

## **BUILDING AND FINANCE COMMITTEE**

10<sup>th</sup> March 2025

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 10<sup>th</sup> March 2025 at 6.10 p.m.

**PRESENT:** Councillors A.R. Bragoli, M.D. Cranham J.P, S.A. Curry, D. Ll. Darkin (Leader of the Council), S. Greaney (Deputy Town Mayor), R. James, A.S.J. McPherson (Chair), J.G. Prosser (Town Mayor), B.A.L. Roberts, J.R. Williams, and P.T. Warlow.

**APOLOGIES:** Councillors A.A. Carter and G.R. Lloyd.

### **93. MEMBERS' DECLARATION OF INTEREST**

Declarations of interest were made on item 102.

### **94. FINANCIAL REPORT**

#### (1) BUDGET REVIEW

**RESOLVED** – that the Income and Expenditure report for the period 1<sup>st</sup> April 2024 – 28<sup>th</sup> February 2025, in the sums of £1,882,407 and £1,300,261 respectively, be approved.

#### (2) ACCOUNTS FOR PAYMENT

**RESOLVED** - that the payment schedule showing Direct Debit Nos. 394 – 416 (inclusive) in the sum of £8,820.41, BACS Nos 322 - 349 in the sum of £24,400.27 and Electronic Payments Nos 510 - 537 in the sum of £215,564.49 respectively, be approved.

### **95. COMMUNITY CENTRES**

#### (1) HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of February 2025 (copies having been previously circulated to members).

**RESOLVED** – that the information be noted.

## **96. PARKS, PLAYING FIELDS AND COMMUNITY CENTRES**

Further to minute 81 of the Committee meeting held on the 10<sup>th</sup> February 2025, consideration was given to the Town Clerk's report which gave an update on developments with the Town Council Parks, Playing Fields, Community Centres and properties.

### **1. Old Vicarage Car Park Wall**

Approval had been received from the 3<sup>rd</sup> party insurance company that works could be progressed with the car park wall repairs. The Consultant Architect Tender report provided the following suggested costs with approval given to progressing works with the lowest tenderer:

- |                       |           |
|-----------------------|-----------|
| • TAD Builders        | £3,185.00 |
| • Hiorns Construction | £3,980.00 |
| • Elijah Homes        | £4,555.00 |

All plus VAT.

### **2. Penygaer Playing Fields**

Further to minute 27 of the Committee meeting held on the 15<sup>th</sup> July 2024, works had commenced on the Carmarthenshire County Council funded footway improvements at the Penygaer Playing Fields. These works were anticipated to be completed by the end of March 2025.

### **3. Peoples Park**

Vandalism continued to be suffered to the fencing around the skate park.

Following regular fly tipping of general waste into Peoples' Park, a meeting had been held with the County Council Enforcement Team. The area would be monitored.

### **4. Llanerch Community Centre**

Works were nearing completion with the wall underpinning and wall tie works (minute 47 (2) of the Committee meeting held on the 7<sup>th</sup> October 2024).

**RESOLVED** – that the report be noted and

- the actions taken and proposed be approved.
- that the lowest tender be approved for the works to the Old Vicarage Car Park wall.

## **97. APPLICATIONS FOR FINANCIAL ASSISTANCE**

### **(1) GRANT APPLICATIONS**

Having considered the following applications (copies having been previously circulated to members), it was **RESOLVED** as follows: -

- (a) Brynhyfryd Bowls Club – that a grant of £500 be made.
- (b) Centurions touch rugby – to ask for more information on the services provided.
- (c) SSAFA – that the application be noted.
- (d) Penywaer Management Committee – that a grant of £300 be made
- (e) Camford Sports AFC – that a grant of £800 be made
- (f) Butterfly HQ – that a grant of £300 be made

### **(2) LETTER OF THANKS**

**RESOLVED** – that the letter of thanks received from the Llanelli Centre for the Deaf be noted with pleasure.

## **98. MATTERS FOR INFORMATION**

**RESOLVED** – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1) **Havelock Park** – Notes of meeting held with Havelock Bowls Club on 20th February 2025; Minute No. 99 (1) of the Committee meeting held on 18th March 2024 refers.
- (2) **Peoples' Park** - Notes of meeting held with Parc y Dre Bowls Club on 20th February 2025, Minute No. 99 (2) of the Committee meeting held on 18th March 2024 refers.
- (3) **Peoples' Park** - Notes of meeting held with Wanderers RFC on 4th March 2025, Minute No. 9 of the Committee meeting held on 13th May 2024 refers.

## **99. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960**

**RESOLVED** – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

## **100. COMMUNITY FACILITY PROJECT FOR THE BIGYN AND PENYFAN AREA**

Further to minute 91 of the Committee meeting held on the 17<sup>th</sup> February 2025, consideration was given to the Town Clerk's report that provided an update on developments with the project to create a Community Facility for the Bigyn and Penyfan Area at Penyfan Playing Fields.

Work continued with the ground works, which were due to be completed in Mid-March to enable the construction of the purpose-built community building facility.

In addition, project works were planned for the Changing Rooms to bring these back into operation. These were funded via a National Lottery grant with a full report to be provided to the Committee for approval.

It was also noted that the Committee would need to consider the possible naming of the facility.

Attached at Annex 1 of the report were Architect Instructions based on the approval given by the Committee on the 17<sup>th</sup> February 2025 for the additional costs approved for the project.

**RESOLVED** – that the report be noted and

- the actions taken and proposed be approved.
- that the Architect Instructions 1-5 as presented be approved.
- that the building be named ‘The Bigyn Community Centre’.

#### **101. PARC HOWARD PADDLING POOL**

Further to Minute No. 54 of the Committee meeting held on 11<sup>th</sup> November 2024, consideration was given to the Town Clerk’s report that provided an update on works required to the facility, should it be the Town Council’s wish to bring the paddling pool at Parc Howard into operation in 2025.

Following further inspections of the facility, the continuing recommendation of the Town Council Consultant Architect was for a full resurface of the paddling pool to be carried out. This had not been agreed to by the County Council in 2024, with more limited works therefore carried out to the surface.

Tenders had been sought for the works suggested as per the information set out in Annex 1 (copies of which were previously circulated to members). Two options were put forward with the first option being the ‘worst case scenario’ depending on the nature of the original concrete pool base once the existing paint surface was removed in its entirety.

The Town Council Consultant Architects Tender Report (copies of which were previously circulated to members) was presented with tenders received as follows:

	Option A	Option B
Martin Taffetsauffer Ltd	£28,115.82	£20,278.02
Elijah Homes Ltd	£29,999.00	£22,665.00
Vaughan Construction	£32,759.70	£25,296.20

All Plus VAT

The matter was brought to the attention of the Parc Howard Collaboration Group at their meeting on the 7<sup>th</sup> March 2025, where it was proposed that the County Council contribute 50% of the costs, with the Town Council doing the same. The County Council’s contribution was to be confirmed.

A £10,000 budget had been allocated in the 2025-26 Town Council budget for Parc Howard Improvements. This budget could also be increased using some of the earmarked reserve held by the Town Council for works at Parc Howard.

**RESOLVED** – that the report is noted and

- the Town Council agree in principle to contribute 50% of the costs of these works.
- that the lowest tender be accepted.

## 102. GROUNDS MAINTENANCE TEAM VEHICLE

Councillor D.Ll. Darkin declared an interest in this item as he was in a business group with one of the suppliers, as he felt this was a prejudicial interest, Cllr Darkin withdrew from the meeting prior to discussion and voting thereon.

Further to Minute No. 17 of the Committee meeting held on 15<sup>th</sup> July 2024, consideration was given to the Town Clerk’s report that noted that an electronic van had been hired on a trial basis by the Town Council to support the Grounds Maintenance and Park Keeping Team from Days, with a Peugeot Panther Van being used since May at a cost of £20.63 per day.

The use had proved successful, and it was proposed to maintain provision of a vehicle for a longer period, with a Ford Transit E-Custom suggested as most suitable.

Prices for a long-term hire had been sought as follows:

		Initial Payment	Monthly charge	Maintenance charge	
Supplier			35 months	Monthly	Total
Days	Vehicle	£	£	£	£
Vanaways	Ford Transit E-Custom	£1,761.00	£587.00	Included	£22,306.00
Days Rental	Ford Transit E-Custom	£653.23	£633.84	£19.39	£23,516.28
Vanarama	Ford Transit E-Custom	£596.67	£596.67	£43.48	£23,045.40

Currently the vehicle was charged either at the Selwyn Samuel Centre or the Goods Shed utilising the Dolen Tefi Charging points at 35p pkw. Officers were seeking prices for installation of a charging point at The Old Vicarage. With a report to follow.

Additional points would also be considered for Penyfan and Crown Parks and Stebonheath Park during the new financial year.

**RESOLVED** – that the Committee note the report and:

- Approval be given to obtaining a vehicle on a 3-year hiring basis.

### **103. WESLEYAN COMMUNITY CENTRE**

Further to Minute No. 49 (2) of the committee meeting held on the 7<sup>th</sup> October 2024, consideration was given to Architects instruction 1 in relation to the project (copies of which were previously circulated to members).

**RESOLVED** – that Architects instruction 1 be approved.

The Meeting concluded at 6.22 pm