

LLANELLI TOWN COUNCIL

MINUTES

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LLANELLI TOWN COUNCIL

ORDINARY MEETING

3rd October 2018

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli, on Wednesday, 3rd October 2018 at 6.05 p.m.

PRESENT: Councillor D. Ll. Darkin (Town Mayor)

Councillors

Bigyn Ward

M.D. Cranham, J.P.
W.E. Skinner

Elli Ward

J.P. Jenkins

Glanymor Ward

J.E. Jones, J.P.
W.J. Lemon
J.G. Prosser

Lliedi Ward

C. Griffiths
Mrs. S.J. Griffiths
Ms. S. Najmi, J.P.
(Leader of the Council)
P.T. Warlow
Mrs. J. Williams

Tyisha Ward

Ms. S.A. Curry
(Deputy Town Mayor)
T. Davies
A.S.J. McPherson

APOLOGIES: Councillors, S.I. Davies, J.S. Edmunds, Ms. L.A. Edmunds, M.P. Edmunds, C.A. Reed, S.L. Rees and Mrs. B.A.L. Roberts.

58. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed respectively:-

Llanelli Joint Burial Advisory Committee	13 th June 2018
Selwyn Samuel Centre Committee	3 rd September 2018
Llanelli Town Council	5 th September 2018
Town Twinning Committee	10 th September 2018
Planning, Licensing and Consultation Committee	10 th September 2018
Building and Finance Committee	17 th September 2018

59. LLANELLI DISCARDED NEEDLES GROUP

Further to Minute No. 106 of the Council meeting held on 4th April 2018, the Town Clerk informed members that his attention had been drawn to the Llanelli Discarded Needles Group at a recent Town Centre Task Force meeting and following some further investigation contact had been made with the group which apologised as it had been an oversight on their part not to have invited the Town Council to sit on the group.

Members considered minutes of the two previous meetings held on 15th May and 14th August 2018, together with an Updated Action Plan and Terms of Reference (copies having been previously circulated to members).

It had been noticed that at the meeting held on 15th May 2018, apologies had been recorded for Cllrs. Ms. S.A. Curry (Deputy Town Mayor) and A.S.J. McPherson. However, neither councillor was aware of the Group nor that they been invited to the meeting.

Members felt that there was little or no information available for members of the public on how to deal with discarded needles stating that more should be done to publicise the fact that any issue with needles the public should contact the County Council directly on 01267 234567.

RESOLVED – that representatives of the 3 most affected Wards, Elli, Glanymor and Tyisha being, Councillors Ms. S.A. Curry (Deputy Town Mayor), J.P. Jenkins and Mrs. B.A.L. Roberts be nominated as the Town Council's representatives on the Llanelli Discarded Needles Group.

60. CARMARTHENSHIRE COUNTY COUNCIL LOCAL TOILETS STRATEGY

Further to Minute No. 59 of the Planning, Licensing and Consultation Committee meeting held on 12th March 2018, consideration was given to an email dated 20th September 2018, received from the Municipal Services and Compliance Manager, Environment Department, Carmarthenshire County Council (copies having been previously circulated to members), the email sought views of various representative groups with respect to the development of Carmarthenshire County Council's first Local Toilets Strategy.

During the ensuing discussion members referred to the closure of the toilets in the Llanelli Public Library which needed to be reinstated as soon as possible. Reference was also made to the need for a Changing Places toilet facility in the town centre following which members were given an update stating that the County Council had identified a possible location in one of the units at Eastgate. However, this location was currently leased to the Hywel Dda University Health Board who were using it as a storage facility. The County Council were aware of this and efforts were being made to ask the Health Board to relinquish the facility.

RESOLVED – that all members be urged to fill out the Online Survey and that further developments be awaited in respect of the Changing Places toilet facility.

61. NOTICE OF MOTION

The Town Clerk reported the receipt of a Notice of Motion Proposed by Councillor J.P. Jenkins and Seconded by Councillor W.J. Lemon (copies of which were circulated to members prior to the meeting).

The Motion asked that the Town Council:-

1. Establish a cross-party working group to formulate a long-term strategy for what public services the Town Council could deliver more effectively, more economically and more responsive to public need and demand than are presently delivered at County level;
2. That the group be tasked to include opening dialogue with our colleagues at Llanelli Rural Council to explore where joint working could maximise efficiencies and economies of scale to deliver public services at a Llanelli regional level;
3. That we affirm that this policy is aimed at future-proofing this Council for the challenge of delivering the public services Llanelli residents want in the years to come and is not a criticism of any public body at any level of government nor any political party but as an acceptance of the political environment that we find ourselves in;
4. That this Working Group reports back to the full Town Council periodically for the full scrutiny and input of all elected members.

During the ensuing discussion wherein members expressed the opinion that they felt that a lot of the issues raised were already in place or were being looked, however, it was

RESOLVED – that a cross-party Working Group be set up consisting of Six members, four from the ruling Group and two from the opposition group.

62. DYFED-POWYS POLICE AND CRIME PANEL

The Town Clerk reported the receipt of a letter dated 24th September 2018 from the Chairman of Dyfed-Powys Police and Crime Panel enclosing their Annual Report 2017-18 (copies having previously been circulated to members).

RESOLVED – that the information be noted.

63. PARC HOWARD

PARC HOWARD COLLABORATION GROUP

Further to Minute No. 52(1) of the Council meeting held on 5th September 2018, members received for information copies of Draft Notes of the Parc Howard Collaboration Group meeting held on 28th September 2018 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

64. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (a copy of which having previously been circulated to members):

- (1) Llanelli Town Centre Task Force – Minutes of Meeting held on 1st May 2018;
- (2) One Voice Wales National Executive Committee – Minutes of Meeting held on 8th June 2018;
- (3) One Voice Wales Carmarthenshire Area Committee AGM and Ordinary Meeting – Minutes of Meeting held on 3rd July 2018;
- (4) Ymlaen Llanelli – Minutes of Board Meeting held on 25th July 2018;
- (5) Pride in Your Patch – Minutes of Meeting held on 23rd May 2018

FURTHER RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated by email):

- (1) Carmarthenshire Sports Awards 2018;
- (2) Hywel Dda Community Health Council – Annual Report 2017-18

65. HYWEL DDA UNIVERSITY HEALTH BOARD

OUR BIG NHS CHANGE

Further to Minute No. 50 of the Council meeting held on 5th September 2018, the Town Clerk reported the receipt of a letter dated 27th September 2018, received from the Hywel Dda University Health Board together with their Press Release following the announcement of their decisions following the ‘Our Big NHS Change’ consultation (copies having been previously circulated to members).

Although members were pleased to acknowledge that one of the outcomes of the consultation was to retain the services at Prince Philip Hospital, members were cautious with their celebrations since the outcomes would be determined by the Health Board’s ability to acquire the necessary funding needed to delivery their proposals, especially for the proposed new hospital, from Welsh Government.

Members felt they had won the battle but not the war and as a result the Town Council would not only continue with their campaign but also continue to support SOSPPAN and their fight for Proposal B+.

Members also expressed their concerns at the ‘Headline decision’ description of ‘acute medicine to be retained at Prince Philip Hospital’ and ‘hospital services to be retained and developed at Bronglais Hospital’ as the campaign was to maintain and upgrade the services currently being provided at Prince Philip Hospital.

RESOLVED – that the Town Clerk write to the Hywel Dda University Health Board outlining the issues as detailed above.

The Meeting concluded at 6.55 p.m.

PLANNING, LICENSING AND CONSULTATION COMMITTEE

8th October 2018

At a Meeting of the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 8th October 2018 at 6.00 p.m.

PRESENT: Councillors C.A. Reed (Chairman), M.D. Cranham, J.P. (substitute for Cllr. S.L. Rees), D.Ll. Darkin (Town Mayor), C. Griffiths, Mrs. S.J. Griffiths, J.P. Jenkins, J.E. Jones, J.P., A.S.J. McPherson (Vice-Chairman) and Mrs. J. Williams (substitute for Cllr. P.T. Warlow).

APOLOGIES: Councillors S.I. Davies, M.P. Edmunds, S.L. Rees and P.T. Warlow.

23. TOWN AND COUNTRY PLANNING ACT

PLANNING APPLICATIONS

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

Councillor D.Ll. Darkin (Town Mayor) declared a personal interest in application S/37868 as he was the Applicant's Agent and as he considered this to be a prejudicial interest he withdrew from the meeting prior to the discussion and voting thereon.

RESOLVED – that the comments shown in column 3 hereunder be forwarded to the Head of Planning:-

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
S/37788 Mrs V Samuel 33 Heol Tregonning, Llanelli, SA15 2BA	Proposed single storey rear extension to provide additional accommodation to ground floor.	No objection.

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
<p>S/37789 ACE Llanelli Ltd, Mr and Mrs Fraggiacomo, The Discovery Centre Traeth Ffordd, Llanelli, SA15 2LF</p>	<p>Material change of use to A3, ground floor rear extension to provide public toilets, ground floor front extension to provide separate access to first floor including entrance canopy and first floor rear extension to provide additional prep area</p>	<p>No objection.</p>
<p>S/37790 Mr David Ellis, Land adjacent to 4 Bryntirion Terrace, Llanelli, SA15 3DZ.</p>	<p>Single storey detached garage.</p>	<p>No objection.</p>
<p>S/37803 Hamilton and Miller Properties Ltd, 57 New Dock Road, Llanelli, SA15 2EH</p>	<p>Certificate of lawful development to establish lawful use of a dwelling into 2 flats.</p>	<p>No objection.</p>
<p>S/37840 Mr Rabindra, 65 Firth Road, Llanelli, SA15 1PN</p>	<p>Proposed single storey rear extension, side and front porch.</p>	<p>No objection.</p>
<p>S/37842 Barleybind2 Ltd, Llys y Coed Care Centre, 70-74 New Road, Llanelli, SA15 3DR</p>	<p>Proposed extension to form communal room</p>	<p>No objection.</p>

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
S/37858 Miss Jenkins, 36 Park Howard Avenue, Llanelli, SA15 3JY	There is a single storey projection at the rear of our property, which is half the width of the main house, we are proposing to extend the width of this single storey projection across the full width of the main house.	No objection.
S/37632 P Luzzi, 190 Felinfoel Road, Llanelli, SA15 3NJ	Amended plans, proposed front forecourt parking area.	No objection.
S/37868 Mr Salar Sidiq, Seaside Hand Car Wash, Cambrian Street, Llanelli, SA15 2LE	Replacement of existing canopy.	No objection.
S/37869 William R. Russell, 19 Penrhyn Gwyn, Llanelli, SA15 2AX	Proposed single storey rear extension and front porch.	No objection.

24. INDEPENDENT REMUNERATION PANEL FOR WALES DRAFT ANNUAL REPORT 2019-20

Further to Minute No. 33 of the Town Council meeting held on 9th October 2017, members considered the draft Annual Report of the Independent Remuneration Panel for Wales (copies having been previously circulated to members) and following a brief discussion, it was

RESOLVED – that the draft Annual Report 2019-20 be noted.

**25. MID AND WEST WALES FIRE AND RESCUE AUTHORITY
DRAFT ANNUAL REPORT 2019-24**

Further to Minute No. 65 of the Town Council meeting held on 1st November 2017, the Town Clerk reported the receipt of a consultation from the Mid and West Wales Fire and Rescue Authority on their Draft Corporate Plan for 2019-24 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

26. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1) Carmarthenshire County Council – temporary road closure of the B4304 Traeth Ffordd, Llanelli – To receive for information notification of the above road closure from its junction with Sandy Roundabout for a total distance of 845 metres in a southerly direction from Monday 17th September for a period of 5 days (overnight).
- (2) Carmarthenshire County Council – temporary road closure of Gelli Onn – To receive for information notification of the above road closure from its junction with Swanfield Place for a total distance of 334 metres in north – westerly direction from Monday 1st October for a period of 4 weeks between the hours of 19.00 and 06.00 (overnight).
- (3) Carmarthenshire County Council – temporary road closure of Murray Street, Church Street, Vauxhall Road, Station Road and Waunlanyrafon - To receive for information notification of the above road closure from its junction with the mini roundabout for a distance of 784 metres in a westerly to northerly direction on Sunday 11th November from 9.00am to 11.30am.
- (4) Carmarthenshire County Council – To receive information that the County Council Economic Development Division held an engagement event to inform residents and businesses about the future regeneration activities planned for the town centre of Llanelli on Thursday 4th October at the Ffwrnnes Theatre.

The Meeting concluded at 6.25 p.m.

BUILDING AND FINANCE COMMITTEE

15th October 2018

At a Meeting of the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 15th October 2018 at 6.05 p.m.

PRESENT: Councillors Ms. S. Najmi, J.P. (Chairman)(Leader of the Council), M.D. Cranham J.P., J.S. Edmunds (Vice-Chairman), Ms. L.A. Edmunds, W.J. Lemon, A.S.J. McPherson (substitute for Cllr. Ms. S.A. Curry), J.G. Prosser and W.E. Skinner.

APOLOGIES: Councillors Ms. S.A. Curry (Deputy Town Mayor), T. Davies, Mrs. B.A.L. Roberts and Mrs. J. Williams.

46. ANNOUNCEMENT

The Town Clerk informed the meeting of the recent passing of Cllr. J.P. Jenkins' mother-in-law and members expressed their sincere condolences to the family.

47. FINANCIAL REPORTS

Consideration was given to the Budget Review report of the Town Clerk, Income and Expenditure report for 1st April – 30th September 2018 and payment schedule (copies having been previously circulated to members).

(1) INCOME AND EXPENDITURE

RESOLVED – that the Income and Expenditure report for the aforementioned period, in the sums of £659,458 and £467,176 respectively, be approved.

(2) ACCOUNTS FOR PAYMENT

RESOLVED – that the payment schedule showing cheque payments in respect of voucher nos. 15381 - 15416 (inclusive), in the sum of £47,825.83, and Direct Debit, BACS payments and Other Payments, in the sum of £12,511.42, £15,209.51 and £1,658.80 respectively, be approved.

(3) VIREMENTS/EARMARKED RESERVES

RESOLVED – that the Budget Review report dated 15th October 2018, be noted and approved.

48. COMMUNITY CENTRES

HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of September 2018 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

49. COMMUNITY DEVELOPMENT OFFICER

Further to Minute No. 36 of the Committee meeting held on 17th September 2018, consideration was given to the written report of the Community Development Officer (copies having been previously circulated to members). The report dealt with the following:

(1) TYISHA WORKING GROUP UPDATE

The Tyisha Working Group continues to meet, with a meeting of the steering group having been held on the 25th September in Paddock Street, Community Centre. At the meeting the key findings of the Community Consultation events were shared and were attached thereto.

The Two additional public Community feedback sessions which provided the key findings to residents and considered possible future actions were held as follows:

9 October at Paddock Street Community Centre

10.30am-12.30pm

Session repeated between 6.30-8.30pm

10 October at St Barnabas Community Centre

11.30am-1.30pm

Session repeated between 7.30-9.30pm

Further updates will be provided following these meetings on proposed actions.

RESOLVED – that the information be noted.

This meets goals 1, 2, 3, 4, 5, and 6 of The Wellbeing of Future Generation Act 2015.

(2) TALL SHIPS 2018

The Town Mayor, Cllr Darkin, hosted an afternoon tea on the 19th September to welcome the students back and to discuss each individual's experiences during the voyages.

RESOLVED – that the information be noted.

This meets goals 1, 2, 3, 4, 5, and 6 of The Wellbeing of Future Generation Act 2015.

(3) WW1 COMMEMORATION

A number of events and projects are taking place leading up to Armistice Day in November this year.

- *Oh What a Lovely War* is a project being supported by Llanelli Youth Theatre. It will see 7 performance in November of *Oh What a Lovely War* in Y Ffwrnnes. As part of the two weeks of activity in Y Ffwrnnes there will also be a poppy art class and community exhibition. 12 silhouettes signifying lost soldiers have been purchased as part of the project and will be displayed in and around Llanelli leading up to 11th November.
- Working with the Royal British Legion, the Crafty Seniors are currently knitting poppies to be displayed as part of the commemoration on the 11th November and the 18th November at the Parish church.
- Supporting those affected by Dementia in our community, Ty Golau will be holding a war time session on 1st November to mark the 100 years since the end of the Great War.
- David Mathias will conclude his lectures on the Great War in Llanelly House on the 2nd November, space is limited to 65 persons so please book your free tickets now.
- On the 7th November the Town Mayor will be hosting a day of commemoration talks and displays with 5 youth groups and schools, ages between 15-18. The event will see a lecture from David Mathias and a display of artifacts from the war.

RESOLVED – that the information be noted together with the agreement that the Town Council sponsor the Llanelli Youth Theatre's afternoon performances for the local school children with a donation of £600 to cover the cost of hiring Y Ffwrnnes Theatre.

This meets goals 1, 2, 3, 4, 5, 6 and 7 of The Wellbeing of Future Generation Act 2015.

(4) WRAPPED IN LOVE

Further to Minute No. 48(2) of the Committee meeting held on 22nd January 2018, the Wrapped in Love project will return in 2018 following a very successful first year. The project offers a Free Gift wrapping service for people and is a way to engage those that may be struggling at Christmas and gives the time that is needed to connect and listen to people and offer support to those that need it. The project will be delivered by Ty Gwyn Community Church and volunteers in the community and Llanelli Town Council will continue to facilitate the project. The wrapping days will commence in Llanelli indoor market from the 24th November to the 22nd December. An application for financial assistance has been received by the Council and it is recommended that this be approved.

RESOLVED - that the information be noted and that a financial contribution of £300 be made towards the Project.

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015.

(5) CETMA

Members considered a request from CETMA to provide a letter of support for a grant application to be submitted for their 'Include Project' which is designed to encourage disadvantaged hard-to-reach individuals to seek further development opportunities within the Llanelli area.

The Project Aims are:

- To enable disadvantaged and hard to reach individuals, to re-engage in learning;
- To assist the participants to prepare for employment, self-employment or further education.

The Project Objectives are:

- To improve the individual's confidence through the use of ICT;
- To improve the individual's self-esteem and motivations;
- To integrate the participants in volunteering and facilitate access to a variety of advice and support;
- To engage with 16 participants;
- To set up groups of 8 and provide volunteering.

RESOLVED - that the information be noted and that the Committee approves a letter to be sent to CETMA in support of their grant application.

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015.

(6) LLANELLI FOOD AND DRINK FESTIVAL

The Llanelli Food and Drink Festival will be held on the 19th, 20th and 21st October 2018, the event will include the Town Mayor's Charity Cheese and Wine evening on Friday the 19th October.

The Food and Drink Festival will promote local produce and local companies their produce and artisan food stalls, street food, cookery demonstrations, food trails and talks. The event will see a number of stalls and activities held throughout the Town Centre and the Market. This event is run by the Llanelli BID with the financial and staff support of Llanelli Town Council.

RESOLVED - that the information be noted.

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015.

(7) SOSPAN SHEDDERS MENS SHED GROUP

The Sospan Shedders based at Ail Gyfle in Derwent Street have been successful with Town Council's assistance in receiving £9,000 National Lottery Grant Application, this funding will secure the group for the next year. The group is now well established with 14 members attending.

RESOLVED - that the information be noted.

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015.

(8) LLANELLI AND DISTRICT TWINNING ASSOCIATION

The Annual General Meeting of the Llanelli and District Twinning Association was held on the 21st September 2018 at the Llanelli Library. The meeting was well attended and re-elected the previous officers. Attendees discussed the events of the 2017-18 year and considered possible plans for the 30th Anniversary of the twinning link in 2019-20.

RESOLVED - that the information be noted.

This meets goals 1, 2, 3, 4, 5, 6 and 7 of The Wellbeing of Future Generation Act 2015.

(9) LLANELLI COMMUNITY PARTNERSHIP

The Llanelli Community Partnership met on the 18th September 2018 and agreed their future work programme for 2018-19.

RESOLVED - that the information be noted.

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015.

(10) UNLOVED HERITAGE PROJECT

The Unloved Heritage Project continues to work with young people from Coedcae School. The Town Mayor attended the 2018-19 launch on the 24th September in the Llanelli library. 40 Young People will be taking part this year. A series of activities is already planned as part of the project.

RESOLVED - that the information be noted.

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015.

(11) DEMENTIA FRIENDLY LLANELLI

The Dementia Friendly Llanelli Day was held at the Ffwynes on the 28th September and launched by the Town Mayor with support from other Town Councillors. It was a well-attended event that included a dementia friendly theatre production by Canoe Theatre.

RECOMMENDATION: That the information be noted

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015.

(12) DATES FOR DIARIES, COMMUNITY ACTIVITY FOR
OCTOBER AND NOVEMBER

- Antioch Centre OAP Lunch Club - Every Monday at 12.00 pm - 1.30 pm
- Every Tuesday evening Llanelli Library - Tenovus Singing Along 6.30 pm - 8.00 pm
- Llanelli Multicultural Network drop-in - Saint Paul's Family Centre every Friday 1.30 pm - 3.00 pm
- Y Lle Welsh Youth Group - 6.00 pm - 8.00 pm every Thursday night, youth club for young people
- Y Lle, Sospan Soup Kitchen Sundays 7.00 - 8.00pm
- Sospan Shedders sessions every Friday 10.00 am - 1.30 pm in Derwent Street.
- Greenfield Church, soup kitchen every Wednesday
- Llanelli Food and Drink Festival 19th – 21st October.

50. PUBLIC FOOTPATHS

Further to Minute No. 30 of the Committee meeting held on 16th July 2018, the Town Clerk reported the receipt from Wrenvale Nurseries and Landscapes of the Footpath Inspection Report to the end of September 2018 (copies having been previously circulated to members).

RESOLVED – that the reports be noted and forwarded to the County Council for their attention.

51. HAVELOCK PARK

Further to Minute No. 20 of the Committee meeting held on 18th June 2018, members received notes of an Officer meeting held on 13th September 2018, with representatives of Havelock Bowls Club (copies having been previously circulated to members).

RESOLVED – that the information be noted.

52. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) GRANTS – UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972 UNLESS OTHERWISE STATED

Councillor W.J. Lemon declared a personal interest in application (g) as Chair of the Group and as he did not consider this to be a prejudicial interest he remained in the meeting during the discussion and voting thereon.

Councillor A.S.J. McPherson declared a personal interest in application (g) as he was a member of the Committee, as he did not consider this to be a prejudicial interest he remained in the meeting during the discussion and voting thereon. He also declared a personal interest in application (h) as a member of the Committee and left the meeting prior to the discussion and voting thereon.

Councillor J.G. Prosser declared a personal interest in application (g) as he was a member of the Committee, as he did not consider this to be a prejudicial interest he remained in the meeting during the discussion and voting thereon. He also declared a personal interest in application (h) as a member of the Committee and left the meeting prior to the discussion and voting thereon.

Having considered the following applications (copies having been previously circulated to members), it was

RESOLVED as follows –

- (a) Llanelli Wanderers RFC – that a grant of £800 be made;
- (b) Urdd Gobaith Cymru – that a grant of £300 be made;
- (c) Police Cadet Unit – that a grant of £300 be made;
- (d) St. John Wales – that a grant of £300 be made;
- (e) Ty Gwyn Community Church – ‘Wrapped In Love’ – that a grant of £300 be made;
- (f) T.S. Echo – that a grant of £640 be made to cover the cost of the two berths;
- (g) Llanelli and District Fairtrade – that a grant of £300 be made;
- (h) Llanelli Railway Goods Shed Trust – that a grant of £500 be made.

(2) LETTERS OF THANKS

RESOLVED – that a letters of thanks received from C.A.S.M. and Talking Books Wales be noted with pleasure.

(3) SPONSORSHIP

Having considered the following applications (copies having been previously circulated to members), it was

RESOLVED that the following sponsorship be approved –

- (1) Ysgol Bryngwyn School – Prize Giving Ceremony - £300;
- (2) West End United A.F.C. – £800.

53. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

54. GLENALLA COMMUNITY CENTRE AND CIVIC HALL

Members considered a report prepared by the Principal Administrative Officer (copies having been previously circulated to members).

The report informed members that whilst carrying out the annual gas fired boiler maintenance earlier this year, the Town Council contractors, Lorne Stewart plc, discovered a serious leak in the boiler connection which had not up until that point affected the operation of the heating system, however, the leak had led to corrosion and damage to the heat exchange and casing.

The Town Council M+E Contractor, Bullock Consulting, have visited along with other companies and all are in agreement that the boiler required replacing. It was noted that during the last few weeks the microfil pressure unit had also failed and although this is a separate issue would be repaired as part of the overall works required.

Bullock Consulting sought prices from two contractors for a like for like replacement as follows:

Lorne Stewart	£6,255.00
Rapid Fire Building Services	£6,216.00

RESOLVED – that due to the closeness of the prices provided and the fact that they are the Town Council gas boiler maintenance contractor, it was agreed that the quote from Lorne Stewart be approved and the work carried out as soon as possible.

55. PARC-Y-DRE BOWLING GREEN

Members considered a report prepared by the Principal Administrative Officer (copies having been previously circulated to members).

Members were informed that one of the Parc y Dre Bowling Green sprinkler heads had malfunctioned. This has caused difficulty at the end of the bowling season in ensuring level watering of the entire surface.

Two contractors were asked to look at the equipment to ascertain the extent of the problem with both concluding that a rewiring of the system to the irrigation units was required. Prices have been received as follows:

Avonmore Associates	£1,250.00
RNF Services	£542.56

RESOLVED – that the lowest price tender received from RNF Services be duly accepted and approved.

The Meeting concluded at 6.25 p.m.

LLANELLI TOWN COUNCIL

EXTRAORDINARY MEETING

24th October 2018

At the **EXTRAORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli, on Wednesday, 24th October 2018 at 5.05 p.m.

PRESENT: Councillor D. Ll. Darkin (Town Mayor)

Councillors

Bigyn Ward

M.D. Cranham, J.P.
W.E. Skinner

Elli Ward

J.P. Jenkins

Glanymor Ward

J.E. Jones, J.P.
W.J. Lemon
J.G. Prosser
Mrs. B.A.L. Roberts

Lledi Ward

Ms. S. Najmi, J.P.
(Leader of the Council)
P.T. Warlow
Mrs. J. Williams

Tyisha Ward

Ms. S.A. Curry
(Deputy Town Mayor)
A.S.J. McPherson

APOLOGIES: Councillors, S.I. Davies, T. Davies, J.S. Edmunds, Ms. L.A. Edmunds, M.P. Edmunds and S.L. Rees.

66. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

67. LLANELLY HOUSE

The Town Mayor (Councillor D.Ll. Darkin) welcomed Mrs. Susan Roberts (Director and Trustee), Mrs. Alison Evans (Director and Trustee) and Mr. Chris Moore (Director of Corporate Services, Carmarthenshire County Council and Board Observer) to the meeting. Each member of the delegation introduced themselves following which Mrs. Evans proceeded to give a PowerPoint Presentation detailing the current operation of the House together with a brief recap of the financial problems that led to the Company Voluntary Arrangement and the rescue package provided by Carmarthenshire County Council, Architectural Heritage Fund, Welsh Government and the Heritage Lottery Fund (HLF). This package was also supported by the Town Council with the debt of £89k being written off and the provision of a further grant of £20k to meet operating costs up until April 2017.

Also part of the rescue package was a one off Resilience Grant awarded by HLF in April 2017 of £250k which was to support the employment of a Commercial and Events Manager, Mr. Paul Carter, together with funding for increased marketing initiatives and essential maintenance costs. This funding will end in March 2019.

The presentation highlighted the excellent café facility which was generating valuable income to more than meet the café's overheads, however, even with the income from planned events such as weddings, Gin and Tapas Nights and events for the children such as Breakfast with Santa and Harry Potter and Princess events this still fell well short of the finances required to maintain the House as a whole.

During the presentation Mr. Chris Moore expressed his sincere thanks and appreciation to both Mrs. Susan Roberts and Mrs. Allison Evans as he felt that they had both gone over and above their roles as Trustees to ensure the future of the House as was witnessed by his attendance of Board meetings on an observer basis. This sentiment was echoed by Town Council members.

In concluding the presentation members were informed that in order for Llanelly House to remain open past March 2019 it required a financial contribution of £120k for a period of at least two financial years, although it was hoped this figure could be reduced as the House developed. This would not only enable Llanelly House to retain the Commercial and Events Manager but also meet the heavy expenditure in maintaining a Grade I Listed building.

There then followed a question and answer session, at the conclusion of which, the Town Mayor thanked the delegation for a very informative and thought provoking presentation and for the manner in which they had dealt with the range of questions put to them, whereupon the delegation withdrew from the meeting.

Following a brief discussion, it was

RESOLVED – that the Town Council agrees to jointly fund the £120,000 shortfall on a 50 / 50 basis with Carmarthenshire County Council for the two financial years 2019/20 and 2020/21 with the contribution being reduced by any monies received from Llanelli Rural Council.

FURTHER RESOLVED – that the Town Clerk requests that a Town Council member be invited to attend all future Board meeting on an Observer basis.

The Meeting concluded at 5.48 p.m.

STEBONHEATH DEVELOPMENT COMMITTEE

24th October 2018

At a Meeting of the **STEBONHEATH DEVELOPMENT COMMITTEE** of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 24th October 2018 at 5.50 p.m.

PRESENT: Councillors Mrs. S.A. Curry (Chairman)(Deputy Town Mayor), M.D. Cranham, D.Ll. Darkin (Town Mayor), J.P. Jenkins, J.E. Jones, W.J. Lemon, Mrs. S. Najmi (Leader of the council), P.T. Warlow and Mrs. J. Williams (substitute for Cllr. M.P. Edmunds).

APOLOGIES: Councillors J.S. Edmunds and M.P. Edmunds (Vice-Chairman).

8. FINANCIAL REPORT

Consideration was given to the report prepared by the Town Clerk, giving a detailed analysis of cumulative income and expenditure for the period between 1st April and 30th September 2018, in the sums of £11,419 and £48,508 respectively (copies having been previously circulated to members).

RESOLVED – that the aforementioned report be approved.

9. EQUIPMENT

Members received a copy of an Invoice received from Bowcom for the necessary purchase of new goalposts and nets following Llanelli Town A.F.C.'s entry into the Welsh Premier League (copies having been previously circulated to members).

RESOLVED – that payment of the Invoice be approved in the sum of £1,500 (plus VAT).

10. GRANDSTAND

(1) FIRE ALARM SYSTEM

Consideration was given to the Principal Administration Officer's report together with a quotation from the Council's Intruder and Fire Alarm Contractor, Dyfed Alarms Ltd. (copies having been previously circulated to members).

The report noted that following the long term malfunctioning of the fire alarm system within the grandstand and continual running repairs being carried out, Dyfed Alarms Ltd. had recommended that it would be more appropriate and economical to progress with a full upgrade of the system.

RESOLVED – that the quotation in the sum of £4,955 (plus VAT) for the supply and installation of the full upgrade be duly noted and approved.

(2) PUBLIC ADDRESS SYSTEM

Members considered the Principal Administration Officer's report together with a quotation from Vaughan Sound Installations (copies having been previously circulated to members).

The report had been prepared following concerns raised by the two sporting clubs who use the ground regarding the need to control the system within the main stand in the case of an emergency as it was currently located in a storage room.

RESOLVED – that the quotation received from Vaughan Sound Installations in the sum of £988 (plus VAT) be duly noted and approved.

11. EVANS TERRACE BOUNDARY WALL

Further to Minute No. 11 of the Committee meeting held on 2nd September 2015, members received a copy of a report prepared by the Town Clerk following a complaint received from the occupier of 9 Evans Terrace (copies having been previously circulated to members).

The Town Council's Consultant Structural Engineer had been instructed to inspect the boundary wall which resulted in the recommendation that the wall be taken down, cleaned, and the bricks reused and repointed in order to prevent a possible collapse of the wall.

Due to the urgency of the works three tenders had been sought from the Council's approved contractor list and the lowest tender submitted by Martin Taffetsauffer Building and Civil Engineering Contractors Ltd. in the sum of £862.24 (plus VAT) had been accepted.

The report noted that the works had been completed to the satisfaction of the Council's Consultant Structural Engineer and the Committee's approval was sought retrospectively.

RESOLVED – that the Committee fully endorses and approves the action taken by the Town Clerk.

12. STEBONHEATH PARK TREES

Members considered a report prepared by the Principal Administrative Officer following receipt of a complaint from a neighbouring property in relation to the trees located within the Stebonheath Ground together with a report on the condition of the trees produced by Paul Winkley a Tree Consultant (copies having been previously circulated to members).

Following the results and recommendations contained within the condition report two contractors had been asked to give specialised quotations, with the lowest having been received from Lampeter Tree Services.

Further works suggested for the tree line bordering the car park and main road would be undertaken by Western Power Distribution due to their closeness to the power lines.

RESOLVED – that the Quotation received from Lampeter Tree Services in the sum of £950.00 (plus VAT) be duly noted and approved.

13. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

14. STEBONHEATH LEASE

Members considered a verbal update from the Town Clerk which informed members that Llanelli Town A.F.C and West Wales Raiders Rugby League club were not currently in a position to progress the possible lease of the stadium.

RESOLVED – that the information be noted.

15. STEBONHEATH SOCIAL CLUB LEASE

Members were informed that the Town Mayor (Councillor D.Ll. Darkin) had signed the Social Club lease on behalf of the Town Council, however, there was currently a delay in the document being signed by one of the other party's Guarantors.

RESOLVED – that the information be noted.

The Meeting concluded at 6.00 p.m.