

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352
Ffacs/Fax: (01554) 770376

Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:

Fy Nghyf

Dyddiad

Your Ref:

My Ref: TC/BF.80/ALB

Date: 02.10.24

TO: MEMBERS OF THE BUILDING AND FINANCE COMMITTEE

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 you are hereby summoned to attend the meeting of the BUILDING AND FINANCE COMMITTEE of LLANELLI TOWN COUNCIL to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **MONDAY 7TH OCTOBER 2024** **IMMEDIATELY FOLLOWING THE PLANNING, LICENSING AND CONSULTATION COMMITTEE MEETING THAT COMMENCES AT 6.00 P.M.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Town Clerk

AGENDA

1. **To receive apologies for absence**
2. **To receive Members' declarations of interest**

Pro-forma to be circulated and completed as appropriate.

3. **Financial Report**

(1) Budget Review

To consider the Town Clerk's Budget Review report, including the Income and Expenditure report for the period 1st April 2024 – 30th September 2024 (copy herewith).

(2) Accounts for Payment

To approve the Accounts for Payment (copy herewith).

4. **Community Centres**

(1) Hirings

To receive the summary of hirings for the month of September 2024 (copy herewith).

5. **Public Footpaths**

To consider the footpath inspection reports for the end of September 2024 – Minute No. 25 of the Committee meeting of 15th July 2024 refers (copy herewith).

6. Parks Playing Fields and Community Centres

To consider the Town Clerk's report, Minute No. 38 of the Committee meeting held on 9th September 2024 refers (copy herewith).

7. Applications for Financial Assistance

(1) Grants and Sponsorship

To consider applications received from the following:

- (a) Wanderers RFC;
- (b) Trostre AFC;
- (c) Y Ty Celf – The Art House;
- (d) The Harmonic Hearts.

(2) Letter of Thanks

To report a letter of thanks from the Llanerch Community Group, Gurkha Nepalese Association, Parc y Dre Bowls Club.

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

8. Grounds Maintenance Vehicle

To consider the Town Clerk's report – Minute No. 24 of the Committee meeting held on 15th July 2024 refers (copy to follow).

9. Minor Maintenance works at Council Properties

To consider the Town Clerk's report (copy to follow).

MEMBERS:- Councillors A.S.J. McPherson (Chair) A.R. Bragoli, A.A. Carter, M.D. Cranham J.P., S.A. Curry, D.Ll. Darkin (Leader of the Council), J.R. Elliott, S. Greaney (Deputy Town Mayor), R. James, G.R. Lloyd, B.A.L. Roberts, P.T. Warlow (Vice-Chair).

EX-OFFICIO MEMBER: Councillor. J.G. Prosser (Town Mayor).

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Eich Cyf:

Fy Nghyf

Dyddiad

Your Ref:

My Ref: TC/BF.80/ALB

Date: 02.10.24

AT: AELODAU'R PWYLLGOR ADEILADU A CHYLLID

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chi drwy hyn i gyfarfod PWYLLGOR ADEILADU A CHYLLID CYNGOR TREF LLANELLI sydd i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI, DDYDD LLUN, 7^{fed} HYDREF 2024 YN DILYN CYFARFOD PWYLLGOR CYNLLUNIO, TRWYDDEDU AC YMGYNGHORI SY'N DECHRAU AM 6.00 Y.H.**

Yn gywir,

Clerc y Dref

AGENDA

1. I dderbyn ymddiheuriadau am absenoldeb

2. I dderbyn datganiadau buddiant yr aelodau

Pro-forma i'w gylchredeg a'i gwblhau fel sy'n briodol.

3. Adroddiad Ariannol

(1) Adolygiad o'r Gyllideb

I ystyried adroddiad Adolygiad Cyllideb Clerc y Dref, gan gynnwys yr adroddiad Incwm a Gwariant am y cyfnod 1^{af} Ebrill 2024 - 30^{ain} Medi 2024 (copi'n amgaeedig).

(2) Cyfrifon ar gyfer Taliad

I gymeradwyo'r Cyfrifon ar gyfer Taliad (copi'n amgaeedig).

4. Canolfannau Cymunedol

(1) Huriannau

I dderbyn y crynodeb llogi ar gyfer mis Medi 2024 (copi'n amgaeedig).

5. Llwybrau Cyhoeddus

I ystyried yr adroddiad archwilio llwybrau troed ar gyfer diwedd Medi 2024 – gweler Cofnod Rhif 25 o gyfarfod y Pwyllgor ar 15^{fed} Gorffennaf 2024 (copi'n amgaeedig).

6. Meysydd Chwarae Parciau a Chanolfannau Cymunedol

I ystyried adroddiad Clerc y Dref, gweler Cofnod Rhif 38 o gyfarfod y Pwyllgor a gynhaliwyd ar 9^{fed} Medi 2024 (copi'n amgaeedig).

7. Ceisiadau am Cymorth Ariannol

(1) Grantiau a Nawdd

I ystyried ceisiadau a dderbyniwyd gan y canlynol:

- (a) Wanderers RFC;
- (b) Trostre AFC;
- (c) Y Ty Celf – The Art House;
- (d) The Harmonic Hearts.

(2) Llythyr o Ddiolch

I adrodd llythyr o ddiolch oddi wrth Grwp Cymunedol Llanerch, Cymdeithas Gurkha Nepalese Association, Clwb Bowlio Parc y Dre.

SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.

8. Cerbyd Cynnal Tiroedd

I ystyried adroddiad Clerc y Dref – gweler Cofnod Rhif 24 o gyfarfod y Pwyllgor a gynhaliwyd ar 15^{fed} Gorffennaf 2024 (copi i ddilyn).

9. Mân waith Cynnal a Chadw yn Adeiladau'r Cyngor

I ystyried adroddiad Clerc y Dref (copi i ddilyn).

AELODAU:- Cynghorwyr A.S.J. McPherson (Cadeirydd) A.R. Bragoli, A.A. Carter, M.D. Cranham Y.H., S.A. Curry, D.Ll. Darkin (Arweinydd y Cyngor), J.R. Elliott, S. Greaney (Dirprwy Maer y Dref), R. James, G.R. Lloyd, B.A.L. Roberts, P.T. Warlow (Is-Gadeirydd).

AELOD EX-OFFICIO: Cyngorydd J.G. Prosser (Faer y Dref).

AGENDA ITEM 4.1

COMMUNITY CENTRE HIRINGS

MONTH: SEPTEMBER 2024

FACILITY	BOOKINGS	INCOME (EXCL. VAT)
		£
Glenalla	29	733.52
Lakefield	2 (plus Gym Club)	29.79 (800.00)
Llanerch	50	1,295.54
Paddock Street	35	617.99
Penymorfa	Jujitsu Club	500.00
Wesleyan	27	277.40
Penygaer	2	20.44

MONTHLY HIRINGS 2024-25

Community Centres Hirings	April	May	June	July	August	September	October	November	December	January	February	March	Year End Total
Glenalla	20	16	32	21	13	29							131
Lakefield	4	5	4	4	3	2							22
Llanerch	43	42	46	38	16	50							235
Paddock Street	39	38	34	36	32	35							214
Penymorfa													0
St Barnabas	4	6		1									11
Wesleyan	29	27	32	33	21	27							169
Penygaer	1		1		1	2							5

MONTHLY HIRINGS 2023-24

Community Centres Hirings	April	May	June	July	August	September	October	November	December	January	February	March	Year End Total
Glenalla	10	16	14	17	11	27	17	20	9	16	21	21	199
Lakefield	0	1	2	1	2	2	1	2	0	1	1	2	15
Llanerch	33	30	44	42	20	45	53	50	31	46	49	42	485
Paddock Street	32	34	36	51	40	30	33	39	24	32	35	35	421
Penymorfa	0	0	0	0	0	0	0	0	0	0	0	0	0
St Barnabas	16	16	18	20	25	21	22	28	18	20	20	19	243
Wesleyan	15	11	19	17	11	20	24	27	25	23	25	29	246

Company\\My Documents\\Community Centre Hirings\\bookings summary

AGENDA ITEM 5

Path No	Location	Comments	Date
72/3b	Clos caer elms to Junction of Pembrey road.	Tarmac surface is good. Litter. Path clear and open.	25/09/2024
72/6	Between 2 Carrick Avenue and 31 Park Howard Avenue to Pentrepoeth Road	Tarmac surface reasonable, raised in places, roots exposed. Evidence of junk/garden waste dumping. Path clear and open.	25/09/2024
72/7	Between 160 and 158 Felinfoel Road with link to back lane	Tarmac reasonable. Path clear and open.	25/09/2024
72/9 and 36/82	Bryndulais Avenue to Brynsiriol	Tarmac surface is good. Path clear and open. Litter. Brambles overhanging.	25/09/2024
72/11	Penygaer Road to Cemetery	Tarmac surface is raised in places, roots exposed. Some wooden rails missing from fencing. Litter	25/09/2024
36/86	Through Cemetery to Capel Road	Tarmac good. Path clear and open.	25/09/2024
72/12	Heol Goffa to Andrew Street	Tarmac surface is good. Few wooden rails missing from fencing. Litter, due to be cut, brambles overhanging	25/09/2024
72/13	Jct Cawdor Place/Brynmelyn Avenue to Upper Mill	Tarmac reasonable. Litter. Path clear and open.	27/09/2024
72/15	Park View Terrace to Old Castle Road	Tarmac reasonable. Path clear and open. Litter.	25/09/2024
72/16	From Coleshill Terrace alongside Park to Park View Terrace	Tarmac Surface good. Path clear and open.	25/09/2024
72/19	From Prendergast Street to Bigyn Park Terrace	Tarmac surface is good. Path clear and open. Litter. Grass growth	27/09/2024
72/21 & 36/86A	Bryn Amlwg Estate to Gelli Deg	Tarmac good. Path clear and open. Litter.	27/09/2024

72/22	From Ropework Road to Trostre Road	Tarmac good. Litter. Path clear and open. Grass growth	25/09/2024
72/23	From Trostre Road along lower boundary of Penyfan playing fields to changing rooms	Tarmac is good. Path clear and open.	25/09/2024
72/30	Jct New Dock Street and New Dock Road and joins 72/31	Currently Closed	
72/31	Leads off the Avenue and joins 72/30	Currently Closed	
72/33	216 Felinfoel Road to Corporation Avenue	Tarmac good. Path clear and open.	27/09/2024
72/34	From Prospect Place across river to Mill Lane	Tarmac good. Path clear and open.	27/09/2024
36/105A	Penallt Road to Coedcae Road	Tarmac uneven in places. Path clear and open.	27/09/2024
36/105B	Penallt Road alongside Cae Terrace to Pencae Terrace	Tarmac good.	27/09/2024
36/106	Coedcae Road to Penywarc Terrace	Tarmac good.	27/09/2024
36/108	From 1 Kingfisher Court to field leading to Halfway	Tarmac good. Path clear and open.	27/09/2024
36/85	Penygaer Road to Brynheulog	Tarmac surface is reasonable. Path clear and open	25/09/2024
36/104	Path runs from 36/108 to Halfway	Path is uneven in places. Path clear and open.	27/09/2024

AGENDA ITEM 6

TO: ALL MEMBERS OF THE BUILDING AND FINANCE COMMITTEE

DATE OF MEETING: 7TH OCTOBER 2024

PARKS PLAYING FIELDS AND COMMUNITY CENTRES

Further to minute 38 of the Committee meeting held on the 9th September 2024, the following provides an update on developments with the Town Council Parks, Playing Fields and Community Centres.

1. SPF Funded Project – Active Play and Sensory Play

Work commenced on the 30th September on installation of the Active Play equipment at Penylan Park, Crown Park and Penylan Playing Fields.

2. Llanerch Community Centre

Further to minute 31 of the Committee Meeting held on the 15th July 2024, works are anticipated to start on the 7th October on the repairs to the Community Centre walls.

3. Christmas Tree Power – Rose Garden Project

Further to minute number 39 of the Committee meeting held on the 9th September 2024, contact was made with the County Council in relation to power provision for the Christmas Tree. The advice received is that the Rose Garden was too far from the power provision. It would therefore have been necessary to install an additional supply via the National Grid to make this possible. As the location is not a Town Council property, this would not be advisable. Confirmation will therefore need to be sought with the Towner family on whether they continue to be prepared to support with the power supply.

RECOMMENDATION – that the report is noted and

- the actions taken and proposed be approved;

I await the Committee's instruction.

Arfon Davies
Town Clerk

October 2024.

AGENDA ITEM 7

GRANT GUIDELINES

- (1) Applications should be accompanied by financial information (latest audited financial accounts and / or bank statement);
- (2) Applications should be accompanied by a clear description of how any award will be utilised;
- (3) Grants are not awarded to individuals;
- (4) Organisations will not normally be awarded more than one grant in any financial year;
- (5) The guideline amount for the following categories will be £300: Other interest groups, Schools and Playgroups, Local support groups, National Bodies – local branch, Fundraising groups, Religious organisations, Armed Forces and Veterans groups;
- (6) Community / Residents / Youth Groups; the guideline amount for organisations in this category will be £300;
 - a. Consideration can however be given of an award of up to £500 where the organisation can provide evidence that it is providing activities which are made available to and benefit the wider Community;
 - b. Consideration can however be given of an award of up to £500 where the organisation can provide evidence that it is providing services or activities which benefit under represented groups;
- (7) The guideline amount for Performing Arts groups will be £500;
- (8) The guideline amount for Sports clubs without an additional section (e.g. Junior Section, Senior Section, Women's Section, LGBT Section) will be £500;
- (9) The guideline amount for Sports clubs with an additional section; (e.g. Junior Section, Senior Section, Women's Section, LGBT Section) will be £800;
- (10) Applications from National Bodies will normally be noted;
- (11) Senior Citizens' groups will normally be granted free use of the Town Council's community halls;
- (12) The guideline amounts will normally be awarded for normal running costs, if an organisation is planning a specific project it is encouraged to provide information, including costs, relating to that project;
- (13) Group affiliated to the same umbrella body can apply for funding if they are based at different locations and have separate bank accounts;
- (14) These guidelines apply to applications for grants and do not apply to sponsorship agreements agreed by the Town Council.

> Subject: Town Council Grant Application

>

> Dear Arfon,

>

> I hope this email finds you well.

>

> I am writing to apply for a town council grant on behalf of the Llanelli Wanderers Mini and Junior section and the Llanelli Warriors.

>

> As previously presented, we are undertaking a project to improve our provision to over 300 current participants at the Parc Y Dre facility. Ranging in age from 5 to 55 years old, many with additional needs.

>

> In brief that encompasses

>

> Floodlighting for safety

> Hard Standing area for accessibility

> Storage container

> Covered area for social interaction

> Various safety elements such as post protectors.

>

> We would use any grant monies allocated to begin addressing the points above (the post protectors are the most urgent as the current set are no longer fit for purpose, the cost for these is in the region of £1000).

>

> We have embarked on a campaign of fundraising and identifying potential grants for the other works mentioned.

>

> Paul can supply a bank statement for this application and I am happy to supply any supporting information you may need.

>

> Many Thanks as always

>

> Kieran

>

>



Trostre Sports AFC

Tata Steel

Llanelli

SA14 9SD

07823410488

10/9/2024

To Arfon Davies,

This is a letter of application for support or grants to help us play football on Crown Park. We have agreed with Crown Park association that we will play on pitch 2 on crown park.

We have 2 men's senior football teams which are starting a fresh this season due to having financial difficulties last season. As a result of this we had to disband our reserve team last year. So this year with 2 teams any support or grants would be greatly appreciated to help us to keep 2 teams playing every week. We have a lot of players that struggle to pay subs every week and we are trying to keep them off the streets by them playing football with us.

We have one team in the Carmarthenshire Premier League and one team in the Carmarthenshire Reserve Division 3. That's why we have agreed with Crown Park Association to hire pitch 2 for this season and the foreseeable future.

Regards,

Dale Rees (Treasurer)



1 John Street
Llanelli
SA15 1UH

Arfon Davies
Town Clerk
c/o The Vicarage
Llanelli Town Council
Llanelli

23rd September 2024.

Dear Mr Davies

Re: Grant request

Y Tŷ Celf-The Art House are Supporting people living with Dementia and their carers with weekly creative workshops and have started to work with Stradey School on an inter- generational project, where young people come to the workshops and work with those people with dementia. It has been a great success with both parties benefitting from the experience.

Y Ty Celf Arts Council of Wales Health and Well Being Grant is coming to an end in October. We have applied for further funding and are awaiting the decision to be able to continue with this valuable work.

We are asking the Llanelli Town Council for a contribution to maintain the momentum of this project and to be able to continue the weekly sessions.

I have attached a bank statement in support of the request.

Yours sincerely,

Karen Thomas

Karen Thomas
Director



The Harmonic Hearts

harmonicheartsmusic@gmail.com
<https://www.facebook.com/theharmonichearts/>

Dear

I hope this letter finds you well.

We are **The Harmonic Hearts**, a new group of four local singers who are coming together to showcase their talents by putting on shows in the local area. These special events will be dedicated to raising funds for worthy charities.

We are thrilled to announce that our debut show taking place in November and will be called 'A Christmas to Remember', all your favourite festive hits.

For our debut we have chosen to donate money from the profits to local school, Ysgol Heol Goffa, who provide outstanding education, care and support for children who have a range of abilities and needs.

We would be immensely grateful for any financial support that could assist us in hosting performances throughout the year, all aimed at raising funds for well deserving charities.

This funding would be instrumental in enhancing the overall experience for our audiences by allowing us to invest in higher-quality sound equipment and anything we feel necessary for putting on the overall performance, ensuring that each show is as impactful and professional as possible.

We truly appreciate your support. If you have any questions or would like to discuss further, please do not hesitate to contact us directly at 07759168719.

Thank you for considering this opportunity to support our new venture.
We look forward to hearing from you!



Warm regards,

Claudia, Shannon, Gemma and Becca,

The Harmonic Hearts