

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352
Ffacs/Fax: (01554) 770376

Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:
Your Ref:

Fy Nghyf
My Ref: TC/BF.80/ALB

Dyddiad
Date: 09.07.25

TO: MEMBERS OF THE BUILDING AND FINANCE COMMITTEE

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 you are hereby summoned to attend the meeting of the BUILDING AND FINANCE COMMITTEE of LLANELLI TOWN COUNCIL to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **MONDAY 14TH JULY 2025** **IMMEDIATELY FOLLOWING THE PLANNING, LICENSING AND CONSULTATION COMMITTEE MEETING THAT COMMENCES AT 6.00 P.M.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Town Clerk

AGENDA

1. **To receive apologies for absence**
2. **To receive Members' declarations of interest**

Pro-forma to be circulated and completed as appropriate.

3. **Financial Report**

(1) Budget Review

To consider the Town Clerk's Budget Review report, including the Income and Expenditure report for the period 1st April 2025 – 30th June 2025 (copy herewith).

(2) Accounts for Payment

To approve the Accounts for Payment (copy herewith).

4. **Community Centres**

(1) Hirings

To receive the summary of hirings for the month of June 2025 (copy herewith).

5. **Parks, Playing Fields and Community Centres**

To consider the Town Clerk's report, Minute No. 13 of the Committee meeting held on 16th June 2025 refers (copy herewith).

6. Defibrillator Provision

To consider the Town Clerk's report. Minute No. 108 of the Committee meeting held on the 7th April 2025 refers. (copy herewith).

7. Public Footpaths

To consider the footpath inspection reports for the end of June 2025 – Minute No. 110 of the Committee meeting of 7th April 2025 refers (copy herewith).

8. Biodiversity Projects

To consider the Principal Officer's report. Minute No. 32 (3) of the Town Council meeting held on the 24th June 2024 refers. (copy herewith).

9. Tree Surveys

To consider the Town Clerk's report. Minute No. 10 of the Committee meeting held on the 12th May 2025 refers. (copy herewith).

10. Applications for Financial Assistance

(1) Grants

To consider the applications received as follows:

- (a)** Crown Park Association
- (b)** Seaside AFC
- (c)** Ty Celf
- (d)** Tyrfran Bowling Club
- (e)** Satori Martial Arts
- (f)** Wanderers Bowls Club
- (g)** Caru Lliedi
- (h)** Boom Productions
- (i)** RBL Llanelli

(2) Letter of Thanks

To receive a letter of thanks from the Llanelli Polish School 'Little Eagles'.

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

11. Crown Park

To consider the Town Clerk's report, Minute No. 141 of the Town Council meeting held on the 2nd April 2025 refers (copy herewith).

12. Bigyn Community Centre and Penylan Park Changing rooms

To consider the Town Clerk's report, Minute No. 114 of the Committee meeting held on 7th April 2025 refers (copy herewith).

13. Building Fire Risk Assessments

To consider the Town Clerk's report (copy herewith).

MEMBERS:- Councillors P.T. Warlow (Chair) A.R. Bragoli (Town Mayor), A.A. Carter, M.D. Cranham J.P., S.A. Curry, D.Ll. Darkin (Leader of the Council), T. Davies, S. Greaney, R. James, G.R. Lloyd, A.S.J. McPherson (Vice-Chair) and B.A.L. Roberts.

EX-OFFICIO MEMBER: Councillor. S. Evans (Deputy Town Mayor).

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352
Ffacs/Fax: (01554) 770376

Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:
Your Ref:

Fy Nghyf
My Ref: TC/BF.80/ALB

Dyddiad
Date: 09.07.25

AT: AELODAU'R PWYLLGOR ADEILADU A CHYLLID

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chi drwy hyn i gyfarfod PWYLLGOR ADEILADU A CHYLLID CYNGOR TREF LLANELLI sydd i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI, DDYDD LLUN, 14^{fed} GORFFENNAF 2025 YN DILYN** **CYFARFOD PWYLLGOR CYNLLUNIO, TRWYDDEDU AC YMGYNGHORI SY'N DECHRAU AM 6.00 Y.H.**

Yn gywir,

Clerc y Dref

AGENDA

1. I dderbyn ymddiheuriadau am absenoldeb

2. I dderbyn datganiadau buddiant yr aelodau

Pro-forma i'w gylchredeg a'i gwblhau fel sy'n briodol.

3. Adroddiad Ariannol

(1) Adolygiad o'r Gyllideb

I ystyried adroddiad Adolygiad Cyllideb Clerc y Dref, gan gynnwys yr adroddiad Incwm a Gwariant am y cyfnod 1^{af} Ebrill 2025 - 30^{ain} Mehefin 2025 (copi'n amgaeedig).

(2) Cyfrifon ar gyfer Taliad

I gymeradwyo'r Cyfrifon ar gyfer Taliad (copi'n amgaeedig).

4. Canolfannau Cymunedol

(1) Huriannau

I dderbyn y crynodeb llogi ar gyfer mis Mehefin 2025 (copi'n amgaeedig).

5. Meysydd Chwarae, Parciau a Chanolfannau Cymunedol

I ystyried adroddiad Clerc y Dref, gweler Cofnod Rhif 13 o gyfarfod y Pwyllgor a gynhaliwyd ar 16^{fed} Mehefin 2025 (copi'n amgaeedig).

6. Darpariaeth Diffibriliwr

I ystyried adroddiad Clerc y Dref. Gweler Cofnod Rhif 108 o gyfarfod y Pwyllgor a gynhaliwyd ar 7^{fed} Ebrill 2025. (copi'n amgaeedig).

7. Llwybrau Cyhoeddus

I ystyried yr adroddiad archwilio llwybrau troed ar gyfer diwedd Mehefin 2025. Gweler Cofnod Rhif 110 o gyfarfod y Pwyllgor ar 7^{fed} Ebrill 2025 (copi'n amgaeedig).

8. Prosiectau Bioamrywiaeth

I ystyried adroddiad y Prif Swyddog. Gweler Cofnod Rhif 32 (3) o gyfarfod Cyngor y Dref a gynhaliwyd ar 24^{ain} Mehefin 2024. (copi'n amgaeedig).

9. Arolygon Coed

I ystyried adroddiad Clerc y Dref. Gweler Cofnod Rhif 10 o gyfarfod y Pwyllgor a gynhaliwyd ar 12^{fed} Mai 2025. (copi'n amgaeedig).

10. Ceisiadau am Cymorth Ariannol

(1) Grantiau a Nawdd

I ystyried ceisiadau a dderbyniwyd gan y canlynol:

- (a) Cymdeithas Parc y Goron
- (b) CPD Seaside
- (c) Ty Celf
- (d) Clwb Bowlio Tyrfran
- (e) Crefft Ymladd Satori
- (f) Clwb Bowls Crwydriaid
- (g) Caru Lliedi
- (h) Boom Productions
- (i) RBL Llanelli

SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.

11. Parc y Goron

I ystyried adroddiad Clerc y Dref, gweler Cofnod Rhif 141 o gyfarfod y Cyngor Tref a gynhaliwyd ar 2^{il} Ebrill 2025 (copi'n amgaeedig).

12. Canolfan Gymunedol y Bigyn ac Ystafelloedd Newid Parc Penyfan

I ystyried adroddiad Clerc y Dref, gweler Cofnod Rhif 114 o gyfarfod y Pwyllgor a gynhaliwyd ar 7^{fed} Ebrill 2025 (copi'n amgaeedig).

13. Asesiad Risg Tân Adeiladau

I ystyried adroddiad Clerc y Dref (copi'n amgaeedig).

AELODAU:- Cynghorwyr P.T. Warlow (Cadeirydd) A.R. Bragoli (Maer y Dref), A.A. Carter, M.D. Cranham Y.H., S.A. Curry, D.Ll. Darkin (Arweinydd y Cyngor), T. Davies, S. Greaney, R. James, G.R. Lloyd, A.S.J. McPherson (Is-Gadeirydd) a B.A.L. Roberts.

AELOD EX-OFFICIO: Cyngorydd S. Evans (Dirprwy Maer y Dref).

AGENDA ITEM 4 (1)

COMMUNITY CENTRE HIRINGS

MONTH: JUNE 2025

FACILITY	BOOKINGS	INCOME (EXCL. VAT)
		£
Glenalla	21	803.58
Lakefield	0 (plus Gym Club)	0.00 (820.00)
Llanerch	38	1,228.28
Paddock Street	32	587.84
Penymorfa	Jujitsu Club	700.00
Wesleyan	24	212.48
Penygaer	6	57.18
Bigyn	3	53.97

MONTHLY HIRINGS 2025-26

Community Centres Hirings	April	May	June	July	August	September	October	November	December	January	February	March	Year End Total
Glenalla	17	21	21										59
Lakefield													0
Llanerch	33	34	38										105
Paddock Street	28	28	32										88
Penymorfa													0
Wesleyan	25	20	24										69
Penygaer		2	6										8
Bigyn			3										3

Company\\My Documents\Community Centre Hirings\bookings summary

MONTHLY HIRINGS 2024-25

Community Centres Hirings	April	May	June	July	August	September	October	November	December	January	February	March	Year End Total
Glenalla	20	16	32	21	13	29	27	26	13	21	24	26	268
Lakefield	4	5	4	4	3	2	5	4	4	4	0	0	39
Llanerch	43	42	46	38	16	50	50	48	31	41	38	39	482
Paddock Street	39	38	34	36	32	35	38	31	22	33	36	36	410
Penymorfa													0
St Barnabas	4	6		1									11
Wesleyan	29	27	32	33	21	27	35	32	33	26	31	32	358
Penygaer	1		1		1	2	1	1	0	1	2	2	12

Company\\My

Documents\Community

Centre

Hirings\bookings

AGENDA ITEM 5

TO: ALL MEMBERS OF THE BUILDING AND FINANCE COMMITTEE

DATE OF MEETING: 14TH JULY 2025

PARKS PLAYING FIELDS AND COMMUNITY CENTRES

Further to minute 14 of the Committee meeting held on the 16th June 2025, the following provides an update on developments with the Town Council Parks, Playing Fields, Community Centres and properties.

1. Peoples' Park

a) Skate Park

Due to use level, some damage is being noted to the skate board ramp surfacing, this is being monitored and repaired where necessary. Longer term, replacement of the panels may be necessary.

The surrounding fence continues to receive damage from vandalism with a number of panels currently removed leaving gaps in the area.

2. Tennis Facilities

Following an application for grant assistance, the Lawn Tennis Association have provided pieces of equipment including racquets and tennis balls for use by the SYA service, additionally a pop up tennis net has been received which will enable additional free tennis activities at Peoples' Park and Penylan in addition to those already provided at Parc Howard.

3. Crown Park

a) Storage Container

Following concerns being expressed in relation to the condition of the storage container located adjacent to the play area at Crown Park, the Seaside Community Association are looking to remove the unit. Arrangements are being considered with the Grounds Maintenance team to provide for appropriate fencing to fill the gap that will then be created.

Seaside Social Club have also requested if they can be given permission to place an additional storage container for their furniture storage. The Committee will need to give consideration to this matter.

b) Community Goals

Due to misuse of the goals nearest the Coke Can catering facility, it was decided to remove these goals to prevent further issues. The other goals remain in situ for continuing community use. Consideration is being given to possibly re-site the removed goals to the green area adjacent the rugby pitch at Peoples' Park.

4. Paddling Pools

Further to Minute No 119 of the Committee Meeting held on the 23rd April 2025, work is nearly complete with preparation for the Paddling Pool Season. The pools are scheduled to open on the 21st July 2025 and remain open until the end of August.

RECOMMENDATION – that the report is noted and

- the actions taken and proposed be approved;
- that consideration be given to the request by Seaside Social Club.

I await the Committee's instruction.

Arfon Davies
Town Clerk

July 2025.

AGENDA ITEM 6

TO: ALL MEMBERS OF THE BUILDING AND FINANCE COMMITTEE

DATE OF MEETING: 14TH JULY 2025

DEFIBRILLATOR PROVISION

Further to Minute No. 108 of the Committee meeting held on the 7th April 2025, the following report provides an update on the Town Council defibrillator provision programme.

Glenalla Community Centre

A defibrillator and case has been kindly donated to the Town Council by the Wales Ambulance Service Trust. Approval was secured from Carmarthenshire County Council for the case to be located on the post previously used outside the centre for the Community Waste Bin. The defibrillator has therefore been installed at this location.

Replacement and additional programme provision

Grant funding opportunities are being sought for additional provision and replacement as agreed by the Committee. The matter will also be raised at the Parc Howard Collaboration Group when that body next meets.

Recommendation

That the Committee notes the report and:

- Approves the proposals set out therein

I await the Committee's instruction.

Arfon Davies
Town Clerk

July 2025.

Reports/Defibrillator Provision – July 2025



AGENDA ITEM 7

Path No	Location	Comments	Date
72/3b	Clos caer elms to Junction of Pembrey road.	Tarmac surface is good. Path clear and open.	22/06/2025
72/6	Between 2 Carrick Avenue and 31 Park Howard	Tarmac surface reasonable, raised in places, roots exposed. Evidence of junk/garden waste dumping.	22/06/2025
	Avenue to Pentrepoeth Road	Path clear and open.	
72/7	Between 160 and 158 Felinfoel Road with link to back lane	Tarmac reasonable. Path clear and open. Boundary fence damaged.	28/06/2025
72/9 and 36/82	Bryndulais Avenue to Brynsiriol	Path clear and open.	28/06/2025
72/11	Penygaer Road to Cemetery	Tarmac surface is raised roots exposed. Some wooden rails missing from fencing.	28/06/2025
36/86	Through Cemetery to Capel Road	Tarmac good. Path clear and open.	21/06/2025
72/12	Heol Goffa to Andrew Street	Tarmac surface is good. Few wooden rails missing from fencing. Litter and dog mess.	21/06/2025
72/13	Jct Cawdor Place/Brynmelyn Avenue to Upper Mill	Tarmac good. Litter and waste.	28/06/2025
72/15	Park View Terrace to Old Castle Road	Tarmac reasonable. Path clear and open. Litter and glass	22/06/2025
72/16	From Coleshill Terrace alongside Park to Park View Terrace	Tarmac Surface good. Path clear and open.	22/06/2025
72/19	From Prendergast Street to Bigyn Park Terrace	Tarmac surface is good. Path clear and open. Litter and glass.	21/06/2025
72/21 & 36/86A	Bryn Amlwg Estate to Gelli Deg	Tarmac good.	19/06/2025
72/22	From Ropework Road to Trostre Road	Tarmac reasonable, damaged fence and panels to bridge. Litter and glass	20/06/2025

72/23	From Trostre Road along lower boundary of Penyfan playing fields to changing rooms	Tarmac is good. Path clear and open.	21/06/2025
72/30	Jct New Dock Street and New Dock Road and joins 72/31	Currently Closed	
72/31	Leads off the Avenue and joins 72/30	Currently Closed	
72/33	216 Felinfoel Road to Corporation Avenue	Tarmac reasonable. Path clear and open.	28/06/2025
72/34	From Prospect Place across river to Mill Lane	Tarmac good. Path clear and open.	28/06/2025
36/105A	Penallt Road to Coedcae Road	Tarmac uneven in places. Flytipping	29/06/2025
36/105B	Penallt Road alongside Cae Terrace to Pencae Terrace	Tarmac good. Flytipping. Hedge encroaching onto path	29/06/2025
36/106	Coedcae Road to Penywarc Terrace	Tarmac good. Hedge encroaching onto path. Knotweed from School reported to County Council for spray treatment	29/06/2025
36/108	From 1 Kingfisher Court to field leading to Halfway	Tarmac good.	19/06/2025
36/85	Penygaer Road to Brynheulog	Tarmac surface is reasonable. Path clear and open. Slippery in places	28/06/2025
36/104	Path runs from 36/108 to Halfway	Path is uneven in places. Path clear and open.	28/06/2025

AGENDA ITEM 8

TO: BUILDING AND FINANCE COMMITTEE

DATE OF MEETING: 14TH JULY 2025

Biodiversity Projects 2025-26

Further to Minute No. 32 (3) of the Town Council meeting held on the 24th June 2024, where the Town Council Biodiversity and Environmental Development Action Plan was approved for 2024-26, a number of biodiversity projects are proposed for development during the 2025/26 year.

The proposed project work has been developed following visits to Town Council parks and green spaces with specialist officers from Local Places for Nature and Carmarthenshire County Council, along with consultation with a number of schools and community groups. Much of the proposed work can be carried out by the Town Council Grounds Maintenance Partner, Llanelli Rural Council, Town Council Park Keeping Team and community groups however, some development work will require funding support in the future.

The Town Council continues to work with Community Organisations, Sporting Clubs and Schools on the development of the projects at each location:

- **Penyfan Park** – Areas of the park are to be developed for biodiversity with certain grassed areas cut more rarely than the remainder of the park. Wildflower and other planting have been implemented at the new Bigyn Community Centre. The nature path adjacent to Ilston continues to be well used and is in place for 7 months of the calendar year. Information signage informing residents of the changes in management arrangements and the wider project will be provided in line with Carmarthenshire County Council. Consultation on the rainwater garden planting project (adjacent to the Bigyn Community Centre) is underway, with planting planned for the Autumn and Winter of 2025.
- **Penygaer Playing Fields** – Areas continue to be developed for biodiversity with grassed areas adjacent to the river cut more rarely than the remainder of the playing fields. Wildflower and other planted areas continue to grow, with a nature / river path doing well. The sensory garden continues to be maintained. Information signage informing residents of the changes in management arrangements and the wider project remain in place.
- **Llanerch Playing Fields** - Wildflower and other planting continue to grow, with a nature / river path continuing to do well, though as was anticipated some trees have not thrived and were removed.
- **Crown Park** - Areas continue to develop for biodiversity with grassed areas cut more rarely than the remainder of the playing fields, which has been well received by the community. Wildflower and other planting along with replanting of the Keep Wales Tidy Pollinator project area continues to go well. The areas of the 2021 Local Places for Nature projects are being maintained with minimal grounds maintenance and further developed where appropriate and necessary.
- **Havelock Park** - An area to the rear of the bowling green has been developed for a biodiversity project shrub, tree planting and other planting implemented. The area is maintained with minimal grounds maintenance and further developed where appropriate and necessary.
- **Bryn Yard** – Areas of the green space has been developed for biodiversity purposes. The grassed areas are cut more rarely than the remainder of the area. Native plants and trees continue to do well.

- **Peoples' Park** - Planting along with the bird and insect habitat areas has been well received. The Keep Wales Tidy project butterfly garden continues to grow well and can sustain the ever-increasing insect habitat. The garden is maintained 3 times a year as part of the maintenance schedule.
- **Tree nursery** - The Town Council has recently been successful with an application to the Woodland Trust with around 200 sapling trees due for delivery and planting in November 2025. It is intended to create a tree nursery working in partnership with the Rural Council which is likely to be based at the Box Cemetery to provide an opportunity for many of the saplings to grow prior to final planting at parks and playing fields.

Recommendation – that the report is noted and actions proposed to be taken by Officers are endorsed and approved.

I await the Committee's decision.

Delyth Jones
Principal Officer

July 2025

AGENDA ITEM 9

TO: ALL MEMBERS OF THE BUILDING AND FINANCE COMMITTEE

DATE OF MEETING: 14TH JULY 2025

PARKS AND GREEN SPACES - TREE MANAGEMENT

Further to Minute No. 10 of the Committee meeting held on 12th May 2025, the following report provides an update to Council following completion of the bi-annual tree surveys across the Town Council playing fields, parks and green spaces (the reports are available to members).

Each location report graded the trees with works suggested under:

- Category 1, 2 and 3 works
- Risk Levels L, M, H

Findings are as follows (full reports are available to members on request):

Location	No. of Trees	Category 1 tree works combined with a H or M risk	Works proposed
Lower Trostre Road, Allotments	Hedgerow	0	Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Sunningill Terrace, Allotments	3 and hedgerows	0	Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Coronation Road, Allotments	8	0	Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Bryn Yard	6	0	Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Crown Park	85	0	Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Llanerch Field	7	0	Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Llanerch Field (across river)	16	0	Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Morfa Park	64	3	2 trees in County Council maintained area recommended for removal – reported. 1 stump to be removed in Town Council maintained area. Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Nightingale Park	5	0	Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Penyfan Park	39	1	1 tree to be reduced in height due to bark damage.

			Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Penygaer Playing Fields	87	2	1 tree to be reduced in height due to bark negrosis. 1 tree to have dead wood removed. Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Peoples' Park	104	7	Trees to be reduced in height and deadwood cut away. Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.
Stebonheath Park	60	0	Other suggested works to be discussed with Grounds Maintenance Team where felt appropriate.

Of the works suggested some can be completed by the Grounds Maintenance Team. (Prices are to follow for the work to enable Committee consideration):

- 1 tree at Penygaer Playing Fields
- 1 tree at Penyfan Playing Fields
- 7 trees at Peoples' Park

Recommendation

- That the Committee notes the report and approves the works to be arranged to be carried out by officers.

I await the Committee's decision.

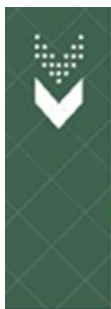
Arfon Davies
Town Clerk

July 2025.

AGENDA ITEM 10

GRANT GUIDELINES

- (1) Applications should be accompanied by financial information (latest audited financial accounts and / or bank statement);
- (2) Applications should be accompanied by a clear description of how any award will be utilised;
- (3) Grants are not awarded to individuals;
- (4) Organisations will not normally be awarded more than one grant in any financial year;
- (5) The guideline amount for the following categories will be £300: Other interest groups, Schools and Playgroups, Local support groups, National Bodies – local branch, Fundraising groups, Religious organisations, Armed Forces and Veterans groups;
- (6) Community / Residents / Youth Groups; the guideline amount for organisations in this category will be £300;
- (7) Consideration can however be given of an award of up to £500 where the organisation can provide evidence that it is providing activities which are made available to and benefit the wider Community;
 - a. Consideration can however be given of an award of up to £500 where the organisation can provide evidence that it is providing services or activities which benefit under represented groups;
- (8) The guideline amount for Performing Arts groups will be £500;
- (9) The guideline amount for Sports clubs without an additional section (e.g. Junior Section, Senior Section, Women's Section, LGBT Section) will be £500;
- (10) The guideline amount for Sports clubs with an additional section; (e.g. Junior Section, Senior Section, Women's Section, LGBT Section) will be £800;
- (11) Applications from National Bodies will normally be noted;
- (12) Senior Citizens' groups will normally be granted free use of the Town Council's community halls;
- (13) The guideline amounts will normally be awarded for normal running costs, if an organisation is planning a specific project it is encouraged to provide information, including costs, relating to that project;
- (14) Group affiliated to the same umbrella body can apply for funding if they are based at different locations and have separate bank accounts;
- (15) These guidelines apply to applications for grants and do not apply to sponsorship agreements agreed by the Town Council.



Crown Park Association



Dear arfon and council

We are looking for a grant again for this year please.

last year's grant was very handy in covering the cost for our insurance.
We are looking to get more done this year with covid restrictions being relaxed a lot.

Thank you again for your support and the work you do at crown park all year round.
The community is excited for the summer as the park is a great attraction for the locals and for people from outside the community.

Thanks again

DARREN EVANS
CPA CHAIRMAN

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

>

Darren Evans

Contact

07811337893





Dear arfon and councillors.

We are writing to you for your support again this season please.

Your support last season with the £800 grant and your maintenance on crown park was very much appreciated.

we held our 2nd mini festival on the weekend , that went brilliantly and clubs from all over West wales couldn't belive how good out pitches were and the facilities we had.

Our partnership is working brilliantly for our club and community and may it continue.

So we would like to apply for the same grant again this year please.

We look forward to your decision

your sincerely

Rich Neil
Seaside afc

1 John Street

Llanelli

SA151UH

12.06.2025

Dear Delyth

Y Ty Celf are currently working with Llanelli MIND at the Youth Crisis Prevention Café. We have a 12 week programme working with 2 different age groups of young people designing mood boards, creative art works / posters that will be displayed in the space.

The idea behind the project is that the young people are involved with creating an environment that will help them to feel safe in difficult times, develop a sense of ownership and accountability amongst the young people towards this space.

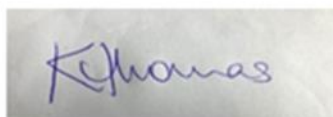
We are carrying out the project at both Inkerman Street and Y Ty Celf, John Street, taking the young people out of their environment into a calm, creative space and introducing them to different adults and other young people forging social connections and increasing social skills and confidence.

Y Ty Celf are funding 2 member artists who themselves came to us through different MH challenges/ organisations and a safeguarding session support person who has experienced personal trauma. My choice of artists for this project is to provide role models for the young service users and they are nearer in age to appreciate what images / art work will suit the premises and purpose of the building.

Y Ty Celf would appreciate a financial contribution towards the project to provide materials and an exhibition/ launch of the art work at the end of the project.

Thank you for your continued support with Y Ty Celf.

Yours faithfully



Kelomas

MR ROBERT JAMES.

32 LAKEFIELD ROAD

LLANELLI

SAIS 2UE.

TELOISSA-778086.

DATE 6TH JUNE 2025.

TO THE TOWN CLERK

MR ARFON DAVIES.

DEAR SIR.

I AM WRITING TO YOU ON BEHALF OF TURFRAN
B.C WHO PLAY IN THE SECOND DIV OF LLANELLI + DISTRICT BOWLS LEAGUE.

OUR HOME GREEN BEING THE TOP GREEN PARK HOWARD

I AM KINDLY REQUESTING FINANCIAL ASSISTANCE FOR THE SEASON
ON BEHALF OF TURFRAN B.C.

THANK YOU FOR YOUR TIME AND CONSIDERATION IN
THIS MATTER. YOURS IN SPORT ON BEHALF OF TURFRAN B.C.

ROBERT JAMES HON SEC

R. James.



Dear Committee,

I'm writing to apply for a community grant on behalf of our local jujitsu club, which serves over 300 families across Llanelli and the surrounding areas. Our work goes far beyond the dojo; we are proud to be deeply rooted in community development, youth engagement, and accessible sport for all.

Each year, as part of our School Partnership Programme, we cycle through up to 15 local schools, delivering free jujitsu sessions that not only promote physical fitness and discipline but also boost confidence and mental well-being. In addition to these free sessions, we provide discounted after-school club sessions to ensure that children can continue to access sport in a familiar, supportive environment.

We are also excited to be launching our new Scholarship Programme, which aims to remove financial barriers for young people who show potential, commitment, and enthusiasm but are unable to afford participation. This scholarship covers class fees, annual insurance, grading fees, and full uniform costs—offering deserving students the opportunity to thrive both on and off the mat.

We have also successfully launched our female-only class, led by female coaches, in a private and dedicated space with their own equipment and set training times. These sessions have created a much-needed safe and supportive environment for women and girls to engage with martial arts confidently and comfortably. The programme has seen significant growth and impact, and we are proud to say that over 45% of our members are female—a figure that places us well above the national average and reflects the success and importance of providing inclusive spaces.

We also serve as volunteers under Great Britain Jujitsu (GBJJ), and we are proud to have created the first ever Welsh Jujitsu Squad. This initiative has established a pathway from local clubs to the national and international competition stage—something that never existed before in Wales. As a result, we have helped build the strongest team in the UK, and we are proud to have produced GBJJ's first ever gold medallist, who has gone on to become a two-time European Champion. The rest of the squad continues to follow closely behind, showcasing what can be achieved when opportunity meets dedication.

Jujitsu has had a transformative impact on our local community. With now 10 homegrown black belts, we have seen how martial arts can provide a positive outlet, improve physical and mental health, and foster a strong sense of community and self-discipline. For many, our club is more than a sport—it is a second home, a support network, and a springboard for future success.

We also have developed the Junior Coach Programme is a vital part of our development pathway. It creates meaningful opportunities for young athletes to deepen their knowledge, grow their understanding of the sport, and gain hands-on experience in a supportive environment.

By becoming part of the coaching team, juniors learn the importance of leadership, communication, and teamwork. They don't just assist—they actively contribute, while receiving structured, in-house training that equips them with the tools to succeed both on and off the mats.

This programme is more than just an introduction to coaching—it's a gateway to personal growth, confidence building, and a deeper connection to the team and club values. Many of those who have come through our coaching pathway have gone on to become full-time and part-time coaches, continuing to inspire the next generation and give back to the sport that shaped them.

Our junior coaches are not only developing their own skills, but also playing an integral role in building the future of our club.

We believe that with the Council's support, we can continue to break down barriers, offer life-changing opportunities, and build a brighter future for young people in Llanelli. Any grant you can provide will directly support programme delivery, expand our scholarship offerings, sustain our female-only sessions, and help strengthen our volunteer-led community outreach.

Thank you for considering our application.

Yours sincerely,

**Kathryn and Christopher Thyer
Satori**



Wanderers Bowls Club
Llethri Road, Felinfoel
Llanelli SA14 8HU

31 Marble Hall Road
Llanelli
SA15 1NN

Date: 24 June 2025

APPLICATION FOR FUNDING

To whom it may concern,

Wanderers Bowls Club (The Club) has been supporting the local community in Felinfoel and surrounding districts through the provision of bowling green, social networking along with support to all age groups in improving their health awareness through the enjoyment of playing bowls both socially and competitively in Carmarthenshire County Bowls league.

Our bowling club relies heavily on member subscriptions to support the maintenance of the bowling green and its grounds. This ground management is undertaken by volunteers from within "The Club" and is expensive especially in maintaining the specialised equipment required to provide a healthy bowling green.

The Club make this application for grant funding in order so we can keep meeting our joint goals of reducing obesity across all ages, maintaining a healthy lifestyle and mental health and supporting local communities through enjoyment of bowls.

Thank you in advance for reviewing our application.

Kind regards,

Malcolm Williams
Finance Officer
Wanderers Bowling Club

Mr Arfon Davies,
Town Clerk,
Llanelli Town Council.

18/6/2025.

Dear Mr Davies,

I write as Secretary of the Caru Lledi community group to request grant funding towards our work in the Lledi area.

Our community group helps and supports local schools and has assisted in the work to improve the area of Penygaer field for the benefit of all.

Can we respectfully request that our application is put before the earliest possible meeting of the Building and Finance committee for the consideration of members.

Yours sincerely,

Shaun Greaney,
Secretary.
Caru Lledi



Boom Productions
c/o Jon Rees
12 Station Road
Loughor
Swansea
SA4 6TR
jonrees87@gmail.com

Llanelli Town Council
The Old Vicarage
Town Hall Square
Llanelli
SA15 3DD

4th July 2025

Dear Sir/Madam,

I am writing to you on behalf of Boom Productions, an amateur theatre group based in Llanelli to ask for a grant from Llanelli Town Council.

We perform modern interpretations of Shakespeare play, with one production each year taking place in the Ffwrnes theatre. Our performers are aged between 8 and 80 and are primarily amateurs living in the with no formal dramatic training.

We believe that the arts and culture should be for everyone and aim to perform vibrant, accessible versions of Shakespeare's plays at an affordable price for everyone in the town.

However, with rising costs, even the most basic theatre production can run into thousands of pounds once factors such as insurance, costume, venue hire, etc. are factored in. We therefore would be grateful for any financial support the council can offer us, as we prepare for our autumn production of Much Ado About Nothing.

Yours faithfully,

Jon Rees
Treasurer
Boom Productions

Hello Delyth,

I hope you are keeping well?

I am writing to you in my capacity as the newly appointed Treasurer of the Royal British Legion – Llanelli Branch. As part of our ongoing efforts to support local veterans and their families, we are exploring potential sources of funding to help sustain and enhance our branch's activities within the community.

I would be grateful if the Llanelli Town Council could consider providing a grant to support the work we do. Any financial assistance would go a long way in enabling us to continue our vital outreach, welfare, and commemorative activities, which play an important role in both supporting ex-service personnel and fostering civic pride in our town.

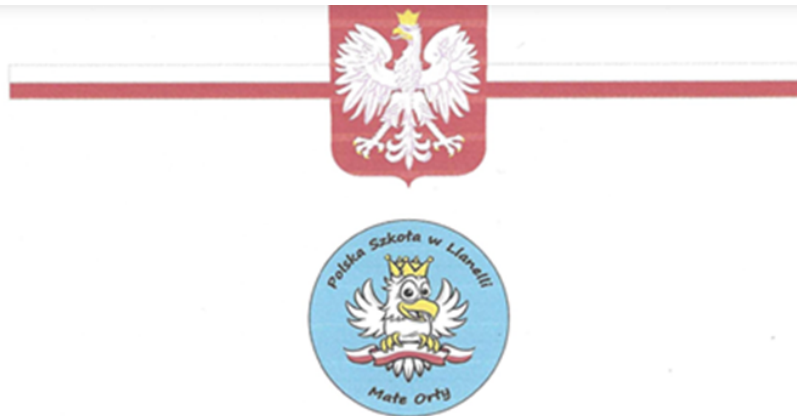
Please find attached a copy of our bank account statement (end 30 June 2025) for your reference, as requested for funding consideration. If you require any additional documentation or further information, please do not hesitate to get in touch. *PS Please note that the amount shown in the bank statement has been reduced since this statement was created.*

Thank you for your time and consideration. I look forward to your response.

Kind Regards

Estelle Evans
Llanelli Branch Treasurer
M: 0790 380 4781
E: Llanelli.treasurer@rbl.community



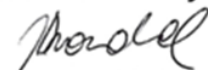


Dear Arfon,

On behalf of the Llanelli Polish School "Little Eagles"
I would like to thank the Llanelli Town Council for their
financial support of £300. We are pleased that our
school's activities had been appreciated by you. We wish
you all the best and satisfaction in your further work for
the Llanelli community.

Diolch

Yours sincerely


Joanna Drozdek
Head of School

POLSKA SZKOŁA W LLANELLI
MALE ORŁY
FELINFOEL COMMUNITY
RESOURCES CENTRE
OFF YNYSWEN RD. SA14 8BE LLANELLI
psz.llanelli@gmail.com

Llanelli, 24. 06.2025

