

STEBONHEATH DEVELOPMENT COMMITTEE

27th September 2021

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **STEBONHEATH DEVELOPMENT COMMITTEE** of LLANELLI TOWN COUNCIL was held **REMOTELY** and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 27th September 2021 at 6.00 p.m.

PRESENT: Councillors S.L. Rees (Deputy Town Mayor) (Chair), M.D. Cranham J.P. (Town Mayor), T. Davies, J.S. Edmunds (Vice-Chair), J.P. Jenkins (substitute for Cllr. M.P. Edmunds), J.E. Jones J.P., W.J. Lemon, A.S.J. McPherson (substitute for Cllr. D.Ll. Darkin), S. Najmi (Leader of the Council) (substitute for Cllr. L.A. Edmunds), W.E. Skinner and P.T. Warlow.

APOLOGIES: Councillors D.Ll. Darkin, L.A. Edmunds and M.P. Edmunds.

1. FINANCIAL REPORT

Consideration was given to the report prepared by the Town Clerk, giving a detailed analysis of cumulative income and expenditure for the period between 1st April and 31st August 2021, in the sums of £12,329 and £26,490 respectively (copies having been previously circulated to members).

RESOLVED – that the aforementioned report be approved.

2. FOOTBALL ASSOCIATION OF WALES

Consideration was given to a report prepared by the Town Clerk updating members on the Football Association of Wales (FAW) hiring of Stebonheath Park from 31st May until 4th June 2021 for the Wales Under 21 European qualifier against Moldova with the council also providing the facility as a training venue for both teams in the run up to the match (copies having been previously circulated to members).

The agreed hiring fee of £3,500 for the match also included the following enhancements in order that UEFA regulations could be met fully in respect of both the pre-match facilities and match day arrangements:-

Internal Grandstand Painting of Temporary Changing Areas	£2,700.00
Electrical works including a generator	£2,002.32
Health and Safety repairs	£1,010.00
Home and Away Shower Improvements	£3,544.00
Additional Pitch Seed	£1,203.00
Replacement of defective floodlights	£4,911.70

This gave a total hiring charge of £18,871.02 plus vat.

Following the great success of the event the FAW have booked Stebonheath for two further Under 21 European qualifiers against the Netherlands and Gibraltar from 6th until 14th June 2022 with the hiring fee to be determined in due course.

RESOLVED – that the report be noted and that the actions taken be fully endorsed and approved.

3. SAFETY INSPECTION

Further to Minute No. 12 of the Committee meeting held on 12th April 2021, where consideration was given to the Stadium Structural Appraisal Report prepared by HCE Ltd. members now considered an updated report prepared by the Town Clerk (copies having been previously circulated to members).

Following the meeting, HCE Ltd. were engaged to prepare a tender document for the completion of the remedial works highlighted within their Appraisal Report.

In order to carry out this exercise the company required an Elevation Survey of the ground and following a tender process the following quotations were received:-

3 Point Surveys	£1,995
JV Surveys	£2,180
Landmark Surveys	£2,200

3 Point Surveys, as the lowest tenderer, was recommended by the Council's Consultant Architect and engaged to provide the necessary information.

HCE Ltd are currently producing the tender document at a cost of £2,700 (plus vat).

RESOLVED – that the report be noted, and the actions taken be endorsed and approved.

4. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

5. CAFÉ FACILITIES

Consideration was given to a report prepared by the Town Clerk which dealt with matters raised following a recent inspection of the Café at the ground by officers and the council's Consultant Architect and a resulting further visit undertaken in the presence of the County Council's Environmental Health Practitioner (copies having been previously circulated to members).

At the first inspection, issues were raised regarding the equipment that had been brought to site for the provision of hot meals such as chips and burgers. It had been pointed out that the café provision was originally meant for cold snacks, however, over the years the menu had grown significantly.

The second inspection was arranged to better understand the regulations with regard to the Food Hygiene Rating System (FHRS) managed by the County Council.

Originally the Reds were looking to use Andrew Thorne of the Social Club to operate the café during the football match days, however, there has been a change of heart on both sides and there is now a possibility that Anyone Waiting (Paul Francis) will provide the service. This may result in Anyone Waiting becoming the registered Food Business Operator and therefore responsible for all documentation relating to the FHRS.

The longer-term issue for the council may be the renovation of the café layout which will enable the Operator to increase the type of food provision.

In the meantime, costings will be sought regarding a possible improvement scheme.

RESOLVED – that the report be noted and that the actions taken be endorsed and approved.

6. SOCIAL CLUB

Further to Minute No. 9 of the Committee meeting held on 9th November 2020, members considered a report prepared by the Deputy Town Clerk (copies having been previously circulated to members).

Members were informed that contact had been made by the Social Club Tenant in relation to some of the furniture items held in the Social Club and that the Tenant's lease includes an inventory of Town Council owned furniture and equipment (purchased by a previous tenant) that has to be kept in good condition by the Tenant as part of the lease or would have to be replaced at the end of the lease.

The Tenant has requested permission to replace a number of chairs and offered to either place the current chairs in storage or to return them to the Town Council and therefore remove them from the lease inventory.

RESOLVED – that the report be noted and that the chairs can be replaced with the current items retained in storage by the tenant.

7. CHAIR'S REMARKS

On behalf of the Committee the Chair (Cllr. S.L. Rees, Deputy Town Mayor) wanted to congratulate Llanelli Town A.F.C. on the creation of Llanelli first ever Pan Disability Team and for putting on free football sessions for the young people of Llanelli. The Town Mayor (Cllr. M.D. Cranham, J.P.) visited the project recently and commented on how successful they were and wished them all the best moving forward.

The Meeting concluded at 6.15 p.m.