

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352

Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:
Your Ref:

Fy Nghyf
My Ref: TC/BF.80/ALB

Dyddiad
Date: 10.10.25

TO: MEMBERS OF THE BUILDING AND FINANCE COMMITTEE

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 you are hereby summoned to attend the meeting of the BUILDING AND FINANCE COMMITTEE of LLANELLI TOWN COUNCIL to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **WEDNESDAY 15TH OCTOBER 2025 AT 6.15 P.M.**

Yours faithfully,

A handwritten signature in dark ink, appearing to read 'Arfon Davies'.

Town Clerk

AGENDA

1. To receive apologies for absence

2. To receive Members' declarations of interest

Pro-forma to be circulated and completed as appropriate.

3. Financial Report

(1) Budget Review

To consider the Town Clerk's Budget Review report, including the Income and Expenditure report for the period 1st April 2025 – 30th September 2025 (copy herewith).

(2) Accounts for Payment

To approve the Accounts for Payment (copy herewith).

4. Community Centres

(1) Hirings

To receive the summary of hirings for the month of September 2025 (copy herewith).

5. Public Footpaths

To consider the footpath inspection reports for the end of September 2025 – Minute No. 25 of the Committee meeting of 14th July 2025 refers (copy herewith).

6. Applications for Financial Assistance

(1) Grants

To consider the applications received as follows:

- (a)** Stebonheath Primary School PTA
- (b)** SCAG
- (c)** Trostre FC
- (d)** Llanelli Queer Collective
- (e)** CASM
- (f)** Cylch Meithrin Llanerch
- (g)** Llanelli Multicultural Network
- (h)** Brynhyfryd Bowls Club

(2) Letter of Thanks

To receive a letter of thanks from the Royal British Legion.

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

7. Defibrillator Provision

To consider the Town Clerk's report. Minute No. 24 of the Committee Meeting held on the 14th July 2025 refers. (copy herewith).

8. Bigyn Community Centre and Penylan Park Changing rooms

To consider the Town Clerk's report, Minute No. 42 of the Committee meeting held on 8th September 2025 refers (copy to follow).

9. Play Area Improvements Project

To consider the Town Clerk's report (copy herewith).

10. Electric Vehicle Charging Points

To consider the Town Clerk's report, Minute No. 14.5 of the Committee meeting held on 16th June 2025 refers (copy herewith).

11. Paddling Pools 2025 Season

To consider the Town Clerk's report and receive Architect's Instruction No. 1 in relation to the works carried out at Crown Park, Peoples' Park and Parc Howard, Minute No. 119 of the Committee meeting held on 23rd April 2025 refers (copy herewith).

MEMBERS:- Councillors P.T. Warlow (Chair) A.R. Bragoli (Town Mayor), A.A. Carter, M.D. Cranham J.P., S.A. Curry, D.Ll. Darkin (Leader of the Council), T. Davies, S. Greaney, R. James, G.R. Lloyd, A.S.J. McPherson (Vice-Chair) and B.A.L. Roberts.

EX-OFFICIO MEMBER: Councillor. S. Evans (Deputy Town Mayor).

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Date: 10.10.25

AT: AELODAU'R PWYLLGOR ADEILADU A CHYLLID

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chi drwy hyn i gyfarfod PWYLLGOR ADEILADU A CHYLLID CYNGOR TREF LLANELLI sydd i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI, DDYDD MERCHER, 15^{fed} HYDREF 2025 AM 6.15 Y.H.**

Yn gywir,

Clerc y Dref

AGENDA

1. I dderbyn vmddeheuriadau am absenoldeb

2. I dderbyn datganiadau buddiant yr aelodau

Pro-forma i'w gylchredeg a'i gwblhau fel sy'n briodol.

3. Adroddiad Ariannol

(1) Adolygiad o'r Gyllideb

I ystyried adroddiad Adolygiad Cyllideb Clerc y Dref, gan gynnwys yr adroddiad Incwm a Gwariant am y cyfnod 1^{af} Ebrill 2025 - 30^{ain} Medi 2025 (copi'n amgaeedig).

(2) Cyfrifon ar gyfer Taliad

I gymeradwyo'r Cyfrifon ar gyfer Taliad (copi'n amgaeedig).

4. Canolfannau Cymunedol

(1) Huriannau

I dderbyn y crynodeb llogi ar gyfer mis Medi 2025 (copi'n amgaeedig).

5. Llwybrau Cyhoeddus

I ystyried yr adroddiad archwilio llwybrau troed ar gyfer diwedd Medi 2025. Gweler Cofnod Rhif 25 o gyfarfod y Pwyllgor ar 14^{fed} Gorffennaf 2025 (copi'n amgaeedig).

6. Ceisiadau am Cymorth Ariannol

(1) Grantiau a Nawdd

I ystyried ceisiadau a dderbyniwyd gan y canlynol:

- (a)** CRA Ysgol Stebonheath
- (b)** SCAG
- (c)** CPD Trostre
- (d)** Llanelli Queer Collective
- (e)** CASM
- (f)** Cylch Meithrin Llanerch
- (g)** Rhwydwaith Amlddiwylliannol Llanelli
- (h)** Clwb Bowlio Brynhyfryd

(2) Llythyr Diolch

I dderbyn llythyr diolch gan y Lleng Brydeinig Frenhinol.

SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.

7. Darpariaeth Diffibriliwr

I ystyried adroddiad Clerc y Dref. Gweler Cofnod Rhif 24 o Gyfarfod y Pwyllgor a gynhaliwyd ar 14^{eg} Gorffennaf 2025. (copi'n amgaeedig).

8. Canolfan Gymunedol y Bigyn ac Ystafelloedd Newid Parc Penyfan

I ystyried adroddiad Clerc y Dref. Gweler Cofnod Rhif 42 o gyfarfod y Pwyllgor a gynhaliwyd ar 8^{fed} Medi 2025 (copi i ddilyn).

9. Prosiect Gwella Ardaloedd Chwarae

I ystyried adroddiad Clerc y Dref (copi'n amgaeedig).

10. Pwyntiau Gwefru Cerbydau Trydan

I ystyried adroddiad Clerc y Dref. Gweler Cofnod Rhif 14.5 o gyfarfod y Pwyllgor a gynhaliwyd ar 16^{eg} Mehefin 2025 (copi'n amgaeedig).

11. Pyllau Padlo Tymor 2025

I dderbyn adroddiad Clerc y Dref a Chyfarwyddyd Pensaer Rhif 1 mewn perthynas â'r gwaith a wnaed ym Mharc y Goron, Parc y Bobl a Pharc Howard, gweler Cofnod Rhif 119 o gyfarfod y Pwyllgor a gynhaliwyd ar 23^{ain} Ebrill 2025 (copi'n amgaeedig).

AELODAU:- Cynghorwyr P.T. Warlow (Cadeirydd) A.R. Bragoli (Maer y Dref), A.A. Carter, M.D. Cranham Y.H., S.A. Curry, D.Ll. Darkin (Arweinydd y Cyngor), T. Davies, S. Greaney, R. James, G.R. Lloyd, A.S.J. McPherson (Is-Gadeirydd) a B.A.L. Roberts.

AELOD EX-OFFICIO: Cynghorydd S. Evans (Dirprwy Maer y Dref).

AGENDA ITEM 4 (1)

COMMUNITY CENTRE HIRINGS

MONTH: SEPTEMBER 2025

FACILITY	BOOKINGS	INCOME (EXCL. VAT)
		£
Glenalla	22	609.88
Lakefield	0 (plus Gym Club)	0.00 (820.00)
Llanerch	37	1,264.09
Paddock Street	32	668.93
Penymorfa	Jujitsu Club	700.00
Wesleyan	27	314.13
Penygaer	0	0.00 (note these hirings do not include the regular use of the facility by sports clubs)
Bigyn	11	223.78

MONTHLY HIRINGS 2025-26

Community Centres Hirings	April	May	June	July	August	September	October	November	December	January	February	March	Year End Total	Previous Year to date
Glenalla	17	21	21	19	8	22							108	131
Lakefield													0	
Llanerch	33	34	38	34	11	37							187	235
Paddock Street	28	28	32	35	24	32							179	214
Penymorfa													0	0
Wesleyan	25	20	24	25	11	27							132	169
Penygaer		2	6	2	1	0							11	5
Bigyn			3	1	3	11							18	N/A
Total each month	103	105	124	116	58	129	0	0	0	0	0	0	635	787

MONTHLY HIRINGS 2024-25

Community Centres Hirings	April	May	June	July	August	September	October	November	December	January	February	March	Year End Total
Glenalla	20	16	32	21	13	29	27	26	13	21	24	26	268
Lakefield	4	5	4	4	3	2	5	4	4	4	0	0	39
Llanerch	43	42	46	38	16	50	50	48	31	41	38	39	482
Paddock Street	39	38	34	36	32	35	38	31	22	33	36	36	410
Penymorfa													0
St Barnabas	4	6		1									11
Wesleyan	29	27	32	33	21	27	35	32	33	26	31	32	358
Penygaer	1		1		1	2	1	1	0	1	2	2	12

AGENDA ITEM 5

Path No	Location	Comments	Date
72/3b	Clos caer elms to Junction of Pembrey road.	Tarmac surface is good. Path clear and open.	18/09/2025
72/6	Between 2 Carrick Avenue and 31 Park Howard	Tarmac surface reasonable, raised in places, roots exposed. Leafs and water making areas slippery	28/09/2025
	Avenue to Pentrepoeth Road	Path clear and open.	
72/7	Between 160 and 158 Felinfoel Road with link to back lane	Tarmac reasonable. Path clear and open.	23/09/2025
72/9 and 36/82	Bryndulais Avenue to Brynsiriol	Path clear and open.	26/09/2025
72/11	Penygaer Road to Cemetery	Tarmac surface is raised roots exposed. Some wooden rails missing from fencing. Leafs and water making areas slippery	17/09/2025
36/86	Through Cemetery to Capel Road	Tarmac good. Path clear and open.	17/09/2025
72/12	Heol Goffa to Andrew Street	Tarmac surface is good. Few wooden rails missing from fencing. Glass, litter and dog mess.	17/09/2025
72/13	Jct Cawdor Place/Brynmelyn Avenue to Upper Mill	Tarmac good. Glass, litter and waste.	17/09/2025
72/15	Park View Terrace to Old Castle Road	Tarmac reasonable. Path clear and open. Litter and glass	18/09/2025
72/16	From Coleshill Terrace alongside Park to Park View Terrace	Tarmac Surface good. Path clear and open.	18/09/2025
72/19	From Prendergast Street to Bigyn Park Terrace	Tarmac surface is good. Path clear and open. Litter and glass.	17/09/2025
72/21 & 36/86A	Bryn Amlwg Estate to Gelli Deg	Tarmac good.	23/09/2025

72/22	From Ropework Road to Trostre Road	Tarmac reasonable, damaged fence and panels to bridge. Litter and glass	16/09/2025
72/23	From Trostre Road along lower boundary of Penyfan playing fields to changing rooms	Tarmac is good. Path clear and open.	17/09/2025
72/30	Jct New Dock Street and New Dock Road and joins 72/31	Currently Closed	
72/31	Leads off the Avenue and joins 72/30	Currently Closed	
72/33	216 Felinfoel Road to Corporation Avenue	Tarmac reasonable. Path clear and open.	23/09/2025
72/34	From Prospect Place across river to Mill Lane	Tarmac good. Path clear and open. Glass and litter.	17/09/2025
36/105A	Penallt Road to Coedcae Road	Tarmac uneven in places. Litter.	23/09/2025
36/105B	Penallt Road alongside Cae Terrace to Pencae Terrace	Tarmac good. Flytipping. Hedge encroaching onto path. Kissing gate damaged.	23/09/2025
36/106	Coedcae Road to Penywarc Terrace	Tarmac good. Hedge encroaching onto path.	23/09/2025
36/108	From 1 Kingfisher Court to field leading to Halfway	Tarmac good.	25/09/2025
36/85	Penygaer Road to Brynheulog	Tarmac surface is reasonable. Path clear and open. Slippery in places. Roots lifting tarmac in places.	24/09/2025
36/104	Path runs from 36/108 to Halfway	Path is uneven in places. Path clear and open.	25/09/2025

AGENDA ITEM 6

GRANT GUIDELINES

- (1) Applications should be accompanied by financial information (latest audited financial accounts and / or bank statement);
- (2) Applications should be accompanied by a clear description of how any award will be utilised;
- (3) Grants are not awarded to individuals;
- (4) Organisations will not normally be awarded more than one grant in any financial year;
- (5) The guideline amount for the following categories will be £300: Other interest groups, Schools and Playgroups, Local support groups, National Bodies – local branch, Fundraising groups, Religious organisations, Armed Forces and Veterans groups;
- (6) Community / Residents / Youth Groups; the guideline amount for organisations in this category will be £300;
- (7) Consideration can however be given of an award of up to £500 where the organisation can provide evidence that it is providing activities which are made available to and benefit the wider Community;
 - a. Consideration can however be given of an award of up to £500 where the organisation can provide evidence that it is providing services or activities which benefit under represented groups;
- (8) The guideline amount for Performing Arts groups will be £500;
- (9) The guideline amount for Sports clubs without an additional section (e.g. Junior Section, Senior Section, Women's Section, LGBT Section) will be £500;
- (10) The guideline amount for Sports clubs with an additional section; (e.g. Junior Section, Senior Section, Women's Section, LGBT Section) will be £800;
- (11) Applications from National Bodies will normally be noted;
- (12) Senior Citizens' groups will normally be granted free use of the Town Council's community halls;
- (13) The guideline amounts will normally be awarded for normal running costs, if an organisation is planning a specific project it is encouraged to provide information, including costs, relating to that project;
- (14) Group affiliated to the same umbrella body can apply for funding if they are based at different locations and have separate bank accounts;
- (15) These guidelines apply to applications for grants and do not apply to sponsorship agreements agreed by the Town Council.

Marble Hall Road
Llanelli
Carmarthenshire. SA15 1NB
Telephone/Fax: 01554 758603
Email:
head@tebonheath.ysgolccc.cymru



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Arfon Davies
Llanelli Town Clerk
The Old Vicarage
Llanelli
SA15 3DD

2nd September 2025

Dear Mr. Davies,

As a PTA, we are forever seeking ways to raise much-needed funds for our school, Ysgol Stebonheath, Llanelli.

Therefore, would like to apply for Grant Funding from Llanelli Town Council please, as any money received would be used to purchase necessary resources to benefit and enhance our pupils' learning.

Thanking you for your consideration in this matter.

Yours faithfully,

Kaylee Marson

Kaylee Marson
Chair of Ysgol Stebonheath PTA
(07970568563)

To: Arfon Davies <arfond@Llanellitowncouncil.gov.uk>

Subject: application for community grant

Hi Arfon, Hope you are well? And the council continues to move forward . At the last Glanymor and Tyisha safer communities action group, it was resolved to apply to the LTC for a community grant. You will be aware that the action group was initiated as a result of the Welsh Government's flag ship policy of "Communities First." This was targeted at the most deprived wards in Wales. Since the early 2000's the group has worked in partnership with statutory bodies , third sector and the communities concerned . The original ethos of the policy was encapsulated in the phrase "bottom up" where communities had a mechanism provided to seek improvements and for concerns to be aired and addressed.

Th
e Town Council was at the forefront of supporting this policy and my employment was the tangible embodiment of their support. At the AGM the Treasurer reported a balance of £698. 09p in our account but for the group to flourish into another quarter century, we intend to expand and work even closer with partners. I should be grateful if you would acknowledge receipt of the email and put our application before the Council.

Thanking you in anticipation of your response,

Best wishes,

Paul Harries { Secretary}

Elliot Lloyd

Trostre FC Association

trostresports@yahoo.com

Tel: 07535205449

12/9/25

Request for Financial Assistance

Dear Council Members,

I am writing on behalf of Trostre Football Club Association to kindly request financial support in meeting the cost of pitch fees. Our teams currently play on Penygaer and Seaside pitches, which provide vital facilities for our players and the wider community.

We have junior and youth teams, and we are proud to offer opportunities for people to take part in sport, develop skills, and enjoy the benefits of teamwork, health, and wellbeing. As a community focused club, we work hard to make football accessible to all, regardless of background or circumstance.

However, the cost of pitch hire presents a significant financial challenge, and without assistance, it will be increasingly difficult to continue providing these opportunities. We are therefore seeking support from Llanelli Town Council to help us cover the fees, ensuring that our teams can continue to thrive and contribute positively to the community.

Thank you very much for considering our request.

Kind Regards

Elliot Lloyd



Subject: Kind Request

Good Afternoon,

I am writing on behalf of LLanelli Queer Collective to kindly ask if LLanelli Town Council would consider furnishing us with a donation so that we may continue supporting the LGBTQIA+ community. Please find attached our 2024/2025 Annual Report and accounts.

Kind Regards

Joanne Yeo

Pronouns - She/Her

Chair Person



48, Marlborough Rd.
Llanelli
SA15 1NN

Dear Mr Davies,

Once again Thank you for The grant of £500 we received from you last year. We were very grateful. We are applying again this year for a grant.

CASH supports the families of drug & alcohol addicts, & this year we have had a good few new members. Their need for support is great.

We hope we will be successful with the grant, we use it to support the families at Christmas providing hampers for them & their children.

Yours faithfully

Anne Morgan (Treasurer).

From: Cylch Llanerch <Cylchtreasurerllanerch@outlook.com>

Sent: 29 September 2025 20:59

To: Arfon Davies <arfond@llanellitowncouncil.gov.uk>

Subject: Application for support

Good afternoon.

As a Cylch we are currently providing care for children of the local community within Llanelli. Numbers have decreased this term, we are doing everything we can to try and increase the number of members however are facing financial difficulty. We would like to apply to see if there is any kind of funding available from the Llanelli council. Attached is the current bank statement which can be seen that there is circa £2,000 after rent and wages. This compared to the financial position of the prior year is concerning.

If there is any assistance that the council can provide it would greatly help the Cylch survive this difficult time.

Many thanks,
Katie



LLANELLI MULTICULTURAL NETWORK -LMCN

C/o LMCN Chair

1, Heol Ffynnon

Llanelli SA15 1RD

29.09.2025

To Members of Llanelli Town Council

Request for Funding

Dear Councillors

Llanelli Multicultural Network (LMCN) is a Constituted Voluntary Organisation, run entirely by volunteers.

We have been active in Llanelli since 2007 offering support to people from the diverse and minority ethnic communities, and working towards creating a cohesive community, whilst celebrating the diverse cultures of all the people in Llanelli (including Welsh and British culture)

We have for most of that time been running a weekly Multicultural Drop In Centre, a place people from all backgrounds can come and make new friends, take part in the free English lessons and access help and support from a wide range of agencies and organisations.

Over the last year we have found there to be an increase in demand for the services and support we provide with more people coming to the Drop In Centre and attending our events and activities.

During the last year we have been fortunate to have increased the number of volunteers we have, who give their time, energy skills and experience to the organisation.

We are requesting a grant to allow us to continue this facility and the other services and activities we provide.

Should Llanelli Town Council be willing to offer funding we will ensure that the contribution is fully recognised in all our marketing and publicity, including social media channels.

With kind regards

M.A. Evans Chair Llanelli Multicultural Network (LMCN)

lmcnchair@live.co.uk 07952-128108

BRYNHYFRYD BOWLS CLUB

Home Green - Parc Howard Llanelli

President P Jenkins, Chairman P. Johns

Hon Secretary & Treasurer M. Watts
32 Queen Victoria Road, Llanelli

Llanelli Town Council
The Old Vicarage
Town Hall Square
Llanelli
SA15 3DD

9 October 2025

For attention of Arfon Davies – Town Clerk

Re: Financial Assistance for Season 2025

Over the last few years, the Town Council have kindly awarded us a grant to help our members pay for the club's various expenses during the year.

On behalf of the club I therefore enquire if you could again provide some financial assistance to help subsidise our costs during the season just completed.

This year's costs have included the normal affiliation fees to both Welsh Bowls and Carmarthenshire County Bowls and liability insurance premiums but also the purchase of new delivery mats, score cards and bowls stickers.

I enclose for your records our last two NatWest bank statements. Please note that the recently paid green fees for 2025 have not been indicated in the last statement.

Yours Sincerely



M. J. M. Watts
Treasurer