

LLANELLI TOWN COUNCIL

MINUTES

		<u>Page Nos.</u>
Llanelli Joint Burial Committee	13 th March 2019	- 251 -
Llanelli Town Council	3 rd April 2019	252 - 255
Planning, Licensing and Consultation Committee	8 th April 2019	256 - 261
Ex-Town Mayors' Committee	15 th April 2019	- 262 -
Building and Finance Committee	15 th April 2019	263 - 270

LLANELLI JOINT BURIAL ADVISORY COMMITTEE

13 March 2019.

At the **Meeting** of the **Llanelli Joint Burial Advisory Committee** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 13 March 2019 at 4:00 pm.

PRESENT: Councillors B.A.L. Roberts (Vice Chairman (in the Chair)), D.Ll. Darkin, P. M. Edwards, T. Devichand, H. J. Evans,

36. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. S. M. Donoghue, J. S. Edmunds, E. Simmons and J. Williams.

37. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

38. MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 13 February 2019

39. INCOME AND EXPENDITURE REPORT

RECOMMENDED that the income and expenditure report up to 31 January 2019.

40. TEMPORARY WELFARE UNIT

Further to Minute No. 35, Members considered plans for the additional temporary welfare unit to be sited in the Cemetery Car Park alongside the existing unit.

Following discussion, it was

RECOMMENDED that the plans be approved.

.....
The meeting concluded at 4.10pm
.....

LLANELLI TOWN COUNCIL

ORDINARY MEETING

3rd April 2019

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli, on Wednesday, 3rd April 2019 at 6.00 p.m.

PRESENT: Councillor D.Ll. Darkin (Town Mayor)

Councillors

Bigyn Ward

M.D. Cranham, J.P.
J.S. Edmunds
M.P. Edmunds
C.A. Reed

Elli Ward

S.I. Davies

Glanymor Ward

J.G. Prosser
S.L. Rees
Mrs. B.A.L. Roberts

Lliedi Ward

C. Griffiths
Mrs. S.J. Griffiths
P.T. Warlow
Mrs. J. Williams

Tyisha Ward

T. Davies
A.S.J. McPherson

APOLOGIES: Councillors Ms. S.A. Curry (Deputy Town Mayor), Miss LA. Edmunds, J.P. Jenkins, J.E. Jones, J.P., W.J. Lemon Ms. S. Najmi, J.P. (Leader of the Council) and W.E. Skinner.

110. POLICE MATTERS

The Town Mayor (Councillor D.Ll. Darkin) welcomed Chief Inspector Richard Hopkin, P.C. Aled Davies of Llanelli Police Station, Detective Sergeant Sarah Totterdale and Detective Constable Dylan Rowland from the Serious Organised Crime Team, Dyfed-Powys Police to the meeting.

Detective Sergeant Sarah Totterdale began by giving a detailed account of the very successful operation which had been undertaken in Llanelli regarding the sale and distribution of Class ‘A’ drugs which had resulted in 18 arrests. Detective Totterdale paid tribute to all agencies that supported this successful operation.

Inspector Hopkin then gave a brief overview of Police work and spoke of the importance of receiving information, no matter how small from local residents as it was felt that people were reluctant to pass on information as it would lead to exposure with a possible Court appearance to give evidence, which he stressed was not always the case and that any information received would be completely anonymous whether you contact the Police direct or contact Crime Stoppers.

Inspector Hopkin stressed the importance of community liaison and offered to do leaflet drops in any areas which were pinpointed by councillors. The leaflets would also be available to any member if they wanted to hand them out in their wards.

Inspector Hopkin also informed members of various initiatives which were currently running which included youth prevention schemes and how officers were visiting schools and colleges working closely with teachers and staff. The police were also working in partnership with various agencies such as Carmarthenshire County Council’s Children Services, Housing and maintenance staff, DDAS and other local community organisations.

Inspector Hopkin replied to a range of questions following which the Town Mayor thanked all four representatives for their attendance and valuable contributions, whereupon they withdrew from the meeting.

111. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed respectively:-

Llanelli Town Council	6 th March 2019
Planning, Licensing and Consultation Committee	11 th March 2019
Town Twinning Committee	11 th March 2019
Building and Finance Committee	18 th March 2019
Selwyn Samuel Centre Committee	25 th March 2019

112. STANDING ORDERS

Further to Minute No. 103 of the Council meeting held on 6th March 2019, consideration was given to the Town Clerk's updated report together with a final draft copy of the council's amended Standing Orders (copies having been previously circulated to members).

RESOLVED – that the updated Standing Orders be approved and adopted.

113. NOTICE OF AUDIT 2018/19

The Town Clerk reported the receipt of a letter dated 18th March 2019, received from Grant Thornton, the Council's External Auditors giving Notice of Audit for the financial year ended 31st March 2019 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

114. PARC HOWARD

PARC HOWARD COLLABORATION GROUP

Further to Minute No. 91 of the Council meeting held on 9th January 2019, members received for information copies of Notes of the Parc Howard Collaboration Group meeting held on 29th January 2019 (copies having been previously circulated to members). Clarification was also given on the withdrawal of the County Council's planning application in respect of the car park.

RESOLVED – that the information be noted.

115. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (a copy of which having previously been circulated to members):

- (1) One Voice Wales Carmarthenshire Area Committee – Minutes of meeting held on 9th January 2019;
- (2) One Voice Wales Larger Council's Committee – Minutes of meeting held on 6th February 2019;
- (3) Pride in your Patch – Minutes of meeting held on 18th October 2018;
- (4) Llanelli Traffic Management Working Group – Minutes of meeting held on 14th November 2018;
- (5) Llanelli Task Force Sub Working Group – Minutes of meeting held on 10th January 2019;
- (6) Ty Bryngwyn Hospice Trust Fundraising Committee – Minutes of meeting held on 15th January 2019;

- (7) Llanelli Town Centre Task Force – Minutes of meeting held on 17th January 2019;
- (8) Ymlaen Llanelli – Minutes of meeting held on 22nd January 2019;
- (9) Llanelli & District Talking Newspaper Association – Minutes of meeting held on 22nd February 2019
- (10) Well-Being of Future Generations Working Group – Minutes of meeting held on 25th March 2019

FURTHER RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated by email):

- (1) One Voice Wales News Bulletin – March 2019.

116. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

117. SERVICE LEVEL AGREEMENT 2019/2020 – LLANELLI RURAL COUNCIL

Further to Minute No. 101 of the Council meeting held on 7th March 2018, members considered the Town Clerk's report (copies having been previously circulated to members).

The Report provided details of the Service Level Agreement (SLA) in place between the Town Council and Llanelli Rural Council. The SLA continues to provide for the grounds maintenance costs (labour and materials) at the five asset transfer sites, Crown Park, Havelock Park, Parc y Dre, Penyfan Park and Penygaer Playing Fields as well as investment in new machinery and equipment.

As with the present machinery and equipment portfolio the Town Council will retain 50% ownership of all purchases.

There was also provision for the purchase of a mid-size van with a 50% contribution cost of £7,500.

RESOLVED – that the Town Council approves and adopts the Service Level Agreement for 2019/2020 with Llanelli Rural Council.

The Meeting concluded at 6.30 p.m.

PLANNING, LICENSING AND CONSULTATION COMMITTEE

8th April 2019

At a Meeting of the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 8th April 2019 at 6.00 p.m.

PRESENT: Councillors C.A. Reed (Chairman), D.Ll. Darkin (Town Mayor), S.I. Davies, C. Griffiths, Mrs. S.J. Griffiths, J.P. Jenkins, J.E. Jones J.P., A.S.J. McPherson, Ms. S. Najmi, J.P. (Leader of the Council) (substitute for Cllr. S.L. Rees), and P.T. Warlow.

APOLOGY: Councillor S.L. Rees.

58. TOWN AND COUNTRY PLANNING ACT

PLANNING APPLICATIONS

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

RESOLVED – that the comments shown in column 3 hereunder be forwarded to the Head of Planning:-

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
S/38533 Llanelli Town Council, Parc y Dre Bowling Pavilion, Llanelli, SA15 3AE	Erection of 1800mm high fencing and gates	Noted.
S/38534 Watkins, 1A Upper Mill, Llanelli, SA15 3RY	First floor addition	Objection on the basis that this application contravenes Policy GP1 part (d) due to the relative heights of the properties, it is felt that an upper floor extension would create an overlooking issue into the back garden of no. 1 Upper Mill.

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
S/38604 Brown, 3 Janion, Llanelli, SA15 2BZ	Internal garage conversion to accommodate new dining room (relaxation of condition 3 of S/19221)	No objection.
S/38631 K Percival, 1 Pen y Fon Street, Llanelli, SA15 2HR	Proposed double storey side extension, replacing existing garage.	No objection.

59. PROPOSED NEW WELSH PRIMARY SCHOOL, HEOL NANT Y FELIN, LLANERCH, LLANELLI

Councillors D.Ll. Darkin and J.E. Jones, J.P. declared an interest in Application No. S/337111, as they were both on the School's Board of Governors and as they both considered this a prejudicial issue left the meeting during the discussion and voting thereon.

Further to Minute No. 1 of the Committee meeting held on 14th May 2018, the Town Clerk reported the receipt of an Updated Planning Application S/37111 - Carmarthenshire County Council, c/o Hywel Harries, Land south of Heol Nant y Felin, Llanelli, SA15 3PA, for the construction of 420 place Welsh primary school and 60 place Nursery including overspill car parking with associated access, infrastructure and landscaping works (copies having been previously circulated to members).

Following a discussion, it was

RESOLVED – that, although Llanelli Town Council fully supports the principle of providing a new school building for Ysgol Dewi Sant the Council does not believe that this location is suitable for the development and requests that the County Council revisit possible alternative locations and, therefore, objects to the Application as follows:

- The proposed development is to be located on a well-used green space with consequent loss of community public amenity. This land is currently designated as a recreation ground in the Carmarthenshire Local Development Plan. The use of this location for the proposed development will therefore contravene County Council Planning Policies GP1-D, GP1 – F and REC1.

- The proposed over spill car park, is located across a busy road from the school, Council is very concerned in relation to the safety of the parents and children using the car park and then crossing the road to reach the school. Council does not believe that the suggested plans have taken these issues sufficiently into account and would request that further consideration is given to the matter. The use of this location for the proposed development will therefore contravene County Council Planning Policies TR2 and TR3.
- The car park location will also have the effect of increasing illegal parking in the area. The proposed offsite carpark on Rhyd yr Afon is on a flood zone, and at times of heavy rain the car park will be closed due to flooding, leaving 480 children no 'safe' area to be dropped in to or collected from school with parents parking illegally in areas more convenient to the school buildings and entrance. The use of this location for the proposed development will therefore contravene County Council Planning Policies GP1-H, GP1-L and GP1-M.
- Council remains concerned in relation to the Health and Safety issues involved with the water sewerage storage tank located beneath the area of land concerned. The Council does not believe that the issue has been sufficiently explored to ensure no long term problems are encountered and would therefore ask for a more detailed exploration of the issue to be undertaken. The tanks have proved prone to failure and in such circumstances (outlined in the Hydrock Report as part of the planning process) states that sewage would flow up through the manholes located on the field and flow towards the river, which is where the proposed school is to be located. These tanks are scheduled for maintenance to correct any structural defects in 2028 and will need to be replaced in 2058/68, thereby limiting the potential lifespan of the school facility. The use of this location for the proposed development will therefore contravene County Council Planning Policies GP4 and EP1.
- Noise Pollution is a further area of concern for the Council, the Environmental Health report confirms there will be an impact from additional noise, this is an area where an old age complex is located directly next to the proposed development and many of the residents on Heol Nantfyelin are retired. The use of the proposed site is therefore in contravention to Policy EP2 – C.
- Concern in relation to the loss of Privacy for adjacent homes, the development will adversely affect the views from all the neighbouring properties and the roadway as it will overlook the old age complex, which is at a lower level. The use of the proposed site is therefore in contravention to Policy GP1-D.
- Concerns are also expressed in relation to air pollution, there will be a detrimental effect in the Llanerch area where many more vehicles will be accessing the site, which will be worsened in times where the car park is closed with vehicles idle whilst attempting to drop children off in an already congested area. The use of the proposed site is therefore in contravention to Policy EP2 – A.
- Concerns are also expressed in relation to light pollution, there will be a detrimental effect to residents particularly during the winter months. The use of the proposed site is therefore in contravention to Policy EP2 – C.

- Finally, reports prepared for the planning process confirm that there are contaminated soils present on the site, which will need to be stripped and relocated. The use of the proposed site is therefore in contravention to Policy EP2 – D.

60. LOCAL DEVELOPMENT ORDER APPLICATION

CHANGE OF USE FROM A1 AS EXISTING TO A2 USE AT
4/4A STEPNEY STREET, LLANELLI, SA15 3UP

Consideration was given to an email received from Carmarthenshire County Council (copies having been previously circulated to members).

The email advised that the Local Planning Authority had received and validated an application seeking the issue of a Certificate of Conformity under the Local Development Order.

RESOLVED – that the information be noted.

61. CONSIDERATION OF PROPOSALS TO AMEND THE PUBLIC AUDIT (WALES) ACT 2013

Consideration was given to a letter received from the Finance Committee of the National Assembly of Wales confirming its inquiry on the consideration of proposals to amend the Public Audit (Wales Act) 2013 (copies having been previously circulated to members).

Views were sought on the issues raised by the Auditor General for Wales and Wales Audit Office in respect of fee charging, reporting and quorum arrangements of the Wales Audit Office Board and to what extent the Act may benefit from revision.

RESOLVED – that the information be noted.

62. PROPOSED PROHIBITION OF WAITING AT ANY TIME, COLLEGE HILL, JUNCTION WITH ACCESS LANE TO MARBLEHALL ROAD

Further to Minute No. 48 of the Committee meeting held on 18th February 2019, the Town Clerk reported the receipt of an email received from the Senior Technician of the Traffic Management Department of Carmarthenshire County Council (copies having been previously circulated to members).

The email confirmed that the location had been monitored over a period of time, which had gathered enough evidence to justify a Prohibition of Waiting at Any Time Order which would be enforced by the Authority's Parking Attendants.

RESOLVED – that the information be noted.

63. PRE-APPLICATION CONSULTATION – ALDI FOOD STORE AND DRIVE THRU COFFEE SHOP

The Town Clerk reported the receipt of a letter dated 3rd April 2019, from Planning Potential together with a Pre-Application Notice for publication and consultation before applying for planning permission under Articles 2C and 2D to erect a Class A1 Aldi Foodstore and Drive Thru Coffee Shop on land north of B4304 Trostre Road, Llanelli, SA15 1AF together with location plans (copies having been previously circulated to members prior to the meeting).

Following a discussion, it was

RESOLVED – that the following observations be forwarded to Planning Potential:

- The Council does not object to the application, however, this is based on the expectation that the proposal does not affect the other ALDI Store currently located at Swanfield Place in Llanelli Town Centre. Should there be a likely impact upon the continuing use of this store then the Council would have strong concerns in relation to the application.
- Concern was expressed in relation to the lack of allowance for pedestrian access to the new development. Council wished to request that this is further considered prior to completion of the final planning application.
- Concern was expressed in relation to the likely highways impact of provision of an additional roundabout on this busy road. Council wished to request that this is further considered prior to completion of the final planning application.

64. MATTERS FOR INFORMATION

(1) CONSULTATION FROM CARMARTHENSHIRE COUNTY COUNCIL ON THE NAMING OF THE HOUSING DEVELOPMENT OFF FRONDEG TERRACE

Members expressed their disappointment that following a suggestion that this development be named after a constituent who had died whilst on active service in Afghanistan the email response received from the Information and Systems Officer, Carmarthenshire County Council stating that they no longer named streets after a person living or deceased.

RESOLVED – that the Town Clerk writes to Carmarthenshire County Council expressing the Committee's disappointment and requesting when this Policy was adopted and whether there was a possibility for review.

FURTHER RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1) Information from Carmarthenshire County Council on the temporary road closure of Dilwyn Street from the 8th April for a period of 28 days.
- (2) Information from Carmarthenshire County Council on the temporary road closure of rear lane of Coleshill Terrace and Coldstream street, from the 25th April for a period of 3 days.

The Meeting concluded at 6.25 p.m.

EX-TOWN MAYORS' COMMITTEE

15th April 2019

At a Meeting of the **EX-TOWN MAYORS' COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 15th April 2019 at 5.00 p.m.

PRESENT: Councillors Mrs. J. Williams (Chairman), J.P. Jenkins (Vice-Chairman), W.J. Lemon, and W.E. Skinner.

APOLOGIES: Councillors J.S. Edmunds and Mrs. S. Najmi (Leader of the Council).

6. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

7. ANNUAL MEETING

Further to Minute No. 5 of the Committee meeting held on 10th April 2018, members considered the detailed arrangements for the Annual Meeting to be held on Wednesday, 1st May 2019.

Members agreed to restrict the Town Councillor invite to the member and their wife/husband or their co-habiting partner except where the councillor is an Ex-Mayor they will be offered the opportunity of attending with their former mayoress or consort. Where the councillor does not have a wife/husband/partner or if the wife/husband/partner is unable to attend then the invitation would be extended to a family member.

RESOLVED –

- (1) That the amended Guest List be approved;
- (2) That the Town Clerk be authorised to make the necessary arrangements for the Annual Meeting and reception at the Lliedi Suite, in accordance with the Committee's instructions.

8. MAYORAL CHAUFFEUR

Further to Minute No. 2 of the Committee meeting held on 7th November 2018, members considered the Town Clerk's update on the position regarding the Mayoral Chauffeur.

Members were informed that following approaches to numerous taxi firms in and around the Llanelli area there had been no contact received from any interested parties. It was pointed out that should no contract be agreed soon then a taxi firm would be utilised to ferry the mayoral party to and from official engagements on an ad hoc basis.

RESOLVED – that the information be noted.

The Meeting concluded at 5.30 p.m.

BUILDING AND FINANCE COMMITTEE

15th April 2019

At a Meeting of the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 15th April 2019 at 6.00 p.m.

PRESENT: Councillors Ms. S. Najmi, J.P. (Chairman)(Leader of the Council), M.D. Cranham J.P., S.I. Davies (substitute for Cllr. Ms. L.A. Edmunds), T. Davies, J.P. Jenkins (substitute for Cllr. J.S. Edmunds), W.J. Lemon, Mrs. B.A.L. Roberts, W.E. Skinner, P.T. Warlow (substitute for Cllr. J.G. Prosser) and Mrs. J. Williams.

APOLOGIES: Councillors Ms. S.A. Curry (Deputy Town Mayor), J.S. Edmunds (Vice-Chairman), Ms. L.A. Edmunds and J.G. Prosser.

114. FINANCIAL REPORTS

Consideration was given to the Budget Review report of the Town Clerk, Income and Expenditure report for 1st April 2018 – 31st March 2019 and payment schedule (copies having been previously circulated to members).

(1) INCOME AND EXPENDITURE

RESOLVED – that the Income and Expenditure report for the aforementioned period, in the sums of £1,419,694 and £1,475,289 respectively, be approved.

(2) ACCOUNTS FOR PAYMENT

RESOLVED – that the payment schedule showing cheque payments in respect of voucher nos. 15613 - 15648 (inclusive), in the sum of £125,879.19, and Direct Debit, BACS payments and Other Payments, in the sum of £6,916.88, £15,441.63 and £1,009.20 respectively, be approved.

115. COMMUNITY CENTRES

HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of March 2019 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

116. COMMUNITY DEVELOPMENT OFFICER'S REPORT

Further to Minute No. 104(1) of the Committee meeting held on 18th March 2019, consideration was given to the written report of the Community Development Officer (copies having been previously circulated to members). The report dealt with the following:

(1) ONE VOICE WALES INNOVATIVE PRACTICE AWARDS AND CARMARTHENSHIRE CELEBRATION OF CULTURE AWARDS

The work of Llanelli Town Council has been recognised again in the One Voice Wales Innovative Practice Awards and Carmarthenshire Celebration of Cultural Awards. The events were on the 28th March in Bwlth Wells and 5th April in Ffwrnes Theatre, Llanelli.

The One Voice Wales Innovative Practice Awards celebrate the good work of Town and Community Councils across Wales. Llanelli Town Council were awarded certificates as follows:

- Highly Commended – Best Heritage Project category for work with the Unloved Heritage Project.
- Commended – Best Youth Engagement Project again for work with the Unloved Heritage Project.
- Commended – Best Sustainability Project for the work carried out on cancer projects across the Town and with the Tenovus Choir.
- Commended – Best Devolution of Service or Community Asset Project for the Town Council Asset Transfer programme.

The Celebration of Cultural Awards recognised two projects that the Town Council supports:

- Excellence in Performing Arts – People Speak Up;
- Excellence in Heritage – Unloved Heritage Project.

RESOLVED – that the information be noted.

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015

(2) PRIDE IN THEIR PATCH

Llanelli Town Council is a key partner of the county wide pride in their patch scheme. During 2018-19, the project has undertaken 145 litter picking and educational events in the Llanelli area. During these events the project and volunteers collected 592 blue bags and 2,200 black bags of waste. Additionally, 55 larger items, 58 tyres and 345 items of other waste was collected. 9 events are already planned for this year.

RESOLVED – that the information be noted.

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015

(3) STREET BUDDIES

The Street Buddies project has recently been revised, originally launched in 2013, it focuses both on the Rural and Town Council areas of Llanelli. It provides a safe learning and networking opportunity for those living in the community that wish to volunteer. The monthly network meetings are arranged to give the volunteers an opportunity to build their knowledge of local community services. It gives individuals the opportunity to meet like-minded people looking to help out in their communities whilst enabling them to share good practice. It also gives organisations / service providers the opportunity to promote the work that they do.

Each meeting looks to have a theme or guest organisation to talk about the work that they carry out in the community and to identify possible volunteering opportunities. The project has 12 volunteers to date from Llanelli Town and Rural areas.

Llanelli Town Council Officers sit on the project steering and networking groups which supports the delivery of the project and as the project develops further information will be provided to members.

RESOLVED – that the information be noted

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015.

(4) SUPPORTING CANCER REHABILITATION

Following the recent Cancer Rehabilitation Conference held on the 7th February, the Sir Gar Cancer Network meetings have restarted with the first meeting held during March.

The project will now look to develop a work programme in conjunction with and funded by the Tesco Centenary Fund. It will look at a people centred rehabilitation project and further information will be provided to members as the project moves forward.

RESOLVED – that the information be noted

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015

(5) THE CHILDREN FIRST PROGRAMME

The Children First Programme is the Welsh Government's Programme for transforming the delivery and management of social services for children in Wales. The programme aims to ensure that children in need get the maximum benefit from health, education and social care. The programme concerns all children in need, particularly children in care, care leavers and children with disabilities.

Following its launch, Tyisha ward has been recognised as a Children First Zone with Carmarthenshire County Council Children Services taking the lead. It challenges key partners to work together for the benefit of children. In the last month the Town Council has supported a number of 'living through experience' sessions capturing views and photos with families in the Integrated Children Service Centre in Morfa and St Pauls Family Centre.

It is hoped as part of the project to produce a film on the beneficiaries lived experience. This will be used for consultation purposes for the Children's First programme and Tyisha consultation.

RESOLVED – that the information be noted

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015

(6) TALL SHIPS YOUTH TRUST

As in past years the Town Council will sponsor berths with the Tall Ships Trust for 2019. This year the Council will look at allocating the berths between the 12-15 years old and 16-25 years old age groups. The closing date for applications will be the 7th May 2019, with the Appointments Sub-Committee responsible for the allocation of berths due to meet before the end of May 2019.

The Cruises are due to take place from 14th August - 19th August (12-15 year olds - on the Dartmouth Sprint voyage) and 12th to 17th August (16-25 years old on the Challenger Voyage Plymouth to Portsmouth).

RESOLVED – that the information be noted

This meets goals 1, 2, 3, 4, 5, and 6 of The Wellbeing of Future Generation Act 2015.

(7) DATES FOR DIARIES, COMMUNITY ACTIVITY FOR MARCH 2019

- Every Tuesday evening Llanelli Library- Tenovus Singing Along 6.30 pm - 8.00 pm
- Llanelli Multicultural Network drop-in - Saint Paul's Family Centre every Friday 1.30 pm - 3.00 pm
- Y Lle Welsh Youth Group - 6.00 pm - 8.00 pm every Thursday night, youth club for young people
- Y Lle, Sospan Soup Kitchen Sundays 7.00-8.00pm
- Greenfield Church, soup kitchen every Wednesday - 6.00pm
- Story Care & Share' every second Wednesday at The Ffwrnes Fach Llanelli - 10am – 12.00pm.
- Llanelli Community Partnership AGM will be held at Llanelli Library on the 30th April at 6.00pm. All are welcome.
- Easter Family Fun Day 20th April 11.00am Selwyn Samuel Centre.

117. RISK ASSESSMENT REGISTER

Further to Minute No. 81 of the Committee meeting held on 24th April 2017, members received a copy of the Town Clerk's report together with a copy of The Risk Assessment Register (copies having been previously circulated to members).

RESOLVED – that the Risk Assessment Register be approved and be further reviewed in 12 months' time.

118. PUBLIC FOOTPATHS

Further to Minute No. 82 of the Committee meeting held on 21st January 2019, the Town Clerk reported the receipt from Wrenvale Nurseries and Landscapes of the Footpath Inspection Reports to the end of March 2019 (copies having been previously circulated to members).

RESOLVED – that the reports be noted and forwarded to the County Council for their attention.

119. CETMA

Members considered a request from CETMA to provide a letter of support for Breakthro Llanelli who are applying to the Heritage Lottery Fund for costs for trips etc., the Project details are:

“Bringing History to Life

Our project will bring to life Welsh Heritage for a group of people who would not normally be the recipients of such heritage. We wish to take a group of around 70 people to visit and learn from Cardiff Castle, The Royal Mint and The Museum of Welsh Life in St Fagan's. The group will post on social media and vlog about their heritage experiences to the general public and their friends.

Breakthro are based in the Coleshill Centre and have members who have learning disabilities and/or special educational needs such as Autism and Downs Syndrome and the volunteers. Most of those that attend Breakthro, whether members or volunteers live in the Llanelli Town area.”

RESOLVED - that the information be noted and that approval be given for the Town Clerk to send a letter to CETMA in their support of Breakthro Llanelli and their grant application.

120. PENYGAER PLAYING FIELDS

Further to Minute No. 21 of the Committee meeting held on 18th June 2018, members received notes of an Officer meeting held on 25th March 2019, with representatives of Penygaer Management Committee (copies having been previously circulated to members).

RESOLVED – that the information be noted.

121. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) GRANTS – UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972 UNLESS OTHERWISE STATED

Having considered the following applications (copies having been previously circulated to members), it was

RESOLVED as follows –

- (a) Llanelli Visually Impaired Bowls Club – that a grant of £500 be made;
- (b) Ty'rfran Bowls Club – that a grant of £500 be made;
- (c) Llanelli Literary Festival – that a grant of £300 be made;
- (d) CATCHUP – that a grant of £300 be made;
- (e) Stradey Ladies Bowls Club – that a grant of £500 be made;
- (f) Llanelli Art Society – that a grant of £300 be made;
- (g) Cerdd Dant Festival – that a grant of £300 be made;
- (h) 7th Llanelli Guides – that a grant of £300 be made;
- (i) CASM – that a grant of £300 be made;
- (j) CETMA – that a grant of £300 be made;
- (k) Royal British Legion Band – that a grant of £300 be made;
- (l) Crown Park Association – that a grant of £300 be made;
- (m) Stradey Sospans Girls Rugby Hub – that a grant of £500 be made;
- (n) Llanelli Veterans Association – that a grant of £300 be made;

FURTHER RESOLVED – that a review of the Grant Guidelines be undertaken prior to the setting of the Precept in 2020.

(2) LETTERS OF THANKS

RESOLVED – that letters of thanks received from Cruse Bereavement Care Carmarthenshire, Tenovus Cancer Care and Havelock Bowls Club be noted with pleasure.

122. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

123. STEBONHEATH PARK

Members considered a report prepared by the Principal Administrative Officer (copies having been previously circulated to members).

The report highlighted the need to undertake essential maintenance works to the playing surface at Stebonheath by specialist contractors of the entire playing surface area during the football close season.

Quotations were received for these works as follows:

- Julian Mousley and Sons Ltd £6,900.00
- Shapewright Services £6,519.00

RESOLVED – that the quotation submitted by Shapewright Services, in the sum of £6,519 plus vat, be approved.

124. MORFA PARK

Further to Minute No. 94 of the Town Council meeting held on the 9th January 2019, members considered a report prepared by the Principal Administrative Officer (copies having been previously circulated to members).

The report provided an update for members on the skate park and play park provision at Morfa Park as follows:

The S106 funding application for an equipment replacement programme at Morfa Park had been approved in the sum of £39,000 which includes both the skate park and multi play unit in the park.

Quotations were therefore sought for the replacement of the skate park with each price providing for:

- Removal and disposal of the current skate park
- Relaying of the surfacing
- Like for like equipment replacement

Prices provided were as follows:

Supplier	Equipment Replacement	Surface Works	Total
Fearless Ramps	£15,000	Not included	£15,000
Axo Leisure	£27,314	Included in price	£27,314
Urban Leisure	£27,500	Included in price	£27,500

The report also considered the replacement of the climbing frame located adjacent to the Skate Park.

Members were informed that the provision of a swing (including accessible elements) with renewal of the surfacing and removal of the fencing fronting the space would have a cost within the S106 funding available and that a replacement climbing frame would be at a higher cost meaning either additional S106 funding being applied for or a contribution being made by the Council.

RESOLVED – that as Urban Leisure are known to the Council having carried out play area repairs and the recent installation of the new swing at Penyfan, their quote, in the sum of £27,500 plus vat, be approved and that Officers be authorised to progress the replacement of the climbing frame with a swing unit at Morfa Park within the S106 budget allocated.

125 PARKS AND PLAYING FIELDS

Further to Minute No. 98 of the Committee meeting held on the 18th February 2019, members considered a report prepared by the Town Clerk together with the Town Council's Consultant Architect's report attached in Annex A and Officer suggested works report in Annex B (copies having been previously circulated to members).

RESOLVED – that the Report be approved together with the Consultant Architect's Tender Report and that the items detailed in Annex B be accepted and the work programmes amended accordingly.

The Meeting concluded at 6.20 p.m.