

BUILDING AND FINANCE COMMITTEE

6th March 2023

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 6th March 2023 at 6.23 p.m.

PRESENT: Councillors A.S.J. McPherson (Chair), A.R. Bragoli, A.A. Carter, M.D. Cranham J.P., D.Ll. Darkin (Leader of the Council), L. Fenris (Substitute for Councillor S.A. Curry), S. Greaney, G.R. Lloyd, B.A.L. Roberts.

APOLOGIES: Councillors S.A. Curry, J.R. Elliott, P.T. Warlow (Town Mayor).

ALSO IN ATTENDANCE: Councillor J.P. Jenkins

102. MEMBERS' DECLARATIONS OF INTEREST

Declarations of interest were made on items 112 as noted below.

103. FINANCIAL REPORTS

(1) INCOME AND EXPENDITURE

RESOLVED – that the Income and Expenditure report for the period 1st April 2022 – 28th February 2023, in the sums of £1,248,760 and £1,111,915 respectively, be approved.

(2) ACCOUNTS FOR PAYMENT

RESOLVED – that the payment schedule showing cheque payments £0, Direct Debit Nos. 258 - 292 (inclusive) in the sum of £17,333.45, BACS Nos. 171 - 188 in the sum of £20,604.67 and Electronic Payments Nos. 369 - 412 in the sum of £232,323.22 respectively, be approved.

104. COMMUNITY CENTRES

(1) HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of February 2023 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

105. PARKS AND PROPERTIES

(1) HAVELOCK PARK

Further to Minute No. 69 of the Committee meeting held on 7th November 2022, members received for information notes of an officer meeting held on 15th February 2023, with representatives of Havelock Park Bowls Club (copies having been previously circulated to members).

RESOLVED – that the information be noted.

(2) PEOPLES' PARK

Further to Minute No. 59 of the Committee meeting held on 17th October 2022, members received for information notes of an officer meeting held on 16th February 2023, with representatives of Parc y Dre Bowls Club (copies having been previously circulated to members).

RESOLVED – that the information be noted.

106. DEFIBRILLATOR PROVISION

Further to minute 34 of the Committee meeting held on the 15th July 2019, members gave consideration to the Town Clerk's report in relation to Defibrillator Provision. It was noted that Llanelli Town Council maintains defibrillators across the Town Council wards as follows:

- Crown Park;
- The Old Vicarage;
- Penygaer Playing Fields;
- Parc Howard;
- Selwyn Samuel Centre;
- Stebonheath Park.

These were all registered with the Ambulance Service *the circuit* website with regular checks carried out of their operation by the Town Council Park Keepers.

Financial support was also noted as having been provided to the provision of cabinets at the Palms (Links) and New Dock Stars RFC.

Discussions had also been held with the Llanelli Round Table who had applied for defibrillators and would make an application to the Town Council for financial assistance towards the cost of cabinets, for installation locations at Gilbert Crescent and Ysgol Heol Goffa.

In the meantime, the Town Council had made an application to the NHS / Welsh Government scheme for a possible defibrillator that could be installed at Penyfan Playing fields. This application had been approved in principle should the Town Council agree to install a heated cabinet.

The equipment was proposed to be installed on the Changing Rooms compound fence to enable 24 hour public access. The cost of a cabinet was noted to be around £400, with an electrical connection costing around £300.

In addition, discussions were being held with One Voice Wales in relation to the possible provision of defibrillator training via One Voice Wales at Town Council Community Centres. Dates and locations would be circulated when these are confirmed.

RESOLVED – that the information be noted and:

- approval be given to the purchase and installation of a defibrillator at Penyfan Playing Fields;
- approval be given to the provision of defibrillator training via One Voice Wales at Community Centre locations.

107. PADDLING POOLS 2023 SEASON

Further to Minute No. 55 of the Committee meeting held on 17th October 2022, members gave consideration to the Town Clerk's report on the possible provision of Paddling Pools for the 2023 Summer Period.

It was anticipated that the three Town Council managed Paddling Pools at Crown Park, Parc Howard and Peoples' Park will be brought into operation for the School Holiday period commencing Monday 24th July 2023.

Prior to this, it was proposed to re-paint each paddling pool along with limited re-pointing where necessary of the surrounding slabs. If approved a tender exercise would be undertaken to appoint a contractor for these works.

Additionally, following the continuing issues with glass being found in the pool which prevented use of the facility in 2022, consideration would also be given to the possibility of erecting a secure fence around the paddling pool at Peoples' Park. This may have required a planning application to progress works. A further report would be provided to the Committee on this matter.

Paddling Pool Attendants

These would be provided through an employment agency. Each Attendant would be provided with First Aid and General Health and Safety Training together with an induction on the operation of each Paddling Pool and litter picking procedures.

A shift pattern would be put in place to staff the pools from 8am – 6pm daily with a fourth staff member in place to cover lunch breaks.

Arrangements would also be put in place for Town Council Park Keepers to inspect each pool and surrounds prior to bringing into operation daily in order to guard against sharp items finding their way into the pools.

RESOLVED - that the information be noted, and that approval be given to progression of the proposed actions as detailed in the report.

108. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) APPLICATIONS

Having considered the following applications (copies having been previously circulated to members), it was

RESOLVED as follows: -

- (a) Cancer Information and Support Service – The Town Clerk reported confirmation from the Charity (minute 96 (a) of the Committee meeting held on the 6th February 2023 refers) that 8 individuals from Llanelli had received support from the Charity in the last year. Following receipt of this information it was resolved that a grant of £500 be made.
- (b) 7th Llanelli Guides - that a grant of £500 be made.
- (c) Cruse Bereavement Support - That the Town Clerk should request information of support provided to residents in the Llanelli Town area to enable consideration of the matter at a future meeting.

(2) LETTERS OF THANKS

RESOLVED – that the letters of thanks received from Ysgol Bryngwyn and Llanelli Schoolboys rugby U15s be noted with pleasure.

109. PENYFAN PLAYING FIELDS – NEW DOCK STARS

Further to Minute No. 6 of the Committee meeting held on 17th May 2021, members gave consideration to the Town Clerk’s report providing an update on the possible provision of a sub-lease to New Dock Stars RFC for the lower field at Penyfan Park.

RESOLVED – That the matter be referred to a meeting of the Full Town Council for consideration and decision.

110. TOWN COUNCIL ALLOTMENT PROVISION

Further to minute number 51 of the Building and Finance Committee meeting held on the 26th September 2022, members gave consideration to the Town Clerk's report on the Town Council Allotment Provision.

The Town Council had made a grant application for funding from the Welsh Government, Carmarthenshire County Council Allotment Fund for projects at Sunninghill Terrace and Coronation Road, with awards received as follows:

- Coronation Road £13,321.00
- Sunninghill Terrace £500.00

The grant funding had enabled the creation of 3 starter plots at Sunninghill Allotments, increasing the number available for hire by the Town Council by 2 plots.

An extensive pathway improvement project has been undertaken at Coronation Road, improving accessibility to all the plots at these gardens.

The original approved cost by Martin Taffetsauffer Construction was increased from £9,259.64 to £12,018.85 as detailed in the Consultant Architect's instruction No1, as works to additional paths were identified and approved for progression via the grant funding.

In addition, discussions were being held with plot holders in order to seek opportunities to split allotments and provide for additional starter plots over the coming months.

RESOLVED – that the report be noted and:

- the actions of officers be approved;
- that Architect's instruction No1 be approved.

111. GAS BOILER SERVICING AND MAINTENANCE

Further to Minute No. 75 of the Committee meeting held on 15th February 2021, members gave consideration to the Town Clerk's report that a re-tender exercise had been undertaken for the Town Council building's annual boiler service and maintenance contract with a deadline of 24th February 2023 for return of proposals.

A number of companies were contacted for tender, with quotations received as follows:

| Location | Current cost | Warmserve | Westward | Lorne Stewart |
|---|---------------------|------------------|------------------|----------------------|
| Glenalla Community Centre, | £70.00 | £100.00 | £140.00 | £77.00 |
| Lakefield Community Centre | £140.00 | £175.00 | £265.00 | £154.00 |
| Llanerch Community Centre | £70.00 | £65.00 | £115.00 | £77.00 |
| Paddock Street Community | £70.00 | £65.00 | £115.00 | £77.00 |
| Penymorfa Community Centre | £70.00 | £65.00 | £110.00 | £77.00 |
| Selwyn Samuel Centre, Park | £210.00 | £235.00 | £360.00 | £231.00 |
| St Barnabas Community | £70.00 | £65.00 | £115.00 | £77.00 |
| Stebonheath Stadium | £350.00 | £395.00 | £460.00 | £385.00 |
| Wesleyan Community Centre | £70.00 | £65.00 | £125.00 | £77.00 |
| Total | £1,120.00 | £1,230.00 | £1,805.00 | £1,232.00 |
| Call out cost - Normal Hours | Current cost | Warmserve | Westward | Lorne Stewart |
| First Hour | £31.00 | £65.00 | £75.00 | £32.00 |
| Additional Hours | £31.00 | £45.00 | £55.00 | £32.00 |
| Evening / Weekend / Bank Holiday | | | | |
| First Hour | £80.00 | £85.00 | £80.00 | £80.00 |
| Additional Hours | £55.00 | £45.00 | £70.00 | £56.00 |

Following further consideration it was:

RESOLVED - that the Committee approves the tender provided by Lorne Stewart.

112. PENYGAER CHANGING ROOMS

Councillors S. Greaney declared an interest in this item as a member of the Caru Lliedi Group and as he considered this to be a prejudicial interest, left the meeting during the discussion and voting thereon. Councillor A.R. Bragoli declared his interest in this item as he was a member of the Caru Lliedi group but noted that he had received a dispensation to speak and make written representations on the matter from the Carmarthenshire County Council Standards Committee. Councillor A.R. Bragoli therefore took part in the discussion on the matter but did not take part in the vote thereon.

Further to minute 101 of the Committee meeting held on the 6th February 2023, the Committee considered the Town Clerk's verbal update on progress with the project works on the changing rooms.

RESOLVED – that the report be noted.

The Meeting concluded at 6.43pm.