

BUILDING AND FINANCE COMMITTEE

15th January 2024

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 15th January at 6.10 p.m.

PRESENT: Councillors A.S.J. McPherson (Chair), A.R. Bragoli, A.A Carter, M.D. Cranham J.P, D. Ll. Darkin (Leader of the Council), L. Fenris (Substitute for S.A. Curry), S. Greaney, J.G. Prosser (Substitute for Councillor J.R. Elliott) B.A.L. Roberts and P.T. Warlow (Deputy Town Mayor).

APOLOGIES: Councillors, S.A. Curry, J.R. Elliott, R. James, and G.R. Lloyd.

67. MEMBERS' DECLARATION OF INTEREST

Declarations were made on items 71 (1) and 77 as noted below.

68. FINANCIAL REPORT

(1) BUDGET REVIEW

RESOLVED – that the Income and Expenditure report for the period 1st April 2023 – 30th December 2023, in the sums of £1,623,919 and £954,192 respectively, be approved.

(2) ACCOUNTS FOR PAYMENT

RESOLVED - that the payment schedule showing Direct Debit Nos. 310 - 346 (inclusive) in the sum of £13,193.35, BACS Nos 223 - 251 in the sum of £24,068.22 and Electronic Payments Nos 328 - 388 in the sum of £39,858.30 respectively, be approved.

69. COMMUNITY CENTRES

(1) HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of December 2023 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

70. PUBLIC FOOTPATHS

Consideration was given to the Footpath inspection reports for the end of December 2023, minute No. 64 of the Committee meeting held on 11th December 2023.

RESOLVED – that the reports be noted and forwarded to the Public Rights of Way Department at Carmarthenshire County Council for their attention..

71. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) GRANT APPLICATIONS

Councillor A. Bragoli declared an interest in application (h) as he is a trustee of Llanelli Mind, as he felt this was a prejudicial interest Councillor Bragoli withdrew from the meeting prior to the discussion and voting thereon.

Councillor A.S.J. McPherson declared an interest in application (h) as he is the Chair of Llanelli Mind and as he felt this was a prejudicial interest, Councillor McPherson vacated the chair and withdrew from the meeting prior to the discussion and voting thereon and in the absence of the Vice-Chair (Cllr. R. James), the Town Mayor (Cllr. N.J. Pearce) was nominated to take the Chair for this item only.

Having considered the following applications (copies having been previously circulated to members), it was **RESOLVED** as follows: -

- (a) Association of Polish Journalists and Writers in Wales Dialog – that a grant of £300 be made.
- (b) Morfa Family Centre – that a grant of £500 be made.
- (c) Llanelli Warriors – that a grant of £500 be made.
- (d) Llanelli Lamas – that a grant of £300 be made.
- (e) Carmarthenshire Federation of Young Farmers – that the application be noted.
- (f) Llanelli Multicultural Network – that a grant of £500 be made.
- (g) Brynhyfryd Bowls Club – that a grant of £500 be made.
- (h) Llanelli Mind – that a grant of £300 be made.
- (i) Ysgol y Strade PTA – that a grant of £300 be made.
- (j) People Speak Up – that a grant of £300 be made and send a letter of support on behalf of the Town Council provided in relation to the grant application being made.

72. MATTERS FOR INFORMATION

RESOLVED - that the undermentioned matters be noted (copies of which having previously been circulated to members):

- (1) Penymorfa Community Centre** – Notes of meeting held on 18th December 2023.

73. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

74. SUNNINGHILL ALLOTMENTS – TENDER REPORT

The Committee gave consideration to the Town Clerk's report on the Tender Report received from the Town Council Consultant Architects (copies of which having previously been circulated to members).

Removal of Shed – Sunninghill Allotments

Following contact from the allotment garden tenants, an assessment was undertaken by TMS Environmental Services in relation to whether an unused shed at Sunninghill Allotments was made of Asbestos.

The assessment had found that the shed did in fact contain asbestos. Quotations had therefore been sought for the removal of the shed by appropriate contractors with prices provided as follows:

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|---------------------------------|--------------------|
| • M Hiorns Building Contractors | £1,350.00 plus VAT |
| • Vaughan Construction | £1,387.50 plus VAT |
| • TMS Environmental | £924.00 plus VAT |

RESOLVED – that the lowest Tender received from TMS Environmental Services be approved to remove the shed.

75. PUBLIC FOOTPATHS

Consideration was given to the quotation received from Wrenvale Nurseries and Landscapes for the continued provision of services for 2024-25, in the sum of £8,000 plus VAT – Minute No. 89 of the Committee meeting of 16th January 2023 refers (copies of which having previously been circulated to members).

RESOLVED – that the quote from Wrenvale Nurseries and Landscapes be approved.

76. HANGING BASKETS AND PLANTERS

Members considered the quotation received from Wrenvale Nurseries and Landscapes for the continued provision of services for 2024-25 in the sum of £7,600 plus VAT – Minute No. 90 of the Committee meeting of 16th January 2023 refers (copies of which having previously been circulated to members).

RESOLVED – that the quote from Wrenvale Nurseries and Landscapes be approved.

77. PENYGAER CHANGING ROOMS AND COMMUNITY FACILITY PROJECT

Councillors D. LI. Darkin and L. Fenris declared an interest in this item as the contractor is one of their clients, as they felt this was a prejudicial interest Councillors Darkin and Fenris withdrew from the meeting prior to the discussion and voting thereon.

Consideration was given to the Consultant Architect's Interim Certificate 3. Minute No. 11 of the Committee Meeting held on the 19th June 2023 refers (copies of which having previously been circulated to members).

RESOLVED – that the Interim Certificate be noted.

78. PARKS AND PLAYING FIELDS AND COMMUNITY CENTRES

Consideration was given to the Town Clerk's report providing an update on developments with the Town Council Parks, Playing Fields and Community Centres. Minute No. 64 of the Committee meeting held on the 11th December 2023 refers.

1. Community Centre Weedspraying

A quote had been received from Wrenvale Nurseries and Landscapes for continuing their service with the twice annual weed spraying at Town Council Community Centres, Selwyn Samuel Centre and the Old Vicarage. The overall price for the two visits in 2024 was noted as £640.00 plus VAT.

2. Peoples' Park

a) Skate Park

Following further vandalism of the skate park fence, 2 additional panels will need to be replaced. The cost was noted to be £240.00 plus VAT.

b) MUGA

Deterioration of the fence panels around the Town Council tarmac surfaced MUGA was being monitored. A quotation had been sought for necessary repair works to a number of these panels and this would be reported to a future Committee meeting for approval.

3. Penyfan Park

a) Cruyff Court

Further vandalism has been experienced with a floodlighting unit at the Court. A replacement would therefore be ordered.

4. Shared Prosperity Fund

The Town Council application to the Carmarthenshire County Council administered, UK Government Shared Prosperity Fund, had been successful. An award of £39,900 had been made. This was noted to be very positive news and would allow improvements to Town Council playing fields and also provide for equipment and facilities that could be used generally by the Community, but also as part of the Town Council Sports Youth and Activity Service provision.

a) The allocations agreed were as follows:

Green Gyms and Adventure Play

Penygaer Playing Fields Green Gym and Adventure Play Equipment	£12,000
Crown Park Green Gym and Adventure Play Equipment	£12,000
Penyfan Park Green Gym Equipment	£6,000

Sport Equipment

Penyfan Park – Rugby Posts (to enable rugby activity at the park)	£2,500
Crown Park – 9x9 goals (to provide for a community use pitch)	£800
Penygaer Playing Fields – 9x9 goals and full size goals (to increase youth Football provision)	£1,600

Sensory Garden Play equipment

Penygaer Playing Fields (to further extend the sensory garden area)	£5,000
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b) Next Steps

The project was to be completed during 2024. It was therefore proposed to move forward with purchase of the football and rugby post equipment (pairs of posts). Quotations had been sought as follows (all plus VAT):

Rugby Posts - Penyfan

Mark Harrod	£1,432.99	10 metre
Harrod	£1,814.00	9 metre
CJ Sports	£3,749.00	7.5 metre
Net World Sports	£2,999.99	10 metre

Football Posts

Crown Park 9 x 9 Goals

Mark Harrod	£950.14
Harrod	£1,347.00
Net World Sports	£1,199.99

Penygaer 9 x 9 Goals

Mark Harrod	£950.14
Harrod	£1,347.00
Net World Sports	£1,199.99

Penygaer Full size goals

Mark Harrod	£1,434.41
Harrod	£2,150.00
Net World Sports	£1,499.99

Green Gyms and Adventure Play

Consultation was proposed to be held with Local Ward Members, Schools and the Community to pull together proposals for the Green Gym and Adventure Play equipment for Crown Park, Penyfan Park and Penygaer Playing Fields.

Penygaer Sensory Garden

Consultation was proposed to be held with Local Ward Members, Heol Goffa, other adjacent Schools and Llanerch Meithrin to pull together proposals for the Sensory Garden Play equipment for Penygaer Playing Fields.

Further reports will then be provided to the Committee for consideration. Following further consideration of the report it was:

RESOLVED – that the report be noted and

- the actions taken and proposed be approved.
- the weed spraying contract be approved subject to satisfaction of the chemicals being used not being harmful to the environment.
- the lowest priced quotations for the sports post equipment be approved.

The Meeting concluded at 6.36 p.m.