

# LLANELLI TOWN COUNCIL

## ORDINARY MEETING

21<sup>st</sup> June 2021

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** was held **REMOTELY** and at The Old Vicarage, Town Hall Square, Llanelli, on Monday, 21<sup>st</sup> June 2021 at 6.00 p.m.

**PRESENT:** Councillor M.D. Cranham, J.P. (Town Mayor)

### Councillors

#### **Bigyn Ward**

J.S. Edmunds  
L.A. Edmunds  
W.E. Skinner

#### **Elli Ward**

D.Ll. Darkin  
J.P. Jenkins  
N.J. Pearce

#### **Glanymor Ward**

J.E. Jones, J.P.  
W.J. Lemon  
J.G. Prosser  
S.L. Rees (Deputy Town Mayor)  
B.A.L. Roberts

#### **Lliedi Ward**

C. Griffiths  
S. Najmi, J.P. (Leader of the Council)  
P.T. Warlow

#### **Tyisha Ward**

T. Davies  
A.S.J. McPherson

**APOLOGIES:** Councillors S.A. Curry, M.P. Edmunds, S.J. Griffiths, C.A. Reed and J. Williams.

## 17. VERIFICATION AND CONFIRMATION OF MINUTES

**RESOLVED** – that the following minutes of the Town Council, its committees and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed respectively: -

|  |                           |
|--|---------------------------|
| Llanelli Town Council – Annual Meeting         | 17 <sup>th</sup> May 2021 |
| Planning, Licensing and Consultation Committee | 17 <sup>th</sup> May 2021 |
| Building and Finance Committee                 | 17 <sup>th</sup> May 2021 |

## 18. COMMUNITY SUPPORT PROGRAMME

### (1) COMMUNITY DEVELOPMENT OFFICER'S REPORT

Further to Minute No. 13 of the Committee meeting held on 17<sup>th</sup> May 2021, consideration was given to the written report of the Community Development Officer (copies having been previously circulated to members). The report dealt with the following:

#### (i) Updates and Activities during Covid-19 Recovery

##### COMMUNITY ENGAGEMENT AND UPDATE

The Town Council continues to support projects that can be delivered safely within the Covid guidelines, updated information on these are as follows:

#### Llanelli and District Twinning Association

Llanelli and District Twinning Association AGM took place online on 8<sup>th</sup> June 2021. The event was an opportunity to discuss activity in Llanelli over the last year together with the election of the following officers for the coming year:

|            |   |                         |
|------------|---|-------------------------|
| Chair      | - | Paolo Piana             |
| Vice-Chair | - | Reverend Eldon Phillips |
| Secretary  | - | Eleanor Bozkurt         |
| Treasurer  | - | Tracy Senchal           |

Over the next few weeks, the Association will develop a forward work programme for the year.

**RESOLVED** – that the information be noted.

#### (ii) Communication

For the latest information on COVID19 recovery for Llanelli and community updates in Carmarthenshire the following web addresses can still be accessed:

<http://newsroom.carmarthenshire.gov.wales>  
<http://connectcarmarthenshire.org.uk>  
<http://www.cavs.org.uk>  
[www.dewis.wales](http://www.dewis.wales)

If you are aware of anyone needing support in the community Delta Wellbeing can offer support. self-referrals and direct referrals can be made, or support can be given by Carmarthenshire County Council Contact Centre 01554 234567 or Delta Wellbeing the contact number 03003332222.

**RESOLVED** – that the information be noted.

**(iii) Angor Cancer Unit**

An increasing number of people are being diagnosed with and are living with cancer. In Wales alone, there were 150,000 people living with cancer in 2020; and when the number of patients diagnosed with a life-limiting illness are included, then the need for a wellness approach to ongoing care is obvious. Llanelli Town Council is part of The Angor project which will be based in Llanelli providing support for those living in Carmarthenshire.

Hospital based follow-up is being phased out in many specialities, with the Primary care centre model for chronic disease and cancer-care also undergoing significant changes. The hope is that the Angor concept will evolve to develop plans and programmes to help all patients with life limiting illnesses. Angor will actively engage in research and development, so that strategies facilitating treatment plans will be evidence-based and robust.

The model provides for a drop-in centre with open access to the public and will be located within the Pentre Awel site at Delta Lakes. Angor will provide free, confidential, practical, emotional and social support for patients affected by Cancer or a life-limiting illness, alongside support and advice for their families. Satellite centres will also be developed throughout Carmarthenshire offering the Angor model. An evolving programme of integrated and holistic support covering a wide range of life-limiting conditions will be developed, evaluated and audited on a regular basis so that the needs of the clients will drive the progression of the programmes and support offered.

The Angor team will liaise with Primary and Secondary care, accepting referrals for support and advice with Initial Services Offered:

- Daily Drop-in. No appointment needed
- Dietary/Nutrition Advice
- Mindfulness/Meditation/Relaxation Classes
- Yoga Classes
- Art/Music/Craft Group Sessions
- Book Clubs/Writing Groups
- Financial/Benefits advice/Estate Planning/Wills/Probate
- Hair loss/Wig advice
- Nutritional/Dietary Advice
- Cancer Groups/Nurse-Led support groups utilizing the space on a regular basis
- Mutual Support Groups

- Bereavement Support
- Volunteering Opportunities

Lifelong Learning Courses have identified that impact of Cancer or a life-limiting diagnosis is not just physical. Recovery is assisted by attending to the needs of the whole person; mind, body, spirit and emotions. Aspiring to empower the individual by building hope and strength, Angor aims to facilitate “Wellness”, providing a pathway from clinical care, through to, and back to, the community.

Angor will be therefore be offering:

- a chat over a cup of tea with an experienced volunteers
- access to one of the many self-help groups run through the week
- a unique programme of evidence-based therapies tailored to the individual’s needs
- workshops which will include mindfulness, art and music therapy

Further information will follow.

**RESOLVED** – that the information be noted.

**(iv) Armed Forces week**

Armed Forces week will take place during the last week in June. Due to COVID restrictions the planned Town Centre Armed Forces Day events cannot take place. Working alongside the Armed Forces Covenant team and Woodies Lodge a planned walk is to take place through Wales to raise funds for support for Woodies Lodge. Woodies Lodge provides respite care, support and mental health services to serving and non-servicing personnel and their families in Wales. It is hoped that the Mayoral Party will be in attendance walking a mile with the group when it walks between Llanelli and Carmarthen on 22<sup>nd</sup> June with possible refreshments being provided safely.

For further information of events taking part across the UK please see the link below:

<https://www.armedforcesday.org.uk/find-events/>

**RESOLVED** – that the information be noted.

**(v) CAVS Networks**

Llanelli Town Council is supporting Carmarthenshire Action Voluntary Services (CAVS) to develop in Partnership a number of Networks.

- ***Food Bank and Distribution Network*** - to bring those that are providing service together to avoid duplication and share resources where possible.
- ***Funding Network*** - to bring funders together to ensure greater clarity and transparency of those providing and those receiving funding.
- ***Community Centre Network*** - providing support to community organisations to open community centres safety following the lifting of COVID 19 restrictions.

**RESOLVED** – that the information be noted.

**(vi) Dates for Diaries, Community Activity example for June – July 2021**

Due to COVID-19 some community activity continues online with limited face to face provision as lockdown measures are still in place.

- Golau'r Ysbryd | Ghost Light, June 23rd until July 31<sup>st</sup>, Ffwrnnes Theatre
- Swansea / Scarlets Kicks project, Peoples' Park every Friday night 5.00pm and Seaside's Kicks project at Ysgol Penrhos every Tuesday 5.00pm
- Llanelli Tenovus Choir – Daily online and telephone support.
- Story Care and Share – Online gathering and connectivity project, 11.30am on Wednesday and 6.00pm on Friday night.
- FAN - Family and Neighbour Group, online on a Monday 11.00am, Wednesday 2.00pm and Friday at 11.00am, offering friendship and support, reserve a place.
- Homeless provision being provided in Llanelli (however may be subject to change):
  - Ty Gwyn continue to support on a Saturday evening – 5.30pm – 7.00pm
  - Greenfield Baptist Church on a Wednesday
  - Sosban Soup Station are supporting on a Sunday night 5.30pm – 7.00pm

**(2) COMMUNITY ACTIVITY AND DEVELOPMENT WORK PROGRAMME 2020-21 – ANNUAL REVIEW**

Further to Minute No. 53(2) of the Council meeting held on 9<sup>th</sup> December 2020 consideration was given to the Annual Review of the Council's Community Activity and Development Work Programme for 2020/21 (copies having been previously circulated to members).

**RESOLVED** – that the Annual Review be noted and approved.

**(3) COMMUNITY ACTIVITY AND DEVELOPMENT WORK PROGRAMME 2021 - 22**

Consideration was given to the Council's Community Activity and Development Work Programme for 2021/22 (copies having been previously circulated to members).

**RESOLVED** – that the Work Programme for 2021/22 be noted and approved.

**(4) ANNUAL REPORT TO THE PUBLIC SERVICES BOARD**

Consideration was given to the Council's Annual Report to the Public Services Board (copies having been previously circulated to members).

**RESOLVED** – that the Annual Report be noted and approved.

## 19. YOUTH COMMUNITY ENGAGEMENT

Members received a copy of the Youth Community Engagement report prepared by the Community Development Officer (copies having been previously circulated to members).

The Report gave an update on the Council's work with the youth within our community and an overview of the aims and objectives of the youth projects contained within the "Llanelli Town Council 2021/22 Community Activity and Development Work Programme" under the following indicators:

- |                                     |  |
|-------------------------------------|--|
| <b>Strong Connections</b>           | - Strongly connected people, places and organisations that are able to adapt to change.        |
| <b>Prosperous People and Places</b> | - To maximize opportunities for people and places in both urban and rural parts of our county. |
| <b>Early Intervention</b>           | - To ensure that people have the right help at the right time; as and when they need it.       |
| <b>Strong Connections</b>           | - Strongly connected people, places and organisations that are able to adapt to change.        |

The planned projects are as follows:

- **Mind Our Future Project** – June 2021 saw the release of a new £10 million fund from the National Lottery, *The Mind Our Future* funding which looks to bring together key partners in the community to look at youth resilience and mental health. Although the project is in the early stages a Partnership has been formed by Carmarthenshire County Council Youth Support Services, Children Services, CBSA, Llanelli Town Council, NHS Youth Support Services, People Speak Up and a Mental Health Charity (yet to be agreed) to look at what is required for Llanelli with discussions continuing with CYCA for them to join the Partnership. The Partnership will look to work alongside young people and schools in the community to shape the future services that maybe needed following Covid 19. The funding applications will need to be submitted by October 2021 and will focus on services for those 10-20 years of age. It is expected that the project will look to work alongside community projects such as the Connect 2021 project, Llanelli Community Services, Tyisha Regeneration Project, Youth Service Detached Team, Team around the Family, SHEP, Play Works Project, Llanelli Community Partnership and many more. The areas that will targeted will be determined by need and data.
- **School Holiday Enrichment Programme (SHEP)** - Carmarthenshire County Council Family Services in 2021 will see the return of the evidence-based summer enrichment programme in Llanelli with a short programme being delivered in Maes y Morfa and Brynteg primary schools which will run during the summer holidays providing support for vulnerable young people.

- **Play Works Holiday Project** – 2021 will see the introduction of the *Play Works Holiday Project*, which will provide community-based play provision and Street Play and will be targeting areas that have been identified by Carmarthenshire County Council as requiring support and will focus on those 0-25 years of age. Whilst the project is in its early planning stage, we will do everything we can to support the project which will be funded by Welsh Government and delivered across the academic school holidays in partnership with Carmarthenshire County Council and others.
- **Meet the Mayor and Young Citizenship Project** - The 2021 Meet the Mayor Project will be implemented with local schools in Llanelli. The project has been developed to take account of citizenship and a sense of place within the Community following a very disrupted year caused by COVID 19. The 2021 programme will be delivered in late autumn or early spring (Covid restrictions allowing) and will look to target all Schools in the Town Council ward areas and will be in line with the Connect 2021 schools' project.
- **Llanelli Young Voices Project** – 2019/20 saw the delivery of the very successful Llanelli Voices summer programme. The project engaged individuals of all ages and those living with Dementia during the Pandemic. To date it has engaged with over 100 young people of 10 years of age and upwards. In 2021 the project will continue to be available for all young people in Llanelli wishing to take part during the year and runs in conjunction with Young People Speak Up. The group has met every Monday for the last year online and in person when restrictions have allowed. The project has provided a valuable platform for young people to have a voice and a say. The project has also helped to engage young people to the wider community and has focused on areas such as mental health and community resilience.
- **Young Traders Project** – 2021 will see the second year of a youth trading project taking place in Llanelli on 3<sup>rd</sup> July 2021. The project will involve young people trading in the outdoor markets of Llanelli. UK National Markets Federation are in support with category winners going to the National UK finals in Stratford Upon Avon in late August. The project will see young people from Llanelli learning skills in relation to money, trading and being their own boss and will be supported by Carmarthenshire County Council Markets Department, Llanelli Town Council, The My Time Project, Coleg Sir Gar and Coedcae School.
- **Connect 2021 and School Councils Project** - Through COVID Llanelli Community Partnership has worked very closely with the Community in partnership with Llanelli Town Council. From this work it was clear that the pandemic affected many of their families with many of the schools / pupils being badly affected by the Covid restrictions, leaving many children having to learn from home, isolated, missing their friends and peers and feeling that they had lost their connection to the wider community in Llanelli.

Working closely with schools the Connect 2021 project has given the opportunity to 8 primary schools in Llanelli to reconnect the schools, pupils, and families to the community via a number of activity opportunities. The project targets year 6, the transitional year for many pupils to secondary school. Schools have told us that this is the most affected age group. The COVID recovery project works within the current Government guidelines and links to the national curriculum. Working together several opportunities have been created, firstly getting the children out into the park areas of Llanelli. *The Learn into Nature project* supported by Llanelli Town Council looks to educate through nature. Building community gardens, learning about the animals that live in the area, identifying/ planting trees, shrubs and building new homes such as bird, kestrel boxes and hedgehog homes. We will also look at citizenship and our wider world, where they feel as an individual that they fit into the community and learning about local democracy, heritage and understanding community networks around them. The project has eased them back into the community following the release of the COVID restrictions, it has built confidence and team building. To date 180 young people from 5 Schools have taken part in the biodiversity first phase of the project.

Discussions were held with the primary schools to see how they would like to connect back to the community. Discussions have also been held with wider community to see how they felt they could support the school's requests; meetings were held through open community meetings on Zoom.

Following approval of funding from the National Lottery the project started in May 2021. An education nature pack for the schools and children were created funded by Unloved Heritage. The next phase of the project looks at The Future Generations and Wellbeing Act for Wales / the wider world and the role of the Mayor understanding local democracy. The project looks to work with their school and Eco Councils to listen to their voices and needs.

The Community told us that the project really matters and that this is a positive step forward for the Parks, delivering safe outdoor facilities. These actions have benefited youngsters and families' resilience, creating active lives, and boosting confidence. The project is due to run until May 2022.

- **Go Girl / Go Brothers project** – The Go Girls project is funded by Plan UK, Champions of Wales curriculum, 15 young girls from Ysgol Coedcae School, year 9 (ages 13 to 14) have joined the scheme and will be supported by Carmarthenshire Youth Support Service, Llanelli Town Council, Pobl and Tyisha Regeneration Team.

The programme consists of 5 different modules and with the Go Girls delivering a minimum 10 sessions (2 per module). The project forms part of the targeted approach for the Tyisha Regeneration Project and started on the 9<sup>th</sup> June. If successful, the project will look to develop and deliver the Go Brothers project in the Autumn.



Session 1 – Introduction to Girl’s Rights

Session 2 – Being Assertive

Session 3 – Being Gender Aware

Session 4 – Living Free from Gender-Based Violence

Session 5 – Being Safe in the Community

Sessions 6 to 10 to be delivered in next academic year, 2021/22. Dates to be arranged.

- **My Time Project-** *My Times Project* is a community youth project focusing on inspiring young people to take the lead on developing a programme of activities which will help them engage with their town. The project follows the end of the three-year community archaeology project, Unloved Heritage, funded through the National Lottery Heritage fund. My Time seeks to build on the previous project based on feedback from the young people. There are three overarching aims of the project:
  - To put young people in the lead. Participants have a say in how the project progresses.
  - To build youth resilience – Helping young people to maintain a healthy and positive mental well-being by offering ways to learn new competencies when dealing with adversity.
  - To provide participants (young people and adults) with transferrable skills –An opportunity to increase their skills base outside of a classroom in a less formal learning environment.

The project led by Dyfed Archaeological Trust works alongside project partners, Carmarthenshire Youth Service, Llanelli Town Council and Coedcae School. Several partners have also been involved in the delivery of the project including Llanelli Community Partnership, Carmarthenshire Libraries, People Speak Up and other volunteers. Following on from the success of the Unloved Heritage in Llanelli, *My Time* aims to build on the achievements continuing to support our young people. Planned events include activities based on team building, mental health and activities which has help to develop skills. The group are working towards their John Muir award and Duke of Edinburgh award (DE award).

The project aims to give participants a voice, to foster a sense of pride in their surroundings, build resilience and confidence and to help them learn new skills following what has been a very difficult year. Through the restrictions the project ran online and is now face to face, the project is funded until August 2021.

**RESOLVED** – that the report be noted and that the actions taken by Officers be endorsed and approved.

## **20. INTERNAL AUDIT REPORT**

Further to Minute No. 45 of the Building and Finance Committee meeting held on 11<sup>th</sup> November 2020, consideration was given to the Internal Audit (Final) Report 2020-21 prepared by Auditing Solutions Ltd. (copies having been previously circulated to members).

**RESOLVED** – that the information be noted and approved.

## **21. AUDIT OF ACCOUNTS**

### **(1) FINANCIAL STATEMENTS 2020/2021**

Further to Minute No. 25(1) of the Town Council meeting held on 29<sup>th</sup> June 2020, members considered the Financial Statements which had been prepared for the 2020/2021 financial year (copies having been previously circulated to members).

**RESOLVED** – that the Financial Statements for 2020/2021 be accepted and approved.

### **(2) ANNUAL REPORT 2020/2021**

Further to Minute No. 25(2) of the Town Council meeting held on 29<sup>th</sup> June 2020, consideration was given to the draft Annual Report prepared for the year ending 31<sup>st</sup> March 2021 (copies having been previously circulated to members).

**RESOLVED** – that the draft Annual Report be accepted and approved.

## **22. ANNUAL RETURN FOR YEAR ENDING 31<sup>ST</sup> MARCH 2021**

### **(1) ACCOUNTING STATEMENTS**

Further to Minute No. 26(1) of the Town Council meeting held on 29<sup>th</sup> June 2020, consideration was given to the Accounting Statements as contained within the Annual Return for 2020/21.

**RESOLVED** – that the Accounting Statements for the year ending 31<sup>st</sup> March 2021 be approved.

### **(2) ANNUAL GOVERNANCE STATEMENT FOR 2020/2021**

Further to Minute No. 26(2) of the Town Council meeting held on 29<sup>th</sup> June 2020, members considered the Annual Governance Statement as contained within the Annual Return for 2020/21 whereupon, it was

**RESOLVED** – that the Annual Governance Statements be agreed and approved.

### (3) AUTHORITY TO SIGN

Further to Minute No. 26(3) of the Town Council meeting held on 29<sup>th</sup> June 2020, consideration was given to the Annual Return for 2020/21 and, following the satisfactory completion of the Internal Audit, it was

**RESOLVED** – that authority be given to the Town Mayor and Town Clerk to sign and submit the Annual Return for 2020/21.

### 23. MATTERS FOR INFORMATION

**RESOLVED** – that the undermentioned matters be noted (copies of which having previously been circulated to members):

- (1) Dyfed-Powys Police and Crime Panel – Annual Report 2020-21;
- (2) Llanelli Fairtrade – Minutes of meetings held on 30<sup>th</sup> December 2020, 4<sup>th</sup> January 2021, 16<sup>th</sup> April 2021 and 14<sup>th</sup> May 2021;
- (3) One Voice Wales Larger Local Councils Committees – Minutes of meeting held on 28<sup>th</sup> April 2021;
- (4) Tyisha Community Steering Group – Action Log 12<sup>th</sup> March 2021;
- (5) Menter Cwm Gwendraeth Elli – Minutes of the meeting held on 28<sup>th</sup> January 2021.

**FURTHER RESOLVED** - that the undermentioned matters be noted (copies of which having previously been circulated by email):

- (1) Heart of Wales Line - May 2021 Newsletter;
- (2) One Voice Wales – May and June 2021 Newsletter;
- (3) Hywel Dda Community Health Council – June Update;
- (4) Hywel Dda Community Health Council – Maternity Survey;
- (5) Dyfed-Powys Police – Your Policing Service Survey;
- (6) Mid and West Wales Fire and Rescue Service – Summer 2021 Magazine.

The Meeting concluded at 6.15 p.m.