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LLANELLI TOWN COUNCIL

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MINUTES

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LLANELLI TOWN COUNCIL

ORDINARY MEETING

3rd April 2024

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held remotely and at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 3rd April 2024 at 6.00 p.m.

PRESENT: Councillor P.T. Warlow (Deputy Town Mayor) (Presiding)

Councillors

Bigyn Ward

M.D. Cranham J.P.
D.Ll. Darkin (Leader of the Council)
J.R. Williams

Elli Ward

S. Williams

Glanymor Ward

A.A Carter
L. Fenris
J.E. Jones, J.P.
S.L. Rees

Lliedi Ward

A.R. Bragoli
S. Evans
S. Greaney
A. Lochrie

Tyisha Ward

T. Davies
A.S.J. McPherson
J.G. Prosser

APOLOGIES: Councillors S.A. Curry, J.R. Elliott, R. James, G.R. Lloyd, N.J. Pearce (Town Mayor) and B.A.L Roberts

120. MAYORAL ANNOUNCEMENTS

The Deputy Town Mayor (Councillor P.T. Warlow) noted the Town Council's pleasure at being awarded the Best Democratic Health Initiative at the recent One Voice Wales National Awards for the 'Meet the Mayor' project along with being Highly Commended in the Best Community Engagement Initiative category for the Sports Youth and Activity Service.

121. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

122. PUBLIC PARTICIPATION

Further to Minute No. 111 of the Town Council meeting held on 13th March 2024, the Deputy Town Mayor (Councillor P.T. Warlow) noted that no members of the public were in attendance at this meeting.

123. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees, and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received, and confirmed respectively:

Llanelli Town Council Ordinary Meeting	13th March 2024	238 - 247
Establishment Committee	18th March 2024	248 - 250
Planning, Licensing and Consultation Committee	18th March 2024	251 – 257
Building and Finance Committee	18th March 2024	258 - 262
Stebonheath Development Committee	22nd March 2024	263 – 267
Town Twinning Committee	25th March 2024	268 – 269
Selwyn Samuel Centre Committee	25th March 2024	270 - 271

124. COMMUNITY DEVELOPMENT AND SPORT, YOUTH AND ACTIVITY

Further to Minute No. 114 of the Town Council meeting of 13th March 2024, consideration was given to the Principal Officer's Community Development and Sports Youth and Activity report (copies having been previously circulated to members). The report dealt with the following.

(1) Updates and Activities

Community

Penygaer / Crown Park / Penyfan Adventure Play Project – Feedback sessions with Members took place in March, with the project looking to be finalised at the end of the summer months. The findings of the consultations had been shared with the schools

and the Play Sufficiency Team at Carmarthenshire County Council as part of their Play Assessment. Officers were supporting the tender process for the equipment to be installed.

Town Council's 50th anniversary - Work continued to develop the programme of activities to celebrate the Town Council's 50th anniversary. A working group of organisations had been set up to support the development of the Great Get Together to be held on the 22nd June. Branding ideas were being developed and finalised. An invitation for colleagues in Agen was being finalised for an October visit.

Cook 24 project Ysgol Yr Strade and Coedcae school – Officers had supported an 8-week programme of activities with Ysgol Y Strade. The project had included site visits to farms and food producers to understand where food comes from. Cooking lessons on site in Cross Hands with The Shortbread Company and a sharing at the Antioch Centre with parents.

Cymru C vs England C – With the international on the 14th March. The event was well attended with a capacity crowd of over 800. Town Council officers and club volunteers supported the event.

Junior Young Traders Project, Llanelli Town Centre – The trading day had been confirmed for 22nd May, 7 schools had confirmed their attendance. The project aim was to improve mathematical and logical skills and was in line with the national curriculum. The project was working in partnership with the BID, Llanelli Community Partnership and Carmarthenshire County Council markets team. The project was funded by several key partners including Llanelli Community Partnership, the Chamber, and the BID.

Well-being Walk Penygaer and Llanerch river walkway – Working in partnership officers had been supporting a health and well-being walking group utilising the newly established river walkways at Llanerch and Penygaer. The walk would take place on the 19th April meeting at Penygaer community centre at 10.00am. The walk would be supported by several organisations including the River Trust and the Local Health Board.

Meet the Mayor 2024 - 2024 Meet the Mayor was to take place over 3 days in April. 7 primary schools in year 6 had confirmed their attendance. The project would look at educating people on the role of the Town Council, on democratic health, why we vote, the history of voting and the Future Generation Act for Wales.

Easter Activities – Several Easter Activities were noted to be taking place this year; all were free to the community and were being supported by officers:

- 2nd April Easter celebrations at Ejs10.30am - 12.30pm
- 3rd April – Spring into Wellbeing event Goods Shed 11.00am- 3.00pm
- 4th April Tyisha Spring Event Anne Street Park 1.00pm - 4.00pm

RESOLVED - That the information be noted.

(2) Policy and Strategic Meetings

Officers had been working with partners; meetings had recently been held with:

- Cook / Green24 project.
- Llanelli Multi Cultural Network Drop-in Centre Support
- Penygaer School
- Penrhos School
- Stebonheath School
- Heol Goffa
- Llanelli Good Shed
- Llanelli Community Partnership
- Llanelli Green Network
- Llanelli Indoor Bowls Club
- Tesco Trostre Community Team
- Dementia Cradle Choir
- Junior Young Traders Project, Llanelli Town Centre
- Actif Team

Strategic Work Programmes / Reviews

- Officers continued through March to review the end of year Community Development Strategy, Biodiversity Strategy, training plan and the Annual report for the Town Council.

(3) Dates for Diaries, Community Activity examples FOR March 2024

Community activity-

- 2rd April Easter celebrations at Ejs10.30am - 12.30pm.
- 3rd April – Spring into Wellbeing event Goods Shed 11.00am- 3.00pm.
- 4th April Tyisha Spring Event Anne Street Park 1.00pm - 4.00pm.
- Welsh Open Indoor Bowls Championship, Selwyn Samual Centre – 13th & 14th April.
- Wellbeing Walk Penygaer and Llanerch river walkway.
- Hearts and Crafts Paddock Street, 2.00pm – 3.30pm Mondays, all are welcome.
- Mondays, Fan group meeting Llanelli Goods Shed 10.00am-11.30am.
- Mondays, Age Cymru 50+ Carers Group 11.00am-12.30 Llanelli Goods Shed.
- Dementia Cradle Choir – Tuesdays 2.00pm Ffwrnes Theatre.
- Multicultural Network every Tuesday from 10.30am - 12.30pm at EJs.
- Young People Speak Up drop-in every Wednesday 5.00pm – 7.00pm - at the Ffwrnes Fach.
- Story Care and Share – gathering and connectivity project, 11.00am every Wednesday at the Ffwrnes Fach.
- Wednesday, The Craft Shed at the Goods Shed 11.00am – 12.30pm.
- Cosy Coffee at The Vestry Llanelli every Thursday 10.00am – 3.00pm.
- Morfa Youth Drop-in – Thursday, Bwlch Community Centre 4.00pm – 6.00pm. TBC.

- Men in Conversation every Thursday, 10.00am to 3.00pm – 4.30pm at the Ffwrnes Fach.
- People Sing Up every Thursday 10.30am – 12.00pm at the Ffwrnes Fach.
- Thursdays, Magpies 50+ Group, Goods Shed 11.00am.
- Young people up youth drop-in Ffwrnes Fach Wednesday 5.00pm -7.00pm and Tuesday 3.30pm- 5.00pm.
- Elevenses dementia project 11.00am – 12.30pm Fridays at the Ffwrnes Fach.
- Neuro project fortnightly Fridays at the Ffwrnes Fach 1.30pm- 2.30pm.
- Homeless provision being provided in Llanelli (however may be subject to change):

- Ty Gwyn continue to support on a Saturday evening as a warm hub– 5.30pm – 7.00pm.
- Greenfield Baptist Church on a Wednesday.
- Sospan Soup Station are supporting on a Sunday night as a food station but also as a food hub at the Vestry Kings Church 5.30pm – 7.00pm.

- Football sessions held weekly Monday's 4.00pm – 5.00pm at the Cruyff Court in Penyfan.
- New Year, New Me scheme first Tuesday of the month, EJs.
- Syria Sir Gar Football weekly session Wednesday's 5.00pm - 6.00pm Cruyff Court in Penyfan.

RESOLVED - That the report be noted.

125. ONE VOICE WALES

The Town Clerk reported receipt of the subscription renewal invoice for the Town Council's membership of One Voice Wales for the 2024-25 Financial Year, minute number 106 of the Town Council Meeting held on the 5th April 2023 referred (copies of which had been circulated previously to members).

It was noted that One Voice Wales provided tremendous value to the Town Council

RESOLVED – that the Town Council renew its membership of One Voice Wales at a cost of £5,046.

126. INTERNAL AUDIT REPORT

Further to Minute No. 82 of the Council meeting held on 6th December 2023, consideration was given to the Internal Audit (Second Interim) Report 2023-24 prepared by Auditing Solutions Ltd. (copies having been previously circulated to members).

RESOLVED – That the report be noted.

127. TOWN COUNCIL 50TH ANNIVERSARY

Consideration was given to the Town Clerk's report, which provided an update on various events that could be undertaken during the 2024-25 year to mark the 50th Anniversary of the Town Council's founding in 1974. Events and activities were suggested that would promote the Town Council's history, partnerships and services provided to the Town of Llanelli.

These included:

Mayoral Events

- Reception for former Town Mayor's, Town Clerk's, Town Councillor's and Staff.
- Community Awards Evening celebrating Community Activity over the previous 50 years.

Town Council Public Face

- Update for the Town Council website, Facebook / Instagram pages and email signatures to note the anniversary (draft logos were provided for consideration);
- Update of page contents including provision of a 'democracy' page and online resource.

Selwyn Samuel Centre

- Mayoral Charity Concert.
- Bowls Tournament event with the Llanelli Indoor Bowls Club.

Parks and Playing Fields

- Community picnic / Garden Party during the Summer period 2024.

Community Centres

- Community activity week with organisations making use of the community centres.

Stebonheath Park

- **50-year celebration Sports engagement week**
    - Wednesday 15th May – Mini Olympic school years 3 / 4 – 10
- Golf Wales (off pitch), handball (LTC), rugby (scarlets) boxing (fitness Stallion boxing), basketball (Basketball Wales), Races (Welsh Athletics), Throwing LTC/AWP
    - Thursday 16th May – Scarlets and Town Council, year 2/3 Rugby Festival
    - Sunday 19th May – Disability Football Tournament.

Twinning

- **Invitation to Agen Council to visit Llanelli –** Suggested for October to co-incide with a Community Awards evening, consideration had been given to this proposal by the Town Council Twinning Committee.

Other Considerations

- **Better Together Town Centre Event –** A Town Centre Family Fun Day including street party, entertainment, competitions such as schools, arts, photography, flowers etc on the 21st June 2024. The event was being pulled together with the BID and a grant application had been made to the SPF Events Fund. A working group was in place with organisations such as the BID, Carmarthenshire County Council, Foothold, Llanelli Community Partnership, Llanelli Multicultural Network, People Speak Up, Cook24 and others.
- **Stebonheath Stadium –** Llanelli Town AFC were looking at a possible friendly match with a topflight side to mark the 100th anniversary of Stebonheath Stadium.
- **Selwyn Samuel Centre –** The Llanelli Indoor Bowls Club were hosting the 2025 International Series in March 2025.

RESOLVED – That the report be noted, and the proposals detailed be approved for further progression.

FURTHER RESOLVED – Following consideration of the draft logos suggested, a final decision was taken on the example to use. In addition a 'hashtag' of 'Llanelli a great place to live and to be' will be used where possible.

128. MATTERS FOR INFORMATION

RESOLVED - that the undermentioned matters be noted (copies of which having previously been circulated to members):

(1) One Voice Wales – Training Dates March, April, May, and June 2024.
(2) Carmarthenshire County Council – Town & Community Council Updates
(3) Llanelli Town Council - Future Generations Working Group – Minutes of the Meeting held on the 18th March 2024.

(copies having been circulated previously)

129. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

130. PENYFAN COMMUNITY FACILITY

Further to Minute No. 119 of the Town Council meeting held on 13th March 2024, the Town Clerk updated members of progress with the project.

The meeting concluded at 6.15pm

PLANNING, LICENSING AND CONSULTATION COMMITTEE

8th April 2024

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 8th April 2024 at 6.00 p.m.

PRESENT: Councillors D.Ll. Darkin (Chair), S. Evans, J.E. Jones, J.P., A. Lochrie, A.S.J. McPherson, N.J. Pearce (Town Mayor) (Vice-Chair), J.G. Prosser, S.L. Rees, J.R. Williams, and S. Williams.

APOLOGIES: Councillors L. Fenris, and S.L. Rees.

54. DECLARATIONS OF INTEREST

Declarations of interest were made on items 55. (1) as noted below.

55. TOWN AND COUNTRY PLANNING ACT

(1) PLANNING APPLICATIONS

Councillor D. LI. Darkin (Chair) declared a personal interest in Application No. PL/07409 as the agent for the application, as he considered this to be a prejudicial interest, Councillor Darkin vacated the chair and withdrew from the meeting prior to the discussion and voting thereon. Councillor N.J. Pearce (Town Mayor) (Vice Chair) took the Chair for this item only.

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

RESOLVED – that the comments shown in column 3 hereunder be forwarded to the Head of Planning: -

Ref No. and Name and Address of Applicant (1)	**Proposed Development (2)**	**Observations (3)**
PL/07409 6 Cowell Street, Llanelli, SA15 1UU	Renovation of commercial frontage	No Objections.

PL/07408 57 Heol Goffa, Llanelli, SA15 3LR	Dropped kerb to create a driveway	No objections.
PL/07408 2 Rhyd Wen, Llanelli, SA15 2AZ	Loft conversion with raised ridge line and rear dormer	No objections.

56. TEMPORARY PROHIBITION OF PEDESTRIAN TRAFFIC

Consideration was given to the consultation from Carmarthenshire County Council on the extension of the Temporary Prohibition of Pedestrian Traffic order for Footpaths 72/30 & 72/31. (copies of which were previously).

RESOLVED – that the consultation be noted.

57. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

(1) **Carmarthenshire County Council –** Emergency Road Closure of B4304 Llanelli Coastal Link Road, from Lliedi Roundabout for a distance of 250 metres in a south easterly direction, from 19:00 hours on Wednesday 27th March 2024 to 07:00am on Thursday 28th March 2024

(2) **Carmarthenshire County Council** – Emergency Road Closure of A484 New Swansea Road (West bound carriage way only), from Farm Foods Roundabout for a distance of 575 metres in a general westerly direction to its junction at Swansea Castle Roundabout, from 19:00 hours on Tuesday 26th March 2024 to 07:00am on Wednesday 27th March 2024.

(3) **Carmarthenshire County Council** – Emergency Road Closure of B4304 Llanelli Coastal link, from Seaside roundabout for a distance of 84 metres in a north westerly direction, from 19:00 hours on Tuesday 26th March 2024 to 07:00am on Wednesday 27th March 2024.

(4) **Carmarthenshire County Council** – Emergency Road Closure of road known as the Great Western Crescent, Llanelli, from a point approximately 74 metres north west of its junction with the B4304 Llanelli for a distance of 57 metres in a north westerly direction, from 12:00 hours on Saturday 25th May 2024 to 16:00 hours on Sunday 26th May 2024.

The Meeting concluded at 6.07 p.m.

BUILDING AND FINANCE COMMITTEE

8th April 2024

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 8th April 2024 at 6.08 p.m.

PRESENT: Councillors A.S.J. McPherson (Chair), A.R. Bragoli, A.A Carter, M.D. Cranham J.P, S.A. Curry, D. Ll. Darkin (Leader of the Council), S. Greaney, G. Lloyd, J.G. Prosser (Substitute for Councillor R. James), B.A.L. Roberts and P.T. Warlow (Deputy Town Mayor), and J.R. Williams (Substitute for J.R. Elliott)

APOLOGIES: Councillors, J.R. Elliott, and R. James.

103. FINANCIAL REPORT

(1) BUDGET REVIEW

RESOLVED – that the Income and Expenditure report for the period 1st April 2023 – 31st March 2024, in the sums of £1,761,892 and £1,740,959 respectively, be approved.

(2) ACCOUNTS FOR PAYMENT

RESOLVED - that the payment schedule showing Direct Debit Nos. 424 - 453 (inclusive) in the sum of £12,606.62, BACS Nos 314 - 346 in the sum of £23,854.80 and Electronic Payments Nos 477 - 517 in the sum of £284,942.80 respectively, be approved.

104. COMMUNITY CENTRES

(1) HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of March 2024 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

105. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) LETTER OF THANKS

RESOLVED – that the letter of thanks received from the Llanelli and District Twinning Association and Radio BGM be noted with pleasure.

The Meeting concluded at 6.13 p.m.