

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352
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Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:
Your Ref:

Fy Nghyf
My Ref: TC/BF.80/ALB

Dyddiad
Date: 07.05.25

TO: MEMBERS OF THE BUILDING AND FINANCE COMMITTEE

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 you are hereby summoned to attend the meeting of the BUILDING AND FINANCE COMMITTEE of LLANELLI TOWN COUNCIL to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **MONDAY 12TH MAY 2025** **IMMEDIATELY FOLLOWING THE PLANNING, LICENSING AND CONSULTATION COMMITTEE MEETING THAT COMMENCES AT 6.30 P.M.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Town Clerk

AGENDA

1. **To receive apologies for absence**
2. **To receive Members' declarations of interest**

Pro-forma to be circulated and completed as appropriate.

3. **Financial Report**

(1) Budget Review

To consider the Town Clerk's Budget Review report, including the Income and Expenditure report for the period 1st April 2025 – 30th April 2025 (copy herewith).

(2) Accounts for Payment

To approve the Accounts for Payment (copy herewith).

4. **Community Centres**

(1) Hirings

To receive the summary of hirings for the month of April 2025 (copy herewith).

5. **Risk Assessment Register**

To consider the Town Clerk's report – Minute No. 5 of the Committee meeting of 13th May 2024 refers (copy herewith).

6. Annual Investment Strategy

To consider the draft Annual Investment Strategy for 2025/26 – Minute No. 6 of the Committee meeting of 13th May 2024 refers (copy herewith).

7. Applications for Financial Assistance

(1) Letter of Thanks

To receive a letter of thanks from the Antioch Centre

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

8. Council Buildings – Repairs and Maintenance: Annual Appraisal of Approved List Contractors

To consider the Consultant Architects' report – Minute No. 11 of the Committee meeting of 13th May 2024 refers (copy herewith).

9. Tree Maintenance at Havelock Park

To consider the Town Clerk's report, Minute No. 137 of the Town Council meeting held on the 2nd April 2025 refers (copy herewith).

10. Tree Surveys

To consider the Town Clerk's report, Minute No. 31 of the Committee meeting held on the 11th September 2023 refers (copy to follow).

MEMBERS:- Councillors P.T. Warlow (Chair) A.R. Bragoli (Town Mayor), A.A. Carter, M.D. Cranham J.P., S.A. Curry, D.Ll. Darkin (Leader of the Council), S. Greaney, R. James, G.R. Lloyd, A.S.J. McPherson (Vice-Chair).B.A.L. Roberts.

EX-OFFICIO MEMBER: Councillor. S. Evans (Deputy Town Mayor).

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Date: 07.05.25

AT: AELODAU'R PWYLLGOR ADEILADU A CHYLLID

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chi drwy hyn i gyfarfod PWYLLGOR ADEILADU A CHYLLID CYNGOR TREF LLANELLI sydd i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI, DDYDD LLUN, 12^{fed} MAI 2025 YN DILYN CYFARFOD PWYLLGOR CYNLLUNIO, TRWYDDEDU AC YMGYNGHORI SY'N DECHRAU AM 6.30 Y.H.**

Yn gywir,

Clerc y Dref

AGENDA

1. I dderbyn ymddiheuriadau am absenoldeb

2. I dderbyn datganiadau buddiant yr aelodau

Pro-forma i'w gylchredeg a'i gwblhau fel sy'n briodol.

3. Adroddiad Ariannol

(1) Adolygiad o'r Gyllideb

I ystyried adroddiad Adolygiad Cyllideb Clerc y Dref, gan gynnwys yr adroddiad Incwm a Gwariant am y cyfnod 1^{af} Ebrill 2025 - 30^{ain} Ebrill 2025 (copi'n amgaeedig).

(2) Cyfrifon ar gyfer Taliad

I gymeradwyo'r Cyfrifon ar gyfer Taliad (copi'n amgaeedig).

4. Canolfannau Cymunedol

(1) Huriannau

I dderbyn y crynodeb llogi ar gyfer mis Ebrill 2025 (copi'n amgaeedig).

5. Cofrestr Asesu Risg

I ystyried adroddiad Clerc y Dref – gweler Cofnod Rhif 5 o gyfarfod y Pwyllgor a gynhaliwyd ar 13^{fed} Mai 2024 (copi'n amgaeedig).

6. **Strategaeth Fuddsoddi Flynyddol**

I ystyried y Strategaeth Fuddsoddi Flynyddol ddrafft ar gyfer 2025/26 – gweler Cofnod Rhif 6 o gyfarfod y Pwyllgor a gynhaliwyd ar 13^{fed} Mai 2024 (copi'n amgaeedig).

7. **Ceisiadau am Cymorth Ariannol**

(1) Llythyr o Ddiolch

I derbyn llythyr o ddiolch oddi wrth Ganolfan Antioch.

SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.

8. **Adeiladau'r Cyngor – Gwerthusiad Blynnyddol o Gontractwyr y Rhestr Gymeradwy - Atgyweirio a Chynnal a Chadw**

I ystyried adroddiad y Penseiri Ymgynghorol – gweler Cofnod Rhif 11 o gyfarfod y Pwyllgor gynhaliwyd ar 13^{fed} Mai 2024 (copi'n amgaeedig).

9. **Cynnal a Chadw Coed ym Mharc Havelock**

I ystyried adroddiad Clerc y Dref, gweler Cofnod Rhif 137 o gyfarfod y Cyngor Tref a gynhaliwyd ar 2^{il} Ebrill 2025 (copi'n amgaeedig).

10. **Archwiliad Coed**

I ystyried adroddiad Clerc y Dref, gweler Cofnod Rhif 31 o gyfarfod y Pwyllgor a gynhaliwyd ar 11^{fed} Medi 2023 (copi i ddilyn).

AELODAU:- Cynghorwyr P.T. Warlow (Cadeirydd) A.R. Bragoli (Maer y Dref), A.A. Carter, M.D. Cranham Y.H., S.A. Curry, D.Ll. Darkin (Arweinydd y Cyngor), S. Greaney, R. James, G.R. Lloyd, A.S.J. McPherson (Is-Gadeirydd), B.A.L. Roberts.

AELOD EX-OFFICIO: Cyngorydd S. Evans (Dirprwy Maer y Dref).

AGENDA ITEM 4 (1)

COMMUNITY CENTRE HIRINGS
MONTH: APRIL 2025

FACILITY	BOOKINGS	INCOME (EXCL. VAT)
		£
Glenalla	17	555.89
Lakefield	0 (plus Gym Club)	0.00 (820.00)
Llanerch	33	973.89
Paddock Street	28	534.76
Penymorfa	Jujitsu Club	600.00
Wesleyan	25	514.55
Penygaer	0	0.00

MONTHLY HIRINGS 2025-26

Community Centres Hirings	April	May	June	July	August	September	October	November	December	January	February	March	Year End Total
Glenalla	17												17
Lakefield													0
Llanerch	33												33
Paddock Street	28												28
Penymorfa													0
Wesleyan	25												25
Penygaer													0

MONTHLY HIRINGS 2024-25

Community Centres Hirings	April	May	June	July	August	September	October	November	December	January	February	March	Year End Total
Glenalla	20	16	32	21	13	29	27	26	13	21	24	26	268
Lakefield	4	5	4	4	3	2	5	4	4	4	0	0	39
Llanerch	43	42	46	38	16	50	50	48	31	41	38	39	482
Paddock Street	39	38	34	36	32	35	38	31	22	33	36	36	410
Penymorfa													0
St Barnabas	4	6		1									11
Wesleyan	29	27	32	33	21	27	35	32	33	26	31	32	358
Penygaer	1		1		1	2	1	1	0	1	2	2	12

AGENDA ITEM 6

LLANELLI TOWN COUNCIL

ANNUAL INVESTMENT STRATEGY

This Annual Investment Strategy is prepared in accordance with the statutory guidance on Local Government Investments issued by the Welsh Government.

All cash, bank balances, financial assets, borrowings and credit arrangements are defined as a part of the Council's treasury management activities. This Annual Investment Strategy will concentrate on the Council's temporarily surplus resources (or other financial assets it holds) and the investments it undertakes of these resources.

The Council undertakes to ensure that for all its investments, priority will be given to security and liquidity rather than to yield. In drafting this Annual Investment Strategy the Council has made appropriate arrangements for:

- Identification, management and control of risks in the investments/treasury management activities it undertakes;
- Budgeting, accounting and audit arrangements;
- Its cash and cash flow management requirements;
- Segregation of responsibilities, organisational arrangements, adequate documentation and the identification of a responsible officer for investment/ treasury management activities;
- Corporate governance;
- Procedures to ensure it is alert to the possibility it may become subject to an attempt to involve it in a transaction involving the laundering of money.

All Investments undertaken by this Council will be made and repaid in Sterling.

SUMS TO BE INVESTED

The Responsible Financial Officer will have authorisation to invest any available cash balances with H.S.B.C. Investment Bank for a period of up to 12 months.

LISTING OF INVESTMENTS UNDERTAKEN

The Council will undertake the following categories of investment for the financial year 2025-26:

- Fixed cash deposits with H.S.B.C. Investment Bank sums to be deposited as per balances;
- Deposits in Interest Earning Accounts available at the Council's Bank to a maximum of £1,000,000.

NEW INVESTMENTS – REPORTING REQUIREMENTS

If any new investment instruments (other than those approved in the list above) are proposed during the financial year 2025-26 before such an investment is undertaken it will need to first be approved by the Building and Finance Committee.