a request from Councillor S.L. Rees a recorded vote would be taken, it was

RESOLVED - that the amended motion be agreed, with Councillors A. R. Bragoli, A.A. Carter, M.D. Cranham J.P., S. A. Curry, D.LI. Darkin, T. Davies, S. Evans (Deputy Town Mayor), S. Greaney, J.E. Jones J.P. (Town Mayor), G.R. Lloyd, A. Lochrie, A.S.J. McPherson, N.J. Pearce, J.G. Prosser, S.L. Rees, B.A.L. Roberts, P.T. Warlow, A.C. Williams, J.R. Williams and S. Williams in favour.

ABSTENTIONS – Councillor R. James.

99. INTERNAL AUDIT REPORT 2025-26

Further to Minute No. 34 of the Council meeting on 25th June 2025, consideration was given to the Internal Audit Report (First Interim) 2025-26 prepared by Auditing Solutions Ltd. (copies having been previously circulated to members).

RESOLVED – that the information be noted and approved.

100. PARC HOWARD

The Town Clerk updated members that at a meeting of the Parc Howard Collaboration Group held on the 3rd February 2026, it had been agreed that a thorough review of the grounds maintenance programme and service provision at Parc Howard would be undertaken during 2026. The Town Council would be invited to take part in the review.

RESOLVED – that the information be noted.

101. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1) One Voice Wales** – Practice Development Notes - Copyright and Participating in Webinars.
- (2) One Voice Wales** – Information on Buckingham Palace Garden Parties.
- (3) Hywel Dda University Health Board** - Supporting Our Research on Digital Exclusion – Interviews, Focus Groups & Survey.
- (4) Contracts and Leases Working Group** – Minutes of the meeting of the Contracts and Leases Working Group held on the 7th January 2026.
- (5) PLTRA** – Minutes of the meeting held on the 3rd December 2025.
- (6) One Voice Wales** - Minutes of the Carmarthen Area Committee meeting held on the 18th October 2025 and the NEC meeting held on the 12th December 2025.
- (7) Carmarthenshire County Council** – Budget Consultation.
- (8) Tyisha Building Preservation CIC** – Draft minutes of the AGM and meeting held on the 13th January 2026.
- (9) Parc Howard Association** – Minutes of the meeting held on 24th November 2025.
- (10) One Voice Wales** – E-bulletin.
- (11) Hywel Dda University Health Board** - Health Board to decide on future model for nine clinical services.
- (12) One Voice Wales** - Calling Welsh Towns: Could a Welsh town be crowned the first UK Town of Culture?
- (13) Ymlaen Llanelli** – Minutes of Ymlaen Llanelli Board Meeting held the 4th November 2025.
- (14) Dyfed Powys Police and Crime Commissioner** - St David's Conference 2026: Policing in a Digital Age.

(15) Carmarthenshire County Council – Town and Community Council's Update.

(16) Carmarthenshire County Council – Information on a consultation event to be held on Thursday 5th February at the Halfway Hotel in relation to proposed redesign of the Halfway Junction.

The Meeting concluded at 6.30 p.m

EX-TOWN MAYORS' COMMITTEE

4th February 2026

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **EX-TOWN MAYORS' COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 4th February 2026 at 6.35 p.m.

PRESENT: Councillors D.Ll. Darkin (Leader of the Council, Chair), A.R. Bragoli, M.D. Cranham J.P., J.E. Jones J.P, N.J. Pearce, J.G. Prosser and P.T. Warlow.

4. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

5. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

6. TOWN MAYOR-ELECT 2026/27

Further to Minute No. 3 of the Committee meeting held on 10th February 2025, the Chair welcomed Councillor B.A.L. Roberts to the meeting. It was noted that copies of the Mayoral Handbook had been previously circulated to all attendees.

Members were informed that this meeting offered members the opportunity to pass on their advice and experiences to the Town Mayor Elect together with an opportunity for Councillor Roberts to ask questions.

Councillor Roberts confirmed that she was fully aware of the requirements and obligations of the office and was delighted to be offered the opportunity to serve her community as Town Mayor during the 2026/27 municipal year.

The Chair (Councillor D.Ll. Darkin) and members extended their congratulations and best wishes to Councillor Roberts who then returned thanks for their valuable assistance and advice. Members were informed that the matter would now be brought before the Town Council at its March meeting and that the Town Clerk would now meet with Councillor Roberts to go through the Mayoral Handbook in more detail.

7. ANNUAL MEETING

Further to Minute No. 4 of the Committee meeting held on 10th February 2025, members were informed that arrangements were being made for the Annual Meeting to be carried out on 13th May 2026 with a reception being provided thereafter in the Old Vicarage.

A further meeting of the Ex-Town Mayor's Committee will be held if necessary to finalise these arrangements.

RESOLVED – that the information be noted.

8. MAYORAL CHAINS OF OFFICE

Consideration was given to the Town Clerk's report which provided information for members in relation to the repair and refurbishment to the Mayoral Chains of Office.

The Committee Members as Ex-Town Mayors were aware from their experience, that the Town Council Mayoral Chains were well used throughout the year. It had become noticeable over recent years that the chains, crest and other regalia were in need of repair and refurbishment.

Due to the high value of the regalia, the cost was high for these works to be carried out. The Chains were taken to Vaughtons Civic Regalia, with costs as follows:

- | | |
|----------------------------|-----------|
| • Town Mayor and Consort | £4,792.00 |
| • Deputy Mayor and Consort | £2,184.40 |

RESOLVED - That the report be noted and actions taken be approved.

The Meeting concluded at 6.45 p.m.

PLANNING, LICENSING AND CONSULTATION COMMITTEE

9th February 2026

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 9th February 2026 at 6.00 p.m.

PRESENT: Councillors D. Ll. Darkin (Leader of the Council), S. Evans (Deputy Town Mayor), L. Fenris, J.E. Jones J.P. (Town Mayor), A. Lochrie, N.J. Pearce (Chair), J.G. Prosser (Vice-Chair), S.L Rees, A.C. Williams, J.R. Williams and S. Williams

APOLOGIES: A.S.J. McPherson,

41. DECLARATIONS OF INTEREST

Declarations of Interest were made on items 42(1), 43 and 44 as noted below.

42. TOWN AND COUNTRY PLANNING ACT

(1) PLANNING APPLICATIONS

Coucillor S. Williams declared an interest in Application PL/10358 and PL/10415 as he had already made comments on these applications through County Council Planning. As he saw this as a prejudicial interest, he withdrew from the meeting and voting thereon.

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

RESOLVED – that the comments shown in column 3 hereunder be forwarded to the Head of Planning: -

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
PL/10358 Land at rear of Park View Terrace, Llanelli, SA15 3HA	4 open storage units	That the following objections be raised: • The application is an incongruous

PL/10415 49 Old Road, Llanelli, SA15 3HR	Proposed part demolition works and construction of basement and ground floor extension, remodelling of existing dormer addition to rear and two storey extension and lobby area with associated car parking (Re-submission of	form of development that contravenes Policy GP1 part (d) that no proposals will be permitted that will have a significant impact on the amenity of adjacent land uses; properties, residents or the community; • The site access is not suitable to the proposed use and would therefore be in contravention to policy GP1d, GP1h, GP1l and GP1m. • The proposal will also lead to an inappropriate over-intensification of use and would therefore be in contravention to policy GP1a and GP1d. • The proposed site does not have appropriate access arrangements and would therefore be in contravention to policy TR3c Noted.
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PL/10416 City Plumbing Supplies, Trostre Road, Llanelli, SA14 9RA	application following previous refusal. ref: PL/09103) Installation of fencing and gates within the site	Noted.
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43. LICENSING ACT 2003 – Notification of Application for Premises Licence

Councillor S. Williams declared an interest in item 1 as he is friendly with the applicant, as he saw this as a prejudicial interest, Councillor Williams withdrew prior to the discussion and voting thereon.

(1) 31 West End, Llanelli, SA15 3DN

The Town Clerk reported the receipt of a Notification of License Application in respect of 31 West End, Llanelli, SA15 3DN (copies having been previously circulated to members).

RESOLVED – that the information be noted.

44. CONSULTATION

(1) Pentip VA CiW Primary School

Councillor S. Williams declared an interest in this item as he helped with developing the Consultation, as he saw this as a prejudicial interest, Councillor Williams withdrew prior to the discussion and voting thereon.

Consideration was given to the consultation received from Pentip Primary School on the reorganisation proposal brought forward by the school.

RESOLVED – that the Consultation be noted.

(2) Democracy and Boundary Commission Cymru

Consideration was given to the consultation received from the Democracy and Boundary Commission on the Review of Electoral Arrangements for the County of Carmarthenshire - Final Recommendations Publication Consultation.

RESOLVED – that the Consultation be noted.

45. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1) **Carmarthenshire County Council** – Information on an Emergency Road Closure that will be in place on Bridge Street, Llanelli from 19th January 2026 for a period of 18 weeks.

FURTHER RESOLVED – that the Town Clerk would write to the County Council noting concern at the number of Emergency Road Closures being raised recently within the Community.

- (2) **Corporate Joint Committee for South West Wales** - Consultation on the Strategic Development Plan Draft Delivery Agreement.
- (3) **Carmarthenshire County Council** – Temporary Road Closure of Copperworks Link Road, Llanelli, from its junction with Copperworks Road for a distance of 87 metres in a north easterly then westerly direction from Monday 23rd February 2026 to Friday 27th February 2026.
- (4) **Carmarthenshire County Council** – Information on a proposed Signalised Pedestrian Crossing - Parc Trostre, Llanelli.

46. FURTHER BUSINESS AT THE DISCRETION OF THE CHAIR

- (1) **PL/10217 at the Former Stebonheath Centre for Enterprise, Stebonheath Terrace, Llanelli, SA15 1NE**

Further to Minute No. 34 (1) of the Committee meeting held on the 8th December 2025, Councillor D.Ll. Darkin, (Leader of the Town Council), raised, with the Chair's approval an issue with the Consultation received from County Council, on Planning Application no. PL/10217 at the Former Stebonheath Centre for Enterprise, Stebonheath Terrace, Llanelli, SA15 1NE.

The County Council had responded to the Town Council's request for clarification of its understanding that the application should have been subject to a Pre Application Consultation process, confirming that they disagreed with this interpretation and setting out their reasons for this decision. Following discussion it was:

RESOLVED – that the Town Clerk would write to the Welsh Government to raise the Town Council's concern that the application had been incorrectly validated by the Carmarthenshire County Council Planning Department as it was the Committee's understanding that an application of this scale with the number of residential units proposed, should have been subject to a Pre Application Consultation Process and request their interpretation of the matter.

The Meeting concluded at 6.19p.m.

BUILDING AND FINANCE COMMITTEE

9th February 2026

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 9th February 2026 at 6.15 p.m.

PRESENT: Councillors P.T. Warlow (Chair), A.R. Bragoli, A.A. Carter, M.D. Cranham J.P., S.A. Curry, D. Ll. Darkin (Leader of the Council), T. Davies, S. Greaney, G.R. Lloyd, J.G. Prosser (Substitute for Councillor A.S.J. McPherson (Vice-Chair)), and B.A.L. Roberts.

ALSO IN ATTENDANCE: Ex-Officio Member Councillor J.E. Jones J.P. (Town Mayor) and S. Evans (Deputy Town Mayor).

APOLOGIES: Councillor R. James and A.S.J. McPherson (Vice-Chair).

81. MEMBERS' DECLARATION OF INTEREST

Declarations of Interest were made on item 86.1 as noted below.

82. FINANCIAL REPORT

(1) BUDGET REVIEW

RESOLVED – that the Income and Expenditure report for the period 1st April 2025 – 31st January 2026, in the sums of £1,708,452 and £1,248,610 respectively, be approved.

(2) ACCOUNTS FOR PAYMENT

RESOLVED - that the payment schedule showing Direct Debit Nos. 292 – 350 (inclusive) in the sum of £48,532.22, BACS Nos 269 - 293 in the sum of £23,823.37 and Electronic Payments Nos 471 - 491 in the sum of £41,819.77 respectively, be approved.

83. COMMUNITY CENTRES

(1) HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of January 2026 (copies having been previously circulated to members).

RESOLVED – that the information be noted and the Town Clerk be asked to provide a report on the background to the noted decrease in hiring numbers to a future Committee meeting.

(2) HIRING CHARGES

Consideration was given to the review of hiring charges for the 2026-27 financial year – Further to Minute No. 80 (2) of the committee meeting held on 10th February 2026 (copies of which were previously circulated to members). Hiring charges proposed were set out as follows:

Glenalla Community Centre	P	Incl VAT	S	Incl VAT	C	Incl VAT
Main Hall	£7.92	£9.50	£9.58	£11.50	£11.25	£13.50
Glenalla Civic Hall	P	Incl VAT	S	Incl VAT	C	Incl VAT
Main Hall	£9.58	£11.50	£11.67	£14.00	£14.58	£17.50
Concert Hire	£19.17	£23.00	£24.17	£29.00	£30.00	£36.00
no (Free but cost of tuning recharg						
Civic Hall & Community Centre	P	Incl VAT	S	Incl VAT	C	Incl VAT
Both Halls	£15.00	£18.00	£18.33	£22.00	£21.67	£26.00
Lakefield Community Centre	P	Incl VAT	S	Incl VAT	C	Incl VAT
Main Hall (Gym Club)	N/A	N/A	N/A	N/A	N/A	N/A
Both Rooms 1 & 2	£8.33	£10.00	£10.42	£12.50	£12.50	£15.00
Both Rooms 3 & 4	£10.42	£12.50	£12.50	£15.00	£14.58	£17.50
Rooms 1, 2, 3, & 4	£13.33	£16.00	£16.67	£20.00	£20.83	£25.00
Room 5 (Gym Club)	N/A	N/A	N/A	N/A	N/A	N/A
Room 6 (Gym Club)	N/A	N/A	N/A	N/A	N/A	N/A
Llanerch Community Centre	P	Incl VAT	S	Incl VAT	C	Incl VAT
Main Hall	£7.92	£9.50	£9.58	£11.50	£11.25	£13.50
Committee Room	£3.50	£4.20	£5.00	£6.00	£6.25	£7.50
Both Rooms	£9.58	£11.50	£12.50	£15.00	£15.00	£18.00
Group Practice	£9.58	£11.50	£12.50	£15.00	£15.00	£18.00
Paddock Street Community Centre	P	Incl VAT	S	Incl VAT	C	Incl VAT
Main Hall	£7.71	£9.25	£8.96	£10.75	£10.63	£12.75
Penymorfa Community Centre	P	Incl VAT	S	Incl VAT	C	Incl VAT
Sports Club	N/A		N/A		N/A	
Penygaer Community Room	P	Incl VAT	S	Incl VAT	C	Incl VAT
Main Hall and Kitchen	£7.75	£9.30	£8.75	£10.50	£10.42	£12.50
Bigyn Community Centre	P	Incl VAT	S	Incl VAT	C	Incl VAT
Community Room	£7.71	£9.25	£8.96	£10.75	£10.63	£12.75
Wesleyan Community Centre	P	Incl VAT	S	Incl VAT	C	Incl VAT
Either Room	£7.92	£9.50	£9.58	£11.50	£11.25	£13.50
Both Rooms	£13.33	£16.00	£15.83	£19.00	£18.33	£22.00
Birthday Party 4 hour period	£26.67	£32.00				
Code						
P	Hire by the public or local societies/organisations for meetings.					
S	Hire by charitable/fund raising organisations who charge subscriptions/membership fees.					
C	Hire for profit and by companies.					

RESOLVED – that the report is noted and

- the actions proposed be approved.

84. PITCH HIRING CHARGES

Further to Minute No. 88 of the Committee meeting held on the 10th February 2025, consideration was given to the Town Clerk's report providing information for members in relation to charges made for use of Town Council managed playing fields. The report provided proposals for the ongoing use of these facilities.

Current Position 2025-26

Facility	Charge (Excl. VAT)	£
<u>Penyfan Playing Field (Rugby and Football)</u>		
	Training	10.00 per hour
	Youth Games	30.00 per game
	Senior Games	45.00 per game
<u>Penyfan Cruyff Court</u>		
	Training	10.00 per hour
<u>Penygaer Field (Rugby)</u>		
	Training	10.00 per hour
	Youth Games	30.00 per game
	Senior Games	45.00 per game

Proposed Charges 2026-27

Facility	Charge (Excl. VAT)	£
<u>Penyfan Playing Field (Rugby and Football)</u>		
	Training	10.00 per hour
	Youth Games	30.00 per game
	Senior Games	60.00 per game
<u>Penyfan Cruyff Court</u>		
	Training	10.00 per hour
Additional £20.00 Caretaker fee should floodlights be required		
<u>Penygaer Field (Rugby)</u>		
	Training	10.00 per hour
	Youth Games	30.00 per game
	Senior Games	60.00 per game

Hiring of the pitches at Crown Park and Penygaer / Llanerch Playing Fields were noted to be managed by Crown Park Association (CPA) and Penygaer Management Committee (PMC) respectively. However, as a contribution towards ground maintenance costs, a pitch fee charge of £10.00 (currently £7.50) was proposed to be raised to PMC, CPA and Llanelli Wanderers RFC (Peoples' Park Rugby) for each pitch marking undertaken at those locations.

Note: VAT could not be charged for pitch fees.

Members also noted that, as anticipated, following the completion of the project to provide for the Bigyn Community Centre and to bring the changing rooms at Penyfan Playing Fields back into use, a number of clubs had expressed interest and made use of Penyfan Playing Fields during the current football season.

RESOLVED - That the report be noted and proposals made be approved.

85. YMLAEN LLANELLI EVENT SPONSORSHIP

Further to minute 82 of the Committee meeting held on the 19th February 2024, where the Town Council agreed to provide for a £12,000 budget to support the following Ymlaen Llanelli Town Centre events:

- 80s Festival
- Vintage Festival
- Food Festival
- Christmas Parade

Consideration was given to the Town Clerk's report that noted that for the year 2025-26, this support had continued. However, as the Vintage Festival in September 2025 was largely called off due to bad weather, the Town Council sponsored event would now be transferred to Superhero Day 2026 which would take place on Wednesday, 18th February 2026.

For the upcoming 2026 year, following discussions with Ymlaen Llanelli / Llanelli BID, it was also proposed that a similar contribution of £12,000 be allocated within the 2026-27 budget in support of these 4 Ymlaen Llanelli Town Centre Events in 2026.

RESOLVED - That the report be noted and proposals made be approved.

86. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) GRANT APPLICATIONS

Councillor D.Ll. Darkin declared an interest in Application 86.1.a, as he had assisted the applicant on project matters, as he saw this as a prejudicial interest Councillor Darkin withdrew from the meeting prior to discussion and voting thereon.

Councillor D.Ll. Darkin declared an interest in Application 86.1.e, as he was a former trustee, as he saw this as a prejudicial interest Councillor Darkin withdrew from the meeting prior to discussion and voting thereon.

Councillor D.Ll. Darkin declared an interest in Application 86.1.g, as his wife is Vice-Chair of the Partnership and as he saw this as a prejudicial interest Councillor Darkin withdrew from the meeting prior to discussion and voting thereon.

Councillor B.A.L. Roberts declared an interest in Application 86.1.f, as she is a Committee Member and as she saw this as a prejudicial interest Councillor Roberts withdrew from the meeting prior to discussion and voting thereon.

Councillor T. Davies declared an interest in Application 86.1.f, as he is a Trustee and as he saw this as a prejudicial interest Councillor Davies withdrew from the meeting prior to discussion and voting thereon.

Councillor S. Greaney declared an interest in Application 86.1.h, as his family member is a member of the group and as he saw this as a prejudicial interest Councillor Greaney withdrew from the meeting prior to discussion and voting thereon.

Councillor M.D. Cranham. J.P declared an interest in Application 86.1.h, as he is a member of the group and as he saw this as a prejudicial interest Councillor Cranham withdrew from the meeting prior to discussion and voting thereon.

Having considered the following applications (copies having been previously circulated to members), it was RESOLVED as follows: -

- a) **John Street Project** – to be noted / deferred to a future meeting
- b) **Violet Vikings** – that a grant of £300 be made
- c) **Carmarthenshire Federation of YFCs** – to be noted
- d) **Merched y Wawr, Llanelli** – that a grant of £300 be made
- e) **CYCA** – that a grant of £300 be made
- f) **St Paul's Family Centre** – that a grant of £300 be made
- g) **Llanelli Community Partnership** – that a grant of £300 be made
- h) **White Knights Chess Club** – that a grant of £500 be made

87. WANDERERS RFC

Consideration was given to the application received from Wanderers RFC for support for their planning application for provision of floodlighting at the Peoples' Park Rugby Pitch, further to Minute No. 9 of the committee meeting held on 13th May 2024 (copies of which were previously circulated to members).

RESOLVED – that the application be noted and the Town Council would agree in principal to support the proposed development as detailed. The Town Council would however wish to ensure that any development does not unnecessarily or inappropriately impact on residents in the local area and would therefore consider the application on its merits when this came to hand for their consideration.

88. ALLOTMENTS

Further to minute number 111 of the Building and Finance Committee meeting held on the 6th March 2023, consideration was given to the Town Clerk's report which provided an update on the Town Council Allotment Provision.

The Town Council was noted to own and operate 3 allotment gardens as follows:

Location	No. of plots	Current Annual Rental Charge
Coronation Road	14 full size, 4 half plots	£15.50
Lower Trostre Road	3 full size, 4 half plots	£8.00
Sunninghill Terrace	21 full size, 2 half size, 3 - 1/3 rd size	£18.00

The allotment gardens were noted to be very popular with a waiting list of around 40 individuals currently. Officers therefore monitor the condition of plots carefully and look to terminate tenancies where an acceptable standard is not maintained in order to provide opportunities for those individuals on the waiting list. The Town Council would also therefore continue to seek opportunities to expand allotment provision in Llanelli and had discussed these possibilities with the County Council, though no suitable pieces of land had become available as of yet.

Under the current tenancy contract at least one year's notice must be given when considering an increase in the rent. The rental charge was increased in 2023 from the year commencing 29th September 2024. It was therefore recommended that an increase is put in place from 29th September 2027 of £2 per allotment.

RESOLVED - that the report be noted and the actions proposed by officers be approved.

89. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

90. PUBLIC FOOTPATHS – MAINTENANCE CONTRACT

Further to Minute No. 76 of the Building and Finance Committee meeting held on the 13th January 2025. Consideration was given to the Town Clerk's report that noted that the Town Council undertook general maintenance of footpaths across the Llanelli Town Council area on behalf of the County Council.

90% of the cost of this work was then re-chargeable to the County Council. The work included, strimming, sweeping and litter picking along with weed spraying along the paths on a scheduled basis from April – November.

A tendering exercise had been undertaken in relation to the contract for the 2026-27 year with prices received as follows:

- | | |
|-------------------------------------|------------|
| • Wrenvale Nurseries and Landscapes | £8,600.00 |
| • RJ Grounds Maintenance | £10,000.00 |
| • James Bayliss Grounds Maintenance | £9,518.00 |

All plus VAT

RESOLVED – that the report be noted and

- the lowest tender be accepted with the costs to be confirmed with the County Council.

91. HANGING BASKETS AND PLANTERS

Members considered the quotation received from Wrenvale Nurseries and Landscapes for the continued provision of services for 2026-27 in the sum of £7,800 plus VAT – Minute No. 77 of the committee meeting held on 13th January 2025 refers (copies of which having previously been circulated to members).

RESOLVED – that the quotation be accepted.

92. PARKS, PLAYING FIELDS, AND COMMUNITY CENTRES

Further to Minute No. 80 of the Committee meeting held on the 12th January 2026, consideration was given to the Town Clerk's report which provided an update on developments with the Town Council Parks, Playing Fields, Community Centres and other properties.

1. Crown Park

a) Water Leakage

Following visits by Dŵr Cymru and the completion of trial digs by the contractor; the ongoing works had identified the suspected leak with repairs to be carried out to rectify the matter.

b) Cricket Wicket

Members recalled that Crown Park Association had been successful in an application to the Millenium Stadium Trust for a grant of £5,000 towards the cost of works to be

carried out to replace the Cricket Wicket at Crown Park. Tenders had therefore been sought for the full cost of the project, with prices received as follows:

- Sports Equip £9,690.00
- South Wales Sports Grounds £11,562.00
- Slater Cricket and Play £10,674.00

RESOLVED THAT: Pending agreement on the inclusion of these works in the year end 2025-26 budget and the 2026-27 Precept, works would be taken forward by the lowest tenderer.

2. Penygaer Playing Field Changing Rooms and Community Centre

A report was awaited from the roofing contractor and would be brought to the attention of the Committee.

3. Lakefield Community Centre

The hiring agreement with Llanelli Rhythmic Gymnastics Accademy had been renewed for a further year with the rental payments increased from £8,200.00 plus VAT to £8,450.00 plus VAT.

4. Lakefield Community Centre Door

The side entrance door at Lakefield Community Centre was noted to require replacement. Due to the listed nature of the building, it had been necessary to seek prices from joinery companies for the replacement. Costs had been received as follows:

- WR Carpentry and Joinery Services £4,300.00
- M Hiorns Building Contractors £4,488.00
- Woodshop Joinery £3,880.00
- Tom's Joinery £3,600.00

RESOLVED: That the lowest price be accepted.

5. Cruyff Court, Penyfan

Following an inspection of the Cruyff Court, repairs had been identified as necessary to areas of metal work around the court. A price for these works was awaited and would be reported to the Committee.

A need had also been identified for a renewal of the sand in the playing surfacing. The two companies recommended by the Cruyff Foundation had visited the site with the Town Council Sports Youth and Activity Officer to assess the necessary works with prices received as follows:

- Reech Sports £5,250.00
- Harrison and Osbourne £2,200.00

All plus VAT

RESOLVED: That the lowest price be accepted.

6. Play Area Improvements

Work was ongoing on the play area improvements at Havelock Park and Peoples' Park. Work was due to commence at Crown Park on the 16th February 2026.

RESOLVED – that the report be noted and the actions taken and proposed be approved.

93. MAINTENANCE WORK TENDERS

(1) Gas Boiler Servicing and Maintenance

Further to Minute No. 85 (1) of the Committee meeting held on 10th February 2025, consideration was given to the Town Clerk's report that a re-tender exercise had been undertaken for the Town Council building's annual boiler service and maintenance contract. A number of companies were contacted for tender, with quotations received as follows:

Location	Current cost	JLA	Westward	Lorne Stewart
Glenalla Community Centre,	£135.00	£862.50	£135.00	£135.00
Lakefield Community Centre	£270.00	£1,725.00	£225.00	£270.00
Llanerch Community Centre	£135.00	£862.50	£100.00	£135.00
Paddock Street Community	£135.00	£862.50	£100.00	£135.00
Penymorfa Community Centre	£135.00	£862.50	£100.00	£135.00
Selwyn Samuel Centre, Park	£235.00	£1,725.00	£270.00	£235.00
Stebonheath Stadium	£285.00	£2,587.50	£450.00	£285.00
Wesleyan Community Centre	£135.00	£862.50	£100.00	£135.00
Total	£1,465.00	£10,350	£1,480.00	£1,465.00

Call out cost - Normal Hours	Current cost	JLA	Westward	Lorne Stewart
First Hour	£108.00	£225.00	£70.00	£108.00
Additional Hours	£45.00	£86.25	£52.00	£45.00
Evening / Weekend / Bank Holiday				
First Hour	£168.00	£450.00	£75.00	£168.00
Additional Hours	£68.00	£187.50	£65.00	£68.00

RESOLVED – that the Committee approves the tender provided by Lorne Stewart.

(2) Water Hygiene Monitoring

Further to Minute No. 86 of the Committee meeting held on 10th February 2025, consideration was given to the Town Clerk's report that noted that properties managed and maintained by Llanelli Town Council required a range of Health and Safety periodic checks to be carried out, these included the provision of Water Hygiene Monitoring including:

- Temperate Monitoring;
- Cleaning of shower heads;
- Flushing of expansion vessels;
- TMV cleaning;
- Inspections;
- Provision of bi-annual risk assessments.

These had been carried out by MSS / Acorn Chemicals for a number of years and a tender exercise had been undertaken for the contract in 2023-24. A further tender exercise had therefore been undertaken for the 2026-27 financial year.

Prices were sought from a number of companies with the returns noted below from the following contractors

- MSS Acorn
- Aquatreat
- Water Environmental Treatment Limited

In addition, biannual risk assessment reports were provided for each property. The properties due an inspection during 2026-27 were as follows with prices received:

- Glenalla Community Centre;
- Lakefield Community Centre;
- Llanerch Community Centre;
- Paddock Street Community Centre;
- Penymorfa Community Centre;
- Wesleyan Community Centre;
- The Old Vicarage;
- Stebonheath Park;
- Penygaer Changing Rooms and Community Facility.

These suggested costings were noted under the LRA Review column below.

WATER HYGIENE SERVICES - DETAILED COST BREAKDOWN								
Property Cost Breakdown			MSS Acorn					
Property	Monthly Total	Quarterly Total	Six Monthly	Annual	Chlorination	Drain Down	LRA Review	TOTAL
Glenalla Community Centre			£55.93	£49.15			£325.00	£430.08
Lakefield Community Centre			£55.93	£49.15			£325.00	£430.08
Llanerch Community Centre			£55.93	£49.15			£325.00	£430.08
Paddock Street Community Centre			£55.93	£49.15			£325.00	£430.08
Penymorfa Community Centre			£68.92	£77.79			£325.00	£471.71
Bigyn Community Centre			£55.93	£49.15				£105.08
Wesleyan Community Centre			£55.93	£55.93			£325.00	£436.86
The Old Vicarage, Council Offices	£493.74		£68.92	£75.53			£325.00	£963.19
Selwyn Samuel Indoor Bowls Centre	£493.74		£68.92	£75.53				£638.19
Stebonheath Park Football Ground	£394.99	£124.85	£68.92	£75.53	£982.94		£325.00	£1,972.23
Crown Park	£394.99	£124.85	£68.92	£75.53				£664.29
Havelock Bowls	£379.63		£49.37	£49.37	£468.88	£237.27		£1,184.52
Parc Y Dre Bowling Pavilion	£379.63		£49.37	£49.37	£468.88	£237.27		£1,184.52
Parc Y Dre Changing Rooms	£394.99	£124.85	£49.37	£49.37	£468.88			£1,087.46
Pen Y Fan Changing Rooms	£394.99	£124.85	£68.92	£75.53				£664.29
Penygaer Changing Rooms (Council)	£394.99	£144.62	£76.83	£76.83	£468.88		£325.00	£1,487.15
Pen Y Fan Splash Pad								£0.00
Havelock Splash Pad								£0.00
TOTAL	£3,721.69	£644.02	£974.04	£982.06	£2,858.46	£474.54	£2,925.00	£12,579.81
Aquatreat								
Property	Monthly Total	Quarterly Total	Six Monthly	Annual	Chlorination	Drain Down	LRA Review	TOTAL
Glenalla Community Centre			£60.00	£40.00			£195.00	£295.00
Lakefield Community Centre			£60.00	£40.00			£195.00	£295.00
Llanerch Community Centre			£60.00	£40.00			£195.00	£295.00
Paddock Street Community Centre			£60.00	£40.00			£195.00	£295.00
Penymorfa Community Centre			£60.00	£40.00			£195.00	£295.00
Bigyn Community Centre			£60.00	£40.00				£100.00
Wesleyan Community Centre			£60.00	£40.00			£195.00	£295.00
The Old Vicarage, Council Offices	£360.00			£40.00			£195.00	£595.00
Selwyn Samuel Indoor Bowls Centre	£480.00			£40.00				£520.00
Stebonheath Park Football Ground	£480.00	£80.00	£30.00	£40.00	£400.00		£695.00	£1,725.00
Crown Park	£360.00	£80.00	£30.00	£40.00				£510.00
Havelock Bowls	£300.00			£40.00	£250.00	£95.00		£685.00
Parc Y Dre Bowling Pavilion	£300.00			£40.00	£250.00	£95.00		£685.00
Parc Y Dre Changing Rooms	£360.00	£80.00	£30.00	£40.00	£250.00			£760.00
Pen Y Fan Changing Rooms	£360.00	£40.00	£30.00	£40.00				£470.00
Penygaer Changing Rooms (Council)	£480.00	£160.00	£30.00	£40.00	£250.00		£295.00	£1,255.00
Pen Y Fan Splash Pad								£0.00
Havelock Splash Pad								£0.00
TOTAL	£3,480.00	£440.00	£570.00	£640.00	£1,400.00	£190.00	£2,355.00	£9,075.00

W.E.T Services								
Property	Monthly Total	Quarterly Total	Six Monthly	Annual	Chlorination	Drain Down	LRA Review	TOTAL
Glenalla Community Centre			£190.00	£190.00			£450.00	£830.00
Lakefield Community Centre			£228.00	£228.00			£450.00	£906.00
Llanerch Community Centre			£190.00	£190.00			£450.00	£830.00
Paddock Street Community Centre			£144.00	£144.00			£450.00	£738.00
Penymorfa Community Centre			£128.00	£128.00			£450.00	£706.00
Bigyn Community Centre			£228.00	£228.00				£456.00
Wesleyan Community Centre			£169.00	£169.00			£450.00	£788.00
The Old Vicarage, Council Offices	£950.00		£95.00	£95.00			£450.00	£1,590.00
Selwyn Samuel Indoor Bowls Centre	£1,490.00		£149.00	£149.00				£1,788.00
Stebonheath Park Football Ground	£1,710.00		£171.00	£171.00			£450.00	£2,502.00
Crown Park	£1,640.00		£164.00	£164.00				£1,968.00
Havelock Bowls	£830.00		£83.00	£83.00				£996.00
Parc Y Dre Bowling Pavilion	£840.00		£84.00	£84.00				£1,008.00
Parc Y Dre Changing Rooms	£1,260.00		£126.00	£126.00				£1,512.00
Pen Y Fan Changing Rooms	£1,120.00		£112.00	£112.00				£1,344.00
Penygaer Changing Rooms (Council)	£2,300.00		£230.00	£230.00			£450.00	£3,210.00
Pen Y Fan Splash Pad	£217.00							£217.00
Havelock Splash Pad	£217.00							£217.00
TOTAL	£12,574.00	£0.00	£2,491.00	£2,491.00	£0.00	£0.00	£4,050.00	£21,606.00

RESOLVED – that the Committee approves the awarding of the contract for the 2026-27 year to the lowest tenderer.

(3) Weed spraying at town council buildings and Community Centres

Consideration was given to the Town Clerk's report that the following Town Council properties receive 3 x annual weed spraying in May, July and September.

- Glenalla Community Centre;
- Lakefield Community Centre;
- Llanerch Community Centre;
- Paddock Street Community Centre;
- Penymorfa Community Centre;
- Wesleyan Community Centre;
- Stebonheath Park;
- Selwyn Samuel Centre;
- Old Vicarage.

Tenders had been sought for the 2026-27 contract, with prices received as follows:

- Wrenvale Nurseries and Landscapes £960.00
- RJ Grounds Maintenance £1,470.00
- James Bayliss Grounds Maintenance £1,245.00

All plus VAT

RESOLVED – that the report be noted and

- the lowest tender be accepted.

The Meeting concluded at 6.53pm

LLANELLY HOUSE COMMITTEE

9th February 2026

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **LLANELLY HOUSE COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 9th February 2026 at 5.45 p.m.

PRESENT: Councillors, D. Ll. Darkin (Leader of the Council), T. Davies, A. Lochrie (Vice-Chair), P.T. Warlow (Chair) and J.R. Williams

APOLOGIES: Councillors, S.A. Curry, N.J. Pearce, and A.S.J. McPherson,

1. MEMBERS' DECLARATION OF INTEREST

No declarations of interest were made.

2. LLANELLY HOUSE TRUST

Further to minute no.2 of the Committee meeting held on the 8th September 2025, consideration was given to a request for financial support towards the cost of repairs to the House and for ongoing financial support in the 2026-27 year.

RESOLVED – that the Town Clerk would arrange a date and time for the Committee to visit Llanelly House and inspect the works that had been completed before considering further a contribution towards these costs. Furthermore, the Committee approved a contribution by the Town Council to the House of £55,000 for the 2026-27 financial year.

The Meeting concluded at 5.58 pm

**LLANELLI TOWN COUNCIL
JOINT STANDING COMMITTEE ON ESTIMATES
ORDINARY MEETING**

9th February 2026

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held remotely and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 9th February 2026 at 6.56 p.m.

PRESENT: Councillor J.E. Jones J.P. (Town Mayor) (Presiding)

Councillors

Bigyn Ward

M.D. Cranham J.P.
D.Ll. Darkin (Leader of
the Council)
G.R. Lloyd
P.T. Warlow
A.C. Williams
J.R. Williams

Elli Ward

N.J. Pearce
S. Williams

Glanymor Ward

A.A. Carter
L. Fenris
S.L. Rees
B.A.L. Roberts

Lliedi Ward

A.R. Bragoli
S. Evans (Deputy Town Mayor)
S. Greaney
A. Lochrie

Tyisha Ward

S.A. Curry
T. Davies
J.G. Prosser

APOLOGIES: Councillor R. James and A.S.J. McPherson

102. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

103. PUBLIC PARTICIPATION

The Town Mayor (Councillor J.E. Jones J.P.) noted there were no members of the public in attendance at this meeting.

104. ANNUAL ESTIMATES 2026/27

Members considered a report prepared by the Town Clerk setting out draft estimates for income and expenditure for the financial year 2026/2027 (copies having been previously circulated to members).

Following discussion, a motion was proposed by Councillor D.LI. Darkin (Leader of the Council) to set the precept at £1,537,500, which was seconded by Councillor S.L. Rees.

RESOLVED – that the draft estimates be adopted as presented, and that the Town Council does precept upon Carmarthenshire County Council as the Rating Authority the sum of £1,537,500, this precept representing a Council Tax element of £169.20 for Band 'D' properties, representing an increase of £0.26 for the year. The Town Mayor and Town Clerk were authorised to sign and return the necessary paperwork.

The Meeting concluded at 7.01 p.m.

STEBONHEATH DEVELOPMENT COMMITTEE

16th February 2026

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **STEBONHEATH DEVELOPMENT COMMITTEE** of LLANELLI TOWN COUNCIL was held **REMOTELY** and at THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI on Monday, 16th February 2026 at 6.00 p.m.

PRESENT: A.R. Bragoli (Chair), M.D. Cranham J.P., D.Ll. Darkin, L. Fenris, R. James, J.E. Jones J.P (Town Mayor), S.L. Rees (Leader of the Council), P.T. Warlow (Vice-Chair), A.C. Williams and J.R. Williams.

APOLOGY: S. Greaney and G.R. Lloyd

25. MEMBERS' DECLARATIONS OF INTEREST

Declarations of interest were made on item 32 as noted below.

26. PUBLIC PARTICIPATION

Councillor Bragoli provided an opportunity to the members of the public in attendance at this meeting to raise any issues relating the meeting agenda.

27. PRESENTATION

The Chair welcomed Llanelli Town AFC General Manager Colin Staples who gave a presentation on club developments and plans. Following the presentation an opportunity was provided to members to raise questions on the matters detailed in the presentation.

28. FINANCIAL REPORT

Consideration was given to the report prepared by the Town Clerk, giving a detailed analysis of cumulative income and expenditure for the period between 1st April 2025 and 31st January 2026, in the sums of £26,459 and £114,062 respectively (copies having been previously circulated to members).

RESOLVED – that the aforementioned report be approved.

29. 2026-27 HIRINGS AT STEBONHEATH PARK

Further to Minute No. 112 of the Town Council meeting held on the 5th February 2025 where the Town Council agreed to provide for access to Evans and Williams AFC to use Stebonheath Park for their men's team matches at a Tier 3 or above level for the

period up to season 2027-28 (within a period suggested at the time to be for no longer than 3 years).

A request had therefore been received from Evans and Williams AFC for confirmation of this continuing approval for the 2026-27 Season. The Town Council was advised that as part of the licensing process, that approval was required by the end of February 2026.

Following consideration of the matter, it was:

RESOLVED – that the Town Clerk be approved to sign the hiring agreement at Stebonheath Park for the above mentioned forthcoming season.

30. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

31. STEBONHEATH DEVELOPMENT AND MAINTENANCE

Further to Minute No. 24 (1) of the Committee meeting held on the 17th December 2025, consideration was given to the Town Clerk's report which provided an update on developments at Stebonheath Park.

1. Floodlights LED Upgrade

Works were almost complete with the LED upgrade of the floodlights at Stebonheath Park. 1 external electrical box was to be replaced and cosmetic cement works to base plates was to be completed in some areas which was delayed by the wet weather. The stadium was noted to have been brought back into operation in early January.

Overall costs were as follows:

• Preliminaries	£2,850.00
• Replacement Columns	£33,000.00
• Baseplate repairs	£12,492.40
• Column Plate replacements	£10,985.44
• Electrical Works	£8,230.00
• Engineering Works	£9,779.00
• Crane Provision	£21,390.00
○ Total (pending receipt of any final costings)	
	£98,726.84

2. Dug outs

The Town Council continued to await installation of the new FAW funded replacement dug outs at the stadium.

3. Safety Report and Works

The Safety Report Works by the agreed contractor Martin Taffetsauffer Building and Civil Engineering Contractors had been completed.

RESOLVED – that the report is noted and the actions taken and detailed be approved;

32. PROPOSED LEASE OF STEBONHEATH PARK TO LLANELLI TOWN AFC

Councillor M.D. Cranham, J.P. declared a personal interest in this item as he was a season ticket holder for Llanelli AFC, as he felt this was a prejudicial interest Councillor Cranham withdrew from the meeting and voting thereon.

Councillor S.L. Rees (Leader of the Council) declared a personal interest in this item as a member of his family played for Llanelli AFC Ladies, as he felt this was a prejudicial interest Councillor Rees withdrew from the meeting prior to discussion and voting thereon.

Councillor A.C. Williams declared a personal interest in this item as he was a season ticket holder for Llanelli AFC, as he felt this was a prejudicial interest Councillor Williams withdrew from the meeting prior to discussion and voting thereon.

Further to Minute No. 29 of the Leases and Contracts Working Group meeting held on the 7th January 2026. Consideration was given to the Town Clerk's report which provided an update on progress with the proposed lease of Stebonheath Park to Llanelli Town AFC.

Discussions had been ongoing with the Club with some outstanding matters for decision. Following consideration of the matter, it was:

RESOLVED – that the report be noted and that a final decision on outstanding matters be deferred until clarification could be provided on these matters by the new Town Council administration. The Town Clerk was to continue discussions regarding the lease in the intervening period.

33. STEBONHEATH SOCIAL CLUB

Further to minute 15 of the Development Committee meeting held on the 15th September 2025, consideration was given to the Town Clerk's report which provided an update on matters relating to the Social Club.

Rental Position

The Social Club arrears position stood at £4,962.08, being more than a full quarter's rent. The tenant was noted to be making regular but inconsistent payments towards this balance and had been asked to provide information on a plan to ensure it was cleared for the end of the current financial year.

If this is not the case, they had been advised that additional action would be considered.

RESOLVED - That the Committee note the report.

The Meeting concluded at 7.00 pm

SELWYN SAMUEL CENTRE COMMITTEE

16th February 2026.

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **SELWYN SAMUEL CENTRE COMMITTEE** of LLANELLI TOWN COUNCIL was held **REMOTELY** and at the Old Vicarage, Town Hall Square, Llanelli on Monday, 16th February 2026 at 7.03 pm.

PRESENT: Councillors A.S.J. McPherson (Vice-Chair) (In the Chair), A.R. Bragoli, D.Ll. Darkin (Substitute for Councillor S.A. Curry), J.E. Jones J.P (Town Mayor), N.J. Pearce, P.T. Warlow, A.C. Williams and S. Williams.

APOLOGIES: Councillors S.A. Curry (Chair), S. Greaney, G.R. Lloyd, A. Lochrie and J.G. Prosser.

15. MEMBERS' DECLARATIONS OF INTEREST

A declaration of interest was made on item 19 as noted below.

16. FINANCIAL REPORT

Consideration was given to the report prepared by the Town Clerk, giving a detailed analysis of cumulative income and expenditure for the period between 1st April 2025 and 31st January 2026, in the sums of £36,493 and £88,250 respectively (copies having been previously circulated to members).

RESOLVED – that the report be noted and approved.

17. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

18. CONCESSIONAIRE AGREEMENT

Further to Minute No. 7 of the Committee meeting held on the 14th July 2025, consideration was given to the Principal Officer's report which provided an update on the Concessionaire Agreement for Committee information.

A regular performance review meeting was noted to have taken place on the 13th February 2026.

Rental Position

The Concessionaire Rental payments were up to date with a balance owed on the quarterly energy charges due to be cleared by the end of the financial year.

Cleaning Contract

The cleaning arrangements were noted to be of a suitable standard and continued to be monitored. Likely Summer Season arrangements were discussed at the meeting.

Selwyn Samuel Bowls Committee Meeting

A meeting had also been held with the Llanelli Indoor Bowls Club to discuss matters relating to the Concessionaire service and contract along with end of season arrangements. These matters had been fed back to the Concessionaire.

RESOLVED – that the report be noted.

19. SUMMER SEASON ARRANGEMENTS

Councillor D.Ll. Darkin declared a personal interest in this matter as he works with both contractors mentioned in the report, as he saw this as prejudicial interest he withdrew from the meeting prior to discussion and voting thereon.

Consideration was given to the Principal Officer's report which provided information for members in relation to arrangements relating to the Summer Season at the Selwyn Samuel Centre.

Boarded Flooring

Further to Minute No. 14 of the Committee meeting held on the 8th September 2025, prices had been sought for the laying of the boarded flooring at the center around the 13th April 2026 in readiness for the 2026 Summer Season. These were as follows:

- | | |
|------------------------------------|--------------------|
| • TAD Building Contractors | £4,600.00 plus VAT |
| • Martin Taffetsaufer Construction | £3,100.04 plus VAT |

Centre Charging Arrangements

During the Summer Season, the Centre Concessionaire was noted to be able to hire the center for activities and functions. The hiring charge was based on energy usage for the period. With 100% costing recharged during this period.

Cleaning Arrangements

Further to Minute No. 6 of the Committee meeting held on the 14th July 2025, during the 2025-26 Financial Year, cleaning at the center was undertaken by the Concessionaire company Anyone Waiting. 14 hours per week at a cost of £300.00 per week was undertaken during the Bowls Season and 8 hours per week during the Summer Season.

For the 2026 Summer Season with the Bowls Club closed and no current hirings received by the Town Council, e.g. Election Arrangements by the County Council etc, it was proposed to reduce these hours to a maximum of 6 hours per week to maintain communal areas, covering for evidenced Community Activity at the Centre only. Other cleaning would fall under the concessionaire responsibilities as they had full hiring availability during the period.

It was further proposed that consideration be given to the arrangements for cleaning the center for the period from September 2026, for when the Bowls Season commences, with a further report on possible options to be provided to the Committee.

RESOLVED – that the report be noted and proposals set out be approved.

The Meeting concluded at 7.07 p.m.

ESTABLISHMENT COMMITTEE

16th February 2026

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the Meeting of the **ESTABLISHMENT COMMITTEE** of LLANELLI TOWN COUNCIL was held **REMOTELY** and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 16th February 2026 at 7.10 p.m.

PRESENT: Councillors D.Ll Darkin (Chair), N.J. Pearce, A.S.J. McPherson, P.T. Warlow and J.R. Williams.

APOLOGY: Councillor S.A. Curry, S. Evans (Deputy Town Mayor), S. Greaney and A. Lochrie.

6. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

7. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

8. TOWN COUNCIL STAFFING ARRANGEMENTS

Further to minute 14 of the Establishment Committee meeting held on the 7th April 2025, consideration was given to the Town Clerk's report provides an update on the Town Council Staffing arrangements for Committee approval.

1. Head Groundsman

The Head Groundsman returned to work on the 19th January 2026, following convalescence which followed his operation in July. A graduated return commenced on the 2nd February and is now being implemented in conjunction with advice of Occupational Health Advisers.

The Head Groundsman and Park Keeper Supervisor would also be undertaking an IT Training Course on a 1 day release over 4 weeks at Gower College Swansea, commencing on the 23rd February 2026.

2. Sports Youth and Activities Officer

The Sports, Youth & Activities Officer had recently completed his NVQ Level 3 and Apprenticeship in Community Development from Gower College Swansea. This was funded by Agored Cymru through the Welsh Government.

In Addition, following a 4 week course and assessment he was now a qualified Welsh Bowls Coach with the Welsh Bowls Association, aiding the Town Council service delivery at the Selwyn Samuel Centre

3. Administrative and Finance Officer Maternity and Cover Arrangements

The Administrative and Finance Officer was due to commence Maternity Leave in late March. Arrangements have been considered for cover during the maternity leave period. The Principal Finance Officer was noted to have agreed to increase his hours as necessary to cover the financial aspects of the role.

It was further proposed to employ a part time, temporary junior admin staff member on scale range LC1 (scale points 7-12) to cover reception and general administrative duties to support the Administrative Officer in the Town Council General Office as necessary during this period.

If approved the role would be advertised during February with an expected start from 1st April 2026.

Following further consideration of the matter, it was:

RESOLVED - That the Committee note the report and approve the actions undertaken and proposed.

9. TOWN COUNCIL SAFEGUARDING POLICE REVIEW

Consideration was given to the Principal Officer's report that noted that the Town Council Safeguarding Policy was approved by the Establishment Committee on the 11th December 2023 (Minute No. 7 refers).

The document was due to be reviewed during 2026. As Lead Safeguarding Officer, the Principal Officer had therefore undertaken the review in consultation with the Town Clerk. During the process, the following actions had been undertaken:

- Interviews with staff as follows:
 - Park Keepers.
 - Sports, Youth and Activities Officer.
 - Mayoral Secretary.
 - Town Clerk.
- Meeting with One Voice Wales to discuss best practice.

- Discussions with Chair and Vice-Chair of the Establishment Committee.

The review identified areas of good practice and noted the following recommendations and next steps for implementation:

Recommendations

- Seek to include Safeguarding training in the induction process for 2027 elected members.
- Implement Safeguarding Training for incoming Town Mayor and Deputy Town Mayor.
- All relevant staff to receive an updated DBS on a 3-year basis.
- All relevant staff to receive refresher safeguarding training on a 3-year rolling basis.

Next steps

- Review wording for the Safeguarding Statement in Town Council Annual Report.
- Review Mayoral Handbook in readiness for 2026-27 Mayoral year.
- Safeguarding training / briefing for the incoming Mayoral team to take place in February 2026 and during process of induction.
- Review website Safeguarding section detail.

Following further consideration of the matter, it was:

RESOLVED – That the Committee note the report and approve the actions undertaken and proposed.

The Meeting concluded at 7.12 p.m.