

LLANELLI TOWN COUNCIL

MINUTES

Page Nos.

Llanelli Town Council	6 th December 2017	140 - 142
Town Twinning Committee	11 th December 2017	- 143 -
Planning, Licensing and Consultation Committee	11 th December 2017	144 - 149
Building and Finance Committee	18 th December 2017	150 - 156
Llanelli Joint Burial Authority Advisory Committee	8 th November 2017	- 157 -

LLANELLI TOWN COUNCIL

ORDINARY MEETING

6th December 2017

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli, on Wednesday, 6th December 2017 at 6.00 p.m.

PRESENT: Councillor J.S. Edmunds (Town Mayor)

Councillors

Bigyn Ward

M.D. Cranham, J.P.
Ms. L.A. Edmunds
C.A. Reed

Elli Ward

D.Ll. Darkin
S.I. Davies
J.P. Jenkins

Glanymor Ward

J.E. Jones, J.P.
W.J. Lemon
S.L. Rees

Lliedi Ward

Ms. S. Najmi, J.P.
P.T. Warlow
Mrs. J. Williams
(Leader of the Council)

Tyisha Ward

T. Davies
A.S.J. McPherson

APOLOGIES: Councillors Ms. S.A. Curry, M.P. Edmunds, C. Griffiths, Mrs. S.J. Griffiths, J.G. Prosser, Mrs. B.A.L. Roberts (Deputy Town Mayor) and W.E. Skinner.

66. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed respectively:-

Llanelli Town Council	1 st November 2017
Llanelli Joint Burial Advisory Committee	11 th October 2017
Planning, Licensing and Consultation Committee	6 th November 2017
Town Twinning Committee	6 th November 2017
Building and Finance Committee	13 th November 2017

67. ANNUAL ACCOUNTS 2016 - 2017

Further to Minute No. 24 of the Extraordinary Town Council meeting held on 19th June 2017, the Town Clerk reported the receipt of the certified Annual Return from Messrs. Grant Thomas, UK, LLP. (copies having previously been circulated to members).

RESOLVED – that the information be noted and approved.

68. WELL-BEING AND FUTURE GENERATIONS WORKING GROUP

Members received the Minutes of meetings held on 28th June and 23rd November 2017 (copies having been previously circulated to members).

RESOLVED – that the Minutes be noted.

69. CHRISTMAS CLOSURE ARRANGEMENTS

Members received a copy of the Town Clerk's report (copies having been previously circulated to members). The Report set out the current policy of the council for the closure of the council offices during the Christmas period being closed at 12 noon on the last working day before Christmas Eve and re-opening at 8.45 a.m. on the day following the New Year's Day bank holiday.

RESOLVED – that the Town Council policy be re-affirmed with the office to be closed from 12.00 noon on Friday, 22nd December 2017 and re-open at 8.45 a.m. on Tuesday, 2nd January 2018.

70. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members):

- (1) Carmarthenshire Community Safety News;
- (2) HOWLTA – Winter / Christmas News Update.

71. PARC HOWARD

Members received the notes of meetings held on 6th November and 13th November 2017 (copies having been previously circulated to members) and following a discussion, it was

RESOLVED – that the information be noted and received.

72. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

73. BRYN YARD BOUNDARY WALLS

Further to Minute No. 208 of the Llanelli Town Estate Trustee's meeting held on 1st November 2017, members considered a report prepared by the Town Clerk (copies having been previously circulated to members).

RESOLVED – that the report be noted and that the Town Council undertakes the works on health and safety grounds as requested by the Trustees of the Llanelli Town Estate.

74. ASSET TRANSFER

Further to Minute No. 61 of the Town Council meeting held on 4th October 2017, members considered a report prepared by the Town Clerk's (copies having been previously circulated to members).

Members were informed of the current position of asset transfer in respect of each site, in particular Penygaer Playing Fields, which had been put on hold by the County Council pending the outcome of the public inquiry into the Village Green application in respect of Llanerch Playing Fields. Members were assured that the Town Council would continue to provide the ground maintenance service at Penygaer, as well as the other sites, until the issues contained within the report had been resolved and the relevant leases had been signed and the assets transferred from the County Council to the Town Council.

The report also gave details of further sites that were being offered for consideration for asset transfer by the County Council, however, requests for a further breakdown of costs were still awaited.

RESOLVED – that the report be noted and the actions taken be approved.

The Meeting concluded at 6.30 p.m.

TOWN TWINNING COMMITTEE

11th December 2017

At a Meeting of the **TOWN TWINNING COMMITTEE** of LLANELLI TOWN COUNCIL, held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 11th December 2017 at 5.00 p.m.

PRESENT: Councillors Mrs. J. Williams (Leader of the Council) (Vice-Chairman)(In the Chair), M.D. Cranham, J.P., Ms. S. Najmi, J.P., S.L. Rees and W.E. Skinner.

APOLOGIES: Councillors Mrs. B.A.L. Roberts (Chairman)(Deputy Town Mayor), J.S. Edmunds (Town Mayor), J.P. Jenkins, Mrs. S.J. Griffiths and W.J. Lemon.

3. TWINNING EXCHANGE

Further to Minute No. 5 of the Town Twinning Committee meeting held on 14th March 2016, consideration was given to a letter dated 10th November 2017, received from the President of the Agen-Llanelli Twinning Committee (copies having been previously circulated to members).

The letter informed members that a party of 44 people, including players, staff, committee members and supporters of the French rugby team les Charlots d'Agen, would be visiting Llanelli on Friday, 16th March 2018 in order to play a rugby match and complete the rugby exchange with New Dock Stars RFC who visited Agen in 2016.

Members were also informed that following a recent meeting of the Llanelli and District Twinning Association, the Association would be funding the transport required for the exchange.

RECOMMENDED – the information be noted with pleasure.

The Meeting concluded at 6.10 p.m.

PLANNING, LICENSING AND CONSULTATION COMMITTEE

11th December 2017

At a Meeting of the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 11th December 2017 at 6.00 p.m.

PRESENT: Councillors D.Ll. Darkin (Vice-Chairman)(In the Chair), S.I. Davies, J.S. Edmunds (Town Mayor)(substitute for Cllr. M.P. Edmunds), J.E. Jones J.P., W.J. Lemon (substitute for Cllr. T. Davies), S.L. Rees and Mrs. J. Williams (substitute for Cllr. C. Griffiths).

APOLOGIES: Councillors J.P. Jenkins (Chairman), T. Davies, M.P. Edmunds, C. Griffiths and Mrs. S.J. Griffiths.

42. TOWN AND COUNTRY PLANNING ACT

(1) PLANNING APPLICATIONS

Councillor D.Ll. Darkin (Chairman) declared a personal interest in application S/36429, as he had offered professional advice to an objector and as he also considered this to be a prejudicial interest, he vacated the chair and withdrew from the meeting prior to the discussion and voting thereon, with the Councillor J.S. Edmunds (Town Mayor) taking the Chair in his absence for that item.

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

RESOLVED – that the comments shown in column 3 hereunder be forwarded to the Head of Planning:-

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
S/36397 CPA Horticulture Ltd, 2 College Square, Llanelli, SA15 1DT	Change of use from dwelling house to offices	No objection.

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
<p>S/36398 c/o Prop Source Wales – Frank Rus 17 The Golfers Inn, Glandafen Road, Llanelli, SA15 2BH</p>	<p>Change part of the ground floor from A4 use and First floor from C3 use to a HMO C4 use for up to 6 persons. Create two shop units and install new shopfronts, alter existing external rear court yard area into amenity space and parking to serve shop units and the HMO.</p>	<p>No objection.</p>
<p>S/36429 Carl Brooks, 36 Stradey Park Avenue, Llanelli, SA15 3EF</p>	<p>Two storey side extension with a car port to the ground level.</p>	<p>Objection on the basis that the scale and massing of the extension is inappropriate and out of character for the area, Additionally due to the proposed extension proximity to neighbouring properties with consequent infringement upon the right to light. The likely impact upon car parking will also be raised.</p>
<p>S/36463 Mrs Anne Edwards, 15 Bryntirion Terrace, Llanelli, SA15 3DZ</p>	<p>Part single and part double storey rear extension and double garage.</p>	<p>No objection.</p>

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
<p>S/36477 Jonathan Fearn, Head of Property, Carmarthenshire County Council. Crown Precinct, Llanelli, SA15 3UT.</p>	<p>Proposed demolition of building.</p>	<p>Objection on the basis of the following:</p> <ul style="list-style-type: none"> • Lack of information provided in relation to the future plans for the site. • Lack of information on what other options have been considered. • Lack of detail of any future use feasibility studies undertaken. • Concerns in relation to possible use of the land, which is located on a floodplain.
<p>S/36478 Jonathan Fearn, Head of Property, Carmarthenshire County Council. 17 Market Street, Llanelli, SA15 1YD</p>	<p>Application for prior notification of proposed demolition.</p>	<p>Objection on the basis that the front of this building is part of the heritage of the town which members felt that it should be kept for future generations.</p>
<p>S/36518 Mr. Andrew Sayers, 11 Pryce Street, Llanelli. SA15 3DY</p>	<p>First floor extension to rear of dwelling over existing kitchen.</p>	<p>No objection.</p>

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
<p>S/36519 Pobl Group, The Maltings (former Buckleys Brewery Site), Llanelli. SA15 3PH</p>	<p>Conversion of the Maltings Building and Barley Kiln and former Buckleys Brewery Site in Llanelli to provide 20 no. residential apartments together with the development of 6 no. 3 bedroom residential dwellings and the creation of a Riverside Walk, with associated landscaping, parking and infrastructure works.</p>	<p>No objection.</p>
<p>S/36520 Pobl Group, The Maltings (former Buckleys Brewery Site), Llanelli. SA15 3PH</p>	<p>Listed Planning - Conversion of the Maltings Building and Barley Kiln and former Buckleys Brewery Site in Llanelli to provide 20 no. residential apartments together with the development of 6 no. 3 bedroom residential dwellings and the creation of a Riverside Walk, with associated landscaping, parking and infrastructure works.</p>	<p>No objection.</p>

(2) PRE-APPLICATION CONSULTATION IN RESPECT OF CONSTRUCTION OF 29 no. RESIDENTIAL UNITS WITH ASSOCIATED ACCESS, LANDSCAPING AND INFRASTRUCTURE ON LAND AT FRONDEG TERRACE, LLANELLI, SA15 1QB

Members considered the pre-application consultation plans and papers in respect of a proposed planning application for the development of 29 Residential Social Housing units to be built on land off Frondeg Terrace, Llanelli (copies having been circulated to members prior to the start of the meeting).

RESOLVED – that the proposed development be welcomed and supported by the Town Council.

43. MAJOR TRAUMA NETWORK FOR SOUTH AND WEST WALES AND SOUTH POWYS

The Town Clerk reported the receipt of a letter dated 13th November 2017, received from the Director of NHS Wales Health Collaborative together with a consultation document (copies having been previously circulated to members).

RESOLVED – that the Town Council’s responses to the consultation be as follows:

1. Do you agree or disagree that a major trauma network should be established for South and West Wales and South Powys?
 - No comment.
2. Do you agree or disagree the development of the major trauma network for South and West Wales and South Powys should be based on the recommendations from the independent panel?
 - No comment.
3. If we develop a major trauma network for South and West Wales and South Powys is there anything else we should consider?
 - The Town Council has serious concerns that the development of a Major Trauma Unit as proposed could result in the down-grading of services at Prince Philip Hospital, Llanelli. Members felt that the services provided had already been significantly reduced.

44. BUDGET CONSULTATION 2018 - 2021

The Town Clerk reported the receipt of a consultation received from Carmarthenshire County Council together with a link to an online budget survey (copies having previously been circulated to members).

RESOLVED – that the Town Council opposes the rise of the Council tax by 4.12% and would not be able to support the budget cuts proposed in the consultation document,

45. 2018/2019 POLICE PRECEPT CONSULTATION

The Town Clerk reported the receipt of a consultation received from Dafydd Llywelyn, Police and Crime Commissioner for Dyfed-Powys together with a link to an online budget survey (copies having previously been circulated to members).

RESOLVED – that the Town Council would welcome any proposed reinvestment in CCTV monitoring, members were asked to access the online budget survey and post their observations.

46. PLANNING LAW IN WALES CONSULTATION

The Town Clerk reported the receipt of a consultation received from the Planning Directorate of the Welsh Government on the review of planning law in Wales (copies having previously been circulated to members).

RESOLVED – that the Town Council observations be as follows:-

- Planning law in Wales is unnecessarily complicated, the Town Council would support efforts being made to address this;
- The Town Council suggests that a unified approach is applied to prevent duplication of charges between Community infrastructure Levy and Local policy
- The Town Council believes that the current process for application charges is grossly unfair, suggest changing the policy to be more similar to ‘Building Control; i.e. based on size or cost rather than units for example, currently a one bed bungalow has the same planning charge as a six bedded mansion;
- The Town Council believes that policies on Town Centres being retail centric need to have a holistic review in light of digital economy, policy playing catch-up with reality;
- The Town Council completely understands the administrative reasoning, however we disagree with the proposal to abolish the outline planning application process. It is necessary to establish land usage possibilities for landowners and promote sales to developers. The removal of outline planning applications would have severe impact on house building.

47. SEASON’S GREETINGS

Before closing the meeting, the Chairman (Councillor D.Ll. Darkin) wished all members of the Committee a Merry Christmas and a Happy New Year.

The Meeting concluded at 7.05 p.m.

BUILDING AND FINANCE COMMITTEE

18th December 2017

At a Meeting of the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 18th December 2017 at 6.00 p.m.

PRESENT: Councillors W.E. Skinner (Chairman), M.D. Cranham J.P., D.Ll. Darkin (substitute for Cllr. Ms. S. Najmi, J.P.), J.S. Edmunds (Town Mayor), W.J. Lemon, J.G. Prosser, Mrs. B.A.L. Roberts (Deputy Town Mayor), P.T. Warlow, and Mrs. J. Williams (Leader of the Council).

APOLOGIES: Councillors Ms. L.A. Edmunds, A.S.J. McPherson and Ms. S. Najmi (Vice-Chairman).

38. FINANCIAL REPORTS

Consideration was given to the Budget Review report of the Town Clerk, Income and Expenditure report for 1st April – 30th November 2017 and payment schedule (copies having been previously circulated to members).

(1) INCOME AND EXPENDITURE

RESOLVED – that the Income and Expenditure report for the aforementioned period, in the sums of £613,963 and £505,997 respectively, be approved.

(2) ACCOUNTS FOR PAYMENT

RESOLVED – that the payment schedule showing cheque payments in respect of voucher nos. 15019 - 15073 (inclusive), in the sum of £149,090.94, and Direct Debit, BACS payments and Other Payments, in the sum of £10,440.22, £14,885.63 and £442.80 respectively, be approved.

(3) VIREMENTS/EARMARKED RESERVES

RESOLVED – that the Budget Review report dated 18th December 2017, be noted and approved.

39. COMMUNITY CENTRES

(1) HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of November 2017 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

(2) GLENALLA COMMUNITY CENTRE

Members considered a quotation received from Dyfed Alarms for the upgrade of the intruder alarm system (copies having been previously circulated to members).

RESOLVED – that the quotation in the sum of £280 (plus VAT) for the supply and installation of the upgrade be duly noted and approved.

(3) ST. BARNABAS COMMUNITY CENTRE

Members considered a quotation received from Dyfed Alarms for the upgrade of the intruder alarm system (copies having been previously circulated to members).

RESOLVED – that the quotation in the sum of £280 (plus VAT) for the supply and installation of the upgrade be duly noted and approved.

40. COMMUNITY DEVELOPMENT OFFICER

Further to Minute No. 36 of the Committee meeting held on 13th November 2017, consideration was given to the written report of the Community Development Officer (copies having been previously circulated to members). The report dealt with the following:

(1) DEMENTIA FRIENDLY LLANELLI

Members were informed that as part of the Dementia Friendly Llanelli project, Officers had been filmed alongside Tesco and the Alzheimer's Society for the Slower Shopping Tuesday dementia project with the programme being aired on S4C and Prynawn Da on the 24th November. Additionally 140 people have now taken part in free dementia friendly training sessions over the last four months which is supported by the Community Development Officer.

Two of the Town Council's community centres i.e. Wesleyan and Paddock Street were now considered to be dementia friendly with improvements to the toilets, signage and mats at the remaining Centres to be carried out in the New Year.

RESOLVED – that the information be noted.

This meets goals 2, 4 and 5 of The Wellbeing of Future Generation Act 2015.

(2) SOSPAN SOUP KITCHEN, Y LLE

Members were informed that the Town Mayor was hosting an evening for Y Lle, the Wallich and the Foyer Project Llanelli at Y Lle, Llanelli on Monday, 18th December, supported by Officers and will be an opportunity to thank these organisations for their continued support for those that require it during the festive period and into the New Year.

The Mayoral party is also planning to visit The Sospan Soup kitchen on Christmas Eve, 24th December 2017, with an opportunity to meet the users and thank the volunteers on that evening.

RESOLVED – that the information be noted.

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015.

(3) MENS SHED – SOSPAN SHEDDERS

The Sospan Shedders sessions have now started and run from 10.00 a.m. - 1.30 p.m. Fridays in Derwent Street, Llanelli. The group are now looking at their constitution, management structure and funding and will formally launch in June 2018.

RESOLVED – that the information be noted.

This meets goals 1, 2, 3, 4, 5, and 6 of The Wellbeing of Future Generation Act 2015.

(4) WRAPPED IN LOVE PROJECT

Members were informed that the Wrapped in Love project launched on the 2nd December 2017, and to date over 240 presents have been wrapped with the project being positively received with a high Facebook presence. The wrapping days are every Saturday 10.00 am – 14.00 pm in Llanelli Indoor Market and is supported by 48 community members who have volunteered to take part in the project. The project forms part of a wider loneliness campaign throughout December and is a way to engage those that may be struggling at Christmas. It gives the time that is needed to connect and listen to people and offer support to those that are in need.

RESOLVED – that the information be noted.

This meets goals 1, 2, 3, 4, 5, and 6 of The Wellbeing of Future Generation Act 2015.

(5) MEET THE MAYOR PROJECT – YOUNG CITIZEN PROGRAMME

The 'Meet the Mayor' project was held on 13th, 14th and 15th November, in the Mayor's Parlour in partnership with Communities First and saw 312 young people taking part. Further sessions are planned for February where we will be looking to work in partnership with Llanelli Rural Council. Date to be confirmed.

RESOLVED – that the information be noted.

This meets goals 1, 2, 3, 4, 5, and 6 of The Wellbeing of Future Generation Act 2015.

(6) LLANELLI COMMUNITY EMERGENCY PLAN

The Mock Town Council rest centre drill took place on the 14th November 2017 in Wesleyan Community Centre. The multi-agency exercise with the Local Resilience Forum, community members and Carmarthenshire County Council was very well received with a number of learning opportunities having been noted. Following the event an agreed protocol in dealing with emergencies will be developed.

RESOLVED – that the information be noted.

This meets goals 1, 2, 3, 4, 5, and 6 of The Wellbeing of Future Generation Act 2015

(7) PRIDE IN OUR PATCH

The Town Council staff supported a litter pick arranged by members in the Tyisha Ward on the 6th December, this follows staff attending similarly arranged events in the Bigyn and Glanymor wards. Staff will continue to support one-off events arranged in Lledi or Elli Wards.

RESOLVED – that the information be noted.

This meets goals 1, 2, 3, 4, 5, and 6 of The Wellbeing of Future Generation Act 2015

(8) REINDEER PARADE

Llanelli Town Council members and officers provided stewarding support to the 2017 Reindeer Parade held on the 2nd December. The Mayoral Party also took part in this popular annual event.

RESOLVED – that the information be noted.

This meets goals 1, 2, 3, 4, 5, and 6 of The Wellbeing of Future Generation Act 2015

(9) OTHER ACTIVITIES - NOVEMBER

The Community Development Officer has assisted and attended group meetings, examples as follows:

- (a) Llanelli Community Partnership, Ty Golau, Crafty seniors, Sospan Shedders, Morfa Residence group, Llanelli Emergency planning group, Black History Month, Stordy Digidol, Equalities Network and Penyfan task group meetings.
- (b) Supported the 3 Consultation events on Safer Routes in the community week beginning the 8th November
- (c) Attended the Children First meeting on the 9th November
- (d) Supported the delivery of the Young Fire fighter course during November
- (e) Dressed the Town Council offices with yarn poppies for Armistice Day
- (f) Supported take over days in both Llanelli House and Llanelli Library with Coedcae school.

RESOLVED – that the information be noted.

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015

(10) DATES FOR DIARIES, COMMUNITY ACTIVITY FOR DECEMBER AND JANUARY

- Antioch Centre OAP Lunch Club - Every Monday at 12.00 pm- 1.30 pm; Closed until the New Year
- Every Tuesday evening Llanelli Library- Tenovus Singing Along 6.30 pm - 8.00 pm; last night 12th December until the New Year
- Llanelli Multicultural Network drop-in - Saint Paul's Family Centre every Friday 1.30 pm -3.00 pm; last session 15th December until the 5th January 2018
- Y Lle Welsh Youth Group - 6.00 pm - 8.00 pm every Thursday night, youth club for young people, last session 14th December until 11th January 2018
- Sospan Shedders sessions every Friday 10.00 am – 2 pm in Derwent Street, last session 15th December - reopening 12th January 2018
- 25th December, Llanelli Fire Station are holding a Christmas lunch for 25 people identified through their community service.
25th December, Salvation Army are holding a lunch
- Y Lle soup kitchen on a Sunday evening from 7 pm - 9pm. The kitchen is open from 5 – 6 pm for a carol service and 7 - 9pm on the 24th December.

RESOLVED – that the information be noted.

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015

41. INTERNAL AUDIT

Further to Minute No. 12 of the Committee meeting held on 19th June 2017, consideration was given to the Internal Audit Report 2017-18 (first interim) prepared by Auditing Solutions Ltd. (copies having been previously circulated to members).

RESOLVED – that the information be noted.

42. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) GRANTS – UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972 UNLESS OTHERWISE STATED

Councillors D.Ll. Darkin declared a personal interest in application (a) as he was Treasurer of this Group and also in application (d) as a former member of the club and as he considered these to be prejudicial interests he withdrew from the meeting prior to the discussion and voting thereon.

Councillor W.J. Lemon declared a personal interest in application (a) as a member of the Group and as he considered this to be a prejudicial interest he withdrew from the meeting prior to the discussion and voting thereon.

Having considered the following applications (copies having been previously circulated to members), it was

RESOLVED as follows –

- (a) Llanelli Fairtrade Group – that the Group be given the free use of one of the Council's community centres once a month;
- (b) Llanelli Visually Impaired Bowls Club – that the matter be noted as the Club had already received a grant during the current financial year;
- (c) PeopleSpeakUp– that a grant of £300 be made;
- (d) Llanelli Swimming Club – that a grant of £800 be made;
- (e) Penyfan United AFC – that a grant of £800 be made;
- (f) Llanelli Fire Station – Christmas Appeal – that a grant of £300 be made;
- (g) Urdd National Eisteddfod 2018 – that this item be noted.

(2) LETTERS OF THANKS

RESOLVED – that the letters of thanks received from Cancer Information Support Services, Carmarthenshire County Council Youth Support Service Christmas Toy Box Appeal and LATCH be noted with pleasure.

43. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

44. PENYMORFA COMMUNITY CENTRE

Further to Minute No. 26(2) of the Committee meeting held on 16th October 2017, members considered a report prepared by the Administrative Officer (copies having been previously circulated to members).

The Town Council has been seeking to sell Penymorfa Community Centre for a long period, however, as a result of the previously discussed legal covenant each expression of interest has failed to conclude in a sale. Progress is being made in removing the covenant.

During this process hiring bookings of the centre have been very infrequent with the two hirings made in October and November being the first received this financial year. It is, therefore, thought to be unlikely that there will be a high level of interest in hiring this Centre for meetings, events and parties in the near future.

Members were informed that contact had recently been made by three different organisations who are interested in hiring the centre in its entirety for a longer term period as follows:

- Saru Ju-Jitsu
- Music HQ
- CETMA

Progress is currently being made with Saru Ju-Jitsu and a draft hiring agreement is being finalised with a possible hiring fee of £6,000 plus VAT , with the Hiree also being responsible for all heating, lighting, water, cleaning, waste and business rates costs. Under this arrangement the centre would therefore not be available for other hirings during this period. Members were reminded that a similar arrangement is in place with the Llanelli Rhythmic Gym Club for part of the Lakefield Community Centre.

The intention was to progress a 12 month agreement that can be renewed by either party at the end of the term and legal advice had been sought on the suggested document wording to ensure the Town Council would be able to bring the agreement to an end should the decision be taken to progress with a sale.

RESOLVED – that a hiring agreement be progressed with Saru Ju-Jitsu, on the aforementioned terms.

45. BRYN YARD BOUNDARY WALLS

Councillor D.Ll. Darkin declared an interest in this matter as professionally he worked with different builders and as he considered this to be a prejudicial interest he withdrew from the meeting prior to the discussion and voting thereon.

Councillor J.G. Prosser declared an interest in this matter as one of the contractors was a personal friend and as he considered this to be a prejudicial interest, he withdrew from the meeting prior to the discussion and voting thereon.

Further to Minute No. 73 of the Town Council meeting held on 6th December 2017, consideration was given to the written report of the Council's Consultant Architect (copies having been circulated to members prior to the start of the meeting).

The report informed members that following instruction the required works were put out to tender to four contractors on the Council's Approved Contractors List with three tenders being returned each tendering for three different options i.e. brickwork; blockwork and timber fencing for the wall between Bryn Yard and 53 Trinity Road, Llanelli and for repair works to the boundary wall with Trinity Road..

Following a brief discussion wherein it was decided that the best option would be to replace the existing boundary wall with 53 Trinity Road, Llanelli with brickwork, it was

RESOLVED – that the lowest tender submitted by Lewis Construction Ltd., in the sum of £33,370 (plus VAT), be duly accepted and approved.

The Meeting concluded at 6.30 p.m.

LLANELLI JOINT BURIAL ADVISORY COMMITTEE

8 November 2017

At the **Meeting** of the **LLANELLI JOINT BURIAL ADVISORY COMMITTEE** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 8 November 2017 at 4:00 pm.

PRESENT: Councillors J. Williams (Chairman), F. Akhtar, J. S. Edmunds, D. L. Darkin, P. M. Edwards, S. L. Davies, H. J. Evans, B. A. L. Roberts.

9. APOLOGY FOR ABSENCE

An apology for absence was received from Cllr S. M. Donoghue.

10. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

11. MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Inaugural Meeting - 11 October 2017

12. INCOME AND EXPENDITURE REPORTS

RECOMMENDED that the income and expenditure report for September 2017 for the former Llanelli Joint Burial Authority be noted.

13. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

14. LLANELLI CREMATORIUM – ANNUAL RENT REVIEW

Members considered the Secretary's report informing of the impending annual rent review and which confirmed the amount of rent payable from Crematoria Management Ltd, with effect from 1 December 2017.

Following discussion, it was

RECOMMENDED that the rent for the ensuing year be confirmed as £31,786 and that Crematoria Management Ltd be notified accordingly.

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The meeting concluded at 4.10pm
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