

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, Clerc y Dref/Town Clerk

Ffôn/Tel: (01554) 774352

Ebost/Email: enquiries@llanellitowncouncil.gov.uk

Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:

Fy Nghyf

Dyddiad

Your Ref:

My Ref: TC/ALJ

Date: 08/05/26

TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021, you are hereby summoned to attend the **ADJOURNED ANNUAL MEETING** of **LLANELLI TOWN COUNCIL** to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **THURSDAY, 14TH MAY 2026 at 6.00 p.m.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Town Clerk

A G E N D A

- To receive apologies for absence**
- To receive members' declaration of interest**

Declaration form for completion will be circulated at the start of the meeting.

- Public Participation**

To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items (other than those proposed to be considered in private).

- Town Mayor's Cadet**

To present the 2026-27 Town Mayor's Cadet badge and certificate to Army Cadet Cpl Maisie Hill.

- Verification and Confirmation of Minutes**

To receive, confirm and verify Minutes of Proceedings as follows: -

		<u>Page Nos.</u>
Llanelli Town Council Ordinary Meeting	1 st April 2026	271 - 274
Planning, Licensing and Consultation Committee	13 th April 2026	275 - 276
Building and Finance Committee	13 th April 2026	277 - 279

6. Appointment of Standing and Other Committees

To determine membership of the undermentioned Committees, etc., as follows: -

(1) STANDING COMMITTEES

- | | |
|--|------------|
| (a) Planning, Licensing and Consultation | 12 Members |
| (b) Building and Finance | 12 Members |

(2) OTHER COMMITTEES

- | | |
|--|----------------------------|
| (a) Stebonheath Development | 12 Members |
| (b) Selwyn Samuel Centre | 12 Members |
| (c) Llanelly House | 8 Members |
| (d) Town Twinning | 10 Members |
| (e) Establishment | 10 Members |
| (f) Ex-Town Mayors | All serving Ex-Town Mayors |
| (g) Well-being of Future Generations Working Group | 12 Members |
| (h) Llanelli Town Council Working Group | 6 Members |
| (i) Leases and Contracts Working Group | 4 members |

(3) JOINT COMMITTEES

- | | |
|---|-----------|
| (a) Llanelli Joint Burial Advisory Committee | 5 Members |
| (b) Parc Howard Collaboration Group | 4 Members |
| (c) Llanelli Traffic Management Working Group | 4 Members |

(Draft schedule of Committee membership herewith).

7. Appointment of Chair and Vice-Chair of Committees and Sub-Committees

To appoint Chair and Vice-Chair of all Committee and Sub-Committees (draft schedule herewith).

8. Representation on Outside Bodies

To appoint and/or nominate representatives to serve on Outside Bodies (draft representation schedule herewith).

9. General Power of Competence

To consider the Town Clerk's report, Minute No. 14 of the Adjourned Annual Meeting on the 12th May 2025 refers (copy herewith).

10. Democracy and Boundary Commission Cymru Annual remuneration report for 2026-27

To consider the Town Clerk's report, Minute No. 23 (4) of the Planning, Licensing and Consultation Committee meeting held on the 6th October 2025 refers (copy herewith).

11. Community Development and Activity

To consider the Principal Officer's Report. Minute No. 118 of the Town Council meeting of 1st April 2026 refers (copy herewith).

12. One Voice Wales – Civility and Respect Pledge

To consider the email received from One Voice Wales, Minute No. 81.16 of the Town Council meeting held on the 3rd December 2025 refers. (copy herewith).

13. Matters for Information

- 1. One Voice Wales – E-bulletin.**
- 2. One Voice Wales – Minutes of the Larger Councils Committee held on the 11th February 2026.**
- 3. One Voice Wales – Y Llais Newsletter.**
- 4. Co-operative Councils Innovation Network – April Newsletter.**
- 5. Tyisha Building Preservation CIC – Draft minutes of the meeting held on the 26th March 2026.**
- 6. Llanelli Good Shed – Newsletter.**
- 7. PLTRA – Minutes of the meeting held on the 3rd March 2026.**
- 8. Ymlaen Llanelli – Minutes of the Ymlaen Llanelli Board meeting held on the 27th January 2026.**
- 9. Pentip Primary School - Statutory notice regarding the proposal to change the age range of Pentip Voluntary Aided (Church in Wales) Primary School from 4–11 to 3–11. Minute. No. 54 (1) of the Planning, Licensing and Consultation Committee held on the 13th April 2026 refers.**

(copies previously circulated by email).

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

14. PL/10217 at the Former Stebonheath Centre for Enterprise, Stebonheath Terrace, Llanelli, SA15 1NE

To consider the Town Clerk's report, Minute No. 49 of the Planning, Licensing and Consultation Committee Meeting held on the 9th March 2026 refers. (copy herewith).

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Arfon Davies, Clerc y Dref/Town Clerk

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Eich Cyf:

Fy Nghyf

Dyddiad

Your Ref:

My Ref: TC/ALJ

Date: 08/05/26

AT: BOB AELOD O GYNGOR TREF LLANELLI

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 ac Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i **GYFARFOD BLYNYDDOL GOHIRIEDIG CYNGOR TREF LLANELLI** i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI DDYDD IAU, 14^{FED} MAI 2026 am 6.00 o'r gloch.**

Yn gywir,

Clerc y Dref

A G E N D A

1. I dderbyn ymddiheuriadau am absenoldeb

2. I dderbyn datganiadau buddiant yr aelodau

Dosberthir ffurflen datganiad i'w llenwi ar ddechrau'r cyfarfod.

3. Cyfranogiad y Cyhoedd

I rhoi cyfle i unrhyw aelod o'r cyhoedd sy'n bresennol annerch y Cyngor neu ofyn cwestiynau ar unrhyw faterion sy'n codi pryder mewn perthynas ag eitemau ar yr agenda (ac eithrio'r rhai y bwriedir eu hystyried yn breifat).

4. Cadet Maer y Dref

I gyflwyno bathodyn a thystysgrif Cadlanc Maer y Dref 2026-27 i Cadet y Fyddin Cpl Maisie Hill.

5. Dilysu a Chadarnhau Cofnodion

I dderbyn, cadarnhau a dilysu Cofnodion y Cyfarfodydd canlynol:-

Cyngor Tref Llanelli

1^{af} Ebrill 2026

Rhif Tud.

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Pwyllgor Cynllunio, Trwyddedu ac Ymgynghori

13^{fed} Ebrill 2026

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Pwyllgor Adeiladu a Chyllid

13^{fed} Ebrill 2026

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6. Penodi'r Pwyllgorau Sefydlog a'r Pwyllgorau Eraill

I benderfynu ar aelodaeth y Pwyllgorau a nodir isod ayyb, fel a ganlyn: -

(1) PWYLLGORAU SEFYDLOG

- | | |
|--|----------|
| (a) Cynllunio, Trwyddedu ac Ymgynghori | 12 Aelod |
| (b) Adeiladu a Chyllid | 12 Aelod |

(2) PWYLLGORAU ERAILL

- | | |
|---|---|
| (a) Datblygu Stebonheath | 12 Aelod |
| (b) Canolfan Selwyn Samuel | 12 Aelod |
| (c) Plas Llanelly | 8 Aelod |
| (d) Gefeillio Trefol | 10 Aelod |
| (e) Staffio | 10 Aelod |
| (f) Cyn-Feiri'r Dref | Pob cyn-Faer sy'n aelod o'r
Cyngor ar hyn o bryd |
| (g) Gweithgor Lles Cenedlaethau'r Dyfodol | 12 Aelod |
| (h) Gweithgor Cyngor Tref Llanelli | 6 Aelod |
| (i) Gweithgor Prydlesi a Chontractau | 4 Aelod |

(3) CYD-BWYLLGORAU

- | | |
|--|---------|
| (a) Cyd-Bwyllgor Ymgynghorol Claddu Llanelli | 5 Aelod |
| (b) Grŵp Cydweithredu Parc Howard | 4 Aelod |
| (c) Gweithgor Rheoli Traffig Llanelli | 4 Aelod |

(Rhestr drafft aelodaeth y Pwyllgorau yn amgaeedig).

7. Apwyntio Cadeiryddion ac Is-Gadeiryddion Pwyllgorau ac Is-Bwyllgorau

I benodi Cadeiryddion ac Is-Gadeiryddion yr holl Bwyllgorau ac Is-bwyllgorau (Rhestr drafft yn amgaeedig).

8. Cynrychiolaeth ar Gyrff Allanol

I penodi a / neu enwebu gynrychiolwyr i wasanaethu ar Gyrff Allanol (Rhestr drafft o gynrychiolaeth yn amgaeedig).

9. Pŵer Cymhwysedd Cyffredinol

I ystyried adroddiad Clerc y Dref - Gweler Cofnod Rhif 14 o'r Cyfarfod Blynnyddol Gohiriedig gynhaliwyd ar 12^{fed} Mai 2025 (copi'n amgaeedig).

10. Adroddiad blynnyddol ar gydnabyddiaeth ariannol Comisiwn Democratiaeth a Ffiniau Cymru ar gyfer 2026-27

I ystyried adroddiad Clerc y Dref - Gweler Cofnod Rhif 23 (4) o Cyfarfod y Pwyllgor Cynllunio, Trwyddedu ac Ymgynghori gynhaliwyd ar 6^{ed} Hydref 2025 (copi'n amgaeedig).

11. Datblygu a Gweiddgaredd Cymunedol

I ystyried Adroddiad y Prif Swyddog - Gweler Cofnod Rhif 118 o gyfarfod y Cyngor ar 1^{af} Ebrill 2026. (copi'n amgaeedig).

12. Un Llais Cymru – Addewid Cwrteisi a Pharch

I ystyried yr e-bost a dderbyniwyd gan Un Llais Cymru – Gweler Cofnod Rhif 81.16 o gyfarfod y Cyngor Tref a gynhaliwyd ar 3^{ydd} Rhagfyr 2025. (copi'n amgaeedig).

13. Materion er Gwybodaeth

1. **Un Llais Cymru** – E-fwletin.
2. **Un Llais Cymru** – Cofnodion Pwyllgor y Cynghorau Mwy a gynhaliwyd ar 11^{fed} Chwefror 2026.
3. **Un Llais Cymru** – Cylchlythyr Y Llais.
4. **Rhwydwaith Arloesi Cynghorau Cydweithredol** – Cylchlythyr Ebrill.
5. **CIC Cadwraeth Adeiladau Tyisha** – Cofnodion drafft y cyfarfod a gynhaliwyd ar 26^{ain} Mawrth 2026.
6. **Sied Nwyddau Llanelli** – Cylchlythyr.
7. **PLTRA** – Cofnodion y cyfarfod a gynhaliwyd ar 3^{ydd} Mawrth 2026.
8. **Ymlaen Llanelli** – Cofnodion cyfarfod Bwrdd Ymlaen Llanelli a gynhaliwyd ar 27^{ain} Ionawr 2026.
9. **Ysgol Gynradd Pentip** - Hysbysiad statudol ynghylch y cynnig i newid ystod oedran Ysgol Gynradd Wirfoddol a Gynorthwyr (Eglwys yng Nghymru) Pentip o 4–11 i 3–11. Gweler Cofnod Rhif 54 (1) o'r Pwyllgor Cynllunio, Trwyddedu ac Ymgynghori a gynhaliwyd ar 13^{fed} Ebrill 2026.

(copïau a ddosbarthwyd yn flaenorol trwy e-bost).

SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.

14. PL/10217 yn Hen Ganolfan Fenter Stebonheath, Teras Stebonheath, Llanelli, SA15 1NE

I ystyried adroddiad Clerc y Dref, gweler Cofnod Rhif 49 o Gyfarfod y Pwyllgor Cynllunio, Trwyddedu ac Ymgynghori a gynhaliwyd ar 9^{fed} Mawrth 2026. (copi'n amgaeedig).

AGENDA ITEM 6

TO: MEMBERS OF LLANELLI TOWN COUNCIL

DATE OF MEETING: 14TH MAY 2026

APPOINTMENT OF STANDING COMMITTEES, COMMITTEES AND JOINT COMMITTEES 2026-27

Planning, Licensing and Consultation Committee: (12 Members)

Councillors: M.D. Cranham, J.P., D.Ll. Darkin, S. Evans, L. Fenris, J.E. Jones, J.P., A. Lochrie, A.S.J. McPherson, J.G. Prosser, N.J. Pearce, S.L. Rees (Leader of the Council), A.C. Williams, J.R. Williams.

Building and Finance Committee: (12 Members)

Councillors: A.R. Bragoli, A.A. Carter, M.D. Cranham, J.P., S.A. Curry, T. Davies (Deputy Town Mayor), S. Greaney, R. James, G.R. Lloyd, S.L. Rees (Leader of the Council), B.A.L. Roberts (Town Mayor), P.T. Warlow, S. Williams.

Stebonheath Development Committee: (12 Members)

Councillors: A.R. Bragoli, M.D. Cranham, J.P., D.Ll Darkin, T. Davies (Deputy Town Mayor), L. Fenris, S. Greaney, G.R. Lloyd, J.E. Jones, J.P., S.L. Rees (Leader of the Council), P.T. Warlow, A.C. Williams, S. Williams.

Selwyn Samuel Centre Committee: (12 Members)

Councillors: A.R. Bragoli, S.A. Curry, S. Evans, L. Fenris, R. James, J.E. Jones, J.P., G.R. Lloyd, A. Lochrie, A.S.J. McPherson, N.J. Pearce, A.C. Williams, J.R. Williams.

Llanelly House Committee: (8 Members)

Councillors: A.A. Carter, S.A. Curry, T. Davies (Deputy Town Mayor), S. Evans, N.J. Pearce, B.A.L. Roberts (Town Mayor), A.C. Williams, S. Williams.

Town Twinning Committee: (10 Members)

Councillors: A.R. Bragoli, M.D. Cranham, J.P. D.Ll Darkin, S. Evans, L. Fenris, J.E. Jones, J.P., G.R. Lloyd, A. Lochrie, A.C. Williams, S. Williams.

Establishment Committee: (10 Members)

Councillors: A.A. Carter, M.D. Cranham, J.P., D.Ll. Darkin, T. Davies (Deputy Town Mayor), S. Evans, L. Fenris, A.S.J. McPherson, S.L. Rees (Leader of the Council), B.A.L. Roberts (Town Mayor), S. Williams.

Complaints Panel Members

Councillors A.R. Bragoli and N.J. Pearce.

Ex-Town Mayors' Committee:

Councillors: A.R. Bragoli, M.D. Cranham, J.P., D.Ll. Darkin, J.E. Jones J.P., N.J. Pearce, J.G. Prosser, P.T. Warlow.

Well-Being of Future Generation Working Group: (12 Members)

Councillors: A.R. Bragoli, A.A. Carter, T. Davies (Deputy Town Mayor), S. Evans, S. Greaney J.E. Jones J.P, A.S.J. McPherson, N.J. Pearce, B.A.L. Roberts (Town Mayor), P.T. Warlow, A.C. Williams, S. Williams.

Llanelli Town Council Working Group: (6 Members)

Councillors: A.R. Bragoli, A.A. Carter, T. Davies (Deputy Town Mayor), J.E. Jones J.P, J.G. Prosser, S.L. Rees (Leader of the Council).

Leases and Contracts Working Group

Councillors: T. Davies (Deputy Town Mayor), L. Fenris, S.L. Rees (Leader of the Council), A.C. Williams, S. Williams.

Llanelli Joint Burial Advisory Committee: (5 Members)

Councillors: S. Evans, S. Greaney, J.E. Jones, J.P., J.R. Williams, S. Williams.

Parc Howard Collaboration Group: (4 Members)

Councillors: N.J. Pearce, R. James, A.C. Williams, J.R. Williams.

Llanelli Traffic Management Working Group: (4 Members)

Councillors: A.R. Bragoli, M.D. Cranham, J.P., N.J. Pearce, S.L. Rees (Leader of the Council).

AGENDA ITEM 7

TO: MEMBERS OF LLANELLI TOWN COUNCIL

DATE OF MEETING: 14TH MAY 2026

APPOINTMENT OF CHAIR'S AND VICE-CHAIR'S OF COMMITTEES

PLANNING, LICENSING AND CONSULTATION COMMITTEE

Chair: Councillor N.J. Pearce

Vice-Chair: Councillor S. Evans

BUILDING AND FINANCE COMMITTEE

Chair: Councillor M.D. Cranham J.P.

Vice-Chair: Councillor T. Davies (Deputy Town Mayor)

STEBONHEATH DEVELOPMENT COMMITTEE

Chair: Councillor A.R. Bragoli

Vice-Chair: Councillor Lillith Fenris

SELWYN SAMUEL CENTRE COMMITTEE

Chair: Councillor S. Evans

Vice-Chair: Councillor J.E. Jones J.P.

LLANELLY HOUSE COMMITTEE

Chair: Councillor S. Williams

Vice-Chair: Councillor B.A.L. Roberts (Town Mayor)

TOWN TWINNING COMMITTEE

Chair: Councillor A.C. Williams

Vice-Chair: Councillor A.R. Bragoli

ESTABLISHMENT COMMITTEE

Chair: Leader of the Council

Vice-Chair: Councillor S. Williams

EX-TOWN MAYORS' COMMITTEE:

Chair: Councillor D.Ll Darkin

Vice-Chair: Councillor J.E. Jones J.P.

LLANELLI TOWN WORKING GROUP

Chair: Councillor T. Davies (Deputy Town Mayor)
Vice-Chair: Councillor A.A. Carter

WELL-BEING OF FUTURE GENERATION WORKING GROUP

Chair: Councillor S. Williams
Vice-Chair: Councillor S. Evans

LLANELLI JOINT BURIAL ADVISORY COMMITTEE

Chair: Councillor J.E. Jones J.P.
Vice-Chair: To be nominated by LRC

LLANELLI TRAFFIC MANAGEMENT WORKING GROUP

Chair: Councillor A.R. Bragoli
Vice-Chair: Councillor M.D. Cranham J.P.

LEASES AND CONTRACTS WORKING GROUP

Chair: Councillor A.C. Williams
Vice-Chair: Councillor S.L. Rees (Leader of the Council)

AGENDA ITEM 8

TO: MEMBERS OF LLANELLI TOWN COUNCIL

DATE OF MEETING: 14TH MAY 2026

REPRESENTATION ON OUTSIDE BODIES

Carmarthenshire County Council - Education Authority Schools Governing Bodies

(1) Bigyn C.P. School:	Councillor A.S.J. McPherson
(2) Old Road C.P. School:	Councillor N.J. Pearce
(3) Ysgol Pen Rhos:	Councillor J.E. Jones J.P.
(4) Ysgol Maes y Morfa:	Councillor A.A. Carter
(5) Stebonheath C.P. School:	Councillor A.C. Williams
(6) Ysgol Gymraeg Dewi Sant:	Councillor J.E. Jones J.P.
(7) Pentip Voluntary School:	Councillor N.J. Pearce
(8) Penygader C.P. School:	Councillor P.T. Warlow

Carmarthenshire Homeless Forum

Councillor A. Lochrie

Discarded Needles Working Group

Councillors S.A. Curry, T. Davies (Deputy Town Mayor), B.A.L. Roberts
(Town Mayor)

Friends of Llanelli Museum

Councillor J. R. Williams

Heart of Wales Line Travellers Association

Councillor J.E. Jones, J.P.

Llanelli Town Centre Task Force

Councillor S. Williams and Town Clerk

Llanelli and District Civic Society

Councillor J.E. Jones, J.P.

Llanelli and District Fairtrade Group

Councillor G.R. Lloyd

Llanelli and District Talking Newspaper Association

Councillors S. Williams and N.J. Pearce

Llanelli and District Twinning Association

Chair and Vice-Chair for time being of Town Council's Twinning Committee

Llanelli and District Shopmobility

Councillor N.J. Pearce

Llanelli Chamber of Trade and Commerce

Councillors S. Williams and L. Fenris

Llanelli Community Partnership

Councillors S.L. Rees (Leader of the Council) and A. Lochrie

Llanelli Deaf Club

Councillor S. Williams

Llanelli Litter Task Force

Councillor N.J. Pearce

Llanelli Railway Goods Shed Committee

Councillor S.A. Curry

Llanelly House - CHRT

Councillor S. Williams and Town Clerk (As Observers)

Menter Cwm Gwendraeth / Llanelli

Councillor S. Evans

National Association of Councillors

- (1) Leader of the Council,
- (2) Deputy Leader of the Council

North Dock Tenants and Residents Association

Councillors L. Fenris, J.E. Jones, J.P.

One Voice Wales

Area Committee – Councillor M.D. Cranham J.P.

Larger Councils Committee - Councillor S.L. Rees (Leader of the Council)

Parc Howard Association

Councillors A.R. Bragoli, S. Evans, S. Greaney, A. Lochrie and J.R. Williams

PLTRA

Councillors M.D. Cranham J.P, and A.C. Williams.

St. Paul's Family Centre

Councillors S. Evans and L. Fenris

Town and Community Councils Liaison Forum

Councillor S.L. Rees (Leader of the Council)

Trustees of the Charity known as the Llanelli Town Estate

All Members of the Town Council

Tŷ Bryngwyn Hospice Committee

Councillors A.R. Bragoli, A.A. Carter, S. Evans, P.T. Warlow, J.R. Williams

Tyisha Building Preservation Community Interest Company

Councillors A.S.J. McPherson and S. Williams.

Ymlaen Llanelli Ltd.

Leader of the Council and Deputy Leader with Town Clerk as Observer.

AGENDA ITEM 9

TO: MEMBERS OF LLANELLI TOWN COUNCIL

DATE OF MEETING: 14TH MAY 2026

GENERAL POWER OF COMPETENCE

Further to minute 14 of the Adjourned Annual Meeting held on the 12th May 2025, under the Local Government and Elections (Wales) Act 2021 following the 5th May 2022 elections, eligible Councils are able to resolve themselves as being competent Councils under the act.

The guidance to the act states:

The general power of competence permits qualifying authorities to do anything that an individual generally can do. It is a power of first resort which means that a qualifying authority does not need to rely on specific powers in legislation to do something, so long as what is intended to do is not otherwise prohibited.

If, however, there are restrictions on the use of an existing specific power, those restrictions will also apply to the use of the general power. The general power enables eligible community councils to act in their communities' best interests, generate efficiencies and secure value for money outcomes.

Eligible community councils will also be able to raise money by charging for discretionary services and to trade for commercial purposes and in their ordinary functions.

The 2021 Act sets out the conditions community councils must meet to be an 'eligible community Council' with access to the general power. Only councils which meet the eligibility conditions are able to use this general power.

The three conditions are specified in the 2021 Act, section 30 (2)-(4) and are set out below:

- *At least two-thirds of the total number of members of the council have been declared to be elected (including unopposed), whether at an ordinary election or at a by-election.*
- *The Clerk to the Council holds such named qualification or certification as may be specified by the Welsh Ministers by regulations.*
- *The two most recent Auditor General for Wales (AGW) opinions on the council's accounts are unqualified. The most recent must have been received in the previous 12 months.*

The three conditions, working together, serve as indicators that a community council represents the views of its electorate, that the council has a recent history of sound governance and that its Clerk has the core knowledge, skills and understanding to support a community council in the exercise of the new general power.

This provides a level of confidence in a council's ability to execute the general power appropriately.

To formally become an eligible community council, a council must meet the conditions set out above and pass a resolution at any meeting confirming that it meets the conditions. In accordance with Schedule 4, Part 1 of the 2021 Act, the outcome of the decision to become an eligible community Council should be published on the Council's website within seven working days of the resolution being passed.

I am advised that, Llanelli Town Council continues to meet each of the three conditions set out in the act.

Recommendation – that the report is noted, and the Town Council consider whether to pass a resolution, in accordance with Schedule 4, Part 1 of the 2021 Act confirming that it continues to meet the conditions and wishes to resolve itself as an eligible Council under the act.

I await the Council's decision.

Arfon Davies
Town Clerk

May 2026

AGENDA ITEM 10

TO: MEMBERS OF LLANELLI TOWN COUNCIL

DATE OF MEETING: 14TH MAY 2026

Democracy and Boundary Commission Cymru Annual remuneration report for 2026-27

Further to Minute No. 23 (4) of the Planning, Licensing and Consultation Committee meeting held on the 6th October 2025, the following report provides details of the Democracy and Boundary Commission Cymru Annual remuneration report for 2026-27.

The report gives details of the member's expenses that have been determined by the Commission for 2026-27.

The Town Council is considered to be a Group 1 Council, resulting in the council being required to make Resolutions in regard to the following Determinations:-

Cost of Care – The Council must provide for the reimbursement of necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs. Formal (registered with Care Inspectorate Wales) care costs are to be as evidenced and Informal (unregistered) care costs to be paid up to a maximum rate equivalent to the Real UK Living Wage at the time the costs are incurred. Reimbursement must be for the additional costs incurred by members in order for them to carry out official business or their approved duties. Reimbursement shall only be made on production of receipts from the care provider.

This would be reimbursed at the end of the month that a claim is submitted to the Town Clerk.

Costs and Expenses 1 – The Council must make available a payment to each of its members of £156 per year towards the extra household expenses (including heating, lighting, power and broadband) of working from home.

This will be paid at the end of June of each year unless a member confirms to the Town Clerk in writing that they do not wish to claim all, or part of it.

Costs and Expenses 2 - Councils must either pay their members £52 a year for the cost of office consumables required to carry out their role, or alternatively councils must enable members to claim full reimbursement for the cost of their office consumables.

Should the annual payment be agreed, this will be paid at the end of June of each year unless a member confirms to the Town Clerk in writing that they do not wish to claim all, or part of it.

Senior Roles – The Council must make available an annual payment of £500 each to a minimum of one and a maximum of seven members in recognition of specific responsibilities. This is in addition to the £156 and £52 payments for costs and expenses.

The Council must therefore select at least one role to receive this payment and it will be paid at the end of June of each year unless the member holding the appointed role confirms to the Town Clerk in writing that they do not wish to claim all, or part of it.

Travel – The Council can make payments to each of their members in respect of travel costs for attending approved duties. This is optional.

Overnight stays – The Council, if a duty requires an overnight stay, may authorise reimbursement of subsistence expenses to its members at the maximum rates as published. This is optional.

This would be reimbursed at the end of the month that a claim is submitted to the Town Clerk.

Financial Loss – The Council can pay financial loss compensation to each of their members, where such loss has occurred, for attending approved duties as published.

This would be reimbursed at the end of the month that a claim is submitted to the Town Clerk.

Attendance Allowance – The Council can pay an attendance allowance for members. The mandatory maximum for each qualifying event is £30 and a member in receipt of financial loss compensation will not be entitled to claim attendance allowance for the same event.

If the council decides in favour of attendance allowances, it must produce a scheme for formal adoption and make provision for it to be publicly available.

Payments for attendance must be in respect of official business or approved duty which are identified in the Council's Standing Orders or alternatively by specific resolution. The scheme should specify for which events payments will be made.

All members of the Council will be entitled to the payment for attendance at the events specified in the scheme, but an individual member may decline to receive payment by informing the Town Clerk (in writing).

It is therefore for the Town Council to consider whether to implement this determination and if so to allocate a possible attendance allowance against approved duties that would be included in a scheme.

Civic Head – The Council can provide a Civic Head payment to the Town Mayor up to a maximum of £1,500. This is in addition to the £156 and £52 payments for costs and expenses and the £500 senior salary if these are claimed by that member. This payment is in addition to the budget of £8,000 that is allocated to cover mayoral activities.

If this payment allocation is approved, it will be paid at the end of June of each year unless the Town Mayor confirms to the Town Clerk in writing that they do not wish to claim all, or part of it.

Deputy Civic Head – The Council can provide a Deputy Civic Head payment to the Deputy Town Mayor up to a maximum of £500. This is in addition to the £156 and £52 payments for costs and expenses and the £500 senior salary if these are claimed by that member. This payment is also in addition to the budget of £8,000 that is allocated to cover mayoral activities.

If this payment allocation is approved, it will be paid at the end of June of each year unless the Deputy Town Mayor confirms to the Town Clerk in writing that they do not wish to claim all, or part of it.

Remuneration Framework – The application of the Remuneration Framework by relevant Group as contained in **Table 5 of the report** can be found below.

Table 5: Extra costs payment (per group) for all members of CTCs

Type of payment	Group 1	Group 2 and 3	Group 4 and 5
Extra costs payment	Mandatory £156 for all members	Mandatory £156 for all members	Mandatory £156 for all members
Senior role	Mandatory £500 for 1 member; optional for up to 7	Mandatory £500 for 1 member; optional up to 5	Optional up to 3 members
Mayor or chair	Optional up to a maximum of £1,500	Optional up to a maximum of £1,500	Optional up to a maximum of £1,500
Deputy mayor or chair	Optional up to a maximum of £500	Optional up to a maximum of £500	Optional up to a maximum of £500
Attendance allowance	Optional up to a maximum of £30	Optional up to a maximum of £30	Optional up to a maximum of £30
Financial loss	Optional	Optional	Optional
Travel and subsistence	Optional	Optional	Optional
Costs of care or personal assistance	Mandatory	Mandatory	Mandatory
Office consumables	Mandatory £52 or full reimbursement for all members	Mandatory £52 or full reimbursement for all members	Mandatory £52 or full reimbursement for all members

Table 6: CTC groups by electorate

Group	Electorate
1	over 14,000
2	10,000 to 13,999
3	5,000 to 9,999
4	1,000 to 4,999
5	below 1,000

If the annual income or expenditure of a community or town council permanently exceeds £200,000, they will be moved to the next largest group.

Additional Note – Members in receipt of a Band 1 or Band 2 senior salary from a principal council (that is Leader, Deputy Leader or Executive Member) cannot receive any payment from the Town Council, other than travel and subsistence expenses and reimbursement of costs of care and personal assistance.

I await member's resolutions.

Arfon Daves
Town Clerk

May 2026

AGENDA ITEM 11

TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL

MEETING – MAY 2026

COMMUNITY DEVELOPMENT AND ACTIVITIES REPORT

The Town Council has a legal duty under the Well-being of Future Generations Act 2015 to ensure it takes consideration of the Act in all its activities and services. The Town Council Community Development Service supports the delivery of the objectives set out within both the Act and the Carmarthenshire Well-being strategy through its work in Llanelli with Community Organisations and key partners for 2026 / 27.



(1) Community Activities

Healing the Divide –

- **“More in Common” Partnership** - The Inclusive “More in Common” Partnership in Llanelli builds on earlier training delivered in the year in collaboration with Healing the Divide, aiming to strengthen community understanding and connection. The initiative brings together local partners to foster inclusion, resilience, and dialogue across diverse groups in the town. With a planned launch on 20th June in Llanelli Town Centre, the project marks an important step toward creating a more united community. The partnership is working closely with the Jo Cox Foundation, with values of bringing people together and celebrating common ground. Further information to follow.
- **Democratic Community Activity** - Officers of Llanelli Town Council have continued to engage community groups, including Llanelli Multicultural Network, Hearts & Crafts and People Speak Up in relation to the changes to the electoral process for the forthcoming Senedd election. These discussions have been very productive and have focused on raising awareness and promoting understanding of arrangements for the Senedd election.

- **Junior Young Traders 2026** – On the 14th May, thirteen local Llanelli-based schools will take part in an initiative at Llanelli Town Market, where pupils will host stalls to buy, sell, and experience what it is like to operate within a live market environment. This activity will provide valuable enterprise and practical learning opportunities. Participating schools will be permitted to retain all profits generated, as well as any remaining products. The project supports both educational development and school-based initiatives.
- **Stebonheath Week** - At Stebonheath Stadium, a series of community-focused events will be delivered during the week commencing 11th May, including a disability football event and a Scarlets tag rugby session. These activities aim to promote inclusion, participation, and physical activity across all abilities. The programme is expected to engage over 350 players over the week.

RECOMMENDATION: That the information be noted

(2) POLICY AND STRATEGIC MEETINGS

Officers are working with partners; examples are

- Llanelli Multi Cultural Network Drop-in Centre Support
- SCAG
- Pentre Awel
- Active
- Hywel Dda Health Board
- Communities For Work C4W
- Llanelli Community Partnership
- Healing the divide
- People Speak Up
- Actif Sir Gar
- Tyisha Community Team
- Menter Cwm Gwendraeth Elli
- Scarlets Community Team
- Primary Schools
- Hearts and Crafts
- Democracy Group Cymru

(3) Activities Planned Short Term / Long Term

Activities are being developed with planned short term and long-term activities working independently and in partnership some examples are as follows:

- Football sessions weekly Monday's 4.00pm – 4.45pm at the Cruyff Court in Penyfan
- Darts Session at Bigyn community Centre every Wednesday 4.00pm -6.00pm
- Bowls sessions weekly Thursday's 4:00pm – 4:45pm at the Selwyn Samuel Centre
- Multicultural Network every Tuesday from 10.30am - 12.30pm at the Selwyn Samuel Centre
- Young People Speak Up drop-in every Wednesday 3.30pm – 5.30pm - at the Ffwrnes Fach.
- Welsh Learning Sessions every Thursday 10:00am – 12:00pm at Llanelly House
- People Sing Up Choir Thursday, 11.30am to 1.00pm at the Ffwrnes Fach
- Antioch summer Party 7th August at the Antioch Centre 10.00am – 2.00pm
- *Good shed Big Do* on 5th June at the Goods Shed Llanelli
- Llanelli Town Disability Festival 17th May 11-3pm

RECOMMENDATION: That the information be noted

(4) Communication and advertising

The activities being made available will be advertised on the Town Council social media, website and via posters. In addition to emails being sent to eight primary, two secondary schools and Coleg Sir Gar and community organisations.

RECOMMENDATION: That the information be noted, and actions taken be approved.

Delyth Jones Principal Officer

D. Sion Thomas Sport, Youth and Activity Officer
May 2026

AGENDA ITEM 12

LAUNCH OF THE ONE VOICE WALES CIVILITY AND RESPECT PLEDGE

Dear Chair/Clerk,

Civility means politeness and courtesy in behaviour, speech and in the written word and these are fundamental to the success of councils in Wales. Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks and being kind to each other.

It is acknowledged that a culture built around these essential values is a feature of how many councils operate but it is well known that for some councils this is not the case which is exemplified through high numbers of complaints being submitted to the Public Services Ombudsman for Wales, grievances submitted to councils by employees and lost work time caused by workplace stress illnesses.

The civility and respect pledge sets out a number of important commitments designed to create an environment conducive to effective working avoiding many of the issues that can adversely impact on the general performance of councils.

It is vital that committing the council to high standards of behaviour by completing and signing the pledge has a lasting impact and it is strongly recommended that the process is given a prominent place on council agendas possibly followed up with media coverage. It is suggested that the pledge could also be framed and displayed in meeting rooms to remind everyone of what they have committed themselves to for the current and long-term future.

One Voice Wales would strongly encourage you to complete and sign the pledge and to let us have a copy of the signed version so that we can retain a central register of those councils who have made this important commitment.

You should email a copy of the signed pledge to Wendi Patience

Yours faithfully,

Lyn Cadwallader
Chief Executive



Civility and Respect Pledge

Civility means politeness and courtesy in behaviour, speech, and in the written word. Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks, and being kind. The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW) believe now is the time to prioritise civility and respect and start a culture change in the local council sector. By signing the Civility and Respect Pledge, our council demonstrates its commitment to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers with civility and respect in their roles. Signing up is a straightforward and uncomplicated process, which only requires councils to register with One Voice Wales and agree to the following statements:

Date of Council Meeting

Signature

Statement	Tick
Our council has agreed that it will treat all councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers with civility and respect in their role.	
Our council has put in place a training programme for councillors and staff.	
Our council has provided councillors with the Code of Conduct.	
Our council has good governance arrangements in place including staff contracts and a dignity at work policy.	
Our council will commit to seeking professional help in the early stages should civility and respect issues arise.	
Our council will commit to calling out bullying and harassment if and when it happens.	
Our council will continue to learn from best practice in the sector and aspire to being a role model.	
Our council supports One Voice Wales in relation to its work with the Welsh Government to improve the effectiveness of the ethical framework in Wales.	