

BUILDING AND FINANCE COMMITTEE

13th September 2021

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 13th September 2021 at 6.29 p.m.

PRESENT: Councillors W.J. Lemon (Chair), M.D. Cranham J.P. (Town Mayor), S.A. Curry, J.P. Jenkins, J.G. Prosser, B.A.L. Roberts (Vice-Chair), W.E. Skinner and J. Williams.

EX-OFFICIO MEMBER: Councillor S.L. Rees (Deputy Town Mayor).

APOLOGY: Councillors T. Davies, J.S. Edmunds and L.A. Edmunds.

32. FINANCIAL REPORTS

(1) BUDGET REVIEW

Consideration was given to the Budget Review report of the Town Clerk (copies having been previously circulated to members).

RESOLVED – that the information be noted and approved.

(2) INCOME AND EXPENDITURE

RESOLVED – that the Income and Expenditure report for the period 1st April – 31st August 2021, in the sums of £756,095 and £410,236 respectively, be approved.

(3) ACCOUNTS FOR PAYMENT

RESOLVED – that the payment schedule showing cheque payments 15852 and 15853 in the sum of £800, Direct Debit Nos. 065 - 109 (inclusive) in the sum of £20,545.52, BACS 056 – 083 in the sum of £34,895.59 and Electronic Payments Nos. 099 – 160 in the sum of £106,484.56 respectively, be approved.

33. COMMUNITY CENTRES

HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the months of July and August 2021 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

34. CROWN PARK

Further to Minute No. 23 of the Committee meeting held on 19th July 2021, members received notes of the Officer meeting with representatives of Crown Park Association held on 1st September 2021 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

35. PUBLIC FOOTPATHS

Further to Minute No. 4 of the Committee meeting held on 11th November 2020, the Town Clerk reported the receipt from Wrenvale Nurseries and Landscapes of the Footpath Inspection Reports to the end of June 2021 (copies having been previously circulated to members).

RESOLVED – that the reports be noted and forwarded to the County Council for their attention.

36. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) Grants

Having considered the following applications (copies having been previously circulated to members), it was

RESOLVED as follows –

- (a) Morfa Family Centre – that a grant of £300 be made;
- (b) Brynhyfryd Bowls Club – that a grant of £500 be made
- (c) C.P. Suburbs AFC – that a grant of £500 be made;
- (d) Dafen Crusaders Bowls Club – that a grant of £500 be made.

(2) LETTERS OF THANKS

RESOLVED – that letters of thanks received from Llanelli Fairtrade and Coleg Sir Gâr Sports Academy be noted with pleasure.

(3) SPONSORSHIP

The Town Clerk informed members that Ymlaen Llanelli BID were starting to arrange promotional events with the Llanelli Vintage Festival taking place this Saturday, 18th September 2021.

The overall costs were estimated at £13,555 exclusive of VAT.

RESOLVED - that as in previous years the Council sponsors the event on a 50-50 basis.

37. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

38. PENYFAN FACILITIES

Further to Minute No. 30 of the Committee meeting held on 19th July 2021, members considered a report provided by the Deputy Town Clerk giving an update on progress with the following proposed projects (copies having been previously circulated to members).

COMMUNITY CENTRE / CHANGING ROOMS

Confirmation has been received that the First Stage grant application has been assessed and the Town Council has been successfully invited to make the Second Stage People and Places Large Grants application. Officers will now commence work on the detailed application including further consultation with the Penyfan Community Facilities Working Group and the wider Community.

MULTI USE GAMES AREA / CRUYFF COURT

A planning application has been submitted for the installation of the Penyfan Cruyff Court to be located to the rear of the current changing rooms facility. A detailed drainage scheme is also being drawn up as required by the Planning Authority.

Discussions are also being undertaken with New Dock Stars RFC in order to confirm the location of the proposed rugby pitch within the area remaining of the lower field.

RESOLVED – that the report be noted, and actions taken endorsed together with approval for the continuing actions of officers.

39. TREE SURVEY

Further to Minute No. 98(2) of the Committee meeting held on 18th February 2019, members considered a report prepared by the Deputy Town Clerk setting out the current policy of the council relating to the inspection of the trees within its parks and playing fields (copies having been previously circulated to members).

An inspection is undertaken by a qualified professional on a periodic basis with the last such inspection carried out in 2019. Additionally regular inspections are undertaken by the Council Footpath Maintenance Contractor Wrenvale Landscapes and Nurseries.

These reports and inspections have led to the removal of trees in some areas, especially due to Ash Die Back experienced at locations in more recent times.

Quotes have therefore been requested from contractors to undertake the full inspection and provide:

- Condition survey
- Full tree schedule
- Risk Assessment
- Recommended works schedule

The areas to be visited are:

- Bryn Yard
- Crown Park
- Havelock Park
- Morfa Park
- Nightingale Park
- Penyfan Park
- Penygaer Playing Fields
- Peoples' Park
- Stebonheath Park

Quotes have been received as follows:

- | | |
|----------------|-----------|
| • The Arb Team | £2,400.00 |
| • RTAC | £3,550.00 |

Contact has been made with a number of contractors to request quotations and the previous contractor David Rice Forestry Consultants were unable to provide a quote on this occasion.

RESOLVED – that the report be noted and that approval be given to the lowest quotation received from the Arb Team in the sum of £2,400 to carry out the tree survey.

The Meeting concluded at 6.39 p.m.