

BUILDING AND FINANCE COMMITTEE

15th May 2023

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Monday, 15th May 2023 at 6.15 p.m.

PRESENT: Councillors A.S.J. McPherson (Chair), A.A. Carter, M.D. Cranham J.P, S.A. Curry, D.Ll. Darkin (Leader of the Council), J.R. Elliott, L. Fenris (Substitute for Councillor R. James), A. Lochrie (Substitute for Councillor S. Greaney), S.L Rees (Substitute for Councillor B.A.L. Roberts) and P.T. Warlow (Deputy Town Mayor) and J.R. Williams (Substitute for Councillor G. Lloyd).

APOLOGIES: A.R. Bragoli, S. Greaney and G. Lloyd.

ALSO IN ATTENDANCE: Councillor J.P. Jenkins

1. MEMBERS' DECLARATION OF INTEREST

No declarations of interest were made.

2. FINANCIAL REPORT

(1) BUDGET REVIEW

RESOLVED – that the Income and Expenditure report for the period 1st April 2023 – 30th April 2023, in the sums of £516,539 and £113,452 respectively, be approved.

(2) ACCOUNTS FOR PAYMENT

RESOLVED - that the payment schedule showing cheque payments 15867 and 15868 in the sum of £800, Direct Debit Nos. 001 - 030 (inclusive) in the sum of £12,282.04, BACS Nos 001 - 018 in the sum of £24,136.87 and Electronic Payments Nos 001 - 035 in the sum of £80,252.54 respectively, be approved.

3. COMMUNITY CENTRES

(1) HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of April 2023 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

4. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) GRANT APPLICATIONS

Having considered the following applications (copies having been previously circulated to members), it was **RESOLVED** as follows: -

- (a) Llanelli Squadron of the Royal Air Force Air Cadets - that a grant of £300 be made.
- (b) Friends of Parc Howard Llanelli Museum - that a grant of £300 be made.
- (c) Llanelli and District Civic Society - that a grant of £300 be made.
- (d) Evans and Williams Football Club - that a grant of £800 be made.

(2) LETTERS OF THANKS

RESOLVED – that the letters of thanks received from Llanelli Ramblers Walking Festival 2023, Llanelli Veterans Association, Cruse and the Carmarthenshire Association Football League be noted with pleasure.

5. RISK ASSESSMENT REGISTER

Further Minute No. 9 of the Building and Finance Committee held on the 23rd May 2022, members considered a report prepared by the Town Clerk together with a copy of the Town Council's Risk Assessment Register (copies having been previously circulated to members).

One of the key elements of the Council's Risk Management Strategy is Risk Identification. The strategy states that "All risks identified will be recorded in the Council's Risk Assessment Register" and that this register will be reviewed and presented to the Building and Finance Committee for approval on an annual basis".

RESOLVED – that the Risk Assessment Register be noted and approved.

6. ASBESTOS INSPECTIONS

Members considered the Town Clerk's report that the Town Council has a duty to manage and monitor the condition of asbestos within its the properties. Inspections are therefore regularly carried out with management reports provided.

The properties concerned were:

- Lakefield Community Centre
- Llanerch Community Centre
- Penymorfa Community Centre
- Peoples' Park Changing Rooms
- Penygaer Changing Rooms and Community Facility

- Stebonheath Park
- Selwyn Samuel Centre
- St Barnabas Community Centre
- Wesleyan Community Centre

The last inspections were carried out in June 2021 and were now due. The cost proposed by the contractor NAS Laboratories was noted as £2,475.00. Following further consideration of the matter, it was:

RESOLVED - That the bi-annual inspections and update of the management plan be undertaken by NAS Laboratories.

7. YMLAEN LLANELLI EVENT SPONSORSHIP

Further to minute 57 of the Committee meeting held on the 17th October 2022, consideration was given to the Town Clerk's report. It was noted that the Town Council had provided for a £12,000 budget for the 2023-24 Financial Year to support Ymlaen Llanelli Town Centre events.

Following discussion with Ymlaen Llanelli officers it was proposed that this budget be used to sponsor 4 events with a £3,000 contribution each to be provided for the:

- 80s Festival 24th June
- Vintage Festival 16th September
- Food Festival 21st October
- Christmas Parade 2nd December

Following further consideration of the matter, it was:

RESOLVED

That the report be noted and proposal outlined be approved.

The Meeting concluded at 6.30pm.