

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, *Clerc y Dref/Town Clerk*

Ffôn/Tel: (01554) 774352

Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:
Your Ref:

Fy Nghyf
My Ref: TC/BF.80/ALB

Dyddiad
Date: 02.12.25

TO: MEMBERS OF THE BUILDING AND FINANCE COMMITTEE

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 you are hereby summoned to attend the meeting of the BUILDING AND FINANCE COMMITTEE of LLANELLI TOWN COUNCIL to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **MONDAY 8TH DECEMBER 2025 AT 6.15 P.M.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Town Clerk

AGENDA

1. To receive apologies for absence

2. To receive Members' declarations of interest

Pro-forma to be circulated and completed as appropriate.

3. Financial Report

(1) Budget Review

To consider the Town Clerk's Budget Review report, including the Income and Expenditure report for the period 1st April 2025 – 30th November 2025 (copy herewith).

(2) Accounts for Payment

To approve the Accounts for Payment (copy herewith).

4. Community Centres

(1) Hirings

To receive the summary of hirings for the month of November 2025 (copy herewith).

5. Applications for Financial Assistance

(1) Grants

To consider the applications received as follows:

- (a)** Bwlch Rangers
- (b)** Rotary Llanelli
- (c)** Renew Wellbeing
- (d)** Urdd – Fund for All
- (e)** Llanelli and District Twinning Association
- (f)** 7th Llanelli Rangers

(2) Letter of Thanks

To receive a letter of thanks from CASM and Llanelli Green Spaces Network.

6. Christmas Tree Provision 2025

To consider the Town Clerk's report. Minute No. 39 of the Committee meeting held on the 9th September 2025 refers. (copy herewith).

7. Arrangements for the Publishing of Meeting Recordings

To consider the Town Clerk's report. Minute No. 72 of the Town Council meeting held on the 5th November 2025 refers. (copy herewith).

8. Wanderers RFC

To consider the Town Clerk's report. Minute No. 9 of the Committee Meeting held on the 13th May 2024 refers. (copy to follow).

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

9. Critical Bleed Kits

To consider the Town Clerk's report, Minute No. 68 of the Town Council meeting held on the 5th November 2025 refers (copy herewith).

MEMBERS:- Councillors P.T. Warlow (Chair) A.R. Bragoli, A.A. Carter, M.D. Cranham J.P., S.A. Curry, D.Ll. Darkin (Leader of the Council), T. Davies, S. Greaney, R. James, G.R. Lloyd, A.S.J. McPherson (Vice-Chair) and B.A.L. Roberts.

EX-OFFICIO MEMBER: Councillor. S. Evans (Deputy Town Mayor).

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
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Eich Cyf:

Fy Nghyf

Dyddiad

Your Ref:

My Ref: TC/BF.80/ALB

Date: 02.12.25

AT: AELODAU'R PWYLLGOR ADEILADU A CHYLLID

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chi drwy hyn i gyfarfod PWYLLGOR ADEILADU A CHYLLID CYNGOR TREF LLANELLI sydd i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI, DDYDD LLUN, 8^{fed} RHAGFYR 2025 AM 6.15 Y.H.**

Yn gywir,

Clerc y Dref

AGENDA

1. I dderbyn ymddiheuriadau am absenoldeb

2. I dderbyn datganiadau buddiant yr aelodau

Pro-forma i'w gylchredeg a'i gwblhau fel sy'n briodol.

3. Adroddiad Ariannol

(1) Adolygiad o'r Gyllideb

I ystyried adroddiad Adolygiad Cyllideb Clerc y Dref, gan gynnwys yr adroddiad Incwm a Gwariant am y cyfnod 1^{af} Ebrill 2025 - 30^{ain} Tachwedd 2025 (copi'n amgaeedig).

(2) Cyfrifon ar gyfer Taliad

I gymeradwyo'r Cyfrifon ar gyfer Taliad (copi'n amgaeedig).

4. Canolfannau Cymunedol

(1) Huriannau

I dderbyn y crynodeb llogi ar gyfer mis Tachwedd 2025 (copi'n amgaeedig).

5. Ceisiadau am Cymorth Ariannol

(1) Grantiau a Nawdd

I ystyried ceisiadau a dderbyniwyd gan y canlynol:

- (a)** Bwlch Rangers
- (b)** Rotary Llanelli
- (c)** Renew Wellbeing
- (d)** Urdd – Fund for All
- (e)** Llanelli and District Twinning Association
- (f)** 7fed Rangers Llanelli

(2) Llythyr Diolch

I dderbyn llythyr diolch gan y CASM a Llanelli Green Spaces Network.

6. Darpariaeth Goed Nadolig 2025

I ystyried adroddiad Clerc y Dref. Gweler Cofnod Rhif 39 o gyfarfod y Pwyllgor a gynhaliwyd ar 9^{fed} Medi 2025. (copi'n amgaeedig).

7. Trefniadau ar gyfer Cyhoeddi Recordiadau Cyfarfodydd

I ystyried adroddiad Clerc y Dref, gweler Cofnod Rhif 72 o gyfarfod y Cyngor Dref a gynhaliwyd ar 5^{ed} Tachwedd 2025 (copi'n amgaeedig).

8. Clwb Rygbi'r Wanderers

I ystyried adroddiad Clerc y Dref. Gweler Cofnod Rhif 9 o gyfarfod y Pwyllgor a gynhaliwyd ar 13^{fed} Mai 2024. (copi i ddilyn).

SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.

9. Pecynnau Gwaedu Critigol

I ystyried adroddiad Clerc y Dref, gweler Cofnod Rhif 68 o gyfarfod y Cyngor Dref a gynhaliwyd ar 5^{ed} Tachwedd 2025 (copi'n amgaeedig).

AELODAU:- Cyngorwyr P.T. Warlow (Cadeirydd) A.R. Bragoli, A.A. Carter, M.D. Cranham Y.H., S.A. Curry, D.Ll. Darkin (Arweinydd y Cyngor), T. Davies, S. Greaney, R. James, G.R. Lloyd, A.S.J. McPherson (Is-Gadeirydd) a B.A.L. Roberts.

AELOD EX-OFFICIO: Cyngorydd S. Evans (Dirprwy Maer y Dref).

AGENDA ITEM 4 (1)

MONTH: NOVEMBER 2025		
FACILITY	BOOKINGS	INCOME (EXCL. VAT)
		£
Glenalla	18	480.06
Lakefield	0 (plus Gym Club)	0.00 (820.00)
Llanerch	37	1,257.54
Paddock Street	28	567.98
Penymorfa	Jujitsu Club	700.00
Wesleyan	23	345.83
Penygaer	0	0.00 (note these hirings do not include the regular use of the facility by sports clubs)
Bigyn	14	249.53

MONTHLY HIRINGS 2025-26

Community Centres Hirings	April	May	June	July	August	September	October	November	December	January	February	March	Year End Total	Previous Year
Glenalla	17	21	21	19	8	22	16	18					142	184
Lakefield													0	31
Llanerch	33	34	38	34	11	37	37	37					261	333
Paddock Street	28	28	32	35	24	32	31	28					238	283
Penymorfa													0	0
Wesleyan	25	20	24	25	11	27	30	23					185	236
Penygaer		2	6	2	1	0	2	0					13	7
Bigyn			3	1	3	11	18	14					50	
Total each month	103	105	124	116	58	129	134	120	0	0	0	0	889	1085

MONTHLY HIRINGS 2024-25

Community Centres Hirings	April	May	June	July	August	September	October	November	December	January	February	March	Year End Total
Glenalla	20	16	32	21	13	29	27	26	13	21	24	26	268
Lakefield	4	5	4	4	3	2	5	4	4	4	0	0	39
Llanerch	43	42	46	38	16	50	50	48	31	41	38	39	482
Paddock Street	39	38	34	36	32	35	38	31	22	33	36	36	410
Penymorfa													0
St Barnabas	4	6		1									11
Wesleyan	29	27	32	33	21	27	35	32	33	26	31	32	358
Penygaer	1		1		1	2	1	1	0	1	2	2	12

AGENDA ITEM 5

GRANT GUIDELINES

- (1) Applications should be accompanied by financial information (latest audited financial accounts and / or bank statement);
- (2) Applications should be accompanied by a clear description of how any award will be utilised;
- (3) Grants are not awarded to individuals;
- (4) Organisations will not normally be awarded more than one grant in any financial year;
- (5) The guideline amount for the following categories will be £300: Other interest groups, Schools and Playgroups, Local support groups, National Bodies – local branch, Fundraising groups, Religious organisations, Armed Forces and Veterans groups;
- (6) Community / Residents / Youth Groups; the guideline amount for organisations in this category will be £300;
- (7) Consideration can however be given of an award of up to £500 where the organisation can provide evidence that it is providing activities which are made available to and benefit the wider Community;
 - a. Consideration can however be given of an award of up to £500 where the organisation can provide evidence that it is providing services or activities which benefit under represented groups;
- (8) The guideline amount for Performing Arts groups will be £500;
- (9) The guideline amount for Sports clubs without an additional section (e.g. Junior Section, Senior Section, Women's Section, LGBT Section) will be £500;
- (10) The guideline amount for Sports clubs with an additional section; (e.g. Junior Section, Senior Section, Women's Section, LGBT Section) will be £800;
- (11) Applications from National Bodies will normally be noted;
- (12) Senior Citizens' groups will normally be granted free use of the Town Council's community halls;
- (13) The guideline amounts will normally be awarded for normal running costs, if an organisation is planning a specific project it is encouraged to provide information, including costs, relating to that project;
- (14) Group affiliated to the same umbrella body can apply for funding if they are based at different locations and have separate bank accounts;
- (15) These guidelines apply to applications for grants and do not apply to sponsorship agreements agreed by the Town Council.

Bwlch

Rangers

A.F.C.



Bwlch Rangers A.F.C. is a Welsh football club based in Llanelli, Carmarthenshire, founded in 1926. They play their home matches at Glanmorfa Park. Over the years the club has enjoyed considerable local success, including winning the senior county cup multiple times—making them one of the most successful teams in the region. Though they faced operational challenges and even withdrew from league competition in October 2022 citing player-number issues, they announced their return for the 2023-24 season. The club remains an important part of Llanelli's grassroots football community and carries a proud local heritage.

This season I (Karl Morgan) and along with my brother Kyle Morgan we have formed Bwlch Rangers AFC Juniors this season. We originally formed one mixed under 14's football team, but due to the number of girls that wanted to join, we have recently formed our Bwlch Rangers Girls under 14's team also. As there are differing FAW regulations regarding girls youth football, our girls only team includes players of ages ranging from 12-15. We now have aspirations of creating a sustainable pathway through.

Our teams include players from all areas of Llanelli, with our pitch based in Morfa. We will need to increase our training equipment inventory for both our teams that currently train together, but we will most likely need to split due to the numbers involved. We require all standard items including footballs, training bibs, cones, markers, water bottles etc. We thank you for your consideration

Regards,

Karl Morgan





ROTARY CLUB OF LLANELLI



LLANELLI,
SA15 3HR

5th November 2025

Dear Mr. Davies,

Youth Speaks Competition

For many decades past, the Rotary Club of Llanelli has sponsored a number of competitions and events designed to help the personal development of young people in different ways, the total cost of which is borne by the Club membership.

One such event is the annual Youth Speaks Competition featuring teams of three speakers drawn from local comprehensive schools and providing unique opportunities for young people to engage in public speaking to an audience . Formerly this was held in the Town but sadly the County Council will no longer agree to this. Fortunately one of the schools is willing to host it. All participating speakers receive a voucher, along with trophies for the winning team. Costs involved in organising this event for say three schools including the cost of trophies (£180), and prizes (£120) Costs slightly vary depending on the number of schools participating.

The Club respectfully invites the Town Council to give favourable consideration to providing a grant of financial assistance toward this event.

Yours sincerely

PP Kevin Jones
Chair of Youth Committee

Mr. Arfon Davies,
Town Clerk,

Dear Sir / Madam

RE: Community Grants

I am writing to you on behalf of Renew Wellbeing for consideration of a community grant for the Renew Wellbeing space running in Llanelli. Renew Wellbeing is a registered charity.

Renew Wellbeing was founded in 2017, with a vision of providing shared spaces where 'its ok not to be ok'. Renew Wellbeing helps open and facilitate spaces of welcome and inclusion in partnership with mental health teams to improve mental and emotional wellbeing. Renew spaces are especially valuable in providing provisions for individuals suffering from loneliness, living alone, or lacking social interaction.

Renew spaces are simple café-style spaces run by local church volunteers within the community where hobbies and activities are shared or co-produced. The facilitating church will partner with local support agencies, providing signposting and referrals to specialist support. Nationally, there are over 300 Renew spaces actively running across the United Kingdom (across all four home nations), with 14 being in Wales.

In Llanelli, our Renew Space, namely 'Renew @ The Goods Shed' started in October 2024. This is the only Renew space in Carmarthenshire.

Renew @ The Goods Shed runs on a Friday 1pm to 3pm, at Llanelli Railway Goods Shed. It does not run all year, but in 10 week blocks each academic term. It is a free space for anyone to attend, there are no limitations or restrictions on how many can attend. The Llanelli Renew space has a mix of regular and non-regular attendees, which provides the opportunity for social interaction, playing board / card games, puzzles and crafts. Those attending also utilise the Llanelli Railway Goods Shed café.

Our Renew space in Llanelli is facilitated by Golau Baptist Church, working in partnership with the Llanelli Railway Goods Shed. Golau Baptist Church have engaged with local support agencies (including Stroke Association, Mencap, Bydd Iach, Mind, Age Cymru, Carmarthenshire Council, Angor, and West Wales Action for Mental Health), and have a table dedicated to providing information and signposting to local support provisions.

We would like to be considered for your community grant, which will be specifically utilised to assist covering venue hire costs and craft materials for our Renew Wellbeing space in Llanelli.

Regards

Lisa Isaac

Renew Wellbeing – Area Coordinator- Wales



November 2025

The Urdd's Fund for All appeal

Dear Councillors,

Since the 1930s thousands of children and young people in Wales have benefited from the Urdd's iconic summer camps.

Unfortunately, not all children experience a summer holiday with figures showing that almost one in three children in Wales live in poverty. The Urdd is an organisation for all, and we want to ensure that there are opportunities for all children to create memories at one of our Summer Camps, whatever their circumstances or financial background.

Since the Fund was established in 2018, 1000 children have benefited by attending one of our summer camps. 1000 children have experienced their first holiday and have had the opportunity to relax and to be children for a week during the summer.

We're proud to launch our **2026 Fund for All** appeal.

To give as many children and young people in Wales this life changing opportunity, we need your help.

A donation of £230 would cover transport, accommodation, all activities and full board (3 meals a day) for up to five days at one of our Residential Centres. You're welcome to request sponsoring a place or places for children living in your local area.

If you would like to contribute, visit our website urdd.cymru/fund where payment can be taken in full or in instalments. Or you're welcome to send a cheque payable to Urdd Gobaith Cymru to: Fund for All, Gwersyll yr Urdd Llangrannog, Llangrannog, SA44 6AE.

To discuss the Fund, please feel free to contact us on 01239 652 140 or by e-mail cronfa@urdd.org

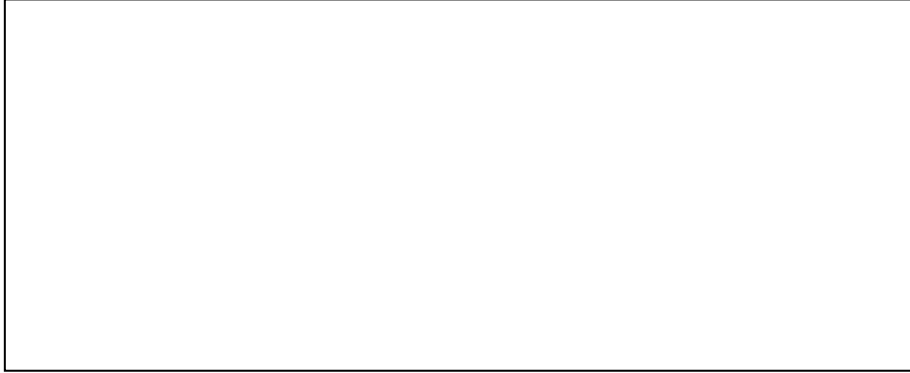
Thank you for your time and for any contribution you can make towards the fund.

Yours sincerely,

Siân Lewis

Chief Executive of Urdd Gobaith Cymru

7th Llanelli Rangers



To whom it may concern

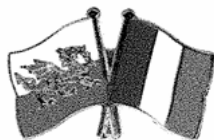
In February 2026 we are giving our Ranger Unit members a chance to travel out of Wales up to London and experience a different pace of life, while visiting Pax Lodge the Girlguiding World Centre in London.

In order to facilitate this trip the leadership team have looked into travel, theatre trips, visiting the Houses of Parliament and Palace of Westminster plus local markets. All of which have been requested by the young members, who also volunteer themselves as Young Leaders in our Rainbow unit and help out most weeks with the younger girls.

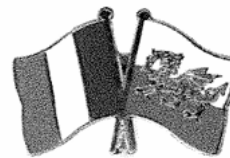
I am asking if Llanelli Town Council would consider donating towards to the cost of this trip to enable the volunteer leaders to attend. At the current time we anticipate the overall cost to be around £250 per person.

Yours sincerely

Mrs Geina Morgan
Leader, 7th Llanelli Rangers



Llanelli and District Twinning Association
c/o The Chair



17.11.2025

To The Members of Llanelli Town Council

Ref: Request for Funding

Dear Councillors

The Twinning between Llanelli and Agen was established in 1989

The Llanelli and District Twinning Association, is a Constituted Voluntary Organisation (i.e. totally run on a voluntary basis) whose aims and objectives are to

- To encourage and facilitate activities, events and interactions between the communities of Llanelli's Twinned Town(s)
- To further build cultural and community links to increase mutual understanding of :-
Culture, History and Heritage Language and Cultural Identity Sport, Leisure and Past times

We have been keen over the past few years to build stronger links and opportunities for the young people of Llanelli (and Agen) through sport and for people of all ages through cultural and shared interest activities. We take opportunities to share the history of our Twinning and its relevance and link it to the well-being goal of "A globally responsible Wales" as apart of the Well Being of the Future Generations Act.

To facilitate this, we hold regular fund-raising activities and are in receipt of occasional (small) donations.

We have a very ambitious programme for 2026, which will include an exciting new project linking a school in Krakow (Poland) with secondary school pupils and college students in Llanelli. The first visit of pupils/students from Llanelli to Krakow will take part in March 2026 and our volunteers have been working hard to support and facilitate this educational visit.

There are further opportunities in place for musical and art related activities and visits.

Llanelli will also be hosting two rugby teams (young players male and female teams) and the Twinning Association will be at the forefront of facilitating the visit in the summer of 2026

These plans will put demands on our financial resources, and we would like to make this request for financial support, please.

With Thanks and Kindest regards

Paolo Piana

Chair, Llanelli and District Twinning Association

AGENDA ITEM 6

TO: ALL MEMBERS OF THE BUILDING AND FINANCE COMMITTEE

DATE OF MEETING: 8TH DECEMBER 2025

LLANELLI TOWN COUNCIL CHRISTMAS TREE PROVISION 2025

Further to Minute No. 39 of the Committee meeting held on 8th September 2025, the following report provides an update to members on provision of Christmas Trees in the Community for 2025.

The Community Christmas Trees at:

- The Old Vicarage.
- Havelock Park.
- Llanerch Community Centre.
- Bigyn Community Centre

Were lit on the 21st November 2025, to coincide with the Town Centre Christmas lights for Carnival Evening. In addition, lights were placed on the trees at.

- Roundabout of Firth Road and Queen Mary's Walk.
- Grassed area between Heol Dderwen and Penyfan Road.

Sadly, due to ongoing County Council works, it was not possible this year to place a tree at the Rose Garden project at the junction of New Road and Stradey Park Avenue.

At Llanerch Community Centre, the children of Llanerch Meithrin provided wonderful singing when they joined Ward Councillors for the tree lighting. At Bigyn Community Centre / Penyfan Playing Fields, pupils from Stebonheath School did the same. Thanks are expressed to the teachers for their assistance with these arrangements along with Tesco Trostre for their support.

Funding Support

An application for a grant was made to Carmarthenshire County Council regarding the cost of these trees was approved, with gratefully acknowledged support of £5,902.41 agreed to be provided.



Recommendation – that the Committee notes the report.

I await the Committee's instruction.

Arfon Davies
Town Clerk

December 2025.

AGENDA ITEM 7

TO: ALL MEMBERS OF THE BUILDING AND FINANCE COMMITTEE

DATE OF MEETING: 8TH DECEMBER 2025

LLANELLI TOWN COUNCIL – ARRANGEMENTS FOR THE PUBLISHING OF MEETING RECORDINGS

Further to Minute No. 72 of the Town Council meeting held on the 5th November 2025, Officers have made enquiries in relation to the arrangements that would be necessary to enable the publishing of Town Council meeting recordings online.

Meetings have been held with Pisis (IT Support contractor) and Steve Chilvers (Web development contractor) to look at how this process could work, taking account of any technical issues along with GDPR requirements. The consensus advice for a possible process to be undertaken should the Town Council wish to implement this suggestion, that is presented to the Committee is as follows:

- The web developer would be provided with access to a dedicated SharePoint folder where the recordings can be downloaded from the Teams application used by the Town Council.
- The web developer would then cut the recording as necessary (to take out the matters that were considered in private etc).
- The recording would then be placed onto a private YouTube channel (which would not be generally searchable).
- A link to the video would be placed on the Town Council website under the 'Meetings' tab to coincide with publishing of the draft minutes (e.g. within 7 days, giving sufficient time for the web developer to complete the recording editing).
- The recording would be password protected with residents contacting the Town Council for provision of the password

Cost would be around £400 for some general works required to the website and an hourly rate for the Web Developer to carry out the editing etc as detailed above (suggested at £40 per hour).

The current use of microphones and laptops continues to be felt to provide for adequate recording quality for meeting recordings, however this will need to continue to be monitored considering any public comments received should the proposal be taken forward (with additional cost implications that would need to be considered). Arrangements would also need to be put in place to take into account the privacy of members of the public (including children) who may attend Council meetings.

It is also noted that Officers have been unable to find examples of other Town and Community Councils publishing meeting recordings as has been proposed for Llanelli Town Council. The matter has also been discussed with One Voice Wales, who are also unaware of other examples.

I await the Committee's consideration of the matter.

Arfon Davies
Town Clerk

December 2025.

