

## **BUILDING AND FINANCE COMMITTEE**

16<sup>th</sup> January 2023

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 16<sup>th</sup> January 2023 at 6.45 p.m.

**PRESENT:** Councillors P.T. Warlow (Town Mayor)(In the Chair), A.R. Bragoli, M.D. Cranham J.P., S.A. Curry, D.Ll. Darkin (Leader of the Council), J.R. Elliott, L. Fenris (substitute for Councillor R. James), S. Greaney, G.R. Lloyd, A.S.J. McPherson, B.A.L. Roberts.

**EX-OFFICIO MEMBER:** Councillor N.J. Pearce (Deputy Town Mayor).

**ALSO IN ATTENDANCE:** Councillor J.P. Jenkins.

**APOLOGIES:** Councillors A.A. Carter.

### **81. FINANCIAL REPORTS**

#### (1) BUDGET REVIEW

Consideration was given to the Budget Review report of the Town Clerk (copies having been previously circulated to members).

**RESOLVED** – that the information be noted and approved.

#### (2) INCOME AND EXPENDITURE

**RESOLVED** – that the Income and Expenditure report for the period 1<sup>st</sup> April– 30<sup>th</sup> December 2022, in the sums of £1,101,502 and £822,226 respectively, be approved.

#### (3) ACCOUNTS FOR PAYMENT

**RESOLVED** – that the payment schedule showing cheque payments £500, Direct Debit Nos. 189 - 226 (inclusive) in the sum of £11,186.23, BACS Nos. 136 - 153 in the sum of £19,694.65 and Electronic Payments Nos. 317 - 344 in the sum of £50,795.18 respectively, be approved.

### **82. COMMUNITY CENTRES**

#### HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of December 2022 (copies having been previously circulated to members).

**RESOLVED** – that the information be noted.

### **83. PUBLIC FOOTPATH**

Further to Minute No. 43 of the Committee meeting of 26<sup>th</sup> September 2022, the Town Clerk reported the receipt of the Footpath Inspection Report to the end of December 2022 (copies having been previously circulated to members).

**RESOLVED** – that the report be noted and forwarded to the County Council for their attention.

### **84. ENVIRONMENTAL DEVELOPMENT PLAN**

Further to Minute No. 63 of the Town Council meeting held on the 2<sup>nd</sup> November 2022, members considered a report prepared by the Town Clerk providing an update on developments with the Town Council Environmental Development Plan (copies having been previously circulated to members).

#### **Environmental Projects**

Plans had been developed for implementation of the National Heritage Lottery; Local Places for Nature Scheme grant funded project. £22,000 grant was awarded to the project. Proposed works were as follows:

#### **Bryn Yard**

Creation of Community Garden includes planting of trees and shrubs and installation of bench and interpretation panel.

Budget        £5,000

Community volunteering opportunities would be provided as part of the project with a session available for both Ysgol Penrhos and Ysgol Maes y Morfa.

#### **Crown Park**

Planting of new trees to replace those removed due to Ash Die Back, planting of additional trees and shrubs to complement the already in place Environmental Project.

Budget        £2,500

Community volunteering opportunities would be provided as part of the project with a session available for Ysgol Penrhos.

#### **Havelock Park**

Planting of trees and shrubs that will thrive in the area to the rear and side of the bowling green.

Budget        £2,500

Community volunteering opportunities for the local Community and Havelock Bowls Club would be provided as part of the project with a session available for Ysgol Maes y Morfa.

### **Llanerch Field**

Creation of a pathway along the river with patches of plants around a seated area with interpretation panel. Installation of a fenced triangular area for a community growing space with raised beds. Some planting to also be undertaken at Penygaer Playing Fields. Further consultation to finalise the layout would be undertaken with the Caru Lliedi Community group.

Budget        £10,000

Community volunteering opportunities would be provided as part of the project with sessions available for both Ysgol Dewi Sant and Ysgol Penygaer.

### **Penyfan Park / Ann Street Park**

Limited planting to complement the already in situ biodiversity areas.

Budget        £2,000

Sessions to be made available to Ysgol Stebonheath and Bigyn School

### **Pharmabee project**

The project would link in with the Pharmabee project to ensure that the planted areas provide food for the bees at Ysgol Penrhos, forming a bee café / bee motorway connection across the parks and open spaces.

### **Timetable**

Work would commence around the end of February with Community and School sessions being undertaken during March.

**RESOLVED** – that the report be noted, and the actions taken and proposed be fully endorsed.

## **84. PARKS PLAYING FIELDS AND COMMUNITY CENTRES**

Further to minute 78 of the Committee meeting held on the 12<sup>th</sup> December 2022, members considered a report prepared by the Town Clerk (copies having been previously circulated to members). The report provided information on developments with the Town Council Parks, Playing Fields and Community Centres as follows:

## **Penyfan Park**

### **Footpath from Play Area to Coedcae School**

Work had been carried out by the County Council to try to alleviate the water noted as running from the edge of the footpath at the entrance of Coedcae School. The work appeared to have moved the problem further along towards the school with further investigation of a solution to be undertaken.

### **Changing Rooms**

A fire had occurred in the changing rooms, apparently caused by an extractor fan unit. Damage to the building was limited to smoke damage. The Town Council insurer had been made aware. Arrangements are being made to clean the rooms. In the meantime, the electrical installation had been checked for safety.

## **Llanerch Community Centre**

Further to minute 64 of the Committee meeting held on the 17<sup>th</sup> October 2022, the Council Leader and Town Clerk attended a meeting of the Llanerch Meithrin Committee on the 28<sup>th</sup> November 2022. A report of the financial position of the Cylch was provided in verbal format at the meeting. Full information was promised to be provided to the Council to enable the Committee to consider further support to the Cylch. This information had not yet been provided. The Town Council had therefore raised monthly rental invoices as normal. Further information would be provided to the Committee in order to consider the matter at the next meeting.

## **Crown Park**

### **Proposed pitch fence consultation**

The proposed consultation document had been finalised and would be circulated on-line and in person in the area around Crown Park during the coming weeks. An in-person drop-in consultation would also be carried out.

## **WIFI**

WIFI had been installed at:

- Glenalla Community Centre
- Lakefield Community Centre;
- Paddock Street Community Centre;
- Wesleyan Community Centre;
- St Barnabas Community Centre;
- Llanerch Community Centre will be completed at the end of January.

## **Wesleyan Community Centre**

Further to minute 61 of the Committee meeting held on the 17<sup>th</sup> October 2022, it had not been possible to purchase the anticipated hot water boiler for the Community Centre. A simpler, freestanding plumbed in unit had therefore been purchased at a cost of £486 which was hoped to provide a solution for the time being.

**RESOLVED** – that the report be noted and the actions taken be endorsed for approval.

## **85. APPLICATIONS FOR FINANCIAL ASSISTANCE**

### **APPLICATIONS**

Having considered the following applications (copies having been previously circulated to members), it was

**RESOLVED** as follows: -

- (a) Llanelli Town AFC Community Hub – that a grant of £500 be made.
- (b) Yes Cymru – that the application be noted.

## **86. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960**

**RESOLVED** – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

## **87. PUBLIC FOOTPATHS**

Further to Minute No. 89 of the Committee Meeting held on 14<sup>th</sup> February 2022, members considered a report prepared by the Town Clerk (copies having been previously circulated to members).

Members were informed that a quotation had been received from the Council's current Contractor, Wrenvale Nurseries and Landscapes, for the strimming, spraying, blowing, litter picking and inspections of the registered footpaths in the Town Council's area for 2023/24, in the sum of £8,000 (plus VAT).

Members were reminded that these works are undertaken on behalf of the County Council who contribute 90% of the cost.

**RESOLVED** – that the tender provided by Wrenvale Nurseries and Landscapes in the sum of £8,000 (plus VAT) be accepted and approved.

## **88. HANGING BASKETS AND PLANTERS**

Further to Minute No. 90 of the Committee meeting held on 14<sup>th</sup> February 2022, members considered a report prepared by the Town Clerk (copies having been previously circulated to members).

Members were informed that a quotation had been received from Wrenvale Nurseries and Landscapes in relation to the town centre hanging baskets.

The quotation was for the provision of the hanging baskets in the Town Centre and the window boxes at The Old Vicarage during the summer of 2023 in the sum of £7,250 (plus VAT).

**RESOLVED** – that the quotation submitted by Wrenvale Nurseries and Landscapes, in total sum of £7,250 (plus VAT), be accepted and approved.

## **89. PENYGAER CHANGING ROOMS**

Councillor S. Greaney declared a pecuniary interest in this item as he was a member of the Caru Lliedi group and as he considered this to be a prejudicial interest, left the meeting during the discussion and voting thereon.

Councillor D. Ll Darin declared a pecuniary interest in this item due to his close working relationship with each contractor tendering for the project and as he considered this to be a prejudicial interest, left the meeting during the discussion and voting thereon.

It was noted that Councillor A.R. Bragoli, had received a dispensation on the matter from the Carmarthenshire County Council Standards Committee.

Further to minute 77 of the Committee meeting held on the 12<sup>th</sup> December 2022 consideration was given to the Town Clerk's report and the Consultant Architect's Tender report.

The report noted that the planning application for improvements to the changing rooms had been approved.

The Town Council Consultant Architect had therefore sought quotations for the necessary works to be carried out with tenders received as follows:

- |                                       |   |                      |
|---------------------------------------|---|----------------------|
| 1. Martin Taffetsauffer Builders Ltd. | - | £370,363.10 plus VAT |
| 2. Lewis Construction Ltd.            | - | £374,896.58 plus VAT |
| 3. Vaughan Construction Ltd.          | - | £381,251.25 plus VAT |
| 4. TAD Builders Ltd.                  | - | £420,517.53 plus VAT |

The report noted that consideration had been given to areas of work that could be not progressed in order to reduce the overall cost. This would lead to the lowest tender being reduced to £308,026.42 plus VAT.

Following further consideration, it was

**RESOLVED** – that the report by noted and that the lowest tender received from Martin Taffetsauffer be accepted and approved.

The Meeting concluded at 6.55 p.m.