

# LLANELLI TOWN COUNCIL

## MINUTES

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## LLANELLI TOWN COUNCIL

### ORDINARY MEETING

7<sup>th</sup> September 2017

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli, on Wednesday, 7<sup>th</sup> September 2017 at 6.00 p.m.

**PRESENT:** Councillor J.S. Edmunds (Town Mayor)

### Councillors

#### Bigyn Ward

M.D. Cranham, J.P.  
M.P. Edmunds  
C.A. Reed  
W.E. Skinner

#### Elli Ward

D.Ll. Darkin  
S.I. Davies  
J.P. Jenkins

#### Glanymor Ward

J.E. Jones, J.P.  
W.J. Lemon  
J.G. Prosser  
S.L. Rees  
B.A.L. Roberts  
(Deputy Town Mayor)

#### Lliedi Ward

C. Griffiths  
Mrs. S.J. Griffiths  
Ms. S. Najmi, J.P.  
P.T. Warlow

#### Tyisha Ward

T. Davies  
A.S.J. McPherson

**APOLOGIES:** Councillors Ms. S.A. Curry, Ms. L.A. Edmunds and Mrs. J. Williams.

### **38. VERIFICATION AND CONFIRMATION OF MINUTES**

**RESOLVED** – that the following minutes of the Town Council, its committees and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed respectively:-

Llanelli Town Council	5 <sup>th</sup> July 2017
Planning, Licensing and Consultation Committee	10 <sup>th</sup> July 2017
Building and Finance Committee	17 <sup>th</sup> July 2017
Stebonheath Development Committee	18 <sup>th</sup> July 2017
Selwyn Samuel Centre Committee	20 <sup>th</sup> July 2017
Extraordinary Llanelli Town Council	26 <sup>th</sup> July 2017
Joint Llanelli Town and Rural Councils	31 <sup>st</sup> July 2017

### **39. TEMPORARY BRANCH CLOSURE – PENYFAN POST OFFICE, 67 PENYFAN ROAD, LLANELLI**

Further to Minute No. 28 of the Council meeting held on 5<sup>th</sup> July 2017, the Town Clerk reported the receipt of an email received from the National Consultation Team of Post Office Ltd. (copies having been previously circulated to members).

The email informed members that Post Office Ltd. were committed to maintaining and re-establishing services to the local community. The postmaster at Penyfan Post Office left the network and the premises were withdrawn from Post Office use. New premises are being sourced through advertising the vacancy on their website without success to date.

**RESOLVED** – that the information be noted and further developments awaited.

### **40. RECRUITMENT OF DOCTORS BY LLANELLI SURGERIES**

Further to Minute No. 26 of the Council meeting held on 5<sup>th</sup> July 2017, the Town Clerk reported the receipt of a letter dated 10<sup>th</sup> August 2017, received from Lee Waters, A.M. (copies having been previously circulated to members).

The letter was in response to the Motion proposed by Cllr. S.L. Rees regarding the problems experienced by local surgeries in recruiting G.P's. Mr. Waters informed members that he had met several times with the Chief Executive of Hywel Dda Health Board and members of his team who were currently undertaking an assessment of the sustainability of all practices within their area and would continue to hold them to account on the future of G.P. services in Llanelli.

The Town Clerk also informed members that he had been in touch with the Hywel Dda Health Board and arrangements were being made for their representatives to attend a future meeting of the Council to discuss this matter.

**RESOLVED** – that Lee Waters, A.M. be thanked for his response and the information be noted and further developments awaited.

#### **41. FURNACE POST OFFICE CHANGES**

Further to Minute No. 32 of the Council meeting held on 26<sup>th</sup> July 2017, the Town Clerk reported the receipt of an email received from the National Consultation Team of Post Office Ltd. (copies having been previously circulated to members).

The email thanked the Town Council for their response and informed members that despite them working to find a suitable applicant with available premises to restore services in this area following the closure of Furnace Post Office the only alternative was the Mobile Van Post Office currently sited at Furnace Community Centre car park.

Following a discussion, members were disappointed that they had not sought an alternative site for the Mobile Outreach service and felt that there were other locations closer and more accessible to the people living just the other side of Furnace Bridge and suggested the Furnace Rugby Club car park site or alternatively the TAD office car park.

**RESOLVED** – that all Town Councillors be again encouraged to express their personal views via the online questionnaire and also ask their local constituents to do the same and that the Town Clerk writes again to the Network Operations Manager regarding the poor site location and pedestrian access to the community centre car park.

#### **42. LLANELLI PARISH CHURCH**

Further to Minute No. 33 of the Extraordinary Town Council meeting held on 26<sup>th</sup> July 2017, the Town Clerk reported the receipt of a letter from the Secretary to St. Davids Diocesan Advisory Committee; an email from the Incumbent Rev. Canon Huw Mosford; and an email previously sent to members by the Administrative Officer giving a detailed breakdown of the site visit undertaken by members on Tuesday, 15<sup>th</sup> August 2017 (copies having been previously circulated to members).

During the ensuing discussion it was noted that the Council did not have any specific consultation responsibilities in relation to the proposed works to be carried out in the Church but that decision ultimately lies with the Church members, Parochial Council and Diocesan Advisory Committee. Bearing this in mind, Councillors did however, want to express their concern in relation to any suggested works that could have a detrimental effect on the historic character of the Church and would ask that this be carefully considered by all the relevant parties as part of the decision making process.

**RESOLVED** – that the Town Clerk writes to the St. David's Diocesan Advisory Committee passing on the Town Council's views and observations.

#### **43. ONE VOICE WALES**

Further to Minute No. 13(3) of the Adjourned Annual Meeting held on 18<sup>th</sup> May 2017, the Town Clerk reported the receipt of a registration form for the Annual General Meeting to be held at the Royal Welsh Showground, Llanelwedd, Builth Wells on Saturday, 30<sup>th</sup> September 2017 together with a schedule of Motions (copies having been previously circulated to members).

**RESOLVED** – that Councillors Ms. S. Najmi, J.P., Mrs. S.J. Griffiths and C.A. Reed be authorised to attend the One Voice Wales' Annual General meeting.

#### **44. REPRESENTATION ON OUTSIDE BODIES**

Further to Minute No. 12 of the Adjourned Annual meeting held on 18<sup>th</sup> May 2017, the Town Clerk reported the receipt of an email received from the Principal School Governance Officer, Carmarthenshire County Council regarding a vacancy on the Governing Body of Ysgol Maes Y Morfa (copies having been previously circulated to members).

**RESOLVED** – that Councillor Mrs. S.J. Griffiths be appointed to serve as the Council's representative on Ysgol Maes Y Morfa.

#### **45. MATTERS FOR INFORMATION**

**RESOLVED** – that the undermentioned matters be noted and that members be encouraged to attend where possible and that the Gymraeg 2050 Grant Scheme be welcomed and promoted (copies of which having previously been circulated to members):

- (1) Royal Air Forces Association Llanelli Branch – Battle of Britain Service to be held at the Parish Church at 11.00 a.m. on Sunday 17<sup>th</sup> September 2017;
- (2) Cymraeg 2050 Grant Scheme;
- (3) Fate of the Language 2021 Forum to be held at Carmarthen Library at 10.00 a.m. on 30<sup>th</sup> September 2017;
- (4) Safer Communities Roadshow Event, Dyfed-Powys Police HQ on Friday, 15<sup>th</sup> September 2017.

#### **46. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960**

**RESOLVED** – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

#### **47. LLANELLI JOINT BURIAL AUTHORITY**

Further to Minute 3(1) of the Joint Meeting of Llanelli Town and Rural Councils held on 31<sup>st</sup> July, the Town Clerk reported the receipt of a draft Service Level Agreement relating to the discharge of the Town Council's cemetery functions to Llanelli Rural Council (copies having been previously circulated to members).

**RESOLVED** – that the Service Level Agreement be verified, confirmed and signed by the Town Mayor and Town Clerk.

#### **48. FUTURE MANAGEMENT OF PARKS AND SPORTS FACILITIES**

Further to Minute 3(2) of the Joint Meeting of Llanelli Town and Rural Councils held on 31<sup>st</sup> July 2017, the Town Clerk reported the receipt of a draft Service Level Agreement relating to the discharge of the Town Council's Ground's Maintenance functions relating to asset transfer to Llanelli Rural Council (copies having been previously circulated to members).

**RESOLVED** – that the Service Level Agreement be verified, confirmed and signed by the Town Mayor and Town Clerk.

#### **49. PARC HOWARD**

Further to Minute No. 16 of the Extraordinary Council meeting held on 6<sup>th</sup> June 2017 the Town Clerk informed members that he had recently met with the Leader of Carmarthenshire County Council (Cllr. Emlyn Dole) and his officers and following those discussions arrangements needed to be made for representatives of the Town Council to meet and discuss the future proposals for Parc Howard with the County Council Leader at the Town Hall, Llanelli next Wednesday, 13<sup>th</sup> September 2017.

**RESOLVED** – that Councillors S.I. Davies, J.S. Edmunds (Town Mayor), J.P. Jenkins, Ms. S. Najmi, J.P., W.E. Skinner and Mrs. J. Williams (Leader of the Council), be nominated to attend the above meeting.

The Meeting concluded at 6.40 p.m.

## LLANELLI JOINT BURIAL AUTHORITY

14 June 2017

At the ANNUAL MEETING of the LLANELLI JOINT BURIAL AUTHORITY held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 14 June 2017 at 4:00 pm.

**PRESENT:** Councillors F. Akhtar, H. J. Evans, S. L. Davies, S. J. Griffiths, S. M. Donoghue, B. A. L. Roberts, J. S. Edmunds, J. Williams

Together with Mr D. Gary Jones (Town Clerk)

### 1. APPOINTMENT OF CHAIRMAN

Members proceeded to appoint a Chairman and following the motion of Cllr. B. A. L Roberts, seconded by Cllr. S. L. Davies, it was

**RESOLVED** that Cllr. J. Williams be appointed Chairman.

### 2. CHAIRMAN'S ANNOUNCEMENT

Cllr. J. Williams thanked Members for appointing her as Chairman for the ensuing year.

### 3. APPOINTMENT OF VICE CHAIRMAN

Following the motion of Cllr. S. L. Davies, seconded by Cllr. S. M. Donoghue, it was

**RESOLVED** that Cllr. F. Akhtar be appointed Vice Chairman.

### 4. APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr. P. M. Edwards.

### 5. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

### 6. CONFIRMATION OF MINUTES

**RESOLVED** that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

## **7. INCOME AND EXPENDITURE REPORTS**

**RESOLVED** that the income and expenditure report for March and April 2017 and the provisional report for May 2017 be noted.

## **8. SCHEDULE OF PAYMENTS**

Consideration was given to the schedule of payments for April and May 2017, which revealed expenditure for the months, amounted to £37,508.70 and £15,736.17 respectively.

**RESOLVED** that the information be noted.

## **9. STATEMENT OF ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2017**

Consideration was given to the Statement of Accounts for the financial year ending 31 March 2017, (copies of which had been previously circulated) and it was

**RESOLVED** that the Statement of Accounts be accepted.

## **10. INTERNAL AUDIT REPORT 2016/2017 – FINAL REPORT**

Further to Minute No. 37 (12 October 2016), Members considered the final internal audit report, compiled by Auditing Solutions Ltd.

The report did not differ from the interim report (to which Minute No. 37 refers) and no matters needed addressing.

**RESOLVED** that the report be accepted.

## **11. AUDIT ANNUAL RETURN FOR THE YEAR ENDING 31 MARCH 2017**

Members considered the Audit Annual Return document for the financial year ending 31 March 2017 and it was

**RESOLVED** that the general preparation of the document which included a summary of the Statement of Accounts in Section 1 and the Annual Governance Statement provided in Section 2 be approved accordingly.

## **12. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960**

**RESOLVED** that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.



**13. LLANELLI JOINT BURIAL AUTHORITY FUTURE STATUS AND REMIT**

Further to Minute No. 77, (12 April 2017) the Secretary welcomed Mr Derek Kemp and Mrs Melodie Beavers Directors of DCK Accounting Solutions Ltd to the meeting. Mr Kemp then proceeded to brief Members on the background of why the Burial Authority had to change its future remit and how the revised accounting arrangements should be reflected in both Llanelli Rural Council and Llanelli Town Council’s sets of accounts. Mr Kemp stated he had received confirmation form the Wales Audit Office that what was being proposed was the correct way forward and after a lengthy discussion it was

**RESOLVED** that:

- (1) The advice from Mr Kemp on the revised accounting arrangements be accepted;
- (2) The other matters highlighted during the meeting be deferred until such time as Llanelli Town Council is able to discuss the advice received from Mr Kemp with its Members. In support of this;
- (3) A joint meeting of the parent councils be convened once all the other matters had been addressed (notwithstanding the approval of the parent councils’ accounts by 30 June 2017) in order to confirm the necessary processes and changes associated with the transition of the Burial Authority committee to a joint advisory committee.

*Cllrs. S. L Davies and B. A. L. Roberts withdrew from the meeting during discussion of the above item.*

**14. LLANELLI CREMATORIUM**

The Secretary provided Members with information regarding the operational arrangements of Llanelli Crematorium and stated Westerleigh Group Ltd (crematorium operator) had requested a meeting to discuss the current leasing arrangements. After a brief discussion it was

**RESOLVED** that the information be noted and the Chairman and Vice Chairman accompany the Secretary to the meeting along with the Town Clerk.

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The meeting concluded at 5:15 pm  
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## PLANNING, LICENSING AND CONSULTATION COMMITTEE

11<sup>th</sup> September 2017

At a Meeting of the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 11<sup>th</sup> September 2017 at 6.00 p.m.

**PRESENT:** Councillors J.P. Jenkins (Chairman), Ms. S.A. Curry, D.Ll. Darkin (Vice-Chairman), S.I. Davies, T. Davies, M.P. Edmunds, C. Griffiths, J.E. Jones J.P. and S.L. Rees.

**APOLOGIES:** Councillors Mrs. S.J. Griffiths and C.A. Reed.

### 14. TOWN AND COUNTRY PLANNING ACT

#### (1) PLANNING APPLICATIONS

Councillor S.L. Rees declared a personal interest in application S/35705, as the applicant was known by him and as he considered this to be a prejudicial interest, he withdrew from the meeting prior to the discussion and voting thereon.

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

**RESOLVED** – that the comments shown in column 3 hereunder be forwarded to the Head of Planning:-

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
S/35935 Ms. Karen Price, The Beauty Zone, 15 Murray Street, Llanelli. SA15 1AQ	Change of use from an Estate Agent to Beauty Salon.	No objection.
S/35962 Mr. J.M. Williams, 56 Stepney Street, Llanelli. SA15 3TG	Retention of ground floor as a daytime Café bar, with use of rear ground and first floors as a Nightclub during evening hours, together with addition of a rear fire escape stairwell.	No objection.

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
S/35967 Olegas Guzevicius, 51 Florence Street, Llanelli. SA15 2HT	Demolish existing garage and replace with new workshop.	No objection.
S/35992 Mr. Jeremy Thomas, 228 Felinfoel Road, Llanelli. SA15 3NZ	Single storey extension to the rear of the property, to replace the existing extensions (one polycarbonate and the other pebble dashed / brick).	No objection.
S/36017 Mrs K. Williams & Dr K. Lewis, 21 Parc Howard Avenue, Llanelli, SA15 3LQ	Construction of ground floor replacement garaging with first floor residential flat.	No objection.
S/36027 c/o Mr. J. Fearn, Carmarthenshire County Council, County Hall, Carmarthen. SA31 1HQ	Former Pontrilas Building, Millennium Office, North Dock Llanelli. SA15 2LF Demolition of main warehouse building and office section and sundry other smaller buildings.	No objection.

## 15. LICENSING ACT 2003 – NOTIFICATION OF LICENCE APPLICATION

APPLICATION FOR PREMISES LICENCE – THE NEW DROVERS,  
32-34 THOMAS STREET, LLANELLI

The Town Clerk reported the receipt of a Notification for Premise Licence for The New Drovers, 32-34 Thomas Street, Llanelli. The application was for the sale of alcohol from Monday to Sunday between the hours of 8.00 a.m. and 1.00 a.m., Live Music from Monday to Sunday between the hours of 8.00 a.m. to 1.00 a.m. and Recorded Music from Monday to Sunday between the hours of 8.00 a.m. to 1.00 a.m.

**RESOLVED** – that no objection be made to the application.

## 16. USE OF CLADDING IN LLANELLI

Further to Minute No. 6 of the Committee meeting held on 19<sup>th</sup> June 2017, the Town Clerk reported the receipt of an e-mail response from the Development Management Officer, Carmarthenshire County Council together with a Press Release giving details of the use of cladding at council owned properties following the Grenfell Tower tragedy (copies having been previously circulated to members).

The Press Release reiterated that robust fire safety measures were in place and following a review of the council's existing housing stock none of the cladding, or similar cladding, had been found. The e-mail also stated that although cladding is commonly used on new build development projects, primarily commercially, such cladding would have to comply with relevant British Standards and with the Building Regulations process which would ensure that the cladding is compliant with Part B Fire Regulations and insulation compliant with Part L.

**RESOLVED** – that the information be noted.

## 17. ELECTORAL REFORM IN LOCAL GOVERNMENT IN WALES

The Town Clerk reported the receipt of an e-mail received from the Electoral Reform Programme Manager, Welsh Government informing members of a consultation on electoral reform launched by the Cabinet Secretary for Financial and Local Government (copies having been previously e-mailed and circulated to members).

**RESOLVED** – that the Town Clerk be authorised to respond as follows:

Question 1	-	Yes
Question 2	-	No
Question 3	-	No
Question 4	-	Yes
Question 5	-	Yes
Question 6	-	No comment
Question 7	-	No comment
Question 8	-	No comment
Question 9	-	Yes
Question 10	-	Yes
Question 11	-	No

Question 12	-	Yes
Question 13	-	No
Question 14	-	No comment
Question 15	-	No comment
Question 16	-	Yes
Question 17	-	No comment
Question 18	-	No
Question 19	-	No
Question 20	-	No
Question 21	-	In the future but not yet
Question 22	-	In the future but not yet
Question 23	-	No
Question 24	-	No comment
Question 25	-	No comment
Question 26	-	No
Question 27	-	Yes
Question 28	-	Reduce the number of envelopes
Question 29	-	No
Question 30	-	Yes
Question 31	-	No
Question 32	-	No comment
Question 33	-	No comment
Question 34	-	Yes
Question 35	-	No comment
Question 36	-	No
Question 37	-	No comment

Question 38	-	Yes
Question 39	-	No
Question 40	-	No comment
Question 41	-	No
Question 42	-	No comment
Question 43	-	No comment

## **18. WELSH REVENUE AUTHORITY POWERS TO TACKLE TAX CRIME**

The Town Clerk reported the receipt The Welsh Government's White Paper on Proposals to give the Welsh Revenue Authority specific criminal powers to tackle devolved tax crime (copies having been previously e-mailed and circulated to members together with a list of draft comments to assist).

**RESOLVED** – that the comments be approved and noted.

## **19. AIR QUALITY ACTION PLAN**

The Town Clerk reported the receipt of a draft Action Plan received from the Environmental Health Practitioner, Carmarthenshire County Council (copies having been e-mailed and previously circulated to members).

**RESOLVED** – that the information be noted.

## **20. SERVICES FIT FOR THE FUTURE**

The Town Clerk reported the receipt of an e-mail from Hywel Dda Health Council detailing the Welsh Government's White Paper "Services fit for the Future" (copies having been e-mail and previously circulated to members).

**RESOLVED** – that the information be noted.

## **21. GEORGE STREET AND GLANMOR ROAD, LLANELLI (ONE-WAY TRAFFIC) ORDER 2017**

The Town Clerk reported the receipt of a Public Notice dated 9<sup>th</sup> August 2017, received from the Chief Executive, Carmarthenshire County Council for the One Way Traffic Order for George Street and Glanmor Road (copies of the Public Notice and plan having been previously e-mailed and circulated to members).

**RESOLVED** – that no objection be made to the above Order.

## **22. DEVELOPMENT OF AUTISM (WALES) BILL**

The Town Clerk reported the receipt of an e-mail dated 30<sup>th</sup> August 2017, received from Paul Davies, Assembly Member for Preseli Pembrokeshire with a link to a Consultation on the proposed Bill (copies having been previously e-mailed and circulated to members).

**RESOLVED** – that the information be noted.

## **23. MENTAL HEALTH SERVICES IN THE HYWEL DDA UNIVERSITY HEALTH BOARD**

The Town Clerk reported the receipt of a letter dated June 2017, received from the Director of Transformation, Hywel Dda University Health Board on behalf of the Mental Health Project Group (copies having been previously e-mailed and circulated to members).

The letter was sent on behalf of the Mental Health Project Group who are made up from representatives from the health board, service users, carers, General practitioners, Dyfed Powys Police, the Welsh Ambulance Services Trust, trade unions, the voluntary sector, West Wales Action for Mental Health, local authorities and the Community Health Council. They have been working together over the past two years to consider the challenges and opportunities in meeting the mental health needs of our population.

**RESOLVED** – that the information be noted.

## **24. TRANSFORMING CLINICAL SERVICES IN THE HYWEL DDA UNIVERSITY HEALTH BOARD**

The Town Clerk reported the receipt of a letter dated June 2017, received from the Director of Transformation, Hywel Dda University Health Board (copies having been previously circulated to members).

The letter informed members that Hywel Dda University Health Board had launched a new clinical-led engagement and listening exercise to ask local residents and stakeholders exactly what they want from their future NHS services.

**RESOLVED** – that the information be noted.

## **25. PROPOSED EXTENSION AND TIME RESTRICTION TO LOADING BAY AT STATION ROAD, LLANELLI**

Councillor Ms. S.A. Curry declared an interest in this matter as a member of Carmarthenshire County Council and as she considered this to be a prejudicial interest, she withdrew from the meeting during the discussion and voting thereon.

The Town Clerk reported the receipt of an e-mail received from the Traffic Engineer, Carmarthenshire County Council together with scale plans (copies having been previously circulated to members).

A request had been received for the extension of the existing loading bay at Station Road, Llanelli as well as implementing a time restriction of loading and unloading between the hours of 7.00 a.m. to 6.00 p.m. from Monday to Saturday.

**RESOLVED** – that the information be noted.

The Meeting concluded at 7.15 p.m.



## **BUILDING AND FINANCE COMMITTEE**

18<sup>th</sup> September 2017

At a Meeting of the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 18<sup>th</sup> September 2017 at 6.00 p.m.

**PRESENT:** Councillors W.E. Skinner (Chairman), M.D. Cranham J.P., D.Ll. Darkin (substitute for Cllr. Ms. S. Najmi, J.P.), J.S. Edmunds (Town Mayor), C. Griffiths (substitute for Cllr. P.T. Warlow), A.S.J. McPherson, J.G. Prosser, Mrs. B.A.L. Roberts (Deputy Town Mayor) and Mrs. J. Williams (Leader of the Council).

**APOLOGIES:** Councillors Ms. S. Najmi, J.P. (Vice-Chairman), W.J. Lemon and P.T. Warlow.

### **19. FINANCIAL REPORTS**

Consideration was given to the Budget Review report of the Town Clerk, Income and Expenditure report for 1<sup>st</sup> April – 31<sup>st</sup> August 2017 and payment schedule (copies having been previously circulated to members).

#### **(1) INCOME AND EXPENDITURE**

**RESOLVED** – that the Income and Expenditure report for the aforementioned period, in the sums of £585,866 and £300,995 respectively, be approved.

#### **(2) ACCOUNTS FOR PAYMENT**

**RESOLVED** – that the payment schedule showing cheque payments in respect of voucher nos. 14884 - 14943 (inclusive), in the sum of £49,802.87, and Direct Debit, BACS payments and Other Payments, in the sum of £19,721.91, £33,806.08 and £0 respectively, be approved.

#### **(3) VIREMENTS/EARMARKED RESERVES**

**RESOLVED** – that the Budget Review report dated 18<sup>th</sup> September 2017, be noted and approved.

### **20. COMMUNITY CENTRE**

#### **(1) HIRINGS**

Consideration was given to the summary schedule of hirings of all community centres during the months of July and August 2017 (copies having been previously circulated to members).

**RESOLVED** – that the information be noted.

## 21. COMMUNITY DEVELOPMENT OFFICER

Further to Minute No. 16 of the Committee meeting held on 17<sup>th</sup> July 2017, consideration was given to the written report of the Community Development Officer (copies having been previously circulated to members). The report dealt with the following:

### (1) OLD PEOPLES DAY

Members were informed that a Dementia Friends Activity Day had taken place at The Ffwrnes Theatre on Friday, 28<sup>th</sup> July 2017, the day was funded and supported by the Town Council and the Community Health Resource Team, Carmarthenshire County Council and was a great success with 110 service users and carers attending and taking part in various activities.

Following this the Town Mayor (Councillor Jeff Edmunds) had hosted a Tea Party at The Old Vicarage which was attended by Claire O'Shea from the Older Peoples Commissioners team, Iwan Williams the Wales Loneliness Co-ordinator and members of the Llanelli Dementia Friendly Project and the Crafty Seniors Group who had carried out the Yarn Bombing Project in the town.

**RESOLVED** – that the information be noted.

**This meets goals 2, 4 and 5 of The Wellbeing of Future Generation Act 2015.**

### (2) SAFER ROUTES TO COMMUNITIES PROJECT

Members were informed that The Llanelli West application under The Safe Routes in Communities scheme which gives an opportunity for local communities and schools to play a vital role in the promotion and development of safe sustainable transport had been successful and now a full application will be submitted for consideration to the Welsh Government in January 2018, with works being carried out during 2018-2019.

**RESOLVED** – that the information be noted with pleasure and everyone involved in the application be congratulated.

**This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015.**

### (3) COEDCAE AND STEBONHEATH TAKE OVER DAY

Members were informed that following concerns raised by the community and voiced during public meetings on the anti-social behaviour of young people in Penyfan Park and surrounding areas an intervention day had taken place on Monday, 10<sup>th</sup> July 2017. This was fully supported by a multi-agency team which included the Town Council and was attended by 189 Year 9 pupils. Following the success of the project it was decided to provide a nurturing project during the first three weeks of the summer holidays with further projects planned for Coedcae and Stebonheath C.P. schools through Autumn and Winter as many of the young people identified currently attended these schools.

A planned intervention day for Stebonheath C.P. School will take place on Friday, 22<sup>nd</sup> September which will focus on Year 5 and 6 pupils, with workshops on:

- Respect
- Arson
- Water - safety
- Community connections
- Alcohol
- Drugs
- Being prepared in an emergency

This will be followed by 'What did you learn day' with pupils and parents on Friday, 6<sup>th</sup> October 2017, with local Bigyn Ward Town councillors being invited to attend.

**RESOLVED** – that the information be noted

**This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015.**

#### (4) LLANELLI COMMUNITY PARTNERSHIP – YOUTH PROJECT

Following local community meetings with concerns being raised on the lack of youth and mental health activities in Llanelli, a number of project are now being supported:

- Creation of a Llanelli youth forum focusing on mental health.
- Launch of the supported Unloved Heritage project in September.
- Taking part in the Wellness project (Delta Lakes) consultation process on October 23<sup>rd</sup>. More details to be circulated when they become available.
- The Night Out project planned for January 2018. This is a project between Coedcae School, the County Youth Service and Y Ffwrnes. More details to follow.
- Meet the Mayor project for local schools in the Town Council Area which is planned for October 2017. This follows a successful event held last year.
- Agen and Llanelli youth conference planned for March 2018. This is a suggestion to carry out a pupil exchange with Bryngwyn School as part of the BBC School report project.

**RESOLVED** – that the information be noted.

**This meets goals 1, 2, 3, 4, 5, and 6 of The Wellbeing of Future Generation Act 2015.**

#### (5) BE YOUR OWN BOSS LLANELLI - BYOB

This is a multi-agency approach, drawing on all the collective experience and expertise of the organisations and agencies all aimed at helping people who would like to take the next step into self-employment and becoming their own boss.

The Town Mayor had opened a BYOB day on Wednesday, 13<sup>th</sup> September 2017, in Llanelli Job Centre where there was opportunities to attend sessions with three ‘Inspirational Speakers’ who had started up their own successful businesses and shared their tips for success. It is hoped that this event will show Llanelli as a place which encourages entrepreneurship and enterprise and as a “place to do business” and help people to access the free support and help available.

**RESOLVED** – that the information be noted

**This meets goals 1, 2, 3, 4, 5, and 6 of The Wellbeing of Future Generation Act 2015.**

#### (6) LLANELLI COMMUNITY EMERGENCY PLAN

The Llanelli Community Emergency Planning Group have been meeting for the last year and are a group of like-minded community members and organisations involved with the Blue light services in Llanelli. A blue light day is taking place in Stebonheath C.P. School on Friday, 22<sup>nd</sup> September 2017, and follows work already carried out in Coedcae Comprehensive School in July:

- Mock Town Council rest centre drill is planned for November 2017
- Mock coastal simulation for emergency services is planned for Spring 2018
- Rest Centre training will be taking place for Town Council Officers on the 11<sup>th</sup> October.

**RESOLVED** – that the information be noted

**This meets goals 1, 2, 3, 4, 5, and 6 of The Wellbeing of Future Generation Act 2015**

#### (7) OTHER ACTIVITIES

Town Council Officers have undertaken mock fire drills at Community Centres with groups as follows:

- 19<sup>th</sup> July in Llanerch with the Meithrin Group.
- 31<sup>st</sup> August in Lakefield with the Gymnastic Club.

These were excellent opportunities to test the fire systems and evacuation procedures and also developed both groups younger members’ understanding of fire safety issues.

- (a) The Community Development Officer has assisted five groups with applications to the National Lottery and other funders for funding;
- (b) Yarn Bombing of the Town Centre, opened by the Deputy Mayor took place over the last two weeks in August;

- (c) Town Council officers attended the Penyfan ‘Party in the Park’ on the 19<sup>th</sup> August;
- (d) Town Council officers supported the Parc Howard open day on 23<sup>rd</sup> August, helping with the tea and cake stand.
- (e) Town Council officers supported the Gwyl Gar music festival in the Town Centre on the weekend of the 21<sup>st</sup> - 22<sup>nd</sup> July.
- (f) The Community Development Officer would wish to attend the BCT (Building Communities Trust) conference with CLES (Centre for Local Economic Strategies) on “Building a new local economy in Wales” on October 18<sup>th</sup> 2017. It is free to attend. The Committee is asked to approve.
- (g) The Town Council hosted the Community Development Officer Forum for Llanelli on the 11<sup>th</sup> September. This will be an ongoing quarterly meeting.

**RESOLVED** – that the information be noted and that the Community Development Officer be authorised to attend the Community Development Officer’s Forum (g).

**This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015.**

#### (8) DATES FOR DIARIES AND COMMUNITY ACTIVITY – SEPTEMBER AND OCTOBER

- Antioch Centre OAP Lunch Club - Every Monday at 12.00 pm- 1.30pm;
- Every Tuesday evening Llanelli Library- Tenovus Singing Along 6.30 pm - 8.00 pm;
- Llanelli Multicultural Network drop-in - Saint Paul’s Family Centre every Friday 1.30 pm -3.00 pm;
- Y Lle Welsh Youth Group - 6.00 pm - 8.00 pm every Thursday night, youth club for young people
- Y Lle soup kitchen on a Sunday evening from 7pm.
- PACT meeting for Elli and Lliedi wards on 21<sup>st</sup> September at 3pm in Llanelli Town Hall.
- Penyfan clean-up day 30<sup>th</sup> September 10.00am outside Coedcae School
- 15<sup>th</sup> September – 50+ Networking Day - Botanical Gardens

**RESOLVED** – that the information be noted

## 22. HEALTH AND SAFETY HANDBOOK

Members considered the council’s Health and Safety Handbook which had recently been updated (copies having been previously circulated to members by e-mail).

**RESOLVED** – that the information be noted.

## 23. GROUNDS MAINTENANCE

Members considered the Town Clerk's verbal report regarding the cost of marking football and rugby pitches at Penygaer, Penyfan, Parc Y Dre and Crown Park. The Town Clerk informed members that the sporting organisations that were entering into sub leases with the Town Council had been told that whilst the council had agreed to meet the cost of grounds maintenance and the first pitch marking the clubs would have to meet the cost of any subsequent marking undertaken by the council.

As a result, it was

**RESOLVED** – that the Town Council charge £15 plus vat for the marking of a football or rugby pitch.

## 24. APPLICATIONS FOR FINANCIAL ASSISTANCE

### (1) GRANTS – UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972 UNLESS OTHERWISE STATED

Councillors A.S.J. McPherson and J.G. Prosser declared a personal interest in application (h) as they were both members of the Llanelli Railway Goods Shed Trust and as they both considered this to be a prejudicial interest withdrew from the meeting prior to the discussion and voting thereon.

Having considered the following applications (copies having been previously circulated to members), it was

**RESOLVED** as follows –

- (a) Mrs. Charlotte Evans on behalf of LATCH – that a grant of £300 be made to LATCH Llanelli;
- (b) Llanelli Choral Society – that a grant of £300 be made;
- (c) Llanelli Multicultural Society – that a grant of £300 be made;
- (d) Carmarthenshire Federation of Young Farmers Clubs – that this item be noted;
- (e) Threshold DAS Ltd. – that a grant of £300 be made;
- (f) Calsonic Wanderers Bowls Club – that a grant of £500 be made;
- (g) Women's Institute Book Club – that they be granted one free use of Glenalla Community Centre per month;
- (h) Llanelli Railway Goods Shed Trust – that a grant of £300 be made.

### (2) SPONSORSHIP

Having considered the following applications (copies having been previously circulated to members), it was

**RESOLVED** that the following sponsorship be approved –

- (1) New Dock Stars R.F.C. - £1,300;
- (2) Ysgol Bryngwyn School – Prize Giving Ceremony - £300.

(3) LETTER OF THANKS

**RESOLVED** – that the letter of thanks received from Llanelli Wanderers RFC, Kids Cancer Charity and Carmarthenshire Youth and Children’s Association be noted with pleasure.

The Meeting concluded at 6.15 p.m.





## SELWYN SAMUEL CENTRE COMMITTEE

25<sup>th</sup> September 2017

At a Meeting of the **SELWYN SAMUEL CENTRE COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 25<sup>th</sup> September 2017 at 6.00 p.m.

**PRESENT:** Councillors Ms. S. Najmi, J.P. (Chairman), T. Davies, M.P. Edmunds, Mrs. S.J. Griffiths, A.S.J. McPherson, J.G. Prosser, C.A. Reed (Vice-Chairman), S.L. Rees, W.E. Skinner and Mrs. J. Williams (Leader of the Council).

**APOLOGY:** Councillor S.I. Davies.

### 10. FINANCIAL REPORT

Consideration was given to the report prepared by the Town Clerk, giving a detailed analysis of cumulative income and expenditure for the period between 1<sup>st</sup> April and 31<sup>st</sup> August 2017, in the sums of £21,893 and £29,579 respectively (copies having been previously circulated to members).

**RESOLVED** – that the aforementioned report be adopted and approved.

### 11. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

**RESOLVED** – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

### 12. CONCESSIONAIRE

Further to Minute No. 7 of the Committee meeting held on 20<sup>th</sup> July 2017, members considered a report prepared by the Town Clerk (copies having been previously e-mailed to members).

The Report informed members that following a meeting with Mr. Francis and officers, Mr. Francis had agreed to make weekly payments of £500 to reduce his rental arrears together with an initial payment of £1,000.

Mr. Francis was told that should any weekly payment be delayed he was to inform the office immediately so avoiding the need for the council to chase payment. Mr. Francis gave assurances that the arrears would be reduced and at the time of the meeting his arrears stood at £2,581.88.

Members were also informed that during the period of Mr. Francis' contract the council had received over £11k in hiring income through the promotion of the centre by Mr. Francis and that the current contract differed from previous contracts due to the inclusion of covering the energy consumption at the Riverside Bar and the Lliedi Suite. At the start of his contract the rate for electricity was 6.449 p/Kw, however, due to the council changing the supplier to achieve cheaper rates the rate still increased to 12.2 p/Kw. This has resulted in energy charges of £7,062.17 plus vat which have been reduced to £4,587.04 as a result of the committee waiving one quarter's charges.

Members were reminded that the Llanelli Indoor Bowls Club managed the centre during the bowling season under a management fee of £4k per annum. The bowls club staff the reception area with stewards who collect green fees, bowls hire and locker rents on behalf of the council which are paid to the council a month in arrears. These stewards are given an allowance of around £10 per session with the council reimbursing the bowls club each month.

Under previous contracts the council was also responsible for setting up the main hall for hirers with the council paying a caretaking fee of £800 to cover the summer months and a labour charge met out of the hiring income. This role is now carried out by Mr. Francis since the council can no longer carry out this task without incurring considerable cost. The council also spends nearly £5k to a contractor to lay and lift the temporary boarded floor to enable the centre to be used during the close season.

Also contained within the contract is the need for the concessionaire to provide free use of the Lliedi Suite for the Llanelli W.E.A. and Llanelli and District Heritage Association with no or very little income being generated from these events.

Following a number of questions from members and a lengthy discussion, it was

**RESOLVED** – that the Town Clerk's actions be endorsed and approved and that the rental position of the concessionaire is closely monitored with any significant worsening of his position being brought to member's immediate attention.

**FURTHER RESOLVED** – that the electricity tariff be amended to its original value of 6.447 p/Kw.

The Meeting concluded at 6.40 p.m.

## STEBONHEATH DEVELOPMENT COMMITTEE

26<sup>th</sup> September 2017

At a Meeting of the **STEBONHEATH DEVELOPMENT COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Tuesday, 26<sup>th</sup> September 2017 at 6.00 p.m.

**PRESENT:** Councillors J.S. Edmunds (Town Mayor)(Chairman), M.D. Cranham, J.P., Ms. S.A. Curry, M.P. Edwards (substitute for Cllr. Mrs. J. Williams), J.E. Jones, J.P., W.J. Lemon (Vice-Chairman), Ms. S. Najmi, J.P., W.E. Skinner (substitute for Cllr. D.Ll. Darkin) and P.T. Warlow.

**APOLOGIES:** Councillors C. Griffiths, J.P. Jenkins and Mrs. J. Williams (Leader of the Council).

### 6. FINANCIAL REPORT

Consideration was given to the report prepared by the Town Clerk, giving a detailed analysis of cumulative income and expenditure for the period between 1<sup>st</sup> April and 31<sup>st</sup> August 2017, in the sums of £8,795 and £35,379 respectively (copies having been previously circulated to members).

**RESOLVED** – that the aforementioned report be adopted and approved.

### 7. SAFETY INSPECTION

Further to Minute No. 16 of the Committee meeting held on 22<sup>nd</sup> September 2016, consideration was given to the Stadium Safety Inspection Report 2017 - 18 prepared by the Council's Consultant Structural Engineers, Mel Williams Partnership (copies having been previously circulated to members).

The Report contained a few maintenance issues which required attention, including wire brushing and repainting of steel balustrade posts to North Stand staircases and replacement of detached or missing rainwater goods at East Side roof gable.

**RESOLVED** – that the inspection report be noted and approved.

### 8. MAINTENANCE UPDATES

Members considered a written report prepared by the Administrative Officer (copies having been previously circulated to members).

### (1) FLOOD LIGHTING

Following an assessment it had been noted that some of the floodlight units stationed on pillars around the ground were not operational and two of the Council's electrical contractors were asked to assess the units and report their findings. The two companies assessed the lighting units as requiring replacing and suggested the cost of these works including the provision of a 'cherry picker' would be in the region of £4,000 - £5,000, but cautioned that this would be the cost of direct replacement and should further works be required, further expenditure would be incurred.

Currently the two sports teams that play at the stadium are ambitious for future promotions and with International fixtures for both sports having taken place at the ground the council's Consultant Mechanical and Electrical Engineers, Bullock Consulting, have been asked to provide an assessment of the current lighting columns with a recommendation of any changes that may be required should either club reach higher leagues.

**RESOLVED** – that the assessment report from Bullock Consulting be awaited and reported to a future Committee meeting.

### (2) STADIUM SECURITY

Following consideration of the security requirements for the ground, the decision has been taken to change the following locks and include on the Town Council suited key system:

- 7 Entrance Padlocks around the ground
- Entrance Door to Media Suite
- Bar entrance door in Jock Stein Lounge

These works would be undertaken by Swansea Lock-Tech at a cost of £767.75 plus vat.

**RESOLVED** – that the actions taken are noted and approved.

### (3) STADIUM SAFETY WORKS

A quotation had been obtained from John Treharne Engineering, in the sum of £550 plus vat, for the wire brushing and repainting of steel balustrade posts to North Stand staircases and replacement of detached or missing rainwater goods at East Side roof gable together with the replacement of hinges on one of the gates.

**RESOLVED** – that the quotation from John Treharne Engineering be accepted.

#### (4) ANNUAL BOILER INSPECTION

An annual boiler inspection had been carried out by Lorne Stewart and had highlighted the following recommended works:

- Replacement of DHW expansion vessel;
- New pilot assembly for the heating boiler (Away Changing Rooms);
- New burner tray assembly for the DHW heater (Away Changing Rooms).

**RESOLVED** – that the quotation submitted by Lorne Stewart in the sum of £1,299, plus vat, be noted and approved.

### 9. GROUND IMPROVEMENTS

#### SHELTERED DISABLED VIEWING AREA

Following a request received from West Wales Raiders Rugby League for a sheltered disabled viewing area at Stebonheath the Town Clerk had contacted the Consultant Architect to draw up suitable plans and costings (copies having been previously circulated to members).

**RESOLVED** – that approval of the Consultant Architects proposals be noted and further information be awaited.

### 10. SPONSORSHIP AND ADVERTISING

A letter had been received from the Chairman of Llanelli Town A.F.C. dated 1<sup>st</sup> September 2017, requesting sponsorship for the forthcoming football season and enclosing a list of sponsorship packages (copies having been previously circulated to members).

**RESOLVED** – that, as in past practice, the Council sponsors a Ground Advertisement Board, a full page advert in the match day programme, a Patron's ticket and agree to sponsor one game during the current season.

### 11. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

**RESOLVED** – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

## **12. SOCIAL CLUB TENANCY**

Members considered letters dated 8<sup>th</sup> August 2017 and 21<sup>st</sup> August 2017 received from the Licensing Officer of Carmarthenshire County Council regarding the dissolution of Red Leisure Ltd. and the Transfer of Premises Licence at Stebonheath Park, Llanelli, (copies having been previously circulated to members).

The Committee was informed that the Premise Licence had now been transferred to Andrew Thorne of Stebonheath Management Ltd.

However, as a result of the dissolution, the original agreement to assign the lease from Red Leisure Ltd. to Llanelli Raiders cannot now take place and a new lease would have to be created at the cost of Red Leisure Ltd.

**RESOLVED** – that the information be noted.

## **13. LLANELLI TOWN A.F.C.**

### **(1) PRESENTATION**

The Chairman (Councillor J.S. Edmunds (Town Mayor)) welcomed the Chairman of Llanelli Town A.F.C., Mr. David Craddock to the meeting. Standing orders were suspended in order to allow Mr. Craddock to address the meeting.

Mr. Craddock firstly informed members of how proud he was to be involved with the football club and the town of Llanelli and welcomed the opportunity to speak to the council and the Stebonheath Committee for the first time. He then proceeded to give a brief resume of how Llanelli A.F.C. had gone into liquidation some five years ago and the fight they had to have the new team, Llanelli Town A.F.C., entered into the Welsh League. Eventually they had been allowed into the Welsh League Division Three and following promotion spent two years in Welsh League Division Two before promotion again last season to Welsh League Division One, actually winning the league and cup double.

The cost of running the team this year was estimated to be £40,000 with the ultimate aim of gaining a place in the Welsh Premier League which could cost around £140,000 a year.

Mr. Craddock pointed out the need for investment in Stebonheath Park and would hope to bring in grant monies to help towards the cost of those improvements. He was also very keen to point out the financial help Carmarthen Town A.F.C was receiving from Carmarthen Town Council and Carmarthenshire County Council.

As part of the club's investment they have recently created an Academy for boys and girls teams who train at Coleg Sir Gar at a cost of £10,000 and stressed that the first team have eight local boys in the side with the hope that this will increase as the players come through their academies. The academy has twenty five coaches, each having a relevant qualification with around two hundred local children receiving coaching.

Mr. Craddock spoke of the large attendances they had in comparison to many Welsh Premier sides with three hundred and eighty four attending the last home match and how they were charging their academy players a third less than what they charge in Carmarthen.

Mr. Craddock explained that he had sent out over two hundred sponsorship request letters hoping to have local firms support their local town team. He requested detail as to why the council couldn't raise the precept instead of increasing their pitch fees as the County Council have done to fund a training track for cyclists.

The Chairman (Cllr. J.S. Edmunds) thanked Mr. Craddock for his presentation and asked him what support he was looking to receive from the committee. In response Mr. Craddock asked that the committee consider reducing the pitch fees.

In reply to Mr. Craddock the Town Clerk provided a brief history of how Llanelli Town A.F.C. had been one of two bids considered by council to play at Stebonheath Park following the liquidation of the previous club. It was noted that the liquidation had left the council with a considerable debt to write off. After awarding the hiring agreement to Red Leisure Ltd., subsequent officer discussions had agreed that whilst Llanelli Town A.F.C. would play in the lower divisions of the Welsh League the pitch fees would be quite low but with promotion through the leagues to the Welsh Premier League the pitch fees would increase steadily to reflect the standard of football, eventually leading to the fees that were paid by the previous club of £300 for matches in the Premier League.

Members were informed that the pitch fees didn't only involve the hire of the pitch but also covered the use of the Jock Stein Lounge, Café and Media Suite. During matches, the café was run for the benefit of the football club and brought in significant profits during the season especially since the café would also be open for matches not involving the football club such as West Wales and Carmarthenshire league finals. The Media Suite was also rented out for match day sponsorship by the club.

The Town Clerk noted that Mr. Craddock had previously been invited to address the council. At that time, the football club and rugby league club had given presentations to the committee when the rugby league club had shown an interest in obtaining a lease of the football ground. At that presentation Mr. Craddock told members that the football club were not in a position to take a lease on the ground but also would not be comfortable with the rugby league club holding such a lease. At a subsequent meeting Mr. Craddock had been unable to give a presentation and had given his apologies. The council made the decision not to agree a lease with the Rugby Club and to continue supporting the football club. This decision resulted in the council continuing to subsidise Stebonheath Park. Last year that subsidy was £136k.

The Town Clerk noted that the increase in the pitch fees may seem high, however he reminded members that the pitch fees remained unchanged when the football club spent two seasons in Division Two. Also the club were offered free use for one friendly over the summer and another two friendlies at half price.

Members expressed their thanks to Mr. Craddock for attending and could see that it was a labour of love for him. When asked about profits Mr. Craddock explained that all profits were put back into the club. He also explained that with promotion there was no significant increase in income as more people didn't necessarily attend matches as a result of the club being promoted. He qualified this statement by stating that they don't charge under 16's entry. The club had also signed a high profile player which improved attendances.

Mr. Craddock explained that when the club won the double last season they won around £1,000 in prize money but that a considerable amount of this sum was utilised in transport costs for cup matches. He also explained that most of the £10k Coleg Sir Gar hiring costs were met by a £6,700 grant received from the Football Association of Wales along with academy subscription fees.

The Chairman (Cllr. J.S. Edmunds) thanked Mr. Craddock for his presentation and wished the football club every success.

Following a lengthy discussion, it was

**RESOLVED** – that the council reduce the increase in the pitch fees for Llanelli Town A.F.C. and their Development Team to £10 per team per match. The relevant costs would therefore be £160 (£210 under floodlights) and £85 (£135 under floodlights) respectively.

## (2) HIRING AGREEMENT

The Town Clerk informed members that following the dissolution of Red Leisure Ltd. there was no longer a hiring agreement in place for Llanelli Town A.F.C. to play their matches at Stebonheath Park. It was noted that Mr. Craddock had previously stated in his presentation that the club would enter into the agreement in the name of Llanelli Town A.F.C. (copy agreement having been preciously circulated to members).

**RESOLVED** – that the information be noted and approved.

The Meeting concluded at 7.40 p.m.