

LLANELLI TOWN COUNCIL

MINUTES

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LLANELLI TOWN COUNCIL

ORDINARY MEETING

7th March 2018

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli, on Wednesday, 7th March 2018 at 6.00 p.m.

PRESENT: Councillor J.S. Edmunds (Town Mayor)

Councillors

Bigyn Ward

M.D. Cranham, J.P.
M.P. Edmunds
C.A. Reed
W.E. Skinner

Elli Ward

S.I. Davies
J.P. Jenkins

Glanymor Ward

J.E. Jones, J.P.
W.J. Lemon
J.G. Prosser
S.L. Rees
Mrs. B.A.L. Roberts
(Deputy Town Mayor)

Lliedi Ward

Mrs. S.J. Griffiths
Ms. S. Najmi, J.P.
(Leader of the Council)
P.T. Warlow

Tyisha Ward

A.S.J. McPherson

APOLOGIES: Councillors Ms. S.A. Curry, D.Ll. Darkin (Mayor-Elect), T. Davies, Ms. L.A. Edmunds, C. Griffiths and Mrs. J. Williams.

93. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed respectively:-

Ex-Town Mayor's Committee	7 th February 2018
Llanelli Town Council	7 th February 2018
Planning, Licensing and Consultation Committee	19 th February 2018
Joint Standing Committee on Estimates	19 th February 2018
Building and Finance Committee	19 th February 2018

94. HYWEL DDA COMMUNITY HEALTH COUNCIL

Consideration was given to a letter received from the Chief Officer of the Hywel Dda Community Health Council dated 23rd February 2018 and report titled 'Non-Emergency Patient Transport: The Picture Across Wales' dated January 2018 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

95. ONE VOICE WALES

(1) RENEWAL OF MEMBERSHIP 2018/19

Further to Minute No. 85(1) of the Council meeting held on 1st March 2017, the Town Clerk reported the receipt of a letter dated 8th February 2018, from the Chief Executive (copies having been previously circulated to members).

RESOLVED – that the Council renews its membership of One Voice Wales for 2018/2019.

(2) MINUTES OF CARMARTHENSHIRE AREA COMMITTEE MEETING HELD 19TH OCTOBER 2016

The Town Clerk reported the receipt of Minutes of the meeting held at Burry Port Memorial Hall, Burry Port on 4th October 2017 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

(3) TRAINING PROGRAMME

Further to Minute No. 85(3) of the Council meeting held on 1st March 2017, the Town Clerk reported the receipt of the One Voice Wales training programme for February to July 2018 for Community and Town Councils in Wales (copies having been previously circulated to members).

RESOLVED – that the information be noted.

96. INDEPENDENT REMUNERATION PANEL FOR WALES – ANNUAL REPORT

Further to Minute No. 81 of the Council meeting of 5th April 2017, consideration was given to the Town Clerk's report together with a schedule of Determinations taken from the Annual Report of the Independent Remuneration Panel for Wales (copies having been previously circulated to members).

The report gave details of the members' expenses/allowances that have been determined by the Panel for 2018/19. The report indicated that due to the level of income or expenditure in the 2017/2018 financial year the Council is considered to be a Band A Authority within the report resulting in the Council being required to make a Resolution in relation to the following Determinations:-

- Determination 44 - the Council must make available a payment to each of its members of £150 per year for costs incurred in respect of telephone usage, information technology, consumables etc.
- Determination 46 - the Council must make available an annual payment of £500 each to a minimum of one and a maximum of five members in recognition of specific responsibilities. This payment would be in addition to the £150 payment for costs and expenses if claimed by that member.
- Determination 48 - the Council is authorised to make payments to each of their members in respect of travel costs for attending approved duties.
- Determination 49 - the Council, if a duty requires an overnight stay, may authorise reimbursement of subsistence expenses to its members at the maximum rates as published.
- Determination 50 - the Council is authorised to pay financial loss compensation to each of their members, where such loss has actually occurred, for attending approved duties as published.
- Determination 51 - the Council must provide for the reimbursement of necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs up to a maximum of £403 per month. Reimbursement must be for the additional costs incurred by members in order for them to carry out their approved duties with reimbursement being made on production of receipt from the carer.
- Determination 52 - the Council is authorised to make a Civic Head payment to the Town Mayor up to a maximum of £1,500 to undertake the functions of that office. This payment would be in addition to the £150 payment for costs and expenses and the £500 senior salary if these are claimed by that member.
- Determination 53 - the Council is authorised to provide a Deputy Civic Head to the Deputy Town Mayor to a maximum of £500 to undertake the functions of that office. This payment would be in addition to the £150 payment for costs and expenses and the £500 senior salary if these are claimed by that member.

It was unanimously -

- RESOLVED** – (1) that the Town Council adopts Determinations 44, 48, 49, 50 and 51;
- (2) that the Town Council adopts Determination 46 but allocates the minimum one payment of £500, in recognition of specific responsibilities, to the Leader of the Council;
- (3) that the Town Council does not adopt Determinations 52 and 53.

97. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (a copy of which having previously been circulated to members):

- (1) Kidney Wales Walk for Life 2018;
- (2) Ymlaen Llanelli Board – Minutes of meeting held on 17th January 2018.

98. FREE CAR PARKING

Arising out of Minute No. 97(2) above members were informed that following a Welsh Government initiative Unitary Authorities had been awarded funding to explore the potential benefits that free car parking initiatives, or wider strategies, can have in supporting the regeneration of our towns and cities. Carmarthenshire County Council's Executive Board Member for Environment is scheduled to meet officers this week to decide on how this allocation will be utilised. The Officer recommendation was for the money to be used to provide new 'pay and display' machines.

Following a brief discussion, it was

RESOLVED – that the Council felt that the current stock of pay and display machines were adequate and that the Town Clerk should contact the Executive Board Member for Environment to request that she did not follow this recommendation and instead make use of the funds available to enable a free parking pilot initiative across the County. The Council believed that this would boost the local economy and be a major benefit to local businesses in Llanelli and Carmarthenshire more widely.

99. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

100. PARC HOWARD

(1) MEETING NOTES

Members received the notes of a meeting held on 13th February 2018 (copies having been previously circulated to members).

RESOLVED – that the information be noted and received.

(2) TOWN CLERK'S REPORT

Further to Minute No. 92(2) of the Town Council meeting held on the 7th February 2018, members received a copy of the Town Clerk report together with Draft Terms of Reference for the proposed Parc Howard Collaboration Group from Carmarthenshire County Council (copies having been previously circulated to members).

The Parc Howard meetings have provided a basis of communication to enable the Town Council to put forward their views in relation to the current management of the Park and whilst this initiative had been welcomed by the County Council it was felt that they needed to be placed on a formal footing.

Agreement to put this arrangement in place would lead to the formation of a Joint Management Committee of the County and Town Council (named the Parc Howard Collaboration Group) which would take forward discussions on the future development of the Park and its management ensuring it remains in public use and available to the people of Llanelli and the wider area.

Information has been provided by the County Council in relation to the costs of managing the Park and Mansion House with a possible proposal before the Town Council to make a financial contribution equivalent to 50% of the direct costs incurred on managing the facility.

The Town Council representatives had given an undertaking to the Group to progress with a formal decision of the Town Council on whether to move forward with the proposed arrangements which would be confirmed at the March Group meeting.

Following a discussion, it was

RESOLVED – that the Town Council enter into an arrangement with the County Council with the formation of the Parc Howard Collaboration Group with the Town Council making a 50% contribution to the total revenue cost, which includes meeting the full cost of the bowling green maintenance and that the Town Council's four representatives be Councillors D.Ll. Darkin, J.S. Edmunds (Town Mayor), Ms. S. Najmi (Leader of the Council) and Mrs. J. Williams.

101. SERVICE LEVEL AGREEMENT 2018/2019 – LLANELLI RURAL COUNCIL

Further to Minute No. 48 of the Council meeting held on 7th September 2017, members considered the Town Clerk's report together with the Service Level Agreement (SLA)(copies having been previously circulated to members).

The SLA continues to provide for the grounds maintenance costs (labour and materials) at the five asset transfer sites i.e. Crown Park, Havelock Park, Parc y Dre, Penyfan Park and Penygaer Playing Fields as well as investment in new machinery and equipment.

The current SLA will soon have been in place for a year with many positive comments being received for the improvement in the condition of the football and rugby pitches and bowling greens at the aforementioned sites from the users of the facilities.

RESOLVED – that the Town Council approves and adopts the Service Level Agreement for 2018/2019 with Llanelli Rural Council.

102. ASSET TRANSFER

SECOND TRANCHE ASSET TRANSFER PROPOSALS

Further to Minute No. 84 of the Town Council meeting held on 10th January 2018, members considered the Town Clerk's report (copies having been previously circulated to members).

The Report set out the proposals for the second tranche asset proposals in respect of:

- Nightingale Court Play Area
- Clos yr Ysgol Play Area
- The Quarry in Penyfan
- Morfa Park.

Following a discussion, it was

RESOLVED – that Town Council officers continue discussions with the County Council regarding asset transfer and that expression of interest be made to the County Council in respect of the play areas at Clos yr Ysgol, Nightingale Court and Penyfan Quarry together with the play area, MUGA and skateboard park in Parc y Morfa.

The Meeting concluded at 6.25 p.m.

TOWN TWINNING COMMITTEE

7th March 2018

At a Meeting of the **TOWN TWINNING COMMITTEE** of LLANELLI TOWN COUNCIL, held at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 7th March 2018 at 6.30 p.m.

PRESENT: Councillors Mrs. B.A.L. Roberts (Chairman)(Deputy Town Mayor), M.D. Cranham, J.P., J.S. Edmunds (Town Mayor), J.P. Jenkins, Mrs. S.J. Griffiths, W.J. Lemon, A.S.J. McPherson (substitute for Cllr. Ms. S.A. Curry), Ms. S. Najmi, J.P. (Leader of the Council), S.L. Rees and W.E. Skinner.

APOLOGIES: Councillors Ms. S.A. Curry and Mrs. J. Williams (Vice-Chairman).

4. TWINNING EXCHANGE

Further to Minute No. 3 of the Town Twinning Committee meeting held on 11th December 2017, consideration was given the Town Clerk's report regarding the visit of the French rugby team, les Charlot's d'Agen (copies having been previously circulated to members).

The report reminded members that the Llanelli & District Twinning Association would be meeting the cost of the French delegation's travel to and from the airport, however, further information had been received that the Mayor of Agen, Ms. Jean Dionis du Sejour, would be accompanying the delegation.

The delegation will arrive in Llanelli on Friday 16th March 2018 around 8 p.m. when they will be entertained by their hosts, New Dock Stars RFC. An invitation was extended to all members of the Committee to attend this event. Unfortunately due to time constraints, on this occasion there will not be an opportunity for the Town Council to host a reception for the French delegation. The rugby match between the two teams takes place on the Saturday morning at 10.30 a.m. which is open to the public to attend.

It was therefore proposed that the Town Mayor (Cllr. J.S. Edmunds), will host a breakfast meeting with the Mayor of Agen, at his request, on the morning prior to the rugby match to discuss the twinning link between our two towns. The meeting to be attended by the Leader of the Council (Cllr. Ms. S. Najmi) and any relevant counterpart once the Mayor of Agen's companions at the meeting are known.

Following a discussion, it was

RESOLVED – that the report be noted and approved.

5. MAYORAL VISIT

Members were informed that as part of the Town Mayor's fundraising activities this year he would be travelling to Agen and other towns in France together with other civic dignitaries and had asked the Town Clerk to contact the Mayors of the various towns he would be visiting on route to Agen to possibly visit their respective Town Halls.

RESOLVED – that the information for noted and that the Town Clerk write to the various towns in France to inform them of the Town Mayor's proposed visit.

6. LLANELLI RAMBLERS

Further to Minute No. 5 of the meeting held on 5th April 2017, the Town Clerk reported the receipt of a letter and report from Mr. Greison Thomas of the Llanelli Ramblers (copies having been previously circulated to members).

The report gave a detailed account of their reciprocal visit to Agen and spoke highly of the warm welcome which they had received by Randonneurs de l'Agenais. The visit was considered a great success and they looked forward to their Agen counterparts visit in 2019.

RESOLVED – that the information be noted with pleasure.

The Meeting concluded at 7.00 p.m.

PLANNING, LICENSING AND CONSULTATION COMMITTEE

12th March 2018

At a Meeting of the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 12th March 2018 at 6.00 p.m.

PRESENT: Councillors J.P. Jenkins (Chairman), D.Ll. Darkin (Vice-Chairman) (Mayor-Elect), S.I. Davies, T. Davies, J.S. Edmunds (Town Mayor) (substitute for Cllr. M.P. Edmunds), J.E. Jones, J.P., Mrs. S.J. Griffiths, A.S.J. McPherson and S.L. Rees.

APOLOGIES: Councillors C. Griffiths and C.A. Reed.

55. TOWN AND COUNTRY PLANNING ACT

(1) PLANNING APPLICATIONS

The Town Mayor (Councillor J.S. Edmunds) declared a personal interest in Application Nos. S/36834, S/36835 and S/36836, as he was a private landlord and as he considered this to be a prejudicial interest, he withdrew from the meeting prior to the discussion and voting thereon.

Councillor D.Ll. Darkin declared a personal interest in Application Nos. S/36834, S/36835 and S/36836, as he was a private landlord, also in Application No. S/36899, as his company were the applicants Agents and as he also considered this to be a prejudicial interest, he withdrew from the meeting prior to the discussion thereon on all the above applications.

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

It was,

UNANIMOUSLY RESOLVED – that the comments shown in column 3 hereunder be forwarded to the Head of Planning:-

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
<p>S/36834 Layali Investments Ltd – Andy Werner, 9 Great Western Terrace, Llanelli, SA15 2ND</p>	<p>Change of use from a Class C3, 4 bedroom dwelling to a Class C4, 4 Bedroom HMO. Associated alternations to 2 front windows to provide emergency access.</p>	<p>Objection on the following basis:</p> <ul style="list-style-type: none"> • Contravenes Policy GP1 part (d) that no proposals will be permitted that will have a significant impact on the amenity of adjacent land uses; • Contravenes Policy H3 part (a) that applications will not be permitted if they result in the over intensification of property use; • Glanymor and Tyisha wards are already oversaturated with HMO properties; • Local members feel that there was an urgent need for regeneration in this area and the introduction of more C4 class HMO properties would have a detrimental effect on the area.
<p>S/36835 Canaima Properties Ltd – Desiree Fung Barboza, 7 Great Western Terrace, Llanelli, SA15 2ND</p>	<p>Change of use from a Class 3, 4 bedroom dwelling to a Class C4, 4 bedroom HMO. Associated alterations to 2 no first floor bedroom windows to provide emergency access</p>	<p>Objection – the same as previous application.</p>

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
<p>S/36836 RRR Properties Ltd – Alka and Rajen Kapoor, 10 New Dock Road, Llanelli, SA15 2EL</p>	<p>Change of use from a Class C3, 3 bedroom dwelling to a class C4, 4 bedroom HMO. Associated change of windows and internal arrangement to bedrooms to meet safety requirements. Erection of timber balcony at rear of property.</p>	<p>Objection – the same as previous application.</p>
<p>S/36855 Mr Michael Elward, 27 Pentre Nicklaus Village, Llanelli, SA15 2DE</p>	<p>Erection of timber balcony at rear of property.</p>	<p>No objection.</p>
<p>S/36856 Mr Jim Aldred, 48 Ffordd y Meillion, Llanelli, SA15 2EX</p>	<p>2 storey extension comprising of a family room and an increased bedroom and proposed double garage with shared ownership</p>	<p>No objection.</p>
<p>S/36899 Mr. Marc Bassett, 78 Station Road, Llanelli. SA15 1AN</p>	<p>Change of use from residential to commercial and single storey rear extension.</p>	<p>No objection.</p>
<p>S/36913 Clive Grove, 21A Coedcae Road, Llanelli. SA15 1HJ</p>	<p>Proposed first floor extension above existing single storey flat roof to provide further bedrooms upstairs and large kitchen/dining area, together with minor alterations to windows.</p>	<p>No objection.</p>

56. PROPOSALS TO TACKLE CRIME AND POOR PERFORMANCE IN THE WASTE SECTOR

The Town Clerk reported the receipt of a joint consultation launched by the Welsh Government and Defra to tackle crime and poor performance in the waste sector and introduce a new fixed penalty for the waste duty of care with responses invited by 26th March 2018 (copies having been previously circulated to members).

Following a brief discussion during which members expressed their concerns regarding fly tipping within the Llanelli area and welcomed the increase in fixed penalties and fines, it was

RESOLVED – that the information be noted and that the Council notes its support of the increase in fixed penalties and fines.

57. PROPOSALS FOR A REVISED AUDIT CODE OF PRACTICE

The Town Clerk reported the receipt of a consultation from the Welsh Audit Office on the provision of a revised Code of Audit Practice (copies having been previously circulated to members).

RESOLVED – that the information be noted.

58. CARMARTHENSHIRE LOCAL DEVELOPMENT PLAN

Further to Minute No. 42 of the Committee meeting held on 15th June 2015, the Town Clerk reported the receipt of the Local Development Plan draft delivery agreement consultation received from Carmarthenshire County Council (copies having been previously circulated to members).

RESOLVED – that the information be noted.

59. LOCAL TOILET STRATEGIES

The Town Clerk reported the receipt of draft Statutory Guidance setting out how Local Authorities in Wales should meet the requirements of Section 8 of the Public Health (Wales) Act 2017 received from the Welsh Government (copies having been previously circulated to members).

During a short discussion members mentioned the problems that had been experienced in Llanelli Library with regards to substance misuse and the subsequent closure of the toilets. It was further noted that the Local Toilet Strategies should include provision for linkage with substance misuse strategy.

RESOLVED – that the draft response provided by the Town Clerk be approved with addition of the issues noted by members above.

60. DRAFT AUTISM (WALES) BILL

Further to Minute No. 22 of the Committee meeting held on 11th September 2017, the Town Clerk reported the receipt of the draft Autism (Wales) Bill received from the Welsh Government.

RESOLVED – that the Council noted its support for the bill.

61. CARMARTHENSHIRE COUNTY COUNCIL 2018-2021 BUDGET CONSULTATION OUTCOMES

Further to Minute No. 44 of the Committee meeting held on 11th December 2017, members received information on the agreed Carmarthenshire County Council 2018-19 Revenue Budget (copies having been previously circulated to members).

During the ensuing discussion members referred to the section “Protecting schools from budget cuts was a key priority of the council’s executive board. The schools’ delegated budget will be held at £108.7m for 2018-19, with an addition £500,000 ‘invest to save fund’ being made available to support schools in make efficiency improvements”, members felt that this statement was misleading as the retention of the schools delegated budget at £108.7m would in fact lead to a decrease in the funds available to schools of around £2.5m as a result of not providing for inflationary and pay increases.

RESOLVED – that the Town Clerk write to Carmarthenshire County Council expressing disappointment that their statement is misleading and not open and transparent to the public for the reasons noted.

62. CONSULTATION ON EDITION 10 OF PLANNING POLICY WALES

Members considered a consultation from the Welsh Government on Edition 10 of Planning Policy Wales (copies having been previously circulated to members).

RESOLVED – that the information be noted.

63. PUBLIC SPACES PROTECTION ORDER

Further to Minute No. 29 of the Committee meeting held on 9th October 2017, members received an update from Carmarthenshire County Council Community Safety Manager in relation to the boundaries of the Llanelli Public Spaces Protection Order (copies having been previously circulated to members).

The County Council had considered the Town Councils request that areas of the Bigyn and Glanymor Wards be included. The response provided the statistics for recorded alcohol-related incidents over a two year period, for both 2016 and 2017. The detail showed a decrease in alcohol related crime and disorder incidents and the County Council was therefore proposing to the Fair and Safe Communities group that the boundary remains the same as currently.

RESOLVED – that the information be noted with disappointment.

The Meeting concluded at 6.30 p.m.

BUILDING AND FINANCE COMMITTEE

19th March 2018

At a Meeting of the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 19th March 2018 at 6.00 p.m.

PRESENT: Councillors W.E. Skinner (Chairman), M.D. Cranham J.P., Ms. L.A. Edmunds, J.S. Edmunds (Town Mayor), W.J. Lemon, A.S.J. McPherson (substitute for Cllr. Ms. S.A. Curry), Ms. S. Najmi, J.P. (Leader of the Council)(Vice-Chairman), J.G. Prosser, P.T. Warlow and Mrs. J. Williams.

APOLOGIES: Councillors Ms. S.A. Curry and Mrs. B.A.L. Roberts (Deputy Town Mayor).

65. CONDOLENCES

The Chairman referred to the recent passing of former Town Mayor Mr. D.J. Harries, J.P., who had served as a member of the Town Council for an unbroken period of 34 years since the Council's creation in 1975. During that time John had been Town Mayor on two occasions, in 1978/79 and 1986/87 and having served as Chairman on all the Town Council's main committees he was Leader of the Council for twelve years from 1989 - 2001. John had also been a long-standing member of the Llanelli Joint Burial Authority and was pivotal in securing the long-awaited crematorium in 2002.

Councillor Mrs. Jan Williams also paid tribute to John who, together with his widow Glenys, had served as her Deputy Town Mayor and Mayoress during her term as Town Mayor during 1997/98. Councillor Williams also referred to his long service as a member of the Co-operative Party having served on both the Area and Regional Committees.

The Chairman expressed the Town Council's condolences to Mr. Harries' widow and family, following which members stood in silent tribute as a token of respect.

66. FINANCIAL REPORTS

Consideration was given to the Budget Review report of the Town Clerk, Income and Expenditure report for 1st April 2017 – 28th February 2018 and payment schedule (copies having been previously circulated to members).

(1) INCOME AND EXPENDITURE

RESOLVED – that the Income and Expenditure report for the aforementioned period, in the sums of £916,190 and £700,941 respectively, be approved.

(2) ACCOUNTS FOR PAYMENT

RESOLVED – that the payment schedule showing cheque payments in respect of voucher nos. 15136 - 15166 (inclusive), in the sum of £80,845.52, and Direct Debit, BACS payments and Other Payments, in the sum of £8,420.74, £14,022.33 and £0 respectively, be approved.

(3) VIREMENTS/EARMARKED RESERVES

RESOLVED – that the Budget Review report dated 19th March 2018, be noted and approved.

67. COMMUNITY CENTRES

(1) HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of February 2018 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

68. COMMUNITY DEVELOPMENT OFFICER'S REPORT

Further to Minute No. 48 of the Committee meeting held on 22nd January 2018, consideration was given to the written report of the Community Development Officer (copies having been previously circulated to members). The report dealt with the following:

(1) SOSPAN SOUP KITCHEN, Y LLE AND HOMELESSNESS SERVICES

Members were informed that the Town Mayor had recently hosted representatives of Y Lle, The Wallich, The Foyer, DDAS, Ty Gwyn Church and The Spiritualist Church, to thank them for their activities in the town with the homeless community with a follow-up meeting being arranged in due course. The Sospan Soup Kitchen at Y Lle continues to be a well utilised resource during this cold period.

RESOLVED - that the information be noted.

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015.

(2) A SONG FOR WALES – CÂN I GYMRU

A number of organisations from Llanelli took part to produce a song entered into the Cân I Gymru competition. Y Lle, Llanelli, Tenovus Choir and Ragsy (from the Voice television programme) supported by the Town Council submitted the Community Song in late December. The song was featured in the competition on the 1st March, which was televised live on S4C. Sadly the song did not place in the top three, however it will be released as a charity single with all proceeds raised being donated to Tenovus.

RESOLVED - that the information be noted.

This meets goals 1, 2, 3, 4, 5, and 6 of The Wellbeing of Future Generation Act 2015.

(3) COMMONWEALTH GAMES SPORTS TASTER EVENTS

Carmarthenshire County Council with the support of Llanelli Town Council will be holding a number of ‘Commonwealth theme’ events at Parc Y Dre during the Easter Holidays. A community and family event is being arranged to help promote physical activity along with the Commonwealth Games that will take place between 4th April – 15th April. The aim of the event is to inspire the Community by watching the Commonwealth games to become more active, more often. The event will include tasters of what is available within the community.

The sessions are currently scheduled for, 10-12pm on Tuesday 3rd and 10th April and on Thursday 5th and 12th April 1-3pm.

RESOLVED - that the information be noted.

This meets goals 1, 2, 3, 4, 5, and 6 of The Wellbeing of Future Generation Act 2015.

(4) TWINNING EVENTS

There are 2 Twining activities taking place during March:

- Les Charlot’s D’Agen will play against the New Dock Stars on Saturday the 17th March at 11.30am. This follows an evening presentation at the Club on Friday 16th March from 8.00pm.
- Pupils from Paul Dangla College will be visiting the Town on the week of the 26th March with the Town Mayor hosting a Youth Conference with Bryngwyn and Coedcae Schools at Glenalla Community Centre on the 26th March 2018.

RESOLVED - that the information be noted.

(5) OTHER ACTIVITIES – MARCH AND APRIL

The Community Development Officer and other Council Officers have assisted and attended group meetings, examples are as follows:

- (a) Swansea City FC have held a number of training sessions at Penyfan MUGA, with attendance from Llanelli Town Council, Dyfed Powys Police, Mid and West Wales Fire and Rescue and Carmarthenshire County Council Youth Service. These sessions have taken place on Monday evenings and have been well attended by local young people.
- (b) Further activities with Swansea City FC are planned for the Easter Holiday period.
- (c) Unloved Heritage project participants attended a half term activity week supported by Llanelli Town Council during the February half term.
- (d) The Llanelli Bid supported by Llanelli Town Council is developing a Town Centre website called ‘Love Llanelli’.
- (e) A number of events have taken place in early March to raise awareness of Fairtrade, including an Unfair Funfair in Coedcae School on the 8th March, a school collage competition on the 9th March and a Fairtrade tea at Llanelly House on the 10th March.

RESOLVED - that the information be noted.

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015

(6) DATES FOR DIARIES, COMMUNITY ACTIVITY FOR JANUARY AND FEBRUARY

- Fusion Day in Llanelli Town Centre, Saturday 24th March.
- Antioch Centre OAP Lunch Club - Every Monday at 12.00 pm- 1.30 pm
- Every Tuesday evening Llanelli Library- Tenovus Singing Along 6.30 pm - 8.00 pm
- An Easter Egg trail is planned in the Town Centre during the Easter Holiday (date TBC)
- A ‘Sculpture Project’ funded by Communities First and Fusion will showcase all entries on the 15th March. More details to follow.
- Llanelli Multicultural Network drop-in - Saint Paul’s Family Centre every Friday 1.30 pm -3.00 pm
- Y Lle Welsh Youth Group - 6.00 pm - 8.00 pm every Thursday night, youth club for young people
- Y Lle Sospan Soup Kitchen Sundays 7.00-8.00pm
- Sospan Shedders sessions every Friday 10.00 am – 1.30 pm in Derwent Street

RESOLVED - that the information be noted.

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015

69. ANNUAL INVESTMENT STRATEGY

Further to Minute No. 73 of the Committee meeting held on 6th March 2017, consideration was given to the draft Annual Investment Strategy for 2018/19 (copies having been previously circulated to members).

RESOLVED – that the draft Annual Investment Strategy for 2018/2019 as prepared by the Town Clerk be approved.

70. GROUNDS MAINTENANCE

Members received notes of a Grounds Maintenance meeting held between officers of the Town and County Council dated Friday, 9th March 2018 (copies having been previously circulated to members).

Members noted the lack of progress in the determination of the Section 106 grant applications submitted by Seaside AFC and Havelock Park Bowls Club.

The Town Clerk informed members that Town Council officers were in regular contact with the County Council regarding the need for progress and confirmed that the County Council were unlikely to release funds to those locations subject to Asset Transfer until completion of the legal progress.

RESOLVED – that information be noted.

71. PARC Y DRE

Members received notes of the quarterly meetings held on 16th February and 5th March 2018, with Llanelli Wanderers R.F.C. (copies having been previously circulated to members).

RESOLVED – that information be noted.

72. PENYFAN PARK

Further to Minute No. 84 of the Town Council meeting held on 10th January 2018, members received a report prepared by the Administrative Officer on the process of completing the Asset Transfer of Penyfan Playing Fields from the County Council (copies having been previously circulated to members).

The Asset Transfer includes the Changing room building but not the portakabin style building located in the play area used by the PLTRA organisation and the County Council is in contact with PLTRA in relation to formalising their use of this structure.

The Changing Rooms are a modular building with high steel fencing surrounding the facility and is considered to be in a poor state of repair with extensive damage to metal cladding and rainwater goods externally, internally there are a wide range of plumbing and drainage issues along with a generally poorly maintained changing room and shower facility giving a very poor impression to visitors.

Town Council Officers have met the Town Council Consultant Architects at the changing room site as part of the process to undertake a Tender Exercise for necessary repairs to each Asset Transfer Building. It was clear during the visit that extensive repairs are required which may only extend the useful life of the building for a short period.

There has been a wish expressed within the Community to look to develop a Community Building at Penyfan and it may be possible to combine the use of this building as a facility including sport club changing rooms along with a Community facility such as meeting room / kitchen. The new building would replace both the changing rooms and PLTRA cabin structures and likely be provided within the area currently occupied by the changing rooms.

The cost of providing such a facility would be high and it would, therefore, be necessary to seek grant funding to enable any proposal to be taken forward. The first step would be to meet with interested organisations and local members in the area to discuss and gather evidence of the Community need and benefits that a project could bring to the local area. Following on from this, the Consultant Architect would need to be instructed to pull together a possible costed scheme.

It was, therefore, proposed that the Committee approve Officers to begin making these tentative steps towards a possible grant application for a Community Building in Penyfan. It was also important ensure that the wrong impression is not given within the Community that a building will certainly be provided as this may be a long term process and will requires wide ranging Community buy-in.

RESOLVED – that the officer’s recommendations to make contact with relevant organisations and when appropriate instruct the Council’s Consultant Architects to draw up a costed scheme be noted and approved with the Committee being further updated as the matter progresses.

73. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) GRANTS – UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972 UNLESS OTHERWISE STATED

Councillor J.G. Prosser declared a personal interest in application (g) as a Trustee of Morfa Family Centre and as he considered this to be a prejudicial interest he withdrew from the meeting prior to the discussion and voting thereon.

Having considered the following applications (copies having been previously circulated to members), it was

RESOLVED as follows –

- (a) Bigyn Ladies Club – that the Club now be recognised as a senior citizens' group, therefore, benefitting from the Council's policy of free use of their community centres;
- (b) Cruse Bereavement Care Carmarthenshire – that a grant of £300 be made;
- (c) EyeBelieve EyeCan – that a grant of £300 be made;
- (d) Llanelli Repair Café – that a grant of £300 be made;
- (e) Wales Air Ambulance – that a grant of £300 be made;
- (f) Stradey Ladies Bowls Club – that a grant of £500 be made;
- (g) Morfa Family Centre – that a grant of £300 be made.

74. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

75. CONSULTANCY SERVICES

Councillor J.G. Prosser declared an interest in this item as one of the contractors was a personal friend and as he considered this to be a prejudicial interest, he withdrew from the meeting prior to the discussion and voting thereon.

Further to Minute No. 106 of the Committee meeting held on 23rd April 2012, members received a report prepared by the Town Clerk of a review of the Consultancy Services provided by the Council's Consultant Architects (Lewis Partnership) together with notes of the meeting held on 27th February 2018 'Annex A' and unchanged Fee Structure 'Annex B' (copies having been previously circulated to members).

Members were informed that the Council's current Consultant Architect, Lewis Partnership Ltd., had provided the Consultant Architect service to the Town Council for over 30 years and during that time the service continued to be of a very high standard.

If Lewis Partnership Ltd. were re-appointment they would use their expertise to review the other Town Council consultant provision such as:

- Mechanical and Electrical Engineering Consultants
- Structural Engineering Consultants

RESOLVED – that the Committee confirms the retention of Lewis Partnership Ltd. as the Town Council's Consultant Architects until the next review date.

76. ELECTRICAL AND EMERGENCY LIGHTING SERVICES

Members received a report prepared by the Administrative Officer following a tender exercise for the Town Council buildings annual Electrical and Emergency lighting maintenance contracts along with PAT testing sought from three contractors Excel, RNF Services and RT Electrical with an overall site cost provided (copies having been previously circulated to members).

RESOLVED – that the Committee approves the lowest tender provided in total for each individual contract location.

77. GAS BOILER SERVICES

Members received a report prepared by the Administrative Officer following a tender exercise for the Town Council buildings Gas Boiler Servicing and Maintenance with three tenders having been sought from Lorne Stewart, Westward and RNF Services with tender prices attached (copies having been previously circulated to members).

RESOLVED – that the Committee approves the lowest tender provided by Lorne Stewart.

The Meeting concluded at 6.25 p.m.