

LLANELLI TOWN COUNCIL

ORDINARY MEETING

15th June 2022

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 15th June 2022 at 6.00 p.m.

PRESENT: Councillor P.T. Warlow (Town Mayor)(Presiding)

Councillors

Bigyn Ward

M.D. Cranham, J.P.
D.Ll. Darkin (Leader of
the Council)
J.R. Elliott
J.R. Williams

Elli Ward

J.P. Jenkins
N.J. Pearce (Deputy
Town Mayor)

Glanymor Ward

A.A. Carter
L. Fenris
J.E. Jones, J.P.
S.L. Rees
B.A.L. Roberts

Lliedi Ward

S. Evans
S. Greaney
A. Lochrie

Tyisha Ward

S.A. Curry
T. Davies
A.S.J. McPherson

APOLOGIES: Councillors A.R. Bragoli, D. Nicholas and G.R. Lloyd.

27. MAYOR'S ANNOUNCEMENTS

The Town Mayor (Councillor P.T. Warlow) congratulated Chris Spriggs of Havelock Bowls Club for being selected for the Wales Paralympic Bowls Squad which will compete in the Commonwealth Games next month in Birmingham.

Also on behalf of Llanelli Town Council he congratulated Nia Griffiths, M.P. on being appointed a Dame in Her Majesty's The Queen's Birthday Honours List which was noted to be a fitting recognition for all of her hard work on behalf of the people of Llanelli.

On a sad note, the Town Mayor referred to the recent sudden passing of Philip Bennett, OBE, who was also an Honorary Freeman of Llanelli Town in recognition of the honour and esteem in which he was held. Phil had won 29 caps for Wales from 1969 to 1978, played for his beloved Scarlets 413 times and starred for the Lions on two tours, to South Africa in 1974 and as Captain in New Zealand three years later. He was inaugurated into the Rugby Hall of Fame in 2005 and was regarded as one of the World's greatest Fly-Halves.

On behalf of the Council, the Town Mayor extended his sincere condolences to Mr. Bennett's wife Pat and his family on their very sad loss.

Members then stood in silent tribute as a token of respect.

28. PUBLIC PARTICIPATION

Further to Minute No. 8 of the Adjourned Annual meeting held on 19th May 2022, the Town Mayor (Councillor P.T. Warlow) noted that no members of the public were in attendance at this meeting.

29. PENTRE AWEL

The Town Mayor welcomed Chris Moore, Director of Corporate Services, Carmarthenshire County Council as the Senior Responsible Officer and Sharon Burford, Project Manager of the Pentre Awel development to the meeting and invited them to give their Presentation on progress with the project to members.

Chris Moore began by thanking the Town Mayor and members of the Council for the invitation to attend the Council meeting and to present details of the Pentre Awel project. The project is part of a city deal project with Llanelli and Carmarthenshire being in the South-West region as part of the Swansea Bay City Deal covering four unitary authorities i.e. Carmarthenshire, Neath Port Talbot, Pembrokeshire, and Swansea.

Chris Moore informed members that he was the Senior Responsible Officer for the project and assured councillors that Carmarthenshire County Council is fully committed to the scheme. The Partners are critical to the project success including academic and health partners that bring the benefit of what is a Health and Wellness project together. He then introduced Sharon Burford to go through the PowerPoint Slideshow.

Sharon Burford then proceeded by explaining the Four Zones that make up Pentre Awel, the First Zone which was being concentrated on at the moment and is an investment of £87 to £88 million is currently in Preconstruction Phase with the contractor. The intention being that they would be on site this summer, all being well with a two-year build programme.

The Pentre Awel site consists of Four Zones:

The first phase - Zone 1 – Includes a Research Based Business Development; a Clinical Delivery and Research Centre; a Wellbeing Skills Centre. Additionally, Zone 1 includes the Leisure Centre from the Carmarthenshire County Council Capital Programme entailing an 8 x 25m lane swimming pool; learner pool with splash features; sports hall; around 130 station gym; dance, spin and multi-purpose studios; adventure play and £1.3m Hydrotherapy Pool.

Zone 2 – Housing of around 35 units of social and affordable housing. Assisted Living nursing home (100 beds); Residential Rehabilitation (30 beds); Extra care facility (90 beds).

Zone 3 – Assisted Living – Individual apartments for sale/rent. Zone 3 – Business Expansion space for activities.

Zone 4 – Hotel – up to 140 bed facility. Zone 4 – Housing – of around 35 units of open market housing.

Some work had already commenced to the site with some ecological work having been completed. On the 4th July hoardings will start to be erected marking the start of the enabling works which will be the precursor for the scheme which will start around October.

There then followed a question and answer session where members asked about the possible transportation links and the need for these to be in place early in the project development to accommodate the construction workers as well as the finished project. Council was assured that they were currently looking at this as well as ensuring that coastal path links were in place, following which the Town Mayor thanked Chris Moore and Sharon Burford for their very informative presentation and they then both left the meeting.

RESOLVED – that the information be noted.

30. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees, and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed respectively: -

Llanelli Town Council – Annual Meeting	18 th May 2022
Llanelli Town Council – Annual Adjourned Meeting	19 th May 2022
Planning, Licensing and Consultation Committee	23 rd May 2022
Building and Finance Committee	23 rd May 2022
Special Llanelli Joint Burial Advisory Committee	25 th January 2022

31. MATTERS ARISING

COST OF LIVING PAYMENT

Further to Minute No. 22 of the Adjourned Annual Town Council meeting held on the 19th May 2022, the Town Clerk reported receipt of an email from the Carmarthenshire County Council Cabinet Member for Resources. The email thanked the Council for the motion agreed at its previous meeting and noted the actions being taken by the County Council in ensuring the £150 cost of living scheme payment was provided to residents as soon as possible.

RESOLVED – that the information be noted.

32. DATA PROTECTION POLICIES

Further to Minute No. 17 of the Adjourned Annual meeting held on 19th May 2022, members received and reviewed the following Town Council Policies:

- (1) Information and Data Protection Policy
- (2) Data Retention Policy
- (3) Freedom of Information Publication Scheme
- (4) Management of Removal Media Policy

RESOLVED – that the Data Protection Policies as received by adopted as Council policy.

33. PENYFAN COMMUNITY FACILITIES

Further to Minute No. 67(2) of the Building and Finance Committee meeting held on the 13th December 2021, members received a report prepared by the Town Clerk providing an update in relation to progress with the proposal to create a Community Centre and Changing Rooms Facility at Penyfan Park (copies having been previously circulated to members).

The planning application submitted for the proposed building was approved by the County Council on the 7th June 2022.

The Town Council can therefore move forward with completion and submission of the second stage large grant application to the National Lottery for funding towards the overall scheme cost.

Members were reminded that the National Lottery scheme requires a great deal of Community involvement in order to be successful in obtaining an award. A Community Facilities Working Group was therefore created to support the project which included representatives of a number of agencies and organisations including:

- PLTRA
- New Dock Stars RFC
- Llanelli Community Partnership
- Ysgol Coedcae
- Stebonheath School
- Bigyn School
- Mid and West Wales Fire and Rescue
- Carmarthenshire County Council
- Children's Services
- Sport and Leisure
- Housing
- CYCA
- St Paul's Family Centre
- Llanelli Town AFC Community Hub

The Town Council has two members represented on the Penyfan Community Facilities Working Group along with officers. Next steps required were to:

- Nominate two members for the Penyfan Community Facilities Working Group;
- Arrange a meeting of the Working Group to consider the draft second stage grant application;
- Presenting the draft application to the Town Council for final approval;
- Discussions with the Carmarthenshire Community Bureau on further applications to additional funders for the project.

RESOLVED – that the report be noted, actions taken approved, and that the two Council nominations were agreed as Cllr P.T Warlow (Town Mayor) and J.R. Williams to attend the Penyfan Community Facilities Working Group.

34. COMMUNITY DEVELOPMENT OFFICER'S REPORT

(1) COMMUNITY DEVELOPMENT OFFICER'S REPORT

Further to Minute No. 20 of the Adjourned Annual Council meeting held on 19th May 2022, consideration was given to the written report of the Community Development Officer (copies having been previously circulated to members). The report dealt with the following:

(i) UPDATES AND ACTIVITIES

Community

- Four primary schools in Llanelli took part in the Junior Traders project on the 19th May in Llanelli Town Centre. Old Road, Penygaer, Ysgol Penrhos and Stebonheath schools took part. Products sold on the day were crafted and designed by the young people with Old Road and Penygaer winning the best presented stall and most profitable stall on the day. The project was funded by Llanelli Community Partnership through the Connect 2021 project and links in well with the school curriculum and will be delivered again in 2023. The project was a partnership of Llanelli Town Council, Llanelli Community Partnership and Carmarthenshire County Council Market Team with over 200 young people taking part.

- The Alternative Learning Company, Foothold Cymru and the Llanelli Multicultural Network held the International Family Celebration of Food on the 2nd June at the Selwyn Samuel Centre with the Town Mayor Cllr Warlow opening the event. The Town Mayor also welcomed Vice-Consul Patryk Gowin of the Consulate General of the Republic of Poland to Llanelli who also attended the event. The Town Mayor paid tribute to the arrangements made by the organisers for a very successful event showcasing the diversity of Llanelli. 21 Countries such as Poland, China, Ukraine, Chile and Wales were represented with over 700 people attending throughout the day.
- Ukrainian Support – Llanelli Town Council continues to work closely with Support for Ukraine working group and Carmarthenshire County Council to support families and individuals fleeing the conflict in Ukraine. Several meetings have been held and drop-in sessions provided to offer a cuppa and support on a Tuesday morning in EJs and will continue. It's understood that there are over 10 families now in Llanelli with Carmarthen and Ammanford also seeing families settling. The Town Council is supporting volunteers and voluntary sector organisations in supporting those that require support, the situation remains fluid and at times difficult.
- Llanelli Community Partnership – Llanelli Community Partnership have held their first face to face Partnership meeting since 2020. The meeting was held at Glenalla Community Centre on 9th May. The meeting gave an opportunity for the Partnership to update the community on activity currently taking place. The Partnership AGM has been confirmed for the 16th June at 6.00pm at Glenalla Community Centre, all are welcome.
- Llanelli District and Twinning Association – A Llanelli and District Twinning Association meeting was held on the 30th May and was well attended. Old Road and Penrhos school gave a verbal presentation on their engagement with Twinning and the Connect 2021 project, the presentation was well received. The Llanelli and District Twinning Association AGM will be held at the end of June date to be confirmed, all are welcome.
- HM The Queen's Platinum Jubilee - Her Majesty the Queen's Platinum Jubilee celebrations took place on the weekend of 2nd - 5th June 2022. The Town Mayor Cllr Warlow and Deputy Mayor Cllr Pearce along with their Consorts attended a number of events over the Bank Holiday celebrating the Platinum Jubilee. Events included the lighting of the Beacon at the Festival Fields arranged by Llanelli Veterans Association and was well attended. The Parc Howard Association Queen's Platinum Jubilee Celebrations saw over 2,500 people attend throughout the day and a Big Jubilee Lunch arranged by The Rose Gardeners at Stradey Park Avenue. Arrangements for each event were supported by Llanelli Town Council members and officers. The Town Mayor has paid tribute to the wonderful arrangements made by each of the organisers providing a fitting celebration of Her Majesty's Platinum Jubilee in Llanelli.
- People Sing Up - is a new singing group that meets on a weekly basis in Ffwrnes Fach. It gives an opportunity to those taking part to connect through creative song.

- Falklands 40 and the 80s Festival – 2022 is 40 years since the Falklands war. Falklands 40 sees a year of commemorations across the UK. This years Armed Forces Day will see a Falklands bench unveiling taking place at Llanelli Town Hall at 10.00am on the 25th June. The memorial bench has been donated to Llanelli by Paul Summers (a Falklands veteran) and veterans from the Welsh Guards and RBL to commemorate those who lost their lives from Llanelli during the Falklands war. The unveiling will be followed by a march through Llanelli Town Centre and a Drumhead Service to celebrate Armed Forces Day. The 80`s Festival will follow in the Town Centre from 2.00pm. The Town Council has been instrumental in organising and supporting the Llanelli Veterans and the BID in organising these events.

Youth Projects

- Go Girls project, Coedcae School – The project continues to be delivered by People Speak Up and works to encourage independence, self-confidence and provides emotional support to girls from Coedcae school. The project is supported by Llanelli Town Council, Carmarthenshire Youth Service and Coedcae School.
- Young People Speak Up - is a non-judgmental free creative space for young people working from Ffwrnnes Fach. They gain well-being tools, take part in work experience, improve their personal development and find their voice. The group works well and continues to be supported by the Town Council.
- Falkland 40 schools project – June 2022 sees the Falklands 40 national programme in Wales. The schools-based project will look to support military children and others based in Llanelli primary schools. The project partners with Connect 2021, Links Veterans project and the Schools Liaison Support scheme with Carmarthenshire County Council. The project will work with 3 schools, Old Road, Stebonheath and Penygaer to look at the Falklands conflict and the current Ukraine conflict. The school's activity will take place on June 15th.

RESOLVED – that the information be noted

This meets goals 1, 2, 3, 4, 5, 6 and 7 of The Wellbeing of Future Generation Act 2015.

(ii) COMMUNICATION

For the latest information for Llanelli and community updates in Carmarthenshire the following web addresses can still be accessed please see below:

<http://newsroom.carmarthenshire.gov.wales>
<http://connectcarmarthenshire.org.uk>
<http://www.cavs.org.uk>
www.dewis.wales

Direct referrals can be made to Delta Wellbeing or Carmarthenshire County Council Contact Centre on 01267 234567 or Delta Wellbeing the contact number 03003332222.

RESOLVED – that the information be noted

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015.

(iii) DATES FOR DIARIES, COMMUNITY ACTIVITY EXAMPLES FOR JUNE 2022

Community activity continues online with face-to-face provision.

- Men in Conversation 10.0am to 3.00pm, contact the Community Development Officer for detail on how to book.
- People Sing Up every Thursday 11.15am - from the at the Ffwynes Fach
- Story Care and Share – gathering and connectivity project, 11.00am every Wednesday at the Ffwynes Fach.
- Homeless provision being provided in Llanelli (however may be subject to change):
 - Ty Gwyn continue to support on a Saturday evening – 5.30pm – 7.00pm.
 - Greenfield Baptist Church on a Wednesday.
 - Sosban Soup Station are supporting on a Sunday night at Paddock Street Community Centre 5.30pm – 7.00pm.
- Multicultural Network / Support for Ukraine, every Tuesday from 10.30am-12.30pm at EJs Cafe Vauxhall Llanelli.
- Repair Café 12-14 John Street 10.00am-1.00pm every 3rd Saturday of the month.
- Llanelli Community Partnership AGM is being held on the 16th June at 6.00pm in Glenalla Community Centre.
- SCAG meeting being held on the June at 2.00pm in St Barnabas Community Centre.
- Armed Forces Day / Falklands Bench unveiling – Town Hall from 10.00am on the 25th June
- 80`s Festival on the 25th June Llanelli Town Centre from 2.00pm

(2) COMMUNITY ACTIVITY AND DEVELOPMENT WORK PROGRAMME 2021-22 – ANNUAL REVIEW

Further to Minute No. 51(2) of the Council meeting held on 1st December 2021 consideration was given to the Annual Review of the Council's Community Activity and Development Work Programme for 2021/22 (copies having been previously circulated to members).

RESOLVED – that the Annual Review be noted and approved.

(3) COMMUNITY ACTIVITY AND DEVELOPMENT WORK PROGRAMME FOR 2022-23

Consideration was given to the Council's Community Activity and Development Work Programme for 2021/22 (copies having been previously circulated to members).

RESOLVED – that the Work Programme for 2022/23 be noted and approved.

35. INTERNAL AUDIT REPORT

Further to Minute No. 73 of the Council meeting held on 7th March 2022, consideration was given to the Internal Audit (Final) Report 2021-22 prepared by Auditing Solutions Ltd. (copies having been previously circulated to members).

RESOLVED – that the information be noted and approved.

36. AUDIT OF ACCOUNTS

(1) FINANCIAL STATEMENTS 2021/2022

Minute No. 21(1) of the Town Council meeting of 21st June 2021, members considered the Financial Statements which had been prepared for the 2021/2022 financial year (copies having been previously circulated to members).

RESOLVED – that the Financial Statements for 2021/2022 be accepted and approved.

(2) ANNUAL REPORT 2021/2022

Further to Minute No. 21(2) of the Town Council meeting of 21st June 2021, consideration was given to the draft Annual Report prepared for the year ending 31st March 2021 (copies having been previously circulated to members).

RESOLVED – that the draft Annual Report be accepted and approved.

37. ANNUAL RETURN FOR YEAR ENDING 31ST MARCH 2022

(1) ACCOUNTING STATEMENTS

Further to Minute No. 22(1) of the Town Council meeting of 21st June 2021, consideration was given to the Accounting Statements as contained within the Annual Return for 2021/22.

RESOLVED – that the Accounting Statements for the year ending 31st March 2022 be approved.

(2) ANNUAL GOVERNANCE STATEMENT FOR 2021/2022

Further to Minute No. 22(2) of the Town Council meeting of 21st June 2021, members considered the Annual Governance Statement as contained within the Annual Return for 2021/22 whereupon, it was

RESOLVED – that the Annual Governance Statements be agreed and approved.

(3) AUTHORITY TO SIGN

Further to Minute No. 22(3) of the Town Council meeting of 21st June 2021, consideration was given to the Annual Return for 2021/22 and, following the satisfactory completion of the Internal Audit, it was

RESOLVED – that authority be given to the Town Mayor and Town Clerk to sign and submit the Annual Return for 2021/22.

38. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members):

- (1) Carmarthenshire County Council Latest News – May 2022.
- (2) Parc Howard Association - Minutes of the Parc Howard Association Management Meeting held on 11th May 2022.
- (3) One Voice Wales – News Bulletin.
- (4) Llanelli Railway Goods Shed – Goods Shed Update May 2022

The Meeting concluded at 7.15 p.m.