

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352

Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:

Fy Nghyf

Dyddiad

Your Ref:

My Ref: TC/BF.80/ALJ

Date: 03.06.26

TO: MEMBERS OF THE BUILDING AND FINANCE COMMITTEE

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 you are hereby summoned to attend the meeting of the BUILDING AND FINANCE COMMITTEE of LLANELLI TOWN COUNCIL to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **MONDAY 8TH JUNE 2026 AT 6.30 P.M.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Town Clerk

AGENDA

1. To receive apologies for absence

2. To receive Members' declarations of interest

Pro-forma to be circulated and completed as appropriate.

3. Financial Report

(1) Budget Review

To consider the Town Clerk's Budget Review report, including the Income and Expenditure report for the period 1st April 2026 – 31st May 2026 (copy herewith).

(2) Accounts for Payment

To approve the Accounts for Payment (copy herewith).

4. Community Centres

(1) Hirings

a) To receive the summary of hirings for the month of May 2026

5. Applications for Financial Assistance

(1) Grants

To consider the applications received as follows:

- (a) Tyisha Building Preservation CIC
- (b) SWAMP
- (c) Evans and Williams FC
- (d) Polish School in Llanelli – Little Eagles
- (e) United Services Club – Llanelli
- (f) Ysgol Coedcae PTA – School Eco Club
- (g) Llanelli Unites

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

6. Parks, Playing Fields and Community Centres

To consider the Town Clerk's report, Minute No. 105 of the Committee meeting held on the 13th April 2026 refers (copy to follow).

7. Bigyn Community Centre and Penylan Park Changing rooms

To approve the Final Payment Certificates received from the Town Council Consultant Architects, Minute No. 62 of the Committee meeting held on 10th November 2025 refers (copy herewith).

MEMBERS:- Councillors M.D. Cranham, J.P., (Chair) A.R. Bragoli, A.A. Carter, S.A. Curry, T. Davies (Deputy Town Mayor), S. Greaney, R. James, G.R. Lloyd, S.L. Rees (Leader of the Council), B.A.L. Roberts (Town Mayor), P.T. Warlow and S. Williams.

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Eich Cyf:

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Dyddiad

Your Ref:

My Ref: TC/BF.80/ALJ

Date: 03.06.26

AT: AELODAU'R PWYLLGOR ADEILADU A CHYLLID

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chi drwy hyn i gyfarfod PWYLLGOR ADEILADU A CHYLLID CYNGOR TREF LLANELLI sydd i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI, DDYDD LLUN, 8^{fed} MEHEFIN 2026 AM 6.30 Y.H.**

Yn gywir,

Clerc y Dref

AGENDA

1. I dderbyn ymddiheuriadau am absenoldeb

2. I dderbyn datganiadau buddiant yr aelodau

Pro-forma i'w gylchredeg a'i gwblhau fel sy'n briodol.

3. Adroddiad Ariannol

(1) Adolygiad o'r Gyllideb

I ystyried adroddiad Adolygiad Cyllideb Clerc y Dref, gan gynnwys yr adroddiad Incwm a Gwariant am y cyfnod 1^{af} Ebrill 2026 – 31^{ain} Mai 2026 (copi'n amgaeedig).

(2) Cyfrifon ar gyfer Taliad

I gymeradwyo'r Cyfrifon ar gyfer Taliad (copi'n amgaeedig).

4. Canolfannau Cymunedol

(1) Huriannau

a) I dderbyn y crynodeb llogi ar gyfer mis Mai 2026 (copi'n amgaeedig).

5. Ceisiadau am Cymorth Ariannol

(1) Grantiau a Nawdd

I ystyried ceisiadau a dderbyniwyd gan y canlynol:

- (a) Tyisha Building Preservation CIC
- (b) SWAMP
- (c) Evans and Williams FC
- (d) Polish School in Llanelli – Little Eagles
- (e) United Services Club – Llanelli
- (f) Ysgol Coedcae PTA – School Eco Club
- (g) Llanelli Unites

SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.

6. Meysydd Chwarae, Parciau a Chanolfannau Cymunedol

I ystyried adroddiad Clerc y Dref, gweler Cofnod Rhif 105 o gyfarfod y Pwyllgor a gynhaliwyd ar 13^{fed} Ebrill 2026. (copi i ddilyn).

7. Canolfan Gymunedol Bigyn ac Ystafelloedd Newid Parc Penyfan

I gymeradwyo'r Dystysgrif Taliad Terfynol a dderbyniwyd gan Benseiri Ymgynghorol Cyngor y Dref, gweler Cofnod Rhif 62 o gyfarfod y Pwyllgor a gynhaliwyd ar 10^{fed} Tachwedd 2025 (copi'n amgaeedig).

AELODAU:- Cyngorwyr M.D. Cranham Y.H., (Cadeirydd) A.R. Bragoli, A.A. Carter, S.A. Curry, T. Davies (Dirprwy Maer y Dref), S. Greaney, R. James, G.R. Lloyd, S.L. Rees (Arweinydd y Cyngor), B.A.L. Roberts (Maer y Dref), P.T. Warlow a S. Williams.

AGENDA ITEM 4 (1)(a)

COMMUNITY CENTRE HIRINGS

MONTH: MAY 2026

FACILITY	BOOKINGS	INCOME (EXCL. VAT)
		£
Glenalla	17	849.32
Lakefield	1 (plus Gym Club)	315.06 (820.00)
Llanerch	33	1,647.29
Paddock Street	26	576.94
Penymorfa	Jujitsu Club	700.00
Wesleyan	22	573.64
Penygaer	0	0.00
Bigyn	9	275.76

MONTHLY HIRINGS 2026-27

Community Centres Hirings	April	May	June	July	August	September	October	November	December	January	February	March	Total	Previous Year
Glenalla	9	17											26	195
Lakefield	0	1											1	0
Llanerch	27	33											60	391
Paddock Street	28	26											56	340
Penymorfa	0	0											0	0
Wesleyan	19	22											41	280
Penygaer	0	0											0	13
Bigyn	14	9											23	110
Total each month	97	110	0	0	0	0	0	0	0	0	0	0	207	1329

MONTHLY HIRINGS 2025-26

Community Centres Hirings	April	May	June	July	August	September	October	November	December	January	February	March	Year End Total	Previous Year
Glenalla	17	21	21	19	8	22	16	18	10	12	15	16	195	268
Lakefield													0	39
Llanerch	33	34	38	34	11	37	37	37	26	26	31	47	391	482
Paddock Street	28	28	32	35	24	32	31	28	16	24	28	34	340	410
Penymorfa													0	0
Wesleyan	25	20	24	25	11	27	30	23	16	29	23	27	280	358
Penygaer		2	6	2	1	0	2	0	0	0	0	0	13	12
Bigyn			3	1	3	11	18	14	10	14	20	16	110	
Total each month	103	105	124	116	58	129	134	120	78	105	117	140	1329	1569

Company\\My Documents\\Community Centre Hirings\\bookings summary

AGENDA ITEM 5

GRANT GUIDELINES

- (1) Applications should be accompanied by financial information (latest audited financial accounts and / or bank statement);
- (2) Applications should be accompanied by a clear description of how any award will be utilised;
- (3) Grants are not awarded to individuals;
- (4) Organisations will not normally be awarded more than one grant in any financial year;
- (5) The guideline amount for the following categories will be £300: Other interest groups, Schools and Playgroups, Local support groups, National Bodies – local branch, Fundraising groups, Religious organisations, Armed Forces and Veterans groups;
- (6) Community / Residents / Youth Groups; the guideline amount for organisations in this category will be £300;
- (7) Consideration can however be given of an award of up to £500 where the organisation can provide evidence that it is providing activities which are made available to and benefit the wider Community;
 - a. Consideration can however be given of an award of up to £500 where the organisation can provide evidence that it is providing services or activities which benefit under represented groups;
- (8) The guideline amount for Performing Arts groups will be £500;
- (9) The guideline amount for Sports clubs without an additional section (e.g. Junior Section, Senior Section, Women's Section, LGBT Section) will be £500;
- (10) The guideline amount for Sports clubs with an additional section; (e.g. Junior Section, Senior Section, Women's Section, LGBT Section) will be £800;
- (11) Applications from National Bodies will normally be noted;
- (12) Senior Citizens' groups will normally be granted free use of the Town Council's community halls;
- (13) The guideline amounts will normally be awarded for normal running costs, if an organisation is planning a specific project it is encouraged to provide information, including costs, relating to that project;
- (14) Group affiliated to the same umbrella body can apply for funding if they are based at different locations and have separate bank accounts;
- (15) These guidelines apply to applications for grants and do not apply to sponsorship agreements agreed by the Town Council.

Cwmni Buddiannau Cymunedol Cadwraeth Adeiladau Tyisha Tyisha Building Preservation Community Interest Company

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Arfon Davies, Ysgrifennydd / Secretary

Ffôn/Tel: (01554) 774352

Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Rhif Cwmni/Company Number: 15431493

Eich Cyf:
Your Ref:

Fy Nghyf
My Ref:

Dyddiad
Date: 01/06/26

Cllr Louvain Roberts
Town Mayor
Llanelli Town Council
The Old Vicarage
Llanelli
SA15 3DD

Dear Madam Mayor

Tyisha Building Preservation Community Interest Company

The Tyisha Building Preservation Community Interest Company continues to undertake activities in order to meet its objectives which are to carry out activities for the public benefit and the economic progress of the Town of Llanelli to preserve and protect the historical culture and buildings of Llanelli:

- i. For the public benefit, to provide for the protection of historic buildings in the Tyisha and wider wards of Llanelli by taking ownership of the structures on behalf of the Community and to redevelop the sites for Community use and benefit
- ii. For the public benefit, seek solutions for the protection of historic buildings in the Tyisha and wider wards of Llanelli.
- iii. For the public benefit, develop Community facilities and services through the injection of new life into abandoned and derelict buildings by acquiring and restoring them on behalf of the Community.
- iv. To promote heritage related activities in the area covered by the Trust in order to provide for activities and opportunities for the Community and residents.

We continue to work with the County Council in order to seek opportunities to implement the CICs plans in relation to identified building projects in Llanelli and we would be grateful if the Town Council would consider providing a grant to the CIC in order to enable the Company to continue with its arrangements in readiness for developments to be taken forward.

Yours faithfully

Company Secretary

Llanelli Town Council
Town Hall
Llanelli
SA15 3DD

Dear Members of Llanelli Town Council,

I am writing to you on behalf of South Wales Amateur Musical Productions, a Llanelli based musical theatre company founded by and for the people of Llanelli. Our mission is to bring the joy of musical theatre to our local community while raising funds for various charitable causes. As a group of passionate and dedicated individuals, we are committed to using our talents to make a positive impact in Llanelli and beyond.

We were so grateful to have been successful in our application for the community grant over the last two years and send our thanks again for the attendance of council members to the community Funday and community clothes swap we were able to run using those grants. Since last summer we have continued to rehearse and fundraise and proudly put on another successful production "Little Women The Musical" which again, we were so grateful to receive the support from the council.

Moving forward, our Winter production of 'Addams Family: The Musical' will take place in Llanelli and we are hoping to make it a family friendly, community production as it is performed on Halloween.

To implement this event, we are seeking funding to cover several key aspects of the event:

- Venue Hire: Securing a suitable location to accommodate the expected number of attendees and activities.
- Supplies for Decorations: Providing materials to decorate the venue and make it a fun 'halloween' theme encouraging fancy dress from all ages.
- Additional lighting to add to the venue.
- Leaflets and Promotional Materials: Designing and printing leaflets to promote the event widely within the community, ensuring maximum participation and awareness.

We believe that with the support of the Llanelli Town Council, we can continue to create memorable and impactful community events that not only supports the members of our community but also sets the stage for our future productions. Your contribution would be instrumental in helping us achieve our goals and in fostering a spirit of community and charity through the arts.

Thank you for considering our request. We are enthusiastic about our continued partnership with the council and look forward to the opportunity to discuss this further. Please feel free to contact me at your earliest convenience to arrange a meeting or to provide any additional information you may require.

Yours sincerely,

Justine Davies
Treasurer
South Wales Amateur Musical Productions

From:
Sent: 23 April 2026 11:53
To:
Subject: Re: LTC grant application

Club Grant – Evans & Williams FC

Dear Councillors,

We would like Evans & Williams Football Club to be considered for the Llanelli Town Council Grant for Sports Clubs.

As usually requested, please find attached a copy of our bank statement (currently provided as a screenshot; a paper copy can be supplied if required).

Should our application be successful, any grant awarded would be invested across all junior and youth age groups and used for essential resources including playing equipment, coaches' training, first aid training, and facility hire for the 2025/26 season.

Our current teams and activities include:

Mixed Junior Teams:

Under 6's, 7's, 8's, 9's, 10's, 11's, 12's, 13's, 14's, 15's and 16's

Girls' Teams:

Under 6's, 7's, 8's, 9's, 10's, 11's, 12's, 13's and 14's

This year we have also expanded our provision by introducing:

- A new **youth team**, and
- A **Women's Veterans team**, further broadening our inclusive pathways for participation in football.

We currently play and train for approximately 40 weeks of the year, providing affordable and accessible football for over **380 registered players**.

In addition, the club runs:

- **Three senior teams**
- **Men's Walking Football sessions** for approximately 40 members
- **Women's Walking Football sessions** for approximately 20 members

Evans & Williams FC is committed to supporting health, wellbeing, and community engagement through football for all ages and abilities, and any support from Llanelli Town Council would be greatly appreciated.

Thank you for taking the time to consider our application.

Kind regards,

Leanne Fisher

Fundraising Committee
Evans & Williams FC



POLISH SCHOOL IN LLANELLI „LITTLE EAGLES”

YSGOL PWYLEG YN LLANELLI „ERYROD BACH”

to

LLANELLI TOWN COUNCIL

On behalf of the students, their parents and teachers of the Polish School in Llanelli "Little Eagles" I kindly ask you for financial support for our school.

Our school has been operating for 7 years and is the only Polish school in Carmarthenshire. This year we have about 40 students in 3 groups. Classes are held on Saturday and Sunday in Felinfoel and Dafen Community Centre. We cooperate with Llanelli Multicultural Network and Llanelli Community Partnership and we are involved in many town events and projects.

The Polish school is very important for the Polish community, which is the largest national minority in Llanelli. Together with the parents of students and friends of the school, we celebrate Polish holidays, organize school events and integrate with Welsh communities. I am very happy that our children have the opportunity to learn their native language and that they have contact with Polish cultural heritage and Polish traditions. It is very important for children to be aware of their national identity and be proud of their country of origin. I am happy that our bilingual students do well in local Welsh schools. They gain diplomas, participate in competitions and contests.

We would be very grateful for your donation for our activities.

Yours sincerely

Joanna Drozdek

Head Teacher



Llanelli, 25.05.2026

The United Services Club - Llanelli



Treasurer : Dave Tucker

Hon. Sec : Heather Peters

26, Swansea Road Llanelli, Carm. SA15 3YT



**The Clerk
Llanelli Town Council
The Old Vicarage
Town Hall Square
Llanelli
SA15 3DD**

Re: Request for Financial Support for United Services Club Members' BBQ – July 2026

Dear Sir/Madam,

I am writing on behalf of the United Services Club to request financial support towards a members' BBQ event planned for July 2026. The Club is a not-for-profit ex-servicemen's club that provides a welcoming social space for former service personnel, their families, and the wider local community.

The BBQ is intended to bring members together for an enjoyable and inclusive community event, helping to reduce social isolation, strengthen friendships, and recognise the contribution that ex-service men and women have made. As a volunteer-led organisation, we aim to keep the event affordable and accessible for all members, including those on limited incomes.

We would therefore be grateful if Llanelli Town Council would consider providing financial assistance to help cover the cost of food, refreshments, and essential event supplies. Any contribution, large or small, would make a meaningful difference and help ensure the event is well-supported and successful. We believe this event aligns with the Council's support for local community organisations and activities that benefit the people of Llanelli. Supporting the United Services Club would help us continue providing opportunities for companionship, wellbeing, and community connection for local veterans and members. Thank you for considering this request. I would be pleased to provide any further information you may require in support of our application and would welcome the opportunity to discuss the event in more detail.

Yours faithfully,

**Captain David Tucker
Treasurer, United Services Club**

Ysgol **COEDCAE** School

~~Pennaeth/Headteacher~~
~~Cobocob~~
Mrs T Senchal
Trostre Road
Llanelli
Carmarthenshire
SA15 1LJ



Tel No: 01554 750574
Fax No: 01554 755158
e-mail: info@coedcae.org
website: www.coedcae.org.uk

Inspiring confident learners to thrive in an ever-changing world
~~*Ysbrydoli dysgwyr hyderus a fydd yn ffynnu mewn byd sy'n newid yn barhaus*~~

Dear Mr Davies,

We write to you to present the Llanelli town council with an application for grant aid.

The school has decided to develop a nature garden/outdoor reading space outside our library. This venture has the full support of the Llanelli Civic Society, who will provide both advice and financial support. Two of its committee, Mark Lewis and Ken Jones have had several meetings at the school to discuss the project.

The aim is threefold:

First, it is envisaged that the nature garden will be an excellent benefit to the school curriculum, particularly in subjects like Science and Geography, but many others too. Biodiversity and the encouragement of wildlife through the creation of a pond and raised beds where a variety of flora and fauna will be propagated to encourage pollinators such as bees and various insects.

The second aim will be to encourage literacy through the creation of quiet reading areas in a tranquil space, particularly as the garden is adjacent to the school library. More benches and in the longer term, the creation of a pagoda will enhance the area and facilitate study areas for all pupils.

The third aim is to further support pupils who find mainstream education challenging and attend our Student Enrichment Centre for some of their timetable. Getting these pupils involved to enhance their skills and improve their self esteem would be a brilliant opportunity.

It is the intention to utilise the natural surroundings of the nature garden as a calming space for many of our pupils who have Social, Emotional and Behavioural needs. A succession of medical experts have concluded that gardens have a huge physiological benefit for both adults and young people.

The school are currently in the process of drawing up a detailed plan of what we want to achieve with clear timelines, together with projected costs, which will be tailored to the success in gaining financial support.

Our pupils are enthusiastic, but also realistic with regard to the work required in the medium and longer term. The idea of the nature garden was the idea of the pupils themselves, they were the catalysts of this project.

Ysgol Coedcae,
Trostre Road,
Llanelli,
Carmarthenshire,
SA15 1LJ

Friday 17th April, 2026

Dear Sir/ Madam,

We are writing to you from Coedcae Comprehensive School Eco Club and Literacy Leaders to ask for funding and/ or donations of materials or equipment towards the development of our outdoor library space. As a local business, you have a unique opportunity to support the literacy development of young people in the area. Having a reading area would support not only our ability and motivation to read for pleasure but improve our mental health. According to the Mental Health Foundation, being closer to nature in any form improves mental health. Having this space would help both younger readers and those of us who are approaching our GCSEs to have a calm space to escape exam stress and regulate our emotions. Statistics also show that being close to nature actively lowers the risk of developing anxiety and depression. We are in a mental health crisis in Wales, with nearly 1 in 6 young people suffering from a mental health issue. Contributing to our outdoor space gives you the opportunity to enhance our diverse mental health programmes we offer as a school and impact our lives.

Alongside this, we are looking to improve the biodiversity of our school environment. This joint project would allow us not only to create a space to promote reading for pleasure, but also to grow plants that attract nature, and develop a pond area which will become a habitat for some of our more endangered species.

Further to this, 2026 is the National Year of Reading, with us Literacy Leaders actively promoting 'Read your Way' and encouraging our fellow students to read about what they are interested in, in an environment that makes us comfortable. As it stands, we currently do not have a quiet outdoor area in which we can all go at break and lunch to read in groups, or to read outdoors during lessons. Developing the reading garden would give us a space we can call our own and allow us to actively choose to read for pleasure in a calming environment.

We would appreciate donations of, but not limited to:

- Funding to support the building and ongoing maintenance of our garden
- Gardening equipment
- Pond plants and baskets, a water feature, netting, sand
- Compost
- Raised planters
- Bedding plants and perennials
- Wildflower seeds
- A pergola/gazebo
- Outdoor cushions and seating

Thank you for taking the time to read our request. It would mean a lot to us, the students of Coedcae to develop this space and will impact not only us, but students of Coedcae to come.

If you have any enquiries or would like to reach out to support us, please contact either:

Mrs Egan (Literacy): Alexandra.egan@coedcae.org or

Mrs Colborne: Victoria.Colborne@coedcae.org

Yours faithfully,

Corah Coggins

~~R. Barton~~

Maia Jones

Riley Horlock

Coedcae Literacy Leaders and Eco Club

Fern Prescott

Egata Meareg

Zuzanna Wojcieszak

Teddy O'Mill

Maja Makurat

Danika Allen-Scott.

Megan

Amelia Ryan

Willie Eggitus

Olivia Davies

Weronika Gicypel

Mason Harper

Elwen Greaves.

Angelica Hurley

Paige

Sienna.